

June 20, 2023

**APPROVED MINUTES**  
**VERNON TOWN COUNCIL**  
**REGULAR MEETING**  
TOWN HALL – 14 PARK PLACE – 3<sup>RD</sup> FLOOR, VERNON, CONNECTICUT  
**TUESDAY, JUNE 20, 2023**  
7:30 P.M.

RECEIVED  
VERNON TOWN CLERK  
24 JAN 11 PM 5:12

Mayor Daniel A. Champagne called the meeting to order at 7:30 PM.

**A.) PLEDGE OF ALLEGIANCE:** Recited

**B.) ROLL CALL:**

- Present: Council Members Laura Bush, Bill Campbell, Julie Clay, Ann Letendre, Brian Motola, Ariana Nieves-Matias, John O'Connell, Teri-Lynn Rogers
- Absent: Maryann Levesque, Jim Tedford, Michael Wendus
- Entered During Meeting: Ann Letendre joined at 7:34PM
- Also Present: Mayor Daniel A. Champagne, Town Administrator Michael Purcaro, Recording Secretary Meriline Sarkar

**C.) CITIZEN CITATIONS AND AWARDS:** None

**D.) CITIZENS FORUM:**

- Genaro Gonzalez, West Main Street, Vernon, spoke on Police encounter, and 1<sup>st</sup> amendment rights. He also spoke on the Town Council election and his desire to run for the Council Membership.

**F.) PUBLIC HEARING:** None

**G.) PRESENTATIONS BY THE ADMINISTRATION**

Mayor Daniel A. Champagne to update the Town Council on various topics.

- Mayor Daniel A. Champagne reminded all on the upcoming Town events and encouraged everyone to attend.

**1. Mayor's Concert Series** - Flyers for the series of four concerts in August 2023 were distributed.

**August 3<sup>rd</sup> Cover-2-Cover**

**August 10<sup>th</sup> Nightshift**

**August 17<sup>th</sup> Cobblestone Road**

**August 23<sup>rd</sup> The Teals**

All concerts will begin at 6:30 pm in Henry Park. **Rain dates** are the following Tuesday should they be necessary. Mayor Daniel A. Champagne thanked this year's sponsors: **Clay Furniture** and **Santini Villa Apartments**.

**2. National Night Out** - Tuesday, August 1<sup>st</sup>, from 5:00 – 8:00 p.m. at 20 Main Street, the site of the former Ladd and Hall Furniture Store. Everything is free!! **This event is**

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hosted by the Vernon Police Department, the Vernon Community Network and the Rockville Downtown Association.

3. **July In The Sky** – This year the fireworks display is scheduled for **July 11, 2023** with a rain date of **July 12, 2023**. This family event is held in two locations: **Henry Park** and **Downtown Rockville**. This event is hosted by the **Vernon Parks And Recreation Department** and the **Rockville Downtown Association**. The activities and games kick off at 6:00 pm and continue until dark when the fireworks will be displayed from the tower at Henry Park. Mayor Daniel A. Champagne invited everyone to join the fun and thanked all the sponsors for this event!
4. **Summer Days Carnival** - This is the 13<sup>th</sup> year of the carnival. The carnival location is the Old Golfland and runs from **July 20-23, 2023**. Wednesday through Friday the carnival opens at 6:00 pm and **Saturday it opens at 5:00 pm**. This event is sponsored by the Vernon Parks and Recreation Department, the Rockville Exchange Club and the Maple Grove Club. Proceeds benefit charitable organizations such as Kidsafe, Fidelco, Scholarships and Town Of Vernon Summer Camperships. Mayor Daniel A. Champagne thanked all the very generous sponsors.
5. **Reminder: Summer Meeting schedule for the Council**  
Going forward the Council will have one meeting per month in July, August and September. The meeting dates are July 18<sup>th</sup>; August 15<sup>th</sup>; and September 19<sup>th</sup>. Enjoy the summer break!

H.) **ACTION ON CONSENT AGENDA:** Council Member Motola moved the Consent Agenda as written, seconded by Council Member Bush, and the motion carried unanimously.

- C 1.** **Request the Town Council approve the tax refunds for current year taxes as outlined in the memorandum from Terry Hjarne, Collector of Revenue.** (See memorandum dated June 12, 2023 to Michael J. Purcaro, Town Administrator from Terry Hjarne, Collector of Revenue relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES FOUR (4) CURRENT YEAR TAX REFUNDS TOTALING \$877.74 AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO MICHAEL J. PURCARO, TOWN ADMINISTRATOR DATED JUNE 12, 2023.

- C 2.** **Request the Town Council approve the reappointment of Bill Campbell, Town Council, (R), 14 Park Place Vernon, Connecticut as a member of the Human Services Commission, said term to commence on July 1, 2023 and expires November 13, 2023.** (Mr. Campbell is being appointed as a Council Member and no resume is included.)

**PROPOSED MOTION**

PURSUANT TO CHARTER CHAPTER XV, SEC. 3, 05-02-1989 TOWN RESOLUTION VOL. 24, PAGE 382 AS AMENDED /VOL. 37 PAGE 266 AND TOWN COUNCIL RESOLUTION DATED 02-19-2002, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S RE- APPOINTMENT OF BILL CAMPBELL, (R) TOWN COUNCIL, 14 PARK PLACE, VERNON,

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CONNECTICUT, AS A REGULAR MEMBER OF THE HUMAN SERVICES ADVISORY COMMISSION FOR A TERM BEGINNING JULY 1, 2023 AND EXPIRES ON NOVEMBER 13, 2023.

- C 3.)** Request the Town Council approve budget amendment requests for FY23. (See memorandum dated June 13, 2023 from Jeffrey A. O'Neill, Finance Officer and Treasurer to Mayor Daniel A. Champagne and Town Administrator Michael J. Purcaro relative to same.)

**PROPOSED MOTION**

RESOLVED, THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENTS #20, #21, #22, #23, #24, #25, #26, AND #27 FOR FY23 AS PROVIDED ON THE BUDGET AMENDMENT FORMS ATTACHED BY JEFFREY A. O'NEILL, FINANCE OFFICER AND TREASURER.

**I.)** DISCUSSION OF PULLED CONSENT ITEMS: None

**J.)** PENDING BUSINESS: None

**K.)** NEW BUSINESS

1. Request the Town Council approve the Asset Disposal request from the Vernon Public Schools. (See memorandum dated June 13, 2023 from Jeffrey A. O'Neill, Finance Officer and Treasurer to Daniel A. Champagne, Mayor and Michael J. Purcaro, Town Administrator relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF ASSETS FOR THE VERNON PUBLIC SCHOOLS AS DISCLOSED ON THE REQUEST FOR DISPOSAL OF FIXED ASSETS FORMS.

- Council Member Motola, seconded by Council Member Bush, made a motion to approve the disposal of assets for the Vernon Public Schools as disclosed on the request for disposal of fixed assets forms.
- Mayor Daniel A. Champagne, spoke to the Council.
- The motion carried unanimously.

2. Request the Town Council approve the Asset Disposal request for the Vernon Information Technology Department. (See memorandum dated June 12, 2023 from Jeffrey A. O'Neill, Finance Officer and Treasurer to Daniel A. Champagne, Mayor and Michael J. Purcaro, Town Administrator relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OF ASSETS FOR THE VERNON INFORMATION TECHNOLOGY DEPARTMENT AS DISCLOSED ON THE REQUEST FOR DISPOSAL OF FIXED ASSETS FORMS.

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- Council Member Motola, seconded by Council Member O'Connell, made a motion to approve the disposal of assets for the Vernon Information Technology Department as disclosed on the request for disposal of fixed assets forms.
  - Mayor Daniel A. Champagne, and Town Administrator Michael Purcaro, spoke to the Council and answered questions. Discussion ensued.
  - The motion carried unanimously.
3. **Request the Town Council approve three boundary line adjustments associated with Windermere Fields.** (See memorandum dated June 13, 2023 from Shaun Gately, Director of Development Services to Michael J. Purcaro, Town Administrator relative to same.)

**PROPOSED MOTION**

THE TOWN COUNCIL HEREBY APPROVES AND ACCEPTS THE THREE BOUNDARY LINE ADJUSTMENTS ASSOCIATED WITH THE WINDERMERE FIELDS PROJECT AS PRESENTED.

- Council Member Motola, seconded by Council Member Rogers, made a motion to approve and accept the three boundary line adjustments associated with the Windermere Fields project as presented.
- Mayor Daniel A. Champagne, spoke to the Council to explain the Windermere Field boundary line and answered questions. Discussion ensued.
- The motion carried unanimously.

L.) **INTRODUCTION OF ORDINANCES:** None

M.) **ACTION ON ORDINANCE (S) PREVIOUSLY PRESENTED:** None

N.) **IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS:** None

O.) **DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS:** None

P.) **ADOPTION OF MINUTES**

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING ON JUNE 6, 2023 AND THAT MINUTES OF SAID MEETING BE APPROVED.

- Council Member Motola, seconded by Council Member Bush, made a motion to waive the reading of and approve the minutes of the Regular Town Council Meeting on June 6, 2023. The motion carried unanimously.

Q.) **INFORMATIONAL ITEMS, Petitions, communications, correspondence, reports, etc. not requiring action**

1. Town Clerk's Office - Monthly Report for May, 2023 submitted by the Town Clerk Karen Daigle.

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**E.) EXECUTIVE SESSION:**

- 7:45 PM Council Member Motola, seconded by Council Member Bush, made the motion to go into Executive Session #1. The Motion carried unanimously.

**EXECUTIVE SESSION #1**

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (D), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO ATTEND.

- 8:00 PM Executive Session #1 ended.
- 8:00 PM Council Member Motola, seconded by Council Member Bush, made the motion to go into Executive Session #2. The Motion carried unanimously.

**EXECUTIVE SESSION #2**

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (6) (D), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NEGOTIATIONS AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR TO ATTEND.

- 8:08 PM Executive Session #2 ended.
- 8:08 PM Council Member Motola, seconded by Council Member O'Connell, made the motion to go into Executive Session #3. The Motion carried unanimously.

**EXECUTIVE SESSION #3**

THE TOWN COUNCIL PURSUANT TO THE AUTHORITY GIVEN IN CONNECTICUT GENERAL STATUTES 1-200 (2), HEREBY MOVES TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AND INVITES MICHAEL J. PURCARO, TOWN ADMINISTRATOR AND DAWN MASELEK, ASSISTANT TOWN ADMINISTRATOR TO ATTEND.

- 8:26 PM Executive Session #3 ended.

NO MOTION PROPOSED for Executive Session #1

- Council Member Motola, seconded by Council Member Bush made the following motion to Executive Session #2:

THE TOWN COUNCIL HEREBY APPROVES THE PROPOSED TRANSFER IDENTIFIED AS "THE UNIMPROVED PORTION OF CLARK ROAD", IN EXCHANGE FOR THE IDENTIFIED EASEMENTS FOR SNOW AND SIGNAGE FOR THE INDUSTRIAL PARK OF BOLTON ROAD.

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- The motion carried unanimously.
- Council Member Motola, seconded by Council Member Bush made the following motion to Executive Session #3, Motion #1:

**MOTION #1**

THE TOWN COUNCIL HEREBY ESTABLISHES THE POSITION OF PRINCIPAL PAYROLL COORDINATOR, ACCEPTS THE JOB DESCRIPTION AS PRESENTED APPROVES THE JOB CLASS OF NON-UNION AND WAGE SCALE N-7G.

- The motion carried unanimously.
- Council Member Motola, seconded by Council Member Rogers made the following motion to Executive Session #3, Motion #2:

**MOTION #2**

THE TOWN COUNCIL HEREBY UPDATES THE CURRENT JOB DESCRIPTION OF PAYROLL COORDINATOR AS PRESENTED.

- The motion carried unanimously.

**R.) ADJOURNMENT: (8:28 PM)**

- Council Member Motola, seconded by Council Member Nieves-Matias, made a motion to adjourn. The motion carried unanimously at 8:28 PM.

Received: June 27, 2021

Approved: July 18, 2023

Meriline Sarkar  
Recording Secretary



Karen C. Daigle  
Town Clerk