

# TOPPER TECH TEAM APPLICATION 2024-2025

**Requirements: 90% Attendance Rate ~ GPA 3.0 ~ No Discipline Record**  
**Enrollment is limited to Juniors and Seniors**

**Responsibilities Include:**

- Troubleshoot Chromebook issues
- Make simple Chromebook repairs
- Unpack/Setup/Deliver devices to classes
- Instruct faculty/staff/students on use of devices and apps
- Explore new apps and technologies
- Complete device work orders to required specifications
- Manage other duties as required

**Essential Soft Skills:**

- Leadership
- Communication (written and oral)
- Ability to work under pressure
- Decision-Making
- Time Management
- Self-Motivation
- Conflict Resolution
- Troubleshooting
- Adaptability (flexible)
- Professionalism
- Interpersonal Skills (patience, empathy)

**Essential Hard Skills:**

- Google Docs, Sheets, Slides
- Canvas knowledge
- Chromebook usage

**Preferred Skill:**

- Computer/Technology classes or experience

1. NAME \_\_\_\_\_
2. GRADE IN SY 2024-2025 \_\_\_\_\_
3. What technology experience do you have? Please explain and list any courses you've taken.
  
4. What special skills can you offer as a member of the Topper Tech Team?

You must have 3 teachers as references: **Teachers must sign below & print their name.**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

If selected for Topper Tech Team, which class to drop:

1<sup>st</sup> Choice: \_\_\_\_\_

2<sup>nd</sup> Choice: \_\_\_\_\_

**RETURN COMPLETED FORM TO MCKAYLA COLLIE  
IN THE MAIN OFFICE BY MAY 1<sup>ST</sup>, 2024**

**OFFICE USE ONLY**

\_\_\_\_\_ GPA  
\_\_\_\_\_ Attendance Points  
\_\_\_\_\_ Acceptable Discipline  
\_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

## **TOPPER TECH TEAM (T<sup>3</sup>)**

**One Semester    1 Credit    (may be repeated)**

**Grades 11-12**

**Must submit application and have a minimum GPA of 3.0 and acceptable attendance and discipline record. Students will be interviewed by teacher before being accepted. During registration, select course as an “Application Course” and be sure to list on the application which of your 8 classes you would want to drop if accepted for Topper Tech Team.**

**Students will assist daily with tech team responsibilities, including, but not limited to, Chromebook issues, Canvas, Google Docs, and instructional opportunities. Brief online Canvas assignments to be completed weekly.**