

Board Members:

President: Nikki Flowers
Vice President: Jay Brockett
Membership: Karen Beers
Secretary: Kristi Repp
Treasurer: Juanita Gomez
Concessions Buyer(s): Erick Goins / Stacy Pickard
Concessions Inventory: Alissa Chmielewski
Communications / Spirit: Callie Gillespie

Athletic Director: Ahn Tran

North Kitsap Athletic Booster Club

December 11, 2023

Minutes

- **Call to Order:** AT 6:31pm, N. Flowers motioned to start the meeting. S. Pickard seconded.
- **Officers Present:** N. Flowers, K. Beers, K. Repp, J. Gomez, E. Goins, S. Pickard, A. Chmielewski, C. Gillespie
- **Members Present:** Monica Blackwood, Clay Blackwood, Sarah Stuart, Christina Bruns, Sue Sabari, Karla DeVries, Amy Zampardo, Amy Groetsch
- **Student Athlete of the Month:**
 - Avery Kline – Girls Basketball
 - Thank you to Oath Pizza for donating free pizza certificates to our winners.
 - Only one coach responded with a nomination this month. We will encourage parent reps to nudge the coaches to get their nominations in on time. Discussed whether we should ask Mr. Tran for nominations in lieu of coaches but decided it's not his responsibility.
 - Discussed whether grades should be a consideration for nominations. Some coaches focus on grades, some don't. If we ever get more than four nominations, grades will probably be the deciding factor in the vote.
- **Treasurer Report:**
 - Financials – There are some discrepancies, and we are in the process of collecting all the financials to hand over to a CPA for a full audit. We need to be providing a more detailed monthly financial report.
 - BSN – is past due and we have occurred a late fee. Baseball hats were approved back in August, not sure why it was never paid. Will coordinate with BSN and parents to see if we want to proceed with his order and if it will be able to be filled in time for this season.
 - Reimbursement - \$670.80 for coach travel to San Diego for boys' basketball. J. Gomez motioned to approve, N. Flowers second, all in favor. Going forward, we learned that ASB is required to book all flights, hotels, and rental cars for liability reasons (unless individuals are paying for their own flights, etc. with no reimbursement needed). Boosters can then reimburse ASB, but not individuals.
 - Square – Purchases made using square during concessions are deposited into the team's savings account. Wondering why we have two separate accounts for each team. Savings do accrue a nominal interest.
- **Secretary Report:** 11/13/23 meeting minutes reviewed. K. Beers motioned to approve. N. Flowers seconded. Motion carried.
 - List of approvals available upon request.

- **Membership Report:** Currently 84 members, up 20+ from this time last year. Offered a gift card incentive at the Winter Meet the Vikings and received 12 new members that evening. We love all the new members and their new fresh ideas.
- **Concessions Report:**
 - Square Fees are sometimes not added to purchases in the concession stand. Opener needs to make sure workers are aware of this and know how to do it. Discussed that if this doesn't happen, fees should come out of teams' profits rather than boosters covering it.
 - Utilizing the tent in the stadium concessions to block the area and discourage people who might come in and help themselves to inventory.
- **Scholarship:** Committee should be formed by March/April to be ready to accept applications. If anyone wasn't at the info meeting last month, direct any questions to Karen Beers.
- **Fundraising:**
 - License for raffles – Learned this can be a 180-day process to obtain so should start in January/February to be ready for next year. We can do one 50/50 raffle sometime during basketball season without a license.
 - There is merchandise available, even before Christmas if anyone is interested. Will either sell in concession stand or set up tables at upcoming basketball games and discussed putting an order form on social media.
- **Spirit:** Gave out pom-poms at the last home football game. Will work on something for one of the big basketball games.
- **Social Media:** Trying to trick the algorithms to get the most eyes on the posts.
- **Requests from School:**
- **Old Business:**
 - Chairs for the announcer's booth at the stadium have been purchased by ASB at approximately \$100 per chair but we don't know who should pay for them. Don't want to have to ask each team to contribute. Feel like this should be covered by the district since the stadium is a district facility. S. Goins motioned to deny ASB's request for chair reimbursement. N. Flowers seconded. All agreed.
 - Burger Bash Equipment (Blackstone grill) – decided to hold onto it in case we ever want to use it in the future.
- **New Business:**
 - Contacted by something called Stripe – we think it's like square. There is about \$3,000 due to us, but we must file paperwork to receive the money. No one remembers when this stripe account was used, but it is no longer active so we must file through the state of WA for unclaimed property.
 - Approve softball sweatshirt fundraiser that was started last year to continue. N. Flowers motioned to approve; K. Beers seconded. All approve.
 - Booster page on the district website needs some work. When everything was re-done over the summer, everything was taken off and it hasn't been built back up yet. Patrick Mace, district IT, has offered to come to our January meeting to discuss what we would like this website to look like. K. Beers suggests we need a landing page to link viewers to other sites. Her daughter Evelyn may be able to work on something over Christmas break.

Motion to close at 7:41pm by N. Flowers. J. Gomez seconded. Meeting adjourned.

Minutes recorded by Kristi Repp, NK Athletic Boosters Secretary

