



AVON GROVE CHARTER SCHOOL
110 East State Road
West Grove, PA 19390
484-667-5002 (voice)
610-667-4499 (fax)

AGCS Transcript Request

All transcript requests MUST be made through Naviance. If you are using the Common Application, make sure to match your Common Application to your Naviance/Family Connection account. This form gives the Guidance Department the ability to release your transcripts to the schools you requested. No transcripts will be sent until this form is completed and on file in the Guidance Office. Please provide the Guidance Office up to ten school days to process any requests.

Student Name: _____ Date: _____

Email Address: _____

Schools you requested transcripts be sent to (please list):

	Common App (write yes or no)
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I give Avon Grove Charter School permission to send my high school transcript to the schools I requested in my Naviance/Family Connection account.

**Please note families do not have access to letters of recommendation on file at AGCS without written permission from the evaluator.

Student Signature _____

Parent Signature _____