

OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • (805) 385-1501



THE PERSONNEL COMMISSION
SUPPORTING EDUCATION THROUGH MERIT

PERSONNEL COMMISSION MEMBERS

Mr. Ernest Morrison, Chair
Mr. Paul Robinson, Vice Chair
Mr. Denis O'Leary, Member

AGENDA
REGULAR MEETING
Thursday, November 9, 2023

3:30 p.m. Regular Meeting
Portable 403 of the ESC
1051 South A Street, Oxnard, CA 93030

REGULAR MEETING

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

Section A: ORDER OF BUSINESS

- A.1 Call Meeting To Order**
- A.2 Roll Call**
- A.3 Adoption of the Agenda**
- A.4 Approval of Minutes October 12, 2023 (Page 4-8)**

Section B: COMMENTS BY THE PUBLIC

Public Comment provides the public an opportunity to address the Personnel Commission (“Commission”) on non-agenda items. Speakers are requested to limit their remarks to three (3) minutes. The Commission shall limit the total time for Public Comment on each subject to fifteen (15) minutes. The Commission may not deliberate or take any action on items raised during this portion of the meeting.

Section C: ACTION ITEMS

- C.1 Advanced Step Placement for Victor Amezcua (Page 9)**
The Personnel Commission will ratify the advanced step placement for Victor Amezcua, After School Program Site Coordinator.
- C.2 Mental Health Manager (Page 10-13)**
The Personnel Commission will consider the establishment of the new classification, salary placement, and job description.
- C.3 Mental Health Clinician (Page 14-17)**
The Personnel Commission will consider the establishment of the new classification, salary placement, and job description.
- C.4 Eligibility Lists (Pages 18-32)**
The Personnel Commission will review certification of eligibility lists.

Section D: REPORTS/OTHER INFORMATION/DISCUSSION ITEMS

These items are presented for information or study only, no action will be taken.

- D.1 Personnel Actions (Pages 33-35)**
The Personnel Commission will receive a list of various personnel actions that relate to the transfer, retirement, or other action affecting classified personnel.
- D.2 Report by CSEA**
CSEA may report on Human Resources issues of interest to the Personnel Commission.
- D.3 Report by Assistant Superintendent, Human Resources**
The Assistant Superintendent, Human Resources, may report on Human Resources issues of interest to the Personnel Commission.
- D.4 Director's Report**

The Director of Classified Human Resources will report on staff management, current recruitments, and other matters.

D.5 Report by Commissioners

The Commissioners will report on issues concerning Commission administration.

Section E: CLOSED SESSION PUBLIC PARTICIPATION/COMMENTS

Persons wishing to address the Personnel Commission on an agenda item identified in the Closed Session agenda may address the Personnel Commission

Section F: CLOSED SESSION

The Personnel Commission will convene to closed session for the following items:

F.1 Pursuant to Section 54957 of the Government Code, the Commission will consider a personnel matter concerning:

- Public Employee Evaluation: Director, Classified Human Resources.

F.2 Reconvene to open session and report out of closed session.

The Commission will report on any action taken in closed session.

Section G: ADJOURNMENT

OXNARD SCHOOL DISTRICT

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THE PERSONNEL COMMISSION
SUPPORTING EDUCATION THROUGH MERIT

PERSONNEL COMMISSION MEMBERS

Mr. Ernest Morrison, Chair
Mr. Paul Robinson, Vice Chair
Mr. Denis O'Leary, Member

MINUTES
REGULAR MEETING
Thursday, October 12, 2023

3:30 p.m. Regular Meeting
Portable 403 of the ESC
1051 South A Street, Oxnard, CA 93030

REGULAR MEETING

Note: In accordance with the requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Personnel Commission before the meeting date. Any materials relating to an agenda item that are distributed less than 72 hours prior to a meeting are available at the Personnel Commission Office located at 1051 South "A" Street, Oxnard, California 93030

Section A: ORDER OF BUSINESS

A.1 Call Meeting To Order

The Personnel Commission of the Oxnard School District met for a regular meeting on Thursday, October 12, Portable 403 of the ESC, 1051 South A Street, Oxnard, CA. The meeting was called to order by Chairman Morrison at 3:31 p.m.

A.2 Roll Call

Commissioners: Ernest Morrison, Chair of the Personnel Commission; Paul Robinson, Vice Chair of the Personnel Commission; Denis O'Leary, Member of the Personnel Commission
Staff: Dr. Adalberto Fuentes, Director, Classified Human Resources; Tanya Ventura, Human Resources Analyst; Fabian Lopez-Rivera, Administrative Assistant

Guests: Dr. Natalia Torres, Assistant Superintendent of Human Resources; Dr. Scott Carroll, Director, Certificated Human Resources.; Ricardo Torres, Alternate Clerical Representative.; Jorge Napoles, Outreach Specialist

A.3 Adoption of the Agenda

The agenda of Thursday October 12,2023 was adopted as presented.

Mover: Denis O'Leary

Secunder: Paul Robinson

Moved To: Adopt

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

A.4 Approval of Minutes September 14, 2023 (pages 4-9)

The minutes of September 14th, 2023 were adopted as presented.

Mover: Denis O'Leary

Secunder: Paul Robinson

Moved To: Adopt

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Section B: COMMENTS BY THE PUBLIC

Section C: ACTION ITEMS

C.1 Advanced Step Placement for Jorge Napoles, Outreach Specialist. (Page 10)

The Personnel Commission took action to approve the advanced step placement for Jorge Napoles, Outreach Specialist at Step D of the Outreach Specialist classification on the Classified Salary Schedule.

Mover: Denis O'Leary

Seconder: Paul Robinson

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.2 Annual Report 2022 - 2023 (Page 11)

The Personnel Commission took action to approve the 2022-2023 Annual Report as presented.

Mover: Denis O'Leary

Seconder: Paul Robinson

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

C.3 Eligibility Lists (Pages 12-17)

The eligibility lists of After School Program Site Coordinator, Paraeducator General Education, Child Nutrition Worker, Paraeducator Special Education and Grounds Maintenance Worker I were approved as presented

Mover: Paul Robinson

Seconder: Denis O'Leary

Moved To: Approve

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Section D: REPORTS/OTHER INFORMATION/DISCUSSION ITEMS

D.1 Personnel Actions (Pages 18-21)

D.2 Report by CSEA

CSEA President Not Present.

D.3 Report by Assistant Superintendent, Human Resources

D.4 Director's Report

D.5 Report by Commissioners

Section E: CLOSED SESSION PUBLIC PARTICIPATION/COMMENTS

Section F: CLOSED SESSION

The Commission convened into closed session at 4:23 p.m.

F.1 Pursuant to Section 54957 of the Government Code, the Commission will consider a personnel matter concerning:

F.2 Reconvene to open session and report out of closed session.

The Commission reconvened at 5:01 p.m. into open session and reported no action was taken in closed session.

Section G: ADJOURNMENT

There being no further business, the Commission adjourned at 5:02 p.m.

Mover: Denis O'Leary

Seconder: Paul Robinson

Moved To: Adjourn

Ayes: 3 - Ernest Morrison, Paul Robinson, Denis O'Leary

Motion Result: Passed

Dr. Adalberto Fuentes
Director, Classified Human Resources and
Secretary to the Personnel Commission

By our signature below, given on this _____ day of _____, 20____, the
Personnel Commission of the Oxnard School District approves the Minutes of the Regular Meeting of
October 12, 2023.

Signed:

Chair of the Personnel Commission

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: November 09, 2023

Agenda Section: Section C: Action Items

Advanced Step Placement for Victor Amezcua

Pursuant to Personnel Commission Rules & Regulations 70.200.1: "...a new employee may be granted advanced step placement upon recommendation of the appointing authority and approval by the Director of Classified Human Resources, subject to ratification by the Personnel Commission." Personnel Commission staff recently filled a vacancy in the Enrichment and Special Programs department for the After School Program Site Coordinator position. Victor Rafael Amezcua was selected for the position by the hiring authority. Ms. Amezcua is being recommended to start at Step B on the classified salary schedule based on the following:

- Education: Master's in Counseling with an emphasis in Pupil Personnel Services and a Child Welfare and Attendance Certification.
- Experience: 4 years of related experience.
- This would be considered a hard to fill recruitment.

The minimum qualifications for After School Program Site Coordinator classification are:

- Education: Equivalent to the completion of an Associate degree.
- Experience: Two years of increasingly responsible office management or attendance experience.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to ratify the advanced step placement for Ms. Amezcua at Step B of the After School Program Site Coordinator classification on the Classified Salary Schedule.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: November 09, 2023

Agenda Section: Section C: Action Items

New Classification - Mental Health Manager

This new classification is grant funded and was requested by the Director of Pupil Services. The goal of the grant and classification is to expand access to mental health services at schools and increase school-based counseling.

The Mental Health Manager classification will provide direct mental health services to students with intensive needs, parent counseling, group consultation, and treatment to students and families to support student development and the ability to deal with problems, crisis, or traumatic experiences.

FISCAL IMPACT:

Based on the compensation market analysis, this position is being allocated \$109,918 to \$130,589 on the Management Salary Schedule.

RECOMMENDATION:

Staff Recommends that the Personnel Commission take action to approve the new job classification of Mental Health Manager at \$109,918 to \$130,589 on the Classified Management Salary Schedule.

ADDITIONAL MATERIALS:

Attached: [Mental Health Manager job description.pdf](#)



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JOB DESCRIPTION

Mental Health Manager

Salary Range: \$109,918 - \$130,589

Purpose of Position

Provides direct mental health services to students with intensive needs, parent counseling, group consultation, and treatment to students and families to support student development and the ability to deal with problems, crisis, or traumatic experiences. Supports site administrators, counselors, and staff to implement tiered interventions through a Multi-Tiered System of Support (MTSS) for all students with a focus on the mental health and wellness of English Learners, Low Income Students, Foster Youth, McKinney-Vento Youth, unaccompanied youth, LGBTQ+, and SPED.

Distinguishing Characteristics

The Mental Health Manager is the journey-level management classification, providing mental health services as part of a multi-disciplinary team appropriate at a public-school setting.

The Mental Health Clinician is the entry-level classification, where emphasis is on supporting with casework and treatment methods appropriate at a public-school setting.

Supervision

- Receives general oversight from department director or designee.
- Supervises the work of lower-level staff.

Essential Functions

Job descriptions are intended to present a descriptive list of the range of job functions performed by employees in the class. Job descriptions are not intended to reflect all duties and tasks performed within the job.

- Implements programs to improve student wellness including but not limited to mental health services, academic intervention, attendance interventions, drug/alcohol education, socio-emotional services, and anger management.
- Manages therapeutic mental health individual and group services including prevention, early intervention, and suicide prevention.
- Develops stigma reduction strategies and early intervention initiatives for underserved and vulnerable student populations.
- Supports with the implementation of the district's Multi-Tier System of Support (MTSS) including the provision of mental health services to all students.
- Researches, develops, and implements evidence-based practices to support student social emotional development to address trauma, depression, anxiety, and other clinical issues.
- Utilizes assessment data to make recommendations for interventions and strategies to support student engagement, attendance, behavior, and academic progress.
- Prepares and delivers presentations regarding intervention, behavioral and social emotional related prevention, student services legal updates, and wellness to faculty, staff, and parents.

- Works with site level MTSS to provide counseling intervention services to support behavioral and emotional challenges.
- Collaborates with site administration, the site counseling team, district director, community organizations and public agencies to coordinate mental health services and substance abuse prevention programs.
- Provides culturally sensitive support for at-risk and underserved student populations, including newcomers, LGBTQ+, and low socioeconomic status.
- Participates in a variety of multi-disciplinary meetings to support student wellness.
- Supervises, evaluates, and trains lower-level staff.
- Prepares case documentation, progress and court reports, special reports, proposals, grants, manuals, and correspondence.
- Creates automated databases, records, reports, and files related to students, services and assigned activities.
- Travels from site to site and/or performs home visits to provide direct consultation or treatment for students and families.
- Participates in training on various topics such as cultural competency, diversity, equity, inclusion, clinical practice, compliance, treatment planning, case management, co-occurring disorders, and substance abuse.
- Performs related duties as assigned.

Knowledge, Skills, and Abilities

Knowledge of:

- State and federal regulations for behavior intervention for special education.
- Laws and regulations for health and social services programs.
- Privacy laws including HIPPA and FERPA.
- Principles of applied behavior analysis and cognitive behavior therapy.
- Crisis intervention techniques and IEP process.
- Treatment documentation methods and record keeping.

Skills in:

- Data collection and analysis.
- Verbal and written communication.
- Time management and prioritization.
- Public speaking and content presentation.

Ability to:

- Establish cooperative working relationships with students, parents, workers, and the public.
- Read, interpret, apply, and explain rules and regulations.
- Work independently with limited supervision.
- Be sensitive to culturally and linguistically diverse backgrounds.
- Operate a car frequently for appointments.
- Learn and use technology and computer software applications.

- Maintain secure files and confidentiality.

Minimum Qualifications

Education and Experience

A Master's degree in Marriage & Family Therapy, Social Work, or closely related field. Three years of experience working with students or families in a social services or educational environment.

Licenses and Other Requirements

Must have a valid California Driver's license. Must meet the California Board of Behavioral Sciences (CA BBS) requirements for any of the following:

- Licensed Marriage and Family Therapist (LMFT)
- Licensed Clinical Social Worker (LCSW)
- Licensed Professional Clinical Counselor (LPCC)

Incumbents are required to maintain the license noted above with the California Board of Behavioral Sciences as a condition of continued employment.

Physical Requirements

Employees in this classification stand, walk, sit, stoop/bend, reach overhead, lift, and carry up to 20 lbs., use fingers repetitively, use both hands simultaneously, speak clearly, hear normal voice conversation, and see small details.

Working Environment

Employees in this classification work primarily inside an office environment, with frequent interruptions, with changing priorities and short deadlines. Required to drive an automobile to conduct work, and have direct contact with students, parents, and other members of the public. Hours may include some evenings and weekends to support student and families. Subject to home visits with little control over environmental factors which may contain several safety and health hazards.

PERSONNEL COMMISSION AGENDA ITEM

Name of Contributor: Dr. Adalberto Fuentes

Date of Meeting: November 09, 2023

Agenda Section: Section C: Action Items

New Classification - Mental Health Clinician

This classification is grant funded and was requested by the Director of Pupil Services. The goal of the grant and classification is to expand the access of mental health services at schools and increase school-based counseling.

Under the supervision of the Mental Health Manager, the Mental Health Clinician classification will provide direct mental health services to students with intensive needs, parent counseling, group consultation, and treatment to students and families to support student development and the ability to deal with problems, crisis, or traumatic experiences.

FISCAL IMPACT:

Based on the compensation market analysis, this position is being allocated at \$77,001.60 to \$93,662.40 at range 31 of the CSEA Classified Salary Schedule.

RECOMMENDATION:

Staff recommends that the Personnel Commission take action to approve the new job classification of Mental Health Clinician at salary \$77,001.60 to \$93,662.40 on the CSEA Classification Salary Schedule.

ADDITIONAL MATERIALS:

Attached: [Mental Health Clinician job description.pdf](#)



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JOB DESCRIPTION

Mental Health Clinician

Salary Range 31

Purpose of Position

Provides direct mental health services to students with intensive needs, parent counseling, group consultation, and treatment to students and families to support student development and the ability to deal with problems, crisis, or traumatic experiences. Supports site administrators, counselors, and staff to implement tiered interventions through a Multi-Tiered System of Support (MTSS) for all students with a focus on the mental health and wellness of English Learners, Low Income Students, Foster Youth, McKinney-Vento Youth, unaccompanied youth, LGBTQ+, and SPED.

Distinguishing Characteristics

The Mental Health Clinician is the entry-level classification, where emphasis is on supporting with casework and treatment methods appropriate at a public-school setting.

The Mental Health Manager is the journey-level management classification, providing mental health services as part of a multi-disciplinary team appropriate at a public-school setting.

Supervision

- Receives oversight from Mental Health Manager or designee.
- No formal supervisory responsibilities but may lead the work of others.

Essential Functions

Job descriptions are intended to present a descriptive list of the range of job functions performed by employees in the class. Job descriptions are not intended to reflect all duties and tasks performed within the job.

- Supports a variety of mental health services including but not limited to academic intervention, attendance interventions, drug/alcohol education, socio-emotional services, and anger management.
- Provides therapeutic mental health individual and group services including prevention, early intervention, and suicide prevention.
- Researches evidence-based practices to support student social emotional development to address trauma, depression, anxiety, and other clinical issues.
- Compiles assessment data to assist with making recommendations for interventions and strategies to support student engagement, attendance, behavior, and academic progress.
- Prepares and delivers presentations regarding intervention, behavioral and social emotional related prevention, student services legal updates, and wellness to faculty, staff, and parents.
- Works with site level MTSS to provide counseling intervention services to support behavioral and emotional challenges.

- Collaborates with site administration, the site counseling team, district director, community organizations and public agencies to coordinate mental health services and substance abuse prevention programs.
- Provides culturally sensitive support for at-risk and underserved student populations, including newcomers, LGBTQ+, and low socioeconomic status.
- Participates in a variety of meetings to support multi-disciplinary teams to support student wellness.
- Leads and trains interns.
- Prepares case documentation, progress and court reports, special reports, proposals, grants, manuals, and correspondence.
- Provides administrative support services including outreach, how to access and apply for state and federal programs and performs pre-screening and assists in paperwork completion to determine eligibility.
- Maintains automated databases, records, reports, and files related to students, services and assigned activities.
- Travels from site to site and/or performs home visits to provide direct consultation or treatment for students and families.
- Participates in training on various topics such as cultural competency, diversity, equity, inclusion, clinical practice, compliance, treatment planning, case management, co-occurring disorders, and substance abuse.
- Performs related duties as assigned.

Knowledge, Skills, and Abilities

Knowledge of:

- State and federal regulations for behavior intervention for special education.
- Laws and regulations for health and social services programs.
- Privacy laws including HIPPA and FERPA.
- Principles of applied behavior analysis and cognitive behavior therapy.
- Crisis intervention techniques and IEP process.
- Treatment documentation methods and record keeping.

Skills in:

- Data collection and analysis.
- Verbal and written communication.
- Time management and prioritization.
- Public speaking and content presentation.

Ability to:

- Establish cooperative working relationships with students, parents, workers, and the public.
- Read, interpret, apply, and explain rules and regulations.
- Be sensitive to culturally and linguistically diverse backgrounds.
- Operate a car frequently for appointments.

- Learn and use technology and computer software applications.
- Maintain secure files and confidentiality.

Minimum Qualifications

Education and Experience

A Master's degree in Marriage & Family Therapy, Social Work, or closely related field. Experience working with students or families in a social services or educational environment is desirable.

Licenses and Other Requirements

Must have a valid California Driver's license. Possession of, or ability to obtain within 30 days from the date of hire, the California Board of Behavioral Sciences (CA BBS) requirements for any of the following:

- Associate Marriage and Family Therapist (AMFT)
- Associate Clinical Social Worker (ACSW)
- Associate Professional Clinical Counselor (APCC).

Applications will be accepted for graduate students who can provide proof they are within 90 days of completion of a master's degree required for the State of California Department of Consumer Affairs Board of Behavioral Sciences registration as noted above. No person shall be hired without confirmation of completing the required master's degree.

Permanent status may not be obtained in this classification. Incumbents must maintain current registration as an Associate Clinical Social Worker, Associate Professional Clinical Counselor, or Associate Marriage and Family Therapist at all times. In addition, within two years of appointment to the Mental Health Clinician classification must obtain Board of Behavioral Science (BBS) licensure as a Licensed Clinical Social Worker (LCSW), Licensed Professional Clinical Counselor (LPCC), or Licensed Marriage and Family Therapist (LMFT).

Physical Requirements

Employees in this classification stand, walk, sit, stoop/bend, reach overhead, lift, and carry up to 20 lbs., use fingers repetitively, use both hands simultaneously, speak clearly, hear normal voice conversation, and see small details.

Working Environment

Employees in this classification work primarily inside an office environment, with frequent interruptions, with changing priorities and short deadlines. Required to drive an automobile to conduct work, and have direct contact with students, parents, and other members of the public. Hours may include some evenings and weekends to support student and families. Subject to home visits with little control over environmental factors which may contain several safety and health hazards.

FLSA Status: Non-Exempt

Approval Date:



Recruitment Type: Promotional/Open

Eligibility List No. 23-24:35

Director's Certification:

Established: 10/20/2023

Attendance Accounting Technician

Rank	Candidate ID	Expiration Date
Promotional List		
1	8860347 (B)	10/20/2024
2	30086851 (B)	10/21/2024
3	52383421 (B)	10/22/2024
4	45808830 (B)	10/23/2024
Open List		
1	28498300 (B)	10/20/2024
2	47434999 (B)	10/20/2024
3	13893113 (B)	10/20/2024
3	55220164 (B)	10/20/2024
3	22228656 (B)	10/20/2024
4	29611823 (B)	10/20/2024
5	39333614 (B)	10/20/2024
6	26354475 (B)	10/20/2024
7	40312483 (B)	10/20/2024
8	9719668 (B)	10/20/2024
9	29055659 (B)	10/20/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No.: 23-24:49;
 23-24:34; 22-23:157
 Established: 11/02/2023

District Translator (Spanish)

Rank	Candidate ID	Expiration Date
1	25287868	11/2/2024
2	31135128	6/22/2024
3	54981640	10/6/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.



Recruitment Type: Open/Promotional

Eligibility List No.: 23-24:36;

22-23:160

Director's Certification:

Established: 10/17/2023

Administrative Assistant (Spanish Bilingual Required)

Rank	Candidate ID	Expiration Date
Promotional List		
1	3233278 (B)	7/3/2024
2	38914193 (B)	7/3/2024
Open List		
1	4287046 (B)	7/3/2024
2	3858915 (B)	10/17/2024
3	30694725 (B)	10/17/2024
3	55220164 (B)	10/17/2024
4	13893113 (B)	10/17/2024
5	44502610 (B)	10/17/2024
6	9719668 (B)	10/17/2024
7	40312483 (B)	10/17/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Open/Promotional

Eligibility List No.: 23-24:36;

22-23:160;

Director's Certification:

Established: 10/17/2023



School Office Manager (Spanish Bilingual Required)

Rank	Candidate ID	Expiration Date
Promotional		
1	38914193 (B)	7/3/2024
Open		
1	3858915 (B)	10/17/2024
2	55220164 (B)	10/17/2024
2	45343994 (B)	7/3/2024
3	13893113 (B)	10/17/2024
4	44502610 (B)	10/17/2024
5	9719668 (B)	10/17/2024
6	40312483 (B)	10/17/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No.:23-24:37; 23-24:06

Established: 10/11/23

HVAC Technician

Rank	Candidate ID	Expiration Date
1	53211462	10/11/2024
2	2068087	10/11/2024
3	26229288	8/10/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.



Recruitment Type: Dual Certification

Director's Certification:

Eligibility List No. 23-24:48
 23-24:38; 23-24:30
 23-24:22; 23-24:16;
 23-24:10; 22-23:172;
 22-23:162; 22-23:132;
 22-23:103;
 Established: 10/27/2023

Paraeducator Special Education

Rank	Candidate ID	Expiration Date
1	55138103	9/20/2024
2	35947590	7/25/2024
3	30430720	2/27/2024
3	5446140	8/29/2024
3	54505674	8/16/2024
4	54914518	9/12/2024
5	10367304	8/29/2024
6	25935505	8/29/2024
6	53231251	5/2/2024
7	38997072	5/2/2024
8	37693263	8/16/2024
9	26993541	7/10/2024
9	53520190	10/12/2024
9	41144260	10/12/2024
10	41627878	10/27/2024
11	52975474	10/27/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No.:
 23-24:41; 22-23:166;
 22-23:93
 Established: 10/26/2023

Child Nutrition Worker

Rank	Candidate ID	Expiration Date
1	53076650	7/17/2024
2	7791200	10/26/2024
3	50606573	7/17/2024
3	55298252	10/26/2024
4	54297488	7/17/2024
5	46967195	10/26/2024
6	54158484	7/17/2024
7	54273044	2/7/2024
8	55279063	10/26/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

Recruitment Type: Dual Certification

Director's Certification:



Eligibility List No. 23-24:32

Established: 10/20/2023

Director of Child Nutrition Services

Rank	Candidate ID	Expiration Date
1	6838063	10/20/2024



Recruitment Type: Dual Certification

Director's Certification:

Eligibility List No.:
 23-24:39; 23-24:31;
 23-24:21; 23-24:12;
 23-24:02; 22-23:161
 22-23:140; 22-23:130
 Established: 10/27/2023

After School Program Coordinator

Rank	Candidate ID	Expiration Date
1	21993098	9/22/2024
2	37128813	9/22/2024
3	26691985 (B)	8/9/2024
3	36689286 (B)	4/27/2024
3	38835761	8/9/2024
3	9386584	4/27/2024
4	8860347 (B)	4/27/2024
4	45233212	7/13/2024
4	19917070 (B)	10/2/2024
4	55188874	10/2/2024
5	17212439	10/2/2024
6	29604633	6/2/2024
7	54304435 (B)	9/5/2024
7	48674821 (B)	9/5/2024
8	22851575 (B)	6/2/2024
8	27799560	4/27/2024
8	36891385 (B)	7/13/2024
8	47349264 (B)	9/22/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

OXNARD SCHOOL DISTRICT**PERSONNEL COMMISSION**

9	13893113 (B)	10/27/2024
9	5975842	10/2/2024
9	54453464 (B)	9/5/2024
9	49422857	4/27/2024
10	39470861	7/13/2024
10	48773875 (B)	4/27/2024
11	17874066	4/27/2024
12	53325846 (B)	6/2/2024

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Recruitment Type: Dual Certification

Eligibility List No. 23-24:43; 23-24:15

Director's Certification:

Established: 10/20/2023



Accounting Specialist IV

Rank	Candidate ID	Expiration Date
1	35961315	10/20/2024
2	44395874	8/30/2024
2	1850561	10/20/2024
3	6285746	8/30/2024
4	28517474	10/20/2024
5	45060928	10/20/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.



Recruitment Type: Dual Certification

Eligibility List No. 23-24:46

Director's Certification:

Established: 10/27/2023

Human Resources Technician

Rank	Candidate ID	Expiration Date
1	47434999 (B)	10/27/2024
2	38914193 (B)	10/27/2024
3	5222460 (B)	10/27/2024
4	37341242 (B)	10/27/2024
5	118817 (B)	10/27/2024
6	44960946	10/27/2024
7	13893113 (B)	10/27/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.



Recruitment Type: Dual Certification

Eligibility List No. 23-24:47

Director's Certification:

Established: 10/26/2023

Bus Driver

Rank	Candidate ID	Expiration Date
1	55349697	10/26/2024
2	55474626	10/26/2024



Recruitment Type: Dual Certification

Eligibility List No. 23-24:45

Director's Certification:

Established: 10/26/2023

Health Care Technician (LVN)

Rank	Candidate ID	Expiration Date
1	36330491	10/26/2024



Recruitment Type: Open/Promotional

Eligibility List No. 23-24:44

Director's Certification:

Established: 10/26/2023

Maintenance Worker II

Rank	Candidate ID	Expiration Date
Promotional List		
1	54302139	10/26/2024
2	18456451	10/26/2024
3	10362527	10/26/2024
Open List		
1	33932474	10/26/2024
1	11009461	10/26/2024
2	41104912	10/26/2024
3	48272911	1/25/2024
4	25840778	1/25/2024

Eligibility lists are in effect for one year from the date on which they are established unless they are exhausted. Lists may be created for six months with approval of the Personnel Commission.

New Hires

Ramirez, Porfirio G.	Plumber, Position #1978 Maintenance 8.0 hrs./246 days	09/27/2023
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Limited Term/Substitutes

Hernandez, Eileen	Paraeducator (substitute)	09/21/2023
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Released during Probation

12080	Risk Management Specialist, Position #10290 Risk Management 8.0 hrs./246 days	09/25/2023
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Resignations

Accardi, Brian J.	Technology Services Technician, Position #9938 Information Technology 8.0 hrs./220 days	10/06/2023
Hamlett, Nancy J.	Child Nutrition Worker, Position #2617 Curren 5.5 hrs./185 days	09/22/2023
Gonzalez, Maria Isabel	Bus Driver, Position #1088 Transportation 8.0 hrs./183 days	09/29/2023
Lucero, Angel R.	Transportation Driver, Position #8707 Transportation 5.5 hrs./183 days	10/06/2023
Reyes Peluzzo, Paola E.	Paraeducator- Special Education, Position #7342 San Miguel 5.75 hrs./183 days	10/06/2023
Santana-Cazares, Ruben	Campus Assistant, Position #7826 Frank 5.25 hrs./180 days	10/13/2023
Vargas, Melisa R.	Paraeducator III, Position #9221 McAuliffe 5.75 hrs./183 days	10/09/2023

CLASSIFIED PERSONNEL ACTIONS

New Hires

Alonso, Isabel	Campus Assistant, Position #6346 Brekke 4.0 hrs./180 days	10/17/2023
Amezcuca, Victor R.	After School Program Site Coordinator, Position #11710 Enrichment & Specialized Programs 8.0 hrs./246 days	10/12/2023
Ayala, Daniel A.	Campus Assistant, Position #3059 Lopez 5.5 hrs./180 days	10/02/2023
De La Torre, Gilberto D.	Child Nutrition Worker, Position #2892 Child Nutrition Services 5.0 hrs./185 days	10/18/2023
Ellis, Douglas	Paraeducator Special Education, Position #6735 Special Education 5.75 hrs./183 days	10/04/2023
Garcia-Juarez, Gloria	Child Nutrition Worker, Position #2020 Child Nutrition Services 5.0 hrs./185 days	10/10/2023
Gomez, Aileen	Child Nutrition Worker, Position #2845 Child Nutrition Services 5.0 hrs./185 days	10/12/2023
Jacobson, Kristen L.	Paraeducator Special Education, Position #11689 Marina West 5.75 hrs./183 days	10/04/2023
Magdaleno, Maria	Campus Assistant, Position #3028 McKinna 4.5 hrs./180 days	10/17/2023
Meza, Denise	Campus Assistant, Position #3019 Marshall 4.5 hrs./180 days	10/19/2023
Pena, Brandy A.	Language Assessment Technician, Position #2443 Enrollment Center 5.5 hrs./246 days	10/16/2023
Napoles, Jorge	Outreach Specialist, Position #2709 Lopez 8.0 hrs./180 days	10/05/2023
Silva, Ana Maria	Child Nutrition Worker, Position #202 Rose Ave 5.0 hrs./185 days	10/12/2023
Temple, Alonzo B.	Campus Assistant, Position #11442 Driffill 5.75 hrs./183 days	10/11/2023

Limited Term/Substitutes

Lainez Mazariegos, Jennifer	Paraeducator (substitute)	09/18/2023
Temple, Alonzo	Campus Assistant (substitute)	09/25/2023

Resignations

Barragan, Rosalia	Instructional Assistant Infant Program, Position #1067 San Miguel 8.0 hrs./183 days	10/14/2023
Gonzalez-Vargas, Yanai	Child Nutrition Worker, Position #81 Child Nutrition Services 5.0 hrs./185 days	10/12/2023
Maciel, Debra L.	Bus Driver, Position #1117 Transportation 8.0 hrs./183 days	10/31/2023
Melena, Evelin	Paraeducator Special Education, Position #9301 Soria 5.75 hrs./183 days	10/25/2023
Mendoza, Shada	Campus Assistant, Position #3048 Sierra Linda 4.0 hrs./180 days	10/18/2023

Resignations (cont.)

Rivera, Sarahi	Paraeducator General Education, Position #9808 Curren 4.10 hrs./183 days	10/06/2023
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Retirement

Betancourt, Bertha	Child Nutrition Worker, Position #2880 Marina West 5.0 hrs./185 days	10/13/2023
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