

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Tuesday, July 18, 2023
2023-2024 - 199

REGULAR MEETING

TIME: 7:00 PM

LOCATION: Room 14

CALL TO ORDER

Wade Hale, Board President

President Hale called the meeting to order at 7:05PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Wade Hale, Board President

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Hale read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Wade Hale, Board President



President Hale led the assembly in the Pledge of Allegiance.

ROLL CALL

Danielle Tarvin, Business Administrator

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **July 18, 2023** in **Room 14** beginning at **7:05PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs			X	1
2	Mr. Dieker	X			2
3	Mrs. Donahue			X	3
4	Mr. Hale	X			4
5	Mrs. Mancini	X			5
6	Mr. Pantano	X			6
7	Ms. Rincon	X			7
8	Mr. Roberson			X	8
9	Ms. Wainwright	X			9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Student Safety Data System Report for Period 2, 2022 - 2023 School Year

COMMITTEE UPDATES

Wade Hale, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Bucs	Personnel	Mrs. Donahue
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	TBD
Curriculum & Technology	Mr. Roberson	Policy	TBD

Finance- None

Buildings and Grounds- Waiting on responses from paving companies

Curriculum- None

Personnel- None

Negotiations- Status update

Policy- Status update

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Wade Hale, Board President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

None

CORRESPONDENCE

Craig Vaughn, Superintendent

None

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- School Threat Assessment Team

- Regional Professional Development
- Launch of New District Website

IMPORTANT DATES

- August 16 - Board of Education Meeting
- August 22 - August 24 - Primary Grades Jump Start Program
- August 24 - New Staff Orientation
- September 1 - Staff Orientation / Professional Development
- September 5 - Faculty Professional Development
- September 6 - First Day of School
- September 12 - Back to School Night
- September 20 - Board of Education Meeting

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Tuesday, May 16, 2023**
- **EXECUTIVE SESSION - Tuesday, May 16, 2023**
- **REGULAR MEETING - Tuesday, June 20, 2023**
- **EXECUTIVE SESSION - Tuesday, June 20, 2023**

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-101

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF JUNE 2023**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2022	Count <u>June 30, 2023</u>	Difference
11-105-100-101-101-105	Pre-School Regular	15	12	-4
11-110-100-101-101-110	Kindergarten	41	37	-4
11-120-100-101-101-401	First Grade	29	43	+14
11-120-100-101-101-402	Second Grade	36	32	-4
11-120-100-101-101-403	Third Grade	37	39	+2
11-120-100-101-101-404	Fourth Grade	31	38	+7
11-120-100-101-101-405	Fifth Grade	32	35	+3
11-130-100-101-101-406	Sixth Grade	28	35	+7
11-212-100-101-101-100	Multiple Disabled	4	7	+3
11-215-100-101-101-100	Preschool Disabled PT	8	5	-3
11-000-100-56X-60X-XXX	Out-of-District Placement	4	4	0
	TOTAL	265	287	+22

Month	Enrollment	Monthly Change
June 2022	265	
July 2022	276	+11
August 2022	285	+9
September 2022	283	-2
October 2022	278	-5
November 2022	284	+6
December 2022	284	0
January 2023	284	0
February 2023	284	0
March 2023	284	0
April 2023	287	+3
May 2023	287	0
June 2023	287	0

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member	X		X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-102

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE MONTH OF JUNE 2023
PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of JUNE 2023:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member	X		X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member		X	X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

RESOLUTION #23/24-RM-199-103

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR SUBSTITUTE NURSING SERVICES WITH BAYADA PEDIATRICS FOR THE 2023-2024 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services of substitute nursing; and

WHEREAS, BAYADA PEDIATRICS, 521 Fellowship Road, Mt Laurel NJ 08054, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, compensation for substitute nursing services through Bayada will be at a rate of \$56 per hour for RN services; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to

execute a contract for professional services with BAYADA PEDIATRICS of Mt Laurel, New Jersey, in an amount not-to-exceed sixty dollars (\$60) per hour; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-199-104

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A SERVICE AGREEMENT FOR OCCUPATIONAL & EMPLOYEE HEALTH SERVICES WITH VIRTUA MEDICAL GROUP FROM JULY 1, 2023 ENDING JUNE 30, 2024

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services for occupational and employee health services; and

WHEREAS, Virtua Medical Group, 301 Lippincott Drive, Suite 410, Marlton, N.J.08053, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following represents associated costs for provided services:

Service	Base Price
Pre-Placement Physical (includes: medical history, height/weight, vitals, vision/color screening and provider exam)	\$90.00
9-Panel Urine Drug Screen with Oxy (Non-DOT)	\$80.00
Breath Alcohol Test	\$40.00
Breath Alcohol Test Confirmation	\$40.00
PPD	\$25.00
Tuberculosis Questionnaire	\$15.00
Chest X-Ray (2 View)	\$100.00
Hepatitis B Titre	\$50.00
Hepatitis B Vaccine (Series of 3)	\$150.00 each
MMR Vaccine	\$100.00
Complex Lift Assessment	\$70.00
DOT Urine Screen	\$95.00
Audiometric Testing	\$60.00
Return-to-Work Evaluation	\$90.00 per ¼ hour

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with Virtua Medical Group, 301 Lippincott Drive, Suite 410, Marlton, N.J. 08053

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-199-105

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A TECHNICAL SERVICE AGREEMENT FOR COMMODITY HAULING SERVICES WITH PAUL'S COMMODITY HAULING INC FROM JULY 1, 2023 ENDING JUNE 30, 2024

WHEREAS, the School District requires the services of a freight forwarding company for the pick-up and delivery to the Springfield Elementary School of certain food commodities; and

WHEREAS, Paul's Commodity Hauling, Inc., 938 Union Road, Mullica Hill NJ 08062 is duly qualified to perform said services; and

WHEREAS, the following are the detailed specifications of the commodity hauling services:

1. Cost is \$3.75 per case
2. Minimum per charge school trip of \$140.00 when there are less than thirty-eight (38) cases.
3. Fuel surcharges will not apply unless diesel prices fluctuate to \$4.25 per gallon.

Diesel prices \$4.25 - \$4.99	Delivery Surcharge 4-5
Diesel prices \$5.00 - \$5.99	Delivery Surcharge 6-8
Diesel prices above \$6.00	Delivery Surcharge 9-10

4. In instance of more than one delivery after the primary school, there is a split charge of \$30.00 per school.
5. No charge for Paul's Commodity Hauling stacking commodities on available cleared locations.
6. All deliveries shall be made between the hours of 8:30 AM and 4:00 PM, Monday through Friday.
7. All deliveries shall be made in a refrigerated truck.
8. Modifications to permanent delivery dates are mandatory by the state to be on the institution's letterhead in writing, and have a signature of approval by the school's Business Administrator and mailed to the state prior to delivery date change.
8. Please forward cafeteria school manager's updates via email-*necessary for bad weather conditions.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract agreement, for the period of **July 1, 2023 to June 30, 2024**, with the Paul's Commodity Hauling, Inc., Mullica Hill NJ.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-199-106

RESOLUTION AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR / QUALIFIED PURCHASING AGENT TO SOLICIT BIDS FOR FOOD MANAGEMENT PRODUCTS AND SUPPLIES

WHEREAS, the Board of Education directs the establishment and conduct of bidding procedures that serve the public interest and provide each qualified vendor an equal opportunity to furnish goods and services to the district; and,

WHEREAS, bid specifications will be prepared and/or are coordinated by the School Business Administrator/Board Secretary. Each bid specification will offer a common standard of competition and will assert the Board's right to accept reasonable equivalents and to reject all bids and readvertise; and,

WHEREAS, bids shall be opened publicly by the School Business Administrator/Board Secretary and/or designee before one or more witnesses at a previously designated time and place. Contracts will be awarded, on a resolution duly adopted by the Board, to the lowest responsible bidder who submits the lowest responsible bid, except that the Board may choose to reject all bids, to re-advertise, or to purchase under a State contract; and,

WHEREAS, the Board may disqualify a bidder who would otherwise be determined to be the lowest responsible bidder in accordance with N.J.S.A. 18A:18A-4. Whenever two or more bids are the lowest bids submitted by responsible bidders, the Board shall determine to which bidder the contract will be awarded; and,

WHEREAS, bids are required for the following products, supplies, and/or services for the 2023-2024 school year: ice cream; bread and rolls; fresh produce; milk; beverages.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Secretary to the Board is hereby authorized to solicit bids for the products enumerated by this resolution in accordance with all applicable statutes and regulations.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BUDGET & FINANCE

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-107

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF JUNE 2023 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following JUNE 2023 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-108

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF JUNE 2023**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached JUNE 2023 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-109

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF JUNE 2023
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached JUNE 2023 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-110

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING JUNE 30, 2023

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **JUNE 30, 2023** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-111

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF JUNE 30, 2023 FOR THE 2022-2023 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending JUNE 30, 2023 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2021-2022 and 2022-2023 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, REAP, and ESSER funds.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1

2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #23/24-RM-199-112

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF JUNE 2023
PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **JUNE 30, 2023** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-113

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR JUNE 2023
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **JUNE 2023**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #23/24-RM-199-114

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **JUNE 21, 2023 TO JULY 18, 2023** (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

***** ***** *****

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-115

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF JUNE 2023 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2022-2023** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-116

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR JUNE 2023
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **JUNE 2023** Report of the Treasurer of School Monies is hereby accepted and approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-117

**RESOLUTION ACCEPTING THE ANNUAL ALLOCATIONS
FOR CERTAIN FEDERAL GRANT-IN-AID PROGRAMS
AND AUTHORIZING THE SUBMISSION OF APPLICATIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, Title I, Part A provides financial assistance to local educational agencies and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. Federal funds are currently allocated through four statutory formulas that are based primarily on census poverty estimates and the cost of education in each state; and,

WHEREAS, the purpose of the Title 2, Part A program is to increase academic achievement by improving teacher and principal quality. This program is carried out by: increasing the number of highly qualified teachers in classrooms; increasing the number of highly qualified principals and assistant principals in schools; and increasing the effectiveness of teachers and principals by holding LEAs and schools accountable for improvements in student academic achievement; and,

WHEREAS, the purpose of the Title 4, Part A program is comprised of three key programmatic areas: Well-rounded Educational Opportunities, Safe and Healthy Students, and Effective Use of Technology. The SSAE program provides schools the flexibility to tailor the program based on the needs of their unique student populations. Districts are encouraged to coordinate and integrate the SSAE program with activities authorized under other sections of ESEA, as well as other federal programs to improve outcomes for students. Allowable uses of funds may include, but are not limited to: direct services for students, professional development for teachers and administrators, salaries of personnel to carry out identified programs and services, and supplemental educational resources and equipment; and,

WHEREAS, IDEA Part B Basic provides supplemental funds to ensure that all children with disabilities ages 3 through 21 receive a free appropriate public education in the least restrictive environment. Funds may be used to support salaries of staff who provide services for special education students. This may include teachers, aides, administrative staff and other personnel such as social workers, psychologists, and physical therapists; training; specialized consultants; and instructional supplies, materials and equipment; and,

WHEREAS, IDEA Part B Preschool provides funds to employ staff and purchase materials/supplies to supplement a comprehensive special education program for children with disabilities ages 3 through 5; and,

WHEREAS, Part B of Title VI of the reauthorized ESEA contains Rural Education Achievement Program (REAP) initiatives that are designed to help rural districts that may lack the personnel and resources to compete effectively for Federal competitive grants and that often receive grant allocations in amounts that are too small to be effective in meeting their intended purposes; and,

WHEREAS, the annual allocations are as follows:

Grant Description	Annual Allocation
ESEA Title I, Part A	\$43,388
ESEA Title II, Part A	\$4,580
ESEA Title IV, Part A	\$10,000
IDEA Basic	\$86,319
IDEA Preschool	\$5,523
Rural Education Achievement Program (REAP)	\$22,520
TOTAL	\$172,330

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above allocations are hereby accepted; and,

BE IT FURTHER RESOLVED that the Township of Springfield Board of Education hereby authorizes the Superintendent to submit applications for the above referenced grant programs.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-118

**RESOLUTION APPROVING MEMBERSHIP IN
THE BURLINGTON COUNTY SCHOOL CRISIS RESPONSE TEAM (BCSCRT)
FOR THE 2023-2024 SCHOOL YEAR**

WHEREAS, the Township of Springfield Board of Education finds that participation in the Burlington County School Crisis Response Team (BCSCRT) constitutes a valuable resource to assist district personnel during any critical situation, such as a natural catastrophe, terrorist event, school shooting, death of a student or staff member, etc.; and

WHEREAS, certain personnel from the Township of Springfield School District, Rebecca Schweitzer, School Social Worker, serve as a member of the BCSCRT and the district agrees to release this staff member from her duties to assist another district when needed; and

WHEREAS, the cost of participation in the BCSCRT program is shared among participating districts and based upon the size of the district; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey hereby approves membership in the Burlington County School Crisis Team for the **2023-2024** School Year at a cost not to exceed six hundred fifty dollars and no cents (\$650.00).

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-119

**RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE
TREES FOR SCHOOLS: TREE PLANTING GRANTS FOR NEW JERSEY
PUBLIC SCHOOLS, COLLEGES, AND UNIVERSITIES PROGRAM**

WHEREAS, planting trees on school grounds will bring many benefits to our students, staff, and the wider community, including providing cooling shade, habitat, beauty, air and water filtration, stormwater runoff reduction, energy savings, climate change mitigation, and educational opportunities; and,

WHEREAS, the Springfield Township Board of Education seeks to support and work with school administrators, staff, students, and community partners to create a safe and healthy environment for students now and into the future by planting and maintaining trees at appropriate locations; and

WHEREAS, the Springfield Township Board of Education has determined that Springfield Elementary School should apply for a grant from the *Trees for Schools: Tree-planting Grants for New Jersey Public Schools, Colleges, and Universities Program*. The Grant will be used for a tree planting initiative at Springfield Elementary School.

NOW, THEREFORE, BE IT RESOLVED, that the Springfield Township Board of Education, State of New Jersey, authorizes the submission of the aforementioned grant.

THEREFORE, BE IT FURTHER RESOLVED, that if the Springfield Township Board of Education is awarded this grant, the District commits to protecting and maintaining the trees planted with grant funds.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-120

RESOLUTION AUTHORIZING THE ACCEPTANCE OF EXTRAORDINARY SPECIAL EDUCATION AID

WHEREAS, Extraordinary Special Education Aid (EXAID) provides additional aid to districts with students who are classified and have certain expenses, pursuant to N.J.S.A. 18A:7F-55; and,

WHEREAS, the application for reimbursement is for costs incurred during the 2022-2023 school year; and,

WHEREAS, in those instances in which a pupil is educated in a separate public school program for students with disabilities and the cost of providing direct instructional and support services for an individual classified pupil exceeds \$40,000, for those direct instructional and support services costs in excess of \$40,000 a district shall receive extraordinary special education State aid equal to 75% of the amount of that excess; and,

WHEREAS, Extraordinary special education State aid for an individual classified pupil shall be calculated as follows: $EA = ((ADC - \$40,000) \times .90) + (((AIC - \$40,000) + (ASC - \$55,000)) \times .75)$ where ADC equals the district's actual cost for the direct instructional and support services in an in-district public school program; AIC equals the district's actual cost for direct instructional and support services in a separate public school program; and ASC equals the district's actual cost for tuition paid to a separate private school; and

WHEREAS, the receipt of extraordinary special education State aid for an individual classified pupil shall be conditioned upon a demonstration by the district that the pupil's Individualized Education Plan requires the provision of intensive services, pursuant to factors determined by the commissioner; and,

WHEREAS, in order to receive funding pursuant to this section, a district shall file an application with the department that details the expenses incurred on behalf of the particular classified pupil for which the district is seeking reimbursement. Additional State aid awarded for extraordinary special education costs shall be recorded by the district as revenue in the current school year and paid to the district in the subsequent school year; and,

WHEREAS, the Springfield Township School District has reviewed the terms and conditions associated with the New Jersey Extraordinary Special Education Aid program and finds them to be acceptable and beneficial to our district.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey hereby approves acceptance of Special Education Extraordinary Aid for the **2022-2023** School Year in the amount of sixty-three thousand eight hundred fifty dollars (\$63,850.00).

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-199-121

RESOLUTION AUTHORIZING THE ACCEPTANCE OF NONPUBLIC TRANSPORTATION AID

WHEREAS, district boards of education shall provide nonpublic school transportation or aid in lieu of transportation in accordance with N.J.S.A. 18A:39-1 et seq.; and,

WHEREAS, to be eligible for aid in lieu of transportation, non public school students must:

1. Reside in a district which provides transportation to and from school for remote public school students.
EXCEPTION: Nonpublic school transportation services are not required when the only transportation provided by the local board of education is for students attending special education, vocational/technical, or other specialized programs.
2. Reside remote from their school of attendance. The words, "remote from the schoolhouse" shall mean beyond two and one-half (2 ½) miles for high school students and beyond two (2) miles for elementary students, except for handicapped students. (NJAC 6A:27-1.2)
3. Attend a private school located in New Jersey twenty (20) miles or less from their residence.
4. Attend a nonprofit private school.
5. Meet the age requirement of their resident district and be enrolled in grades kindergarten through 12; and,

WHEREAS, in accordance with NJSA 18A:39-1a, the Springfield Township School District is entitled to reimbursement of all costs, which were in excess of \$710 but not more than \$1,022, incurred by the Board of Education for the transportation of nonpublic school students. In addition, certain students who attend nonpublic schools located more than 20 miles from their homes are eligible for transportation services and reimbursement; and,

WHEREAS, the amount received is based upon the October 14, 2022 District Report of Transported Resident Students and the certification of nonpublic school transportation costs. The Springfield Township School District's anticipated reimbursement is as follows:

- Cost in excess of \$710: \$936.00
- Transportation aid, students over 20 miles: \$0.00
- District Total: \$936.00; and,

WHEREAS, this additional nonpublic school transportation reimbursement aid must be recorded as revenue (Other State Aid 10-319X) and as a receivable in the detailed general ledger for the 2022-2023 fiscal year. Cash payment against the receivable in the form of an Automated Clearing House (ACH) transfer will occur during July 2023. Any portion of these funds that can be clearly documented as having not been appropriated during 2022-23 may be used as an allowable adjustment for the 2022-23 audited excess surplus calculation, and in accordance with N.J.A.C. 6A:23A-13.3(d)6 the district may also appropriate that amount in the next fiscal year (2023-2024) without Commissioner approval. Note that on the Schedule of Expenditures of State Financial Assistance this aid is reported as Transportation Aid using NJCFS/Project Number 23-495-034-5120-014.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey hereby approves acceptance of Aid in Lieu of Transportation reimbursement for the **2022-2023** School Year in the amount of nine hundred thirty-six dollars (\$936.00).

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in Room **14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-122

RESOLUTION APPROVING COMPLETION OF THE CHIEF SCHOOL ADMINISTRATOR'S MERIT GOALS FOR THE 2022-2023 SCHOOL YEAR AND AUTHORIZING PAYMENT

WHEREAS, in the negotiated contract the Superintendent shall receive a merit bonus in addition to his annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit criteria.

WHEREAS, the Board and Superintendent shall select up to two (2) quantitative merit criteria and up to two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria.

WHEREAS, the Superintendent submits for approval the following merit goals for the 2022-2023 school year:

Quantitative Goal #1 - Based on a district-wide writing assessment administered to all second through sixth grade students in the Spring of 2023, ninety percent (90%) of all students will demonstrate an improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2022. Students who earn twenty-two (22) points or above on the Fall 2022 assessment will need to demonstrate a six (6) point improvement on the Spring 2023 assessment to meet this goal criteria. Attainment of this goal will be measured as follows: 90% of all students 2-6 will demonstrate an improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2022. (1.1% of merit); 80% of all students 2-6 will demonstrate an improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2022. (1.1% of merit); 70% of all students 2-6 will demonstrate an improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2022. (1.1% of merit)

Partially Met: Percentage = 2.2% Dollar value = \$3021.00

Quantitative Goal #2 - Based on criteria provided by the Burlington County Joint Insurance Fund (BCJIF), the Superintendent will lead the district in ensuring that Elite Level 2 status under the JIF's Safety Incentive Program Criteria is earned by the conclusion of the 2022-2023 school year. Attainment of this goal will be measured as follows: Elite Level 2 criteria met/attained. (1.1% of merit); Elite criteria met/attained. (1.1% of merit); Basic level criteria met/attained. (1.1% of merit).

Fully Met: Percentage = 3.3% Dollar value = \$4532.00

Qualitative Goal #1 - The Superintendent will coordinate and facilitate a regional academic olympiad event for students in grades 5 & 6. The academic olympiad will allow teams from regional elementary schools to compete against each other in various problem-solving scenarios across multiple content areas, focusing on the application of knowledge and skills through collaborative teamwork, creative thinking, and ingenuity. Attainment of this goal will be measured as follows: Creation of academic olympiad materials, including question sets, guidelines for participation, and event protocols (1.3% of merit); Facilitation of academic olympiad event (location TBD) with participation by Springfield students and students from at least one other participating elementary school in the Northern Burlington region (1.2% of merit).

Fully Met: Percentage = 2.5% Dollar value = \$3433.00

Qualitative Goal #2 - The Superintendent will establish and facilitate an entrepreneur's club for students in grades 5 & 6. The club will inspire students to develop an entrepreneurial mindset, enhance problem solving and communication skills, and build curiosity that leads to innovation. Attainment of this goal will be measured as follows: Procurement of curriculum, materials, and guest speakers to facilitate productive and engaging entrepreneur club meetings (via grant funding). (1.3% of merit); A minimum of ten (10) entrepreneur club meeting opportunities offered for students in grades 5-6. Club meetings will be held during non-instructional times (e.g. lunch/recess) or after-school and will result in participating students creating a business plan and product or service for market. (1.2% of merit). Partially Met: Percentage = 1.2% Dollar value = \$1648.00

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member	X		X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member		X	X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-123

RESOLUTION APPROVING THE APPOINTMENT OF AN ATTENDANCE OFFICER OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT PURSUANT TO N.J.S.A. 18A:38-32

WHEREAS, N.J.S.A. 18A:38-32 provides that the board of education of each school district shall appoint a suitable number of qualified persons to be designated as attendance officers and shall affix their compensation; and

WHEREAS, Township of Springfield Board of Education, County of Burlington, State of New Jersey recommends Jon Luyber for appointment to the position of Attendance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that a contract shall be issued for the Attendance Officer for the period of time from July 1, 2023 to June 30, 2024; and

BE IT FURTHER RESOLVED that compensation granted shall be part of the stipend provided to the appointee in his capacity as Dean of Students for the designation as the Attendance Officer.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member	X		X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member		X	X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-124

RESOLUTION DESIGNATING THE APPOINTMENT OF AN AMERICANS WITH DISABILITIES (ADA) COORDINATOR / SECTION 504 PLAN OFFICER

WHEREAS, the Springfield Township School District is committed to ensuring equal access and opportunities for all students, staff, and visitors with disabilities; and

WHEREAS, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973 require public entities, including educational institutions, to designate an ADA Section 504 Officer responsible for coordinating compliance with these laws; and

WHEREAS, the current need for a designated ADA Section 504 Officer has been recognized by the Springfield Township School District Board of Education, administration and staff; and

WHEREAS, the Superintendent has identified an individual who possesses the necessary qualifications, knowledge, and experience to fulfill the responsibilities of the ADA Section 504 Officer; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Springfield Township formally approves the appointment of Jon Luyber as the designated ADA Section 504 Officer for a term effective August 1, 2023 through June 30, 2024.

BE IT FURTHER RESOLVED, that the ADA Section 504 Officer shall have the following responsibilities:

1. Serve as the primary point of contact for all matters related to ADA compliance and Section 504.
2. Coordinate and oversee the implementation of policies, procedures, and practices that ensure equal access for students, staff, and visitors with disabilities.
3. Collaborate with school administrators, teachers, and support staff to provide training and guidance on ADA requirements and accommodations.

4. Investigate complaints and concerns related to disability discrimination, and work towards resolution in accordance with established procedures.
5. Ensure the proper documentation and maintenance of records related to ADA compliance and Section 504.
6. Stay updated on relevant laws, regulations, and best practices related to disability rights and accommodations.

BE IT FURTHER RESOLVED, that the ADA Section 504 Officer shall report directly to the Superintendent or their designee, and provide regular updates to the Board of Education on ADA compliance and Section 504 matters.

BE IT FINALLY RESOLVED that compensation granted shall be part of the stipend provided to the appointee in his capacity as Dean of Students for the designation as the ADA Section 504 Plan Officer.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member	X		X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member		X	X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-125

RESOLUTION ACCEPTING THE 2013 DANIELSON FRAMEWORK FOR TEACHING AS THE DISTRICT'S EVALUATION INSTRUMENT FOR TEACHERS

WHEREAS, NJ6A:10-2.1 "Evaluation of teaching staff members" provides that a district board of education annually shall adopt evaluation rubrics for all teaching staff members; and

WHEREAS, the evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective; and

WHEREAS, the board of education shall ensure that data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and

WHEREAS, the 2013 Danielson Framework for Teaching meets the criteria as required pursuant to NJ6A:10-2.1.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the 2013 Danielson Framework for Teaching is hereby approved as the district's evaluation instrument.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-126

RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024 POLICY, BYLAWS AND REGULATION REVISIONS UPON SECOND READING AND ADOPTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be

adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval and adoption of the policies & regulations, which include:

File Code	Name	Alert #
P 1511	Board of Education Website Accessibility	228
P 5111.01	Tuition for Nonresident Students	NA

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member		X	X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-127

RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024
POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 5305	Health Services Personnel	230
P 5308	Student Health Records	230
R 5308	Student Health Records	230
P 2419	School Threat Assessment Teams	NA

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

A motion was made by Mr. Pantano, seconded by Mrs. Rincon to separate P 2419 from Resolution 127.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly separated by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

A motion was made by Mrs. Rincon, seconded by Mr. Dieker to postpone P 2419 and move it to unfinished business on future board agendas until resolved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly postponed by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member		X	X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-127

RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 5305	Health Services Personnel	230
P 5308	Student Health Records	230
R 5308	Student Health Records	230
P-2419	School Threat Assessment Teams	NA

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member		X	X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-128

RESOLUTION APPROVING THE ANNUAL SUBMISSION OF THE CHAPTER 27 EMERGENCY PLAN

WHEREAS, the safety and well-being of students, staff, and visitors within Springfield Township Elementary School is of paramount importance; and

WHEREAS, the New Jersey Administrative Code (NJAC) 6A:32-13.1 (c) 4 mandates that each school district shall develop and maintain a comprehensive emergency plan in accordance with NJ Chapter 27, and submit it annually to the New Jersey Department of Education; and

WHEREAS, Springfield Elementary School has diligently prepared an emergency plan in accordance with NJ Chapter 27, which outlines procedures and protocols to be followed in the event of emergencies, crises, and disasters; and

WHEREAS, administration has reviewed and updated the emergency plan, ensuring that it is aligned with the latest guidelines and best practices; and

WHEREAS, the timely submission of the NJ Chapter 27 Emergency Plan is necessary to demonstrate Springfield Township School District's commitment to ensuring the safety and security of its students, staff, and visitors.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Springfield Township hereby approves the annual submission of the NJ Chapter 27 Emergency Plan in accordance with NJAC 6A:32-13.1 (c) 4 to the New Jersey Department of Education; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent or designee to sign and submit all required documents and certifications related to the NJ Chapter 27 Emergency Plan on behalf of the Springfield Township School District; and

BE IT FURTHER RESOLVED, that the Board directs the Superintendent or designee to collaborate with relevant stakeholders, including school administrators, staff, and emergency management officials, to ensure that the NJ Chapter 27 Emergency Plan is regularly reviewed, updated, and practiced to promote an effective response in emergency situations; and

BE IT FURTHER RESOLVED, that the Board commits to providing the necessary resources and support to implement the emergency plan effectively, including training, drills, and the allocation of necessary personnel, equipment, and facilities; and

BE IT FINALLY RESOLVED, that a copy of this resolution be included in the official minutes of the Board of Education and shared with relevant stakeholders to ensure their awareness of the approval of the annual submission of the NJ Chapter 27 Emergency Plan.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member			X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member		X	X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-129

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **JUNE 2023**:

Date / Time	June 6, 2023 / 9:15 AM	June 8, 2023 / 11:10 AM
Type of Drill	Fire Drill	Shelter In Place
Duration of Drill	3:51	8:32
Weather Conditions	Sunny 70s	Sunny 70s
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	Mahe Zaidi

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-199-130

**RESOLUTION APPROVING CERTAIN APPLICATIONS
FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Springfield Rec	10/1/2023 - 3/31/2024	8:00 AM - 9:00 PM (weekends) 3:30 PM - 9:00 PM (weekdays)	Rec. Basketball	Gymnasium

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

APPENDIX A - Draft District Focus Goals for 2023-2024

Focus Goal 1

- Continue the implementation of a Response to Intervention (RtI) program to ensure a proactive approach is used to identify the academic needs of all Kindergarten through Grade Six students. By the conclusion of the 2023-2024 school year the district will have provided professional development on differentiated instructional techniques and strategies for all faculty, administered a universal screening tool for reading and mathematics a minimum of three (3) times to all first through sixth grade students (two (2) times for all Kindergarten students), implemented a master schedule that allows for increased opportunities to provide appropriate levels of support for all students, and finalized a process for the review and interpretation of data to determine student progress and action steps.

Focus Goal 2

- Enhance writing instruction to ensure that by the end of the 2023-24 school year all first through sixth grade students meet one of the following *criteria:
 - An improvement of at least ten (10) points on the writing rubric from the baseline assessment in the Fall of 2023;
 - Students who earn twenty-two (22) points or above on the Fall 2023 assessment will demonstrate a six (6) point improvement on the Spring 2024 assessment to meet this goal criteria.

**for students with Individualized Education Plans where instruction does not align with the identified criteria, specific personalized goals & targets will be developed by faculty in consultation with administration to ensure growth*

Specific actions will be taken to bolster writing instruction through the partial implementation of, and related professional development for, Units of Study for Teaching Writing made available by the Columbia University Teachers College Reading & Writing Project.

Focus Goal 3

- Implement and maintain effective standards for safety and security, creating a nurturing and secure environment where students, staff, and visitors feel safe and protected. The establishment of comprehensive safety protocols, leveraging of advanced technologies, and a culture of vigilance and preparedness will ensure the well-being of all members of our school community. The successful attainment of this goal will include the following:
 - A thorough assessment of the school's current safety and security measures, identifying strengths, weaknesses, and areas for improvement;
 - The development and implementation of a comprehensive safety and security plan that addresses various potential threats and emergencies, including but not limited to natural disasters, intruders, and health-related incidents;
 - Established and enforceable policies and procedures for visitor management, including visitor registration, identification, and access control;
 - Updated safety and security training and drills for staff, students, and contracted employees, ensuring that everyone is well-prepared and knowledgeable about emergency procedures;
 - Established and effective communication channels and protocols to promptly disseminate critical information to staff, parents, and relevant authorities during emergencies;

- Collaboration with local law enforcement agencies, fire departments, and other relevant stakeholders to establish strong partnerships - including site visits and assistance / monitoring of safety and security drills to the greatest extent possible - and access to additional resources and expertise;
- Promotion of a positive school climate that emphasizes the importance of safety and security through awareness campaigns, community engagement, and the encouragement of reporting potential concerns.

Focus Goal 4

- Integrate computer science skills across the elementary school curriculum, ensuring that all students have the opportunity to develop essential computational thinking, problem-solving, and digital literacy skills. By infusing computer science into various subjects, we aim to empower students with the knowledge and skills necessary to navigate the digital world confidently, foster creativity, and prepare them for future success in a technology-driven society. During the 2023-24 school year, all Grade Two through Grade Six students will have the opportunity to engage in a minimum of six (6) age-appropriate computer science activities and projects that align with the learning standards from at least two (2) different content areas; Kindergarten and Grade One students will have the same opportunities presented a minimum of three (3) times during the 2023-24 school year.

**Focus Goal: one-year goal to establish priorities and to define specific action with measurable objectives.*

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member	X		X					5
6	Ms. Rincon, Board Member		X	X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Wade Hale, Board President

- **UNFINISHED BUSINESS**
 - Confirming Board of Education Meeting Date Change

A motion was made by Mrs. Rincon, seconded by Mrs. Wainwright to approve the meeting date change to the third Wednesday of the month.

IT IS HEREBY CERTIFIED that the foregoing motion was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on July 18, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2
3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member		X	X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

- **NEW BUSINESS**

- Discussion of 2023-2024 District Goals (refer to Appendix A)
- Discussion of 2023-2024 Board of Education Goals
 - Calendar Year versus School Year

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Craig Vaughn, Superintendent

Ms. Rincon spoke about the process in place for remediation after a bullying incident, the school threat assessment teams approach to pre and post threat preparation, and the approval of policy with or without guidance from the state.

EXECUTIVE SESSION

A motion was made by Mr. Pantano, seconded by Mrs. Mancini to enter Executive Session at 8:18pm to discuss Collective Bargaining Negotiations. The motion was carried by voice vote. All in favor.

A motion was made by Mrs. Rincon, seconded by Mr. Pantano to adjourn Closed Executive Session at 8:46pm. The motion was carried by voice vote. All in favor.

ADJOURNMENT

Wade Hale, Board President

Seeing no further action to come before the Board of Education, President Hale requested a motion to adjourn at 8:47 PM.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member						X		1
2	Mr. Dieker, Board Member			X					2

3	Mrs. Donahue, Board Member						X		3
4	Mrs. Mancini, Board Member		X	X					4
5	Mr. Pantano, Board Member			X					5
6	Ms. Rincon, Board Member	X		X					6
7	Mr. Roberson, Board Member						X		7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting