



LEGAL NOTICE

CITY OF MEDFORD

REQUEST FOR PROPOSALS (RFP 24-0017)

FOR A FY2026 PERSONAL PROPERTY REVALUATION AND FY2025 AND FY2027
COLLECTION AND VALUATION SERVICES

The City of Medford, Mass., acting through its Board of Assessors is accepting sealed proposals from qualified companies for the listing, coding and valuation updating services on all personal property in the City of Medford for Fiscal Years 2025, 2026 and 2027.

This project is being Electronically Bid (E-Bid). All proposals shall be submitted online to www.BidNetDirect.com prior to **Friday February 2, 2024, at 10:00 am**. Hard copy proposals will not be accepted. You can register to become a proposer online at www.BidNetDirect.com. For assistance, contact BidNetDirect.com at 800-835-4603.

Proposal Documents will be available online at <https://www.bidnetdirect.com/massachusetts/cityofmedford> on **Tuesday January 16, 2024**. All plan holders must have an active online account on www.bidnetdirect.com to acquire documents, receive project notifications. All Bidders are required to separately submit your price and non-price (or technical) proposals via BidNetDirect. All questions must be submitted to BidNetDirect.com on **Friday January 26, 2024, at 10:00 am**.

Each proposal shall be submitted in accordance with the Instructions to Proposers within the RFP and M.G.L. c. 30B. It is the responsibility of prospective proposers and/or bidders to check www.BidNetDirect.com for new information via any addenda or modifications to this solicitation. Addenda will be emailed to all plan holders registered with BidNetDirect.

The City of Medford reserves the right to reject any or all proposals, to waive any minor informalities and to engage the services of a qualified firm as it deems to be in the best interest of the City.

MBE's/WBE's/DBE's are encouraged to submit proposals.

Fiona Maxwell
Chief Procurement Officer
781-393-2465