

Lincoln Elementary - January PTA Meeting

01/10/24 @6:30pm

I. Call to Order – Lorraine May @ 6:32

II. Review of November Meeting Minutes

[November General Meeting Agenda - Google Docs](#)

- Motion to Approve- Lorraine May
- Second- Jaime DeCecco
- Third- Annie LaHoda

III. Executive Board Member Reports

- 1st VP - Annie Lahoda
- 2nd VP- Katie Mikita
- 3rd VP- Andrea Goeringer
- 4th VP- Dr. Kitsko
- [PTA meeting Principal's Report 1/10/2024](#)
- Recording Secretary- Jaime DeCecco
 - Committee Chair Reports- See Below
- Corresponding Secretary- Laura Drozynski
- Historian- Anna Rutledge
- Staff Representatives- Mrs. O'Shea and Mrs. Aaron
 - Thank you for the snack trolley, winter gifts and cookie table!
 - Winter party plans were a success!
- President- Lorraine May (PTA Council Updates)
 - Calendar for 2024-25 will be redistributed soon for review and feedback
 - There is an article in Mt. Lebanon magazine about Dr. Friez and what is going on in the district. It's a great read so make sure to check it out!
 - Teacher contract was approved in November
 - HR Director opening in the district
 - Bradley Center will be helping take care of school-based behavioral health needs in the district – will bring additional counselors into the buildings to address ongoing needs
 - BoardDocs is a new system that holds updated school board information for everyone to access
 - PTA Council Meetings are open to everyone – next meeting is 2/7 @ 9am at Washington Elementary if you can attend!
- Treasurer- Kate Sweeney
 - Lorraine and Kate will update the budget for the second half of the year after we received the Read-A-Thon funds received (approximately \$20k)
 - Frosty Shop intake was higher than expected which should help cover some increased costs this year with field trips and assemblies.
 - Received payment for flood damages from last year to offset costs of lost items in the PTA Fan Room.
 - Reminder that the teacher's can submit their stipend requests (\$75/teacher)



- Field trip budget will need to increase for the rest of the year
 - Not all schools fund field trips in their entirety, but we believe this is an important role in the PTA to have all field trips free and accessible

IV. Old Business

- PTA Fan Room Cleanout, Record Retention, Room to store Yearly Event Supplies

V. Committee Reports

Kids of Steel- Mary Ullman

April 1st - May 5th

Mary applied for and was granted a \$500 KOS Grant for 2024!

- Kids of Steel Representatives, Hunter and Maria, presented Mary with her grant check at the meeting – way to go Mary!
 - 103 School Districts total – Mt Lebanon is one of the only ones with all schools participating
 - Mary and an Assistant Coach will be using for CPR training, fitness equipment and a better and louder megaphone
- Kick off with a lunchtime club Kids of Steel!
- Possible adjustments for maximum participants (last year 100) due to lack of pickleball court space no longer being available – may use the basketball court or gym instead – TBD
- Mary seeking an Assistant Coach – please help!

Membership- Annie Lahoda and Lorraine May

- PTA Membership Drive - 275 students whose families have joined the PTA.
 - 65% of Families and 74% of Staff
 - Lincoln Directory- If you paid dues and have not received one, let us know
 - Dues \$15 Individual and \$30 Family/Suggested Donation

Cultural Arts- Cate Albu

YEAR ROUND

- Josh and Gab - October 4th - \$800
- Jeff the Geode Guy- November - \$95
- Book Break Subscription - \$1,175

TOTAL TO DATE- \$2355 (Budget \$5500)

Field Trips - Kate Sweeney

- 5th Grade - PGH Zoo
- 4th Grade – Botanic Gardens
- 3rd Grade- Carnegie Museum of Natural History
- 2nd Grade- Walking Tour of Mt. Lebanon
- 1st Grade-
- Kindergarten- Simmons Farm

Upcoming Field Trips

- 3rd Grade- Heinz History Center (April)
- 2nd Grade- Phipps Conservatory (April)

TOTAL SPENT TO DATE- \$4989 (Budget \$6500)

Read-A-Thon- Shelagh Milburn and Christie Schoen

October 13th-23rd

- HUGE THANK YOU to Shelagh, Christie, Team Kitsko and Team Staub!
- \$25,593 to date; we will collect \$20,474

- Shelagh will need a Co-Chair for next year- Please let us know if you are interested!
 - Ideas for next year

Homeroom Coordinators- Anna Rutledge/Lorraine May

YEAR ROUND

- Homeroom Coordinator Thank You

Class Parties- Laura Drozynski

YEAR ROUND

- Huge THANK YOU to Laura for all of her hard work!
- Feedback google forms will be sent to Winter Party Volunteers and Teachers
- Donations of past games you may have, money to purchase new games/craft supplies, etc. are welcome!! Please email laura.drozynski@gmail.com to help!
 - Will provide additional communication before the Valentine's Day parties to make sure the parent volunteers are prepared with the materials before the party

Frosty Shop- Kim Tranquilli and Lorraine May

YEAR ROUND

- Kim and Lorraine want to say a HUGE THANK YOU to everyone that helped make Frosty Shop happen this year. And it didn't just happen...it was amazing! To everyone that donated or made something and/or helped to set up and sell - you guys rock. It looked like the kids had a ball, we hope that is true for your kids!
- If you have any ideas or feedback for next year we would love to hear it. We will do some work now to procure holiday items for next year, then we will plan to get things rolling again late spring/early summer. In the meantime please recruit your friends and grab anything on Freebo you think we can use ;)

Fifth Grade Committee - Christie Schoen

YEAR ROUND

- Spiritwear- Annie Lahoda
- Pool Party and Clap Out- Megan Kupchella and Becky Loughney
- Field Day- Christie Frederick
- Outreach- Anna Rutledge and Lorraine May
- Memory Book - Shelagh Milburn

*****4th Grade parent Needed**

Corporate Rewards, Fundraising & 5th Grade Fundraising- Joanna Streets

YEAR ROUND

September: Primantis Bros. Dine to Donate 09/06/23 (booked): \$51.49
 Philly Pretzel Factory 09/15/23: \$225.23
 Kona Ice 09/27/23 (booked): \$103.00

October: Urban Air North Fayette 3pm-7pm 10/06/23 (booked): \$34.66
 Chipotle Night 10/09/23: \$299.24

November: Madsen Donuts 11/03/23 (booked): \$154.83
 Spirit Wear (Fall 2023): \$744.45

December: Philly Pretzel Factory 12/8/23: \$165.69
 Moe's Southwest Grill Taco Kits 12/19/23 (approved): \$300.00

January: Sarris Candy: opens 1/5/24 and closes 3/22/24

February: Mediterra Cafe 02/05/24 (booked)

March: Philly Pretzel Factory 03/01/24
 Spring Spirit Wear- ?

April: Madsen Donuts 04/05/24 (booked):
 Chipotle Night 04/25/24???

May: Millie's Ice Cream 05/08/24 (booked) - Nicole
 Blooming Dahlia 05/10/24...possibly for Mother's Day 05/12/24

June: Kona Ice 06/06/24 (booked):

Total Raised: \$2,078.59 (as of 01/04/24)

Lincoln Tribute to Mrs. Majestic

Ongoing

- The Lincoln Mural Committee, along with the support of our Lincoln PTA, has commissioned an artist to paint a mural in the school to honor Mrs. Majestic, who retired last year after 34 years as our art teacher. The mural will be located in the ground floor hallway, and will feature one of Mrs. Majestic's favorite children's books, Camille and the Sunflowers~ A story about Vincent van Gogh by Laurence Anholt.
- If you would like to contribute, you may give cash or write a check payable to Lincoln Mural Fund and write "Mrs. Majestic's MURAL" on the envelope, which your child can give to their teacher, or drop off in the office. You may also pay via PayPal to bethannrivera120@gmail.com.
- Contributions in excess of what is needed for this mural will be used for future retiree murals.
- Location of the mural will be left of the Art room and before the faculty room

Lunchtime Clubs- Jenny Bouriat

February 5th - March 1st

- The PTA is once again organizing Lunchtime Clubs for 1st-5th grade Lincoln students.
- Lunchtime clubs are a fun alternative to recess in the cold months for kids in grades 1st-5th looking for a change of pace!
- *Some examples of past clubs include: Coloring Club, Decorate Your Room Club, Makers Club, Lego Club, Nail Art Club, Escape Club, Paint Club, Harry Potter Club, Writing for Fun Club, Yarn Wall Art Club, Card Playing Club, Quiet Club, Pokemon Club, Scrunchie Making Club, Comic Book Club, Drama Club, Brain Benders Club, Physical Fitness Club, Photography Club...the possibilities are endless!*
- The **club will meet for 25 minutes once a week** during the lunch hour. Students will have their regularly scheduled lunch either before or after their club.
- Thank you to those who have volunteered to host a club! We are also looking for volunteers to be a 'substitute' if needed in case a host is unable to make it to their weekly club. Materials and instructions would be ready to go!
 - So far, there are 20 different clubs being offered. Each grade will have 13-14 clubs to choose from.
 - Hope to send an email with club sign up information via a Google Form by end of the week (1/12) and start sign ups on Friday 1/19.
 - Parents can send in their kids top three choices and kids will be assigned a club in order of who emailed first.
- Contact Jenny Bouriat at jenny.bouriat@gmail.com if you are able to help!

Spelling Bee - Holly Minczeski

February 8th

- 4th and 5th grade classes will be participating in Classroom Spelling Bees next week.
- The top 3 spellers from each classroom will be participating in the Lincoln Elementary Spelling Bee on Thursday, February 8th.
- The winner of the Lincoln Spelling Bee will continue on to a Scripps National Spelling Bee local competition.

Skating Party- Katie Mikita

February 19th

- Skating Party scheduled from 12pm-1:30pm during the open skate session
- \$5 Admission and \$2 Skate Rental

Community Outreach- Katie Mikita, Anna Rutledge, Lorraine May

YEAR ROUND

- October Halloween Costume Collection- Laura Palmieri
- October 'GotSneakers' Shoe Collection- Andrea Goeringer
 - Collected 8 large bags of sneakers – \$126.50
- Food Drive for Greater Pittsburgh Food Bank and SHIM - Collected 564 lbs of food that was donated (cake mix and icing, candy will be used for the Week of Service!)
- Jared Box Collection for Week of Service - Collected toys, coloring books, etc. to fill four large bins and will be used to make actual boxes in February
- Diaper Drive for Week of Service/SHIM- January 29th- February 9t
- UP NEXT: Week of Service Projects and 5th Grade Community Outreach Project

Lincoln Weeks of Service - Jaime DeCecco and Ali Tirpak

February 12th- 16th

- Jaime DeCecco requesting volunteers
 - Jared Boxes, SHIM, Baptist Homes Senior Living, JFCS Youth Services and Foster Love Project
 - Schedule to be sent out soon for Volunteers to see when they are able to help!

Book Fair – Cate Albu

March 6th-8th

- Signup Genius Link will be sent mid-February
- Will need Evening Volunteers for March 7th from 6p-7:30 pm during Science Fair

Science Fair - Shelly Burr and Lea Tambellini

March 7th

- Students in grades 2-5 can work by themselves or with 1-2 friends and discover something new! Projects can cover just about any topic!
- All participating student scientists are asked to create a display board and speak knowledgeably about their projects. The Judges will visit each project and speak with the student(s). Further details and requirements will be provided in January.
- During the Science Fair, we will have snacks and science-based fun for the entire family. Every scientist will receive something and the top 3 projects at each grade level will receive trophies.

Talent Show - Kristin Bartone, Erin Rutter, Joy Givens

To Reschedule -TBD

- Committee Chairs are asking for volunteers early!
- Kristin, Joy and Erin to pick Talent Show + Rehearsal dates ASAP
- New this year – Optional large group performance for each grade
 - Will need parent volunteers to help coordinate each act per grade
 - Grade coordinators so far – Kristen, Erin, Joy, and Emily Nalitz

Family Bingo Night- Lorraine May

To Reschedule - TBD

- Tickets, Bingo Games, Raffle Baskets, Reverse Auctions, Snack Shack
- Committee Members Needed! Please let us know if you are able to help!
- Raffle Basket Items Welcome! Anything you get for the Holidays that you don't need or have extra of...pass it our way and we will make sure it goes to a great place!
 - Arts and Crafts, Dolls, Legos, Books, Gift Cards, Games, Sports, Lebo, PGH Sports, etc.

Lincoln Around the World Night- Joy Givens and ???

To Reschedule - TBD

- Mid-Winter Theme of 'koselig (KOOZH-lee), which is a Norwegian term that roughly translates to "coziness in the community' ". Performances in Gym, Potluck Food, Cookie Table, Crafts

Garden Committee and Earth Day - Heidi Ghildyal & Jeanne Marie Hannan April 22nd-26th

- Earth Day and Walk to School Week
- Walk to School Incentives - Bingo Cards, Recycling Events, Sneaker Collection and More!

Yearbook- Maggie Shiels and ???

- lebolincolnyearbook@gmail.com – please email with cute kid pics from Lincoln kids so that they can be included in the yearbook!!!
 - Please send from upcoming school events like assemblies, lunch clubs, week of service, science fair, etc.
 - If teacher have photo drives with pictures, please share

Staff Appreciation- Lorraine May and Katie Mikita

YEAR ROUND

- Snack Trolley
- Staff Holiday Gifts
- Cookie Table- Thank You for donations!

Ice Cream Social- Katie Mikita

May 21st

Grand Finale – Lorraine May

June 5th

Matt's Maker Space- Andrea Goeringer and Katie Mikita

YEAR ROUND

- Maker Space is currently on mobile carts for teachers and students to access due to space and classroom limitations in the school
- We will revisit usage and best practices next year when we hope to have a full time dedicated area again

VI. New Business

Nominating Committee

- Volunteers to be on the committee (3) to present what positions are open on the Board and begin to find/recruit people to fill those spots
- New board slate presented in April and voted on in May

VII. Upcoming Events

2/5/2024 to 3/1/2024	Lunchtime Clubs	12:00 pm-1:00
2/8/2024	Spelling Bee (grades 4-5)	6:00 pm
2/12/2024 to 2/16/2024	PTA Week of Service	Various
2/14/2024	Valentine's Day parties	10:30 am (K-AM) 2:45 pm (K-PM-5)
2/19/24	Lincoln Skating Party	12:00-1:30pm
3/6-3/8/2024	Book Fair	8:30-3:30
3/7/24	Science Fair	6:00-8:00 pm

3/13/2024	Lincoln PTA meeting	6:30 pm
TBD	Talent Show	5:30 pm
TBD	Lincoln PTA Bingo Night	6:00-8:00 pm
TBD	Lincoln Around the World Night	6:00-8:00 pm

2023 General Meeting Dates - All Meetings begin at 6:30pm and are held in Cafeteria

- September 13th, November 8th, January 10th, March 13th, April 10th, May 8th

VIII. Adjourn -

Motion 7:22pm – Lorraine May

Second – Andrea Goeringer

Third – Kate Sweeney

