

## ADVERTISEMENT FOR BIDS

**PROJECT: WEST HIGH SCHOOL - SINGLE USER RESTROOM REMODELS**

BIDS DUE THURSDAY, FEBRUARY 15, 2024 AT 2:00 PM

TO:

**THE Owner (HEREINAFTER REFERRED TO AS Owner):**

Iowa City Community School District  
Physical Plant, 1137 South Riverside Drive  
Iowa City Iowa, 52246

**Architect (hereinafter referred to as Architect/Engineer):**

Shive-Hattery, Inc.  
2839 Northgate Drive  
Iowa City, IA 52245

**PREBID MEETING:**

**DATE:** Wednesday, January 31, 2024  
**TIME:** 1:30 PM  
**LOCATION:** West High School, 2901 Melrose Avenue, Iowa City, IA 52246

**TO: POTENTIAL BIDDERS**

Sealed bids will be received by the Owner at Physical Plant, 1137 South Riverside Drive until 2:00 PM, Central Time, on Thursday, February 15, 2024.

Sealed bids will be opened and publicly read at the Physical Plant, 1137 South Riverside Drive at 2:00 PM, Central Time, on Thursday, February 15, 2024 or at such later time and place as may then be fixed.

Bids will be considered by the Owner at a public meeting to be held at 1725 North Dodge Street, Administration Building at 6:00 PM, Central Time, on Tuesday, February 27, 2024 or at such later time and place as may then be fixed.

The general nature of the work is as follows:

1. Convert the custodial space located to the south of the men's locker rooms into a new single user restroom.
2. Convert the north portion of corridor 110r into two single user restrooms.

3. Convert the north portion of corridor 200k into one single user restroom and one lactation room.

The work must commence on or about June 10, 2024 and must be substantially completed on August 9, 2024.

Bidding documents may be examined at the Architect/Engineer's office and at the following location(s):

Construction Market Data cmdgroup.com 30 Technology Parkway South, Suite 100,  
Norcross, GA 30092 docprocessing@cmdgroup.com

DB Reprographics, Inc., dbreprographics.planroomdirect.com, 1207 Highland Court,  
Suite B, Iowa City, IA 52240

Dodge Data & Analytics, construction.com 4300 Beltway Place, Ste. 180, Arlington, TX  
76018-5253

Master Builders of Iowa mbionline.com, 221 Park Street, Des Moines, IA 50309  
mbiplanroof-dsm@mbionline.com

Greater Fort Dodge Growth Alliance greaterfortdodge.com, 24 North 9th Street, Fort  
Dodge, IA 50501

Copies of the Bidding documents may be obtained by Bidders and Subbidders at the Architect/Engineer's office [or some other location with name, address and telephone number inserted here] in accordance with the Instructions to Bidders upon depositing the sum of thirty (\$30.00) for each set of documents. The deposit will be refunded in full upon return of the documents in good condition within ten days after receipt of bids.

Each Bidder shall accompany the Bid with a Bid security, in a separate envelope, as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of the contract corporate surety bond or bonds, acceptable to the Owner, for the faithful performance of the contract, in an amount equivalent to one hundred percent of the amount of the contract. The bidder's security shall be in an amount equivalent to 5% of the bid amount, and shall be in the form of a cashier's or certified check drawn on a bank in Iowa or a bank chartered under the laws of the United States of America, or a certified bank share draft drawn on a credit union in Iowa or chartered under the laws of the United States of America or a bid bond with corporate surety satisfactory to the Owner. The bid security will be held by the Owner until a contract is fully executed and bonds are approved by the Owner.

All Bidders are required to provide a statement regarding their residency status as required by 875 Iowa Administrative Code Chapter 156.

Contractors using "materials, supplies, and equipment" on projects in designated "exempt entities" may purchase these items without liability for the sales tax. The contractor must have a purchasing agent authorization letter and an exemption certificate from the public entity to present to the retailer, which specifies the construction project and will be available for that project only.

Owner will issue an authorization letter and an exemption certificate to the contractor and/or subcontractors for the purchase or use of building materials, supplies, and equipment to be used on this project only. DO NOT include sales tax on your bid form.

No bid may be withdrawn for a period of 30 days after the date of the scheduled closing time for the receipt of bids.

The Owner seeks to provide opportunities for Targeted Small Businesses in the awarding of contracts and is authorized to award contracts to Targeted Small Businesses per the Iowa Acts of the 73rd General Assembly, 1989 Regular Session, Senate File 2274. For further information about the Targeted Small Business policies, contact the Owner. This project has a target for Targeted Small Business participation of ten percent (10%).

Bidders shall be prepared to submit a performance bond and payment bond conditioned on the faithful performance of the contract. Out-of-state bidders shall be prepared to submit an Out-of-State Contractor Bond to the Iowa Division of Labor in accordance with Chapter 91C of the Code of Iowa.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa labor to the extent lawfully required under Iowa law.

It is the intent of the Owner to award a contract to the lowest responsible, responsive bidder provided the bid has been submitted in accordance with the bidding requirements. The Owner reserves the right to waive informalities or irregularities. The Owner reserves the right to reject any or all bids.

Published by order of the Board of Directors of the Iowa City Community School District

By: Jeff Barnes

Title: Director of Facilities Management

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