

PTO Meeting Minutes

December 20, 2023

Meeting called to order at 6:07 pm by Stacie Brown. Jennifer Knop motioned, and Elisabeth Reigle seconded to approve the meeting minutes from the November meeting. Minutes Approved.

Attendance:

Trisha Kocanda: Superintendent	Dana Gallup: Elementary
Aga Macoch: School Board	Edie Buehring: Intermediate
Stacie Brown: President	Amber Rychlik: Intermediate
Elisabeth Reigle: Vice President - ES	Katie Taylor: Communication
Tiffany Latter: Vice President - Lincoln	Aimee Briggs: Communication
Jennifer Knop: Treasurer	Greg Wideman: Parent
Latoya Connors Gray: Secretary	
Gina Ney: Middle	

Reports:

President's

School store dates approved first and second Friday of the month- shopping at lunch

Childcare at the PTO meetings

Bingo Friday Date TBD

Hosted the holiday luncheon for teachers and staff this past Monday – from Eggshells

Vice President's Report:

IS Report – Latoya reporting for Jen A.: Winter class parties tomorrow. Party host assigned and no issues.

ES Report – Elisabeth R. reporting: Same

MS Report – Tiffany L. Reporting: Same

Lincoln Report – Tiffany L. reporting: Concern that the party time butts up against school pick up time.

Treasurer's Report:

Budget as of 11/30/2023

Mundelein Comm. Checking Balance as of 11/30/23	16,558.55
Mundelein Comm. Savings Balance as of 11/30/23	87,170.95
Less: Committed Funds	76,737.18
Uncommitted Funds as of 11/30/23	26,992.32

Balance available for 2023/2024:

26,992.32

**In great shape. In the black*

Principal's Report

Mr. Ladenburger reporting out. Lunch was awesome. Decorations were fantastic. Annual reminder for parents to get snowpants, hats, gloves etc. Access testing for students that are multi-lingual. First day of school is January 9th. Monday the 15th is MLK day.

District and School Board Report:

Aga M. Reporting: – Meeting this past Monday. Middle school principled Emily L. earned her doctorate. Reviewed preliminary staffing plan. Also approved the school calendar for 2023/2024. Another board meeting yesterday on community engagement.

Dr. Kocanda Reporting: Pushing for early release Right at School sign up needed this week for transportation. Opportunity for community to get involved in long-term planning. Monthly meeting...every other one virtual.

Transportation task force underway to understand the bus routing and ensure safer routes.

Emergency update notices – text messages are being sent bc so much going to spam folders for emails.

Thank you again for the teacher/district lunch etc.

Next board mtg is January 29th.

Teacher Reports:

ES: Gallup reporting: Thank you for the luncheon. Kids are ready for the party.

IS: Eddie Reporting: Thank you for the luncheon. Kids are ready for the party.

MS – Monico reporting: Thank you for the luncheon and the desserts.

Committee Reports:

Art Awareness – No Update

Birthday Board – Going great.

Book Fairs – copy from the email.

Communications/Facebook – Katie reporting - intake form now once the event is approved. Take into account printing time etc. Aimee reporting – get email info blast out early.

Cultural Arts – No Update

Fundraising –

- Nothing Bundt cake sod in office Monday of conferences. Made \$220
- Check back from the picture days...about \$3K
- Charleston Wrap \$4480

Hospitality – Luncheon a success.

Membership Toolkit – Going strong.

Picture Day/Yearbook – 8th grade photos Jan 11. Will need yearbook help in the future.

Room Parents – Winter parties tomorrow.

Special Days/8th Grade Dance – Decided on the theme “red carpet” meeting in January. The dance date is May 22, 2024.

Field Days – Need a Tent or shade, have a few jugs of ice-cold water for kids that forget water bottles, advertise for parents to bring extra pair of clothes

Spirit Wear – Kindergarten shirts offered in February so parents have for the field trip in the fall.

Old Business: none.

New Business:

New Business:

Funding Request:

1. \$400-\$600 requested by Lindsey Miska to frame a collaborative art piece by trimester one art students from grades 6th-8th. The money would be used to frame the art with acrylic, not glass and a wood frame. It would also include the cost of installing it. The quote will be provided.

Adjournment: 6:35 p.m.

Motion made to adjourn meeting by Jen K, seconded by Tiffany L. Motion approved.

PTO minutes submitted by: Latoya Conners Gray, Secretary