

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION
Wednesday, September 20, 2023
2023-2024 - 263

REGULAR MEETING

TIME: 7:00 PM

LOCATION: Room 14

CALL TO ORDER

Wade Hale, Board President

President Hale called the meeting to order at 7:00PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

Wade Hale, Board President

"The New Jersey Open Public Meetings Law was enacted to insure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

President Hale read the Open Public Meeting Act Statement.

PLEDGE OF ALLEGIANCE

Wade Hale, Board President



President Hale led the assembly in the Pledge of Allegiance.

ROLL CALL

Danielle Tarvin, Business Administrator

The **Regular Meeting** of the Springfield Board of Education (Burlington County) was held on **September 20, 2023** in **Room 14** beginning at **7:00PM**.

	Board of Education Member	Present	Late	Absent	
1	Mr. Bucs	X			1
2	Mr. Dieker			X	2
3	Mrs. Donahue	X			3
4	Mr. Hale	X			4
5	Mrs. Mancini	X			5
6	Mr. Pantano			X	6
7	Ms. Rincon			X	7
8	Mr. Roberson	X			8
9	Ms. Wainwright	X			9

	Staff In Attendance	Present	Late	Absent	
1	Mr. Vaughn, Superintendent	X			1
2	Ms. Danielle Tarvin-Griffith, SBA	X			2

SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- None

COMMITTEE UPDATES

Wade Hale, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Bucs	Personnel	Mrs. Donahue
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	TBD
Curriculum & Technology	Mr. Roberson	Policy	TBD

Finance- reviewing auditor options

Buildings and Grounds- parking lot project still in progress- waiting on an additional sample

Curriculum- None

Personnel- None

Negotiations- None

Policy- No recent alerts, we are up to date

PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Wade Hale, Board President

Before a matter is placed on the agenda, the Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

Mr. Bucs commented on an increase in transportation costs and asked if our existing contracts will be affected. He also commented on updating our security assessment.

CORRESPONDENCE

Craig Vaughn, Superintendent

- Letter of Resignation

SUPERINTENDENT'S REPORT

Craig Vaughn, Superintendent

UPDATE

- School Opening 2023

IMPORTANT DATES

- September 24 - Springfield Community Day
- September 25 - 29 - Scholastic Book Fair
- September 29 & 30 - H&S Mums Fundraiser
- October 6 - Grade Six Camp Ockanickon Trip
- October 2 - 6 - Week of Respect
- October 9 - School Closed for Students / Staff Professional Development
- October 10 - H&S Association Meeting
- October 16 - 20 - School Violence Awareness Week
- October 18 - Board of Education Meeting
- October 20 - Therapy Dog Visitation
- October 20 - H&S Trunk-or-Treat
- October 23 - 25 - NJSBA Convention
- October 26 - 4th Grade Class Trip
- October 27 - Red Ribbon Day
- October 31 - Halloween Parade & Class Parties
- November 7 - Election Day
- November 9 & 10 - School Closed / NJEA Convention
- November 11 - Veterans Day

APPROVAL OF MINUTES

Craig Vaughn, Superintendent

- **REGULAR MEETING - Wednesday, August 16, 2023**

IT IS HEREBY CERTIFIED that the foregoing Resolution to approve the minutes as present and/or with noted corrections by the Springfield Township Board of Education was approved by the vote below indicated at the **Regular Meeting held on September 20, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-101

RESOLUTION ACCEPTING ENROLLMENT STATISTICS

AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF AUGUST 2023

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2023	Count <u>August 31, 2023</u>	Difference
11-105-100-101-101-105	Pre-School Regular	12	16	+4
11-110-100-101-101-110	Kindergarten	37	32	-5
11-120-100-101-101-401	First Grade	43	34	-9
11-120-100-101-101-402	Second Grade	32	44	+12
11-120-100-101-101-403	Third Grade	39	33	-6
11-120-100-101-101-404	Fourth Grade	38	37	-1
11-120-100-101-101-405	Fifth Grade	35	40	+5
11-130-100-101-101-406	Sixth Grade	35	37	+2
11-212-100-101-101-100	Multiple Disabled	7	12	+5
11-215-100-101-101-100	Preschool Disabled PT	5	4	-1
11-000-100-56X-60X-XXX	Out-of-District Placement	4	1	-3
	TOTAL	287	290	+3

Month	Enrollment	Monthly Change
June 2023	287	
July 2023	284	-3
August 2023	290	+6
September 2023		
October 2023		
November 2023		
December 2023		
January 2024		
February 2024		
March 2024		
April 2024		
May 2024		
June 2024		

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member		X	X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-102

RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE MONTH OF **AUGUST 2023**
PURSUANT TO BOARD OF EDUCATION POLICY 5512

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of **AUGUST 2023**:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member	X		X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member		X	X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CONTRACT ADMINISTRATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-104

AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR / QUALIFIED PURCHASING AGENT TO ACCEPT BIDS FOR FOOD MANAGEMENT PRODUCTS AND SUPPLIES

WHEREAS, the Springfield Township Board of Education ("the Board") is committed to providing quality food services to our students; and

WHEREAS, the School Business Administrator has reviewed the bids received for the following food service items: ice cream, fresh produce, milk products, bread and rolls, and beverages; and

WHEREAS, the School Business Administrator has determined that the bids received are reasonable and in the best interest of the school district; and

WHEREAS, the Board finds it appropriate to award service contracts for the mentioned food service items;

NOW, THEREFORE BE IT RESOLVED that the Springfield Township Board of Education authorizes and approves the School Business Administrator to accept bids and award service contracts for the following food service items:

1. Ice Cream: Vendor: Glacier Point
2. Milk Products: Vendor: Cream-O-Land
3. Bread and Rolls: Vendor: US Foods
4. Beverages: Vendor: US Foods

BE IT FURTHER RESOLVED that the School Business Administrator is hereby directed to take all necessary actions to execute the awarded contracts and to ensure that the school district's policies and procedures related to procurement are followed.

BE IT FINALLY RESOLVED that the Board authorizes the School Business Administrator to negotiate and finalize the terms and conditions of the contracts in the best interest of the school district, provided that such terms and conditions are consistent with the bids submitted.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member	X		X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BUDGET & FINANCE

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-105

RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD FOR THE MONTH OF AUGUST 2023 PURSUANT TO N.J.A.C. 6:23-2.11(c)2

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD REPORT ON CHANGES IN ANTICIPATED REVENUE

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following **AUGUST 2023** changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-106

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF AUGUST 2023**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached AUGUST 2023 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3

4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-107

**RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF AUGUST 2023
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT**

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached **AUGUST 2023** monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-108

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING AUGUST 31, 2023

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending **AUGUST 31, 2023** for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-109

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF AUGUST 31, 2023 FOR THE 2023-2024 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;

1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending AUGUST 31, 2023 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2022-2023 and 2023-2024 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, REAP, and ESSER funds.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5

6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-110

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF AUGUST 2023**

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of **AUGUST 31, 2023** no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-111

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR AUGUST 2023
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **AUGUST 2023**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #23/24-RM-263-112

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **AUGUST 17, 2023 TO SEPTEMBER 20, 2023** (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-113

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF AUGUST 2023 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the 2023-2024 Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-114

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR AUGUST 2023
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **AUGUST 2023** Report of the Treasurer of School Monies is hereby accepted and approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-115

**RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION
FOR THE NJ LEARNING ACCELERATION PROGRAM:
HIGH-IMPACT TUTORING GRANT**

WHEREAS, it is the intent of the New Jersey Learning Acceleration Program: High-Impact Tutoring Grant to support districts to provide high dosage, intensive tutoring by focusing on high-impact tutoring interventions for students that have been disproportionately affected by the pandemic; and,

WHEREAS, this grant opportunity prioritizes districts with elementary schools and their students in grades three (3) and four (4) but will allow LEAs awarded the grant to serve additional students as needed and optimizes funding for targeted tutoring through identified vendors or organizations in addition to schools and districts that meet established, research-based criteria; and

WHEREAS, the New Jersey Department of Education (NJDOE) has established a one-year grant program. This limited-competitive grant program is open to all operating New Jersey public school districts serving students in grades three (3) and/or grade 4 (four). Based on the availability of FY23 Federal ARP-GEER funds and FY24 Federal SFRF funds, this single-year grant program will begin October 11, 2023 and will end on August 31, 2024; and

WHEREAS, the Springfield Township School District seeks to submit an application for eligible grant funds in the amount of twenty-eight thousand dollars (\$28,000) for the purpose of providing high-impact tutoring services to eligible students at Springfield Elementary School.

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent is hereby authorized to submit said application to the New Jersey Department of Education for consideration of funding through the New Jersey High Impact Tutoring Program.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-116

RESOLUTION AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR TO OPEN A COMMERCIAL DEPOSIT ACCOUNT

WHEREAS, the Springfield Township Board of Education recognizes the need to efficiently manage the funds generated by the Extended Day Care program; and

WHEREAS, it is in the best interest of the district to maintain a separate commercial deposit account to manage these funds; and

WHEREAS, WSFS Bank, a reputable financial institution, offers suitable banking services that align with the district's financial needs; and

WHEREAS, the School Business Administrator has reviewed and recommended the opening of a commercial deposit account with WSFS Bank for the purpose of depositing funds from the Extended Day Care program;

NOW, THEREFORE, BE IT RESOLVED that the Springfield Township Board of Education authorizes and directs the School Business Administrator to open a commercial deposit account with WSFS Bank to facilitate the efficient management of funds generated by the Extended Day Care program; and

BE IT FURTHER RESOLVED that the School Business Administrator is authorized to take all necessary steps to establish and maintain this commercial deposit account, including the execution of any required account agreements, signature cards, or other related documents; and

BE IT FURTHER RESOLVED that the School Business Administrator is granted the authority to make deposits, withdrawals, transfers, and other banking transactions related to the Extended Day Care program funds held in this account and ensure that all financial transactions related to the Extended Day Care program are conducted in accordance with applicable laws, regulations, and district policies; and

BE IT FINALLY RESOLVED that the School Business Administrator shall provide regular reports to the Board of Education on the status of the commercial deposit account and the financial activity related to the Extended Day Care program.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member			X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6

7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-117

RESOLUTION ACCEPTING THE RESIGNATION NOTICE OF AN ELEMENTARY EDUCATION TEACHER FOR THE SPRINGFIELD TOWNSHIP SCHOOL

WHEREAS, the Superintendent of Schools received official resignation notice from Timothy Maser, Elementary Education Teacher, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective August 31, 2023.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-118

**RESOLUTION APPROVING THE APPOINTMENT OF AN ELEMENTARY EDUCATION TEACHER
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2023-2024 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2023 to JUNE 30, 2024**

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Bethany Nangle
STEP ON SCALE:	Step 1A
ANNUAL LEVEL OF COMPENSATION	\$31,781
POSITION CONTROL NUMBER	V-RCT008
FULL TIME / PART TIME:	Part Time (.63)
EFFECTIVE DATE:	September 1, 2023

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by September 21, 2023 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-119

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received official resignation notice from Lois Thomas, Instructional Assistant, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective September 1, 2023.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-120

**RESOLUTION APPROVING THE APPOINTMENT OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2023-2024 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2023 to JUNE 30, 2024**

WHEREAS, a vacancy was created in the position pursuant to the resignation of the incumbent; and

WHEREAS, the position was duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Brittany Foster
STEP ON SCALE:	Step 1
ANNUAL LEVEL OF COMPENSATION	\$16,066
POSITION CONTROL NUMBER	W-TARC05
FULL TIME / PART TIME:	Part Time (.7037)
EFFECTIVE DATE:	September 13, 2023

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by September 21, 2023 and that contracts shall be offered and executed for each approved individual.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-121

**RESOLUTION APPOINTING THE INTERVENTION AND REFERRAL SERVICES (I&RS) MEMBERS
FOR THE TOWNSHIP OF SPRINGFIELD SCHOOL DISTRICT
FOR THE 2023-2024 SCHOOL YEAR PURSUANT TO N.J.A.C. 6A:16-8**

WHEREAS, District boards of education shall establish and implement a coordinated system in each school building in which general education students are served, for the planning and delivery of intervention and referral services that are designed to assist students who are experiencing learning, behavior or health difficulties and to assist staff who have difficulties in addressing students' learning, behavior or health needs. District boards of education shall choose the appropriate multidisciplinary team approach for planning and delivering the services required under this subchapter; and

WHEREAS, the Superintendent of Schools makes the recommendation that the I&RS Committee Designees for the **2023-2024** school year shall be:

- Craig Vaughn, Superintendent/Principal
- Mahe Zaidi, Supervisor of Curriculum
- Rebecca Schweitzer, Social Worker
- Cathryn Browning, Learning Disabled Teacher Consultant
- Heather Pence, First Grade Teacher

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, accepts the recommendation of the above appointed I&RS team members for the **2023-2024** school year.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-122

**RESOLUTION APPROVING THE SUPERINTENDENT'S RECOMMENDATIONS FOR
CERTAIN 2023-2024 HOURLY & STIPEND POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, certain stipend positions may be offered in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and,

WHEREAS, the positions were duly posted in accordance with the provisions of the Agreement between the Springfield Township Board of Education and the Springfield Township Education Association; and,

WHEREAS, the following recommendations are being made by the Superintendent of Schools:

POSITION	EMPLOYEE	STIPEND AMOUNT
Student Council Advisor	Amber Warshany	\$400
Student Council Advisor	Sandra Secouler	\$400
Winter Concert Coordinator	Monica Alvarado	\$300
Spring Concert Coordinator	Monica Alvarado	\$300
Talent Show Coordinator	Monica Alvarado	\$300
Yearbook Advisor	Dawn Shook	\$400
Art Show Coordinator	Casey Faulkes	\$500
Drama Club Advisor	Monica Alvarado	\$500
Homework Club Advisor	Riley Arocho	\$44 per hour
Homework Club Advisor	Bobbi-Jo Bifulco	\$44 per hour
Homework Club Advisor	Kelly Linton	\$44 per hour
Homework Club Advisor	Sara Schreiber	\$44 per hour
Homework Club Advisor	Dawn Shook	\$44 per hour
Homework Club Advisor	Amber Warshany	\$44 per hour
Homework Club Advisor	Christina Rinaldi	\$44 per hour
Homework Club Advisor	Patricia Carter	\$44 per hour

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-123

**APPROVING THE MENTOR ASSIGNMENTS AND COMPENSATION
FOR THE 2023-2024 SCHOOL YEAR PURSUANT TO N.J.A.C. 6A:9B-8.4**

WHEREAS, the School District mentoring plan has been developed in accordance with all the above mentoring program regulations for non-tenured teachers in their first year of employment, as specified in N.J.A.C. 6A:9B-8.4, including but not limited to, the following:

- All non-tenured teachers in their first year of employment receive a comprehensive induction to school district policies and procedures
- All non-tenured teachers in their first of employment receive individualized supports and activities
- All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) have a one-on-one mentor upon beginning their contracted teaching assignment. All provisional teachers (holding a Certificate of Eligibility or Certificate of Eligibility in Advance Standing) participate in a one-year mentoring program.
- Each mentor teacher holds a teacher certificate, has at least three years of experience and has taught full-time for at least two years within the last five years.
- The mentor teacher does not serve as their mentee's direct supervisor nor conduct evaluations of teachers.
- Each mentor teacher demonstrates a record of success in the classroom, according to the stipulations in N.J.A.C. 6A:9-8.4(e)4 regarding summative evaluation ratings.*
- Each mentor teacher completes a comprehensive mentor training program that includes, at a minimum, training on the school district's teaching evaluation rubric and practice instrument, the N.J. Professional Standards for Teachers, the Common Core State Standards, classroom observation skills, facilitating adult learning and leading reflective conversations about teaching practice.
- The district mentoring has been submitted to the district BOE for review and fiscal impact.
- The district mentoring plan has been shared with each school improvement panel.
- Mentoring time is logged and mentor payments are handled through the district office.

WHEREAS, the following mentor assignments are being recommended by the Superintendent of Schools:

Provisional Teacher	Mentoring Teacher	Account Number	Stipend Amount
Bethany Nangle	Amy Angelastro	11-000-223-050-127-0	\$550

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the mentor assignments are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-124

RESOLUTION APPROVING TRAVEL AND RELATED EXPENSE REIMBURSEMENT & RETROACTIVELY APPROVING TRAVEL & RELATED EXPENSES FOR SPRINGFIELD TOWNSHIP SCHOOL DISTRICT EMPLOYEES PURSUANT TO P.L. 2007, C.53 AND BOARD OF EDUCATION POLICY #6471

WHEREAS, Public Law 2007, c.53 provides for the regulation of travel expenditures which are those costs paid by the school district using local, State, or federal funds, whether directly by the school district or by employee reimbursement, for travel by school district employees and district board of education members, to the following four types of travel events:

[1] training and seminars which means all regularly scheduled, formal residential and non-residential training functions, conducted at a hotel, motel, convention center, residential facility, or at any educational institution or facility;

[2] conventions and conferences which means general programs, sponsored by professional associations on a regular basis. Which address subjects of particular interest to a school district or are convened to conduct association business. The primary purpose of employee attendance at conferences and conventions is the development of new skills and knowledge or the reinforcement of those skills and

knowledge in a particular field related to school district operations. These are distinct from formal staff training and seminars, although some training may take place at such events;

[3] regular school district business which means all regular official business travel, including attendance at meetings, conferences and any other gathering which are not covered by the definitions included in other section of P.L. 2007, c.53;

[4] retreats which means meetings with school district employees and school board members, held away from the normal work environment at which organizational goals and objectives are discussed. If available, school district facilities shall be utilized for this type of event.

; and

WHEREAS, a board of education implemented Policy #6471 which regulates travel expenditures for School District employees and school board members that are in accordance with P.L. 2007, c.53;

WHEREAS, each district board of education shall maintain separate accounting for school district travel expenditures as necessary, to ensure compliance with the school district's maximum travel expenditure amount. This may include, but need not be limited to, a separate offline accounting of such expenditures or expanding the school district's accounting system. The tracking system shall be sufficient to demonstrate compliance with P.L. 2007, c.53 and Board of Education Policy #6471, and shall provide auditable information;

WHEREAS, the below listing has been submitted for approval by the Board of Education:

Employee Name	Craig Vaughn	Matthew Carney	Mahe Zaidi	Lisa Vrettos
District Assignment	Superintendent	Facilities Manager	Supervisor of Curriculum	Administrative Asst. to the SBA
Travel Date(s)	October 24, 2023	October 24, 2023	October 24, 2023	September 27 - 29, 2023
Travel Destination	Atlantic City, NJ	Atlantic City, NJ	Atlantic City, NJ	Cape May, NJ
Travel Type	Car	Car	Car	Car
Sponsoring Entity	NJ School Boards Association	NJ School Boards Association	NJ School Boards Association	Burlington County Joint Insurance Fund
Event Description	NJSBA Workshop	NJSBA Workshop	NJSBA Workshop	SPELL JIF Retreat
Funding Source	STF TVL	STF TVL	STF TVL	STF TVL
Account Series	11-000-223-500-050-280-3	11-000-223-500-050-280-3	11-000-223-500-050-280-3	11-000-223-500-050-280-3
Registration Fee	NA	NA	NA	NC
Meal Allowance	\$28.50	\$28.50	\$28.50	0
Mileage Estimate	\$58.28	\$58.28	\$58.28	0
Tolls & Other Transportation	\$7.88	\$7.88	\$7.88	0
Hotel/Motel Rate	0	0	0	0
Miscellaneous Exp (Parking)	\$20.00	\$20.00	\$20.00	0
TOTAL	\$114.66	\$114.66	\$114.66	0

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above delineated travel expenses are hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023 in Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1

2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

POLICIES & PROCEDURES

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-125

RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024 POLICY, BYLAWS AND REGULATION REVISIONS UPON SECOND READING AND ADOPTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **second** reading for approval and adoption of the policies & regulations, which include:

File Code	Name	Alert #
P 5305	Health Services Personnel	230
P 5308	Student Health Records	230
R 5308	Student Health Records	230
P 2419	School Threat Assessment Teams	231
R 2419	School Threat Assessment Teams	231

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **second reading and adoption**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member					X			1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5

6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-126

RESOLUTION APPROVING BOARD OF EDUCATION 2023/2024
POLICY, BYLAWS AND REGULATION REVISIONS
UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 1642.01	Sick Leave	231
R 1642.01	Sick Leave	231

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member					X			1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

RESOLUTION #23/24-RM-263-127

RESOLUTION APPROVING THE 2023-24 NURSING SERVICES PLAN

WHEREAS, in accordance with District Policy 5307 the Board of Education shall annually adopt the school district's Nursing Services Plan at a regular meeting and submit it to the County Superintendent of Education for review and approval; and,

WHEREAS, the Superintendent, or designee, shall develop the Nursing Services Plan in consultation with the school physician and certified school nurse; and,

WHEREAS, the Nursing Services Plan shall include a description of the basic nursing services to be provided to all pupils and a summary of the specific medical needs of individual pupils, if any, and the nursing services required to address those needs; and,

WHEREAS, the Nursing Services Plan shall also include a description of how nursing services will be provided in emergency situations, detailed nursing assignments sufficient to provide the services to pupils in the school building as outlined in N.J.A.C. 6A:16-2.3(b) through (d), and nursing services and additional medical services provided to nonpublic schools pursuant to N.J.A.C. 6A:16-2.5; and,

WHEREAS, the Board, in its determination of the number of certified school nurses and non-certified nurses needed to perform all of the required services as outlined in N.J.A.C. 6A:16 et seq. shall consider: the geographic size including the number and location of the school building; the general and special education enrollment; the number of children with medical involvement and extent of nursing services required; the requirement that non-certified nurses be assigned to the same school building or school complex as the supervising certified school nurse to ensure that the certified school nurse can provide required supervision pursuant to N.J.A.C. 6A:16-2.3(b) and (d) and N.J.S.A. 18A:40-3.3; and nursing services and additional medical services provided to nonpublic schools pursuant to N.J.A.C. 6A:16-2.5.

NOW, THEREFORE BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the **2023-2024** Nursing Services Plan be approved and the Superintendent of Schools is hereby authorized to submit the plan to Burlington County Office of Education.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member					X			1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member		X	X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member	X		X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

FACILITIES, SECURITY, & TRANSPORTATION

Craig Vaughn, Superintendent

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-128

**RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS
HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1**

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more stories, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **AUGUST 2023**:

Date / Time	August 23, 2023 / 10:30 AM	August 24, 2023 / 9:30 AM
Type of Drill	Fire Drill	Shelter In Place
Duration of Drill	2:05	2:11
Weather Conditions	Cloudy 70s	Sunny 80s
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	Craig Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14.**

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member		X	X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-129

RESOLUTION APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Home & School Association	10/20/2023	5:30 PM - 8:00 PM	Trunk-or-Treat	Parking Lot & Gymnasium

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member		X	X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #23/24-RM-263-130

RESOLUTION ACCEPTING A DONATION OF HEPA AIR PURIFIERS

WHEREAS, Upon the recommendation of the Superintendent of Schools that the Springfield Board of Education accept ten (10) HEPA Air Purifiers from the South Brunswick Township School District; and

WHEREAS, Funding from the CDC ELC Reopening Schools supplement, the New Jersey Department of Health (NJDOH) provided an abundance of free High Efficiency Particulate Air (HEPA) purifiers and filters to South Brunswick Township Schools; and

WHEREAS, South Brunswick Township Schools was tasked with locating, reporting to the NJDOH, and disseminating air purifiers and filters to Districts in need.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the Springfield Board of Education will receive ten (10) Air Purifiers with filters at no cost nor requirement to participate in any future NJDOH program.

IT IS HEREBY CERTIFIED that the foregoing Resolution was duly adopted by the Springfield Township Board of Education by the vote below indicated at the **Regular Meeting held on September 20, 2023** in **Room 14**.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member		X	X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member			X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting

BOARD FORUM

Wade Hale, Board President

- **UNFINISHED BUSINESS**

- BOE Meeting Date- discussed moving meeting to 3rd Thursday of the month
- Discussion of 2023-2024 Board of Education Goals
 - Mr. Bucs commented that he is satisfied with the current goals

- **NEW BUSINESS**

- Ad-Hoc Safety Committee
 - The board recommended that the Buildings and Grounds committee review the current security assessment

PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Craig Vaughn, Superintendent

None

EXECUTIVE SESSION

None

ADJOURNMENT

Wade Hale, Board President

Seeing no further action to come before the Board of Education, President Hale requested a motion to adjourn at 7:46 PM.

	Board of Education Member	Mtn	Snd	Yea	Nay	Abn	Abs	Nvt*	
1	Mr. Bucs, Board Member	X		X					1
2	Mr. Dieker, Board Member						X		2
3	Mrs. Donahue, Board Member			X					3
4	Mrs. Mancini, Board Member			X					4
5	Mr. Pantano, Board Member						X		5
6	Ms. Rincon, Board Member						X		6
7	Mr. Roberson, Board Member		X	X					7
8	Mrs. Wainwright, Board Member			X					8
9	Mr. Hale, Board President			X					9

Legend: Mtn = Motion; Snd = Second; Aye = Aye; Nay = Nay; Abn = Abstain; Abs = Absent; Nvt = Not Voting