

# ENROLL YOUR STUDENT IN HLPUSD

## Via Aeries Online Enrollment


STEP 1: Click <https://hlpusd.aeries.net/enrollment>

STEP 2: Click **Enroll A New Student** button, at the bottom of the page

**Aeries**  
Online Enrollment

### Welcome to Aeries Online Enrollment

Hacienda La Puente Unified School District (HLPUSD)



**Warning:** Aeries Online Enrollment is for NEW students only. If your student is currently enrolled in any HLPUSD school, DO NOT USE THIS FORM.

**Warning:** If you reside outside of the HLPUSD attendance area, please contact Student and Family Services at 626-933-4335 regarding inter-district transfer.

2023-2024 school year start date is August 9th, 2023.  
2024-2025 school year start date has not been determined.

Language  
 English  Español  中文

Login **Enroll A New Student**

STEP 3: Click the drop-down arrow to select the School Year  
2023-2024 for current school year  
2024-2025 for pre-enrolling next school year

**Aeries**  
Online Enrollment

### Year Selection

Please select a year to enroll for

2023 - 2024, Current School Year **Click to select the enrollment year.**

2024-2025 Pre-Enrollment **To pre-enroll for 2024-2025 School Year**

**Next**

STEP 4: Click the **Next** button.

## Required Information

Required Information:

- Proof of Residence — Mortgage/rental agreement, utility bill, (electric, gas, or water) indicating service in the parent's or guardian's name.
- Birth Certificate or Passport
- Up-to-date Immunization Records
- Parent/Guardian's California Driver's License or ID Card


Grades 6th-12 Additional Information Required:

- Attendance Record
- Grades and Transcripts
- Discipline Record



**STEP 5: Create a Login – Fill out your name and e-mail with a password & Click “[Create account](#)”**

## Login

 If you have previously used this website to enroll a student for this district, you may login as an existing user. If this is your first time here, Please provide your email address and a password to create a new account.

### Existing user

Email address

Password

Login

[Forgot Password](#)

### Create new account

Your Name

Email address

Password

Re-type Password

Create account

**STEP 6: Read Terms of Service. Check the box “I agree” and click “Next”**

**Terms of Service**

Please review the Terms of Use and click "I agree" to continue.

**Privacy and Security Policy**

Please read this document and make sure you understand it. It explains our commitment to protecting the privacy and security of the information gathered by the HLPUSD online enrollment system, how the information is used, and with whom the information is shared. By continuing to use this system you will be deemed to have accepted our Privacy Policy.

We are committed to maintaining the privacy of your family's personal information. We are committed to taking appropriate measures to maintain the privacy of information you submit to us. We will not sell or rent your information to anyone, or let anyone use it except if you have authorized its use. We are especially sensitive to the need to protect information concerning children. Protecting the identity and privacy of children is an important undertaking and a high priority for the Hacienda La Puente Unified School District. Only those HLPUSD employees and consultants who need the information you have provided to the database to perform their job responsibilities are authorized to have access to your stored information.

We at HLPUSD understand that the information you store in the online enrollment database is of the highest value to you and...

I agree

**Next**

**STEP 7: Fill in Student Name, Date of Birth, Grade Level  
& Click “Next”**

**Student's Name**

Student's legal first name ✓

Student's legal middle name

Student's legal last name ✓

Student's suffix

Student's Birthdate ✓

Student's nick name (optional)

Please select a grade level or program to enroll this student in

Select Grade Level or Program ✓

**Next**

**STEP 8: Fill in your Resident information & Click “Next”. If you DO NOT live in the Hacienda La Puente USD area, please use the School Address to proceed.**

**Student Address**

If you DO NOT live in the Hacienda La Puente USD area, please enter the school address. Contact Student and Family Services department regarding the Inter-district procedure.

**Resident Address**

Street Address  
Enter address

Unit or Apartment Number

City

Student's Home ZIP Code

State Student lives in  
California

Use residence address above as mailing address?  
 Yes  
 No, use a different address for mail

Previous Next

**STEP 9: Click Next**

**Student Address**

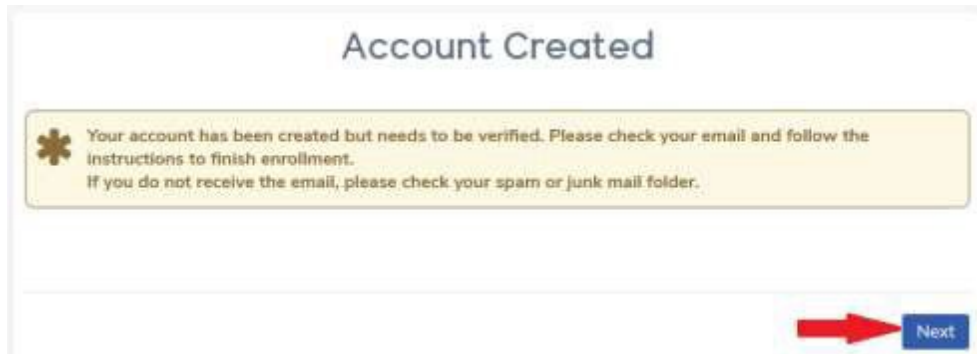
**✔ Congratulations! Based on the information you provided you are eligible to enroll for school using this website. Based on grade and address information you are assigned to the following school**

Assigned school  
**School A** (Kindergarten - Fifth Grade)

Preferred school  
If you have a preferred school, click below to select the preferred school.  
I do not want to select a preferred school.

Previous Next

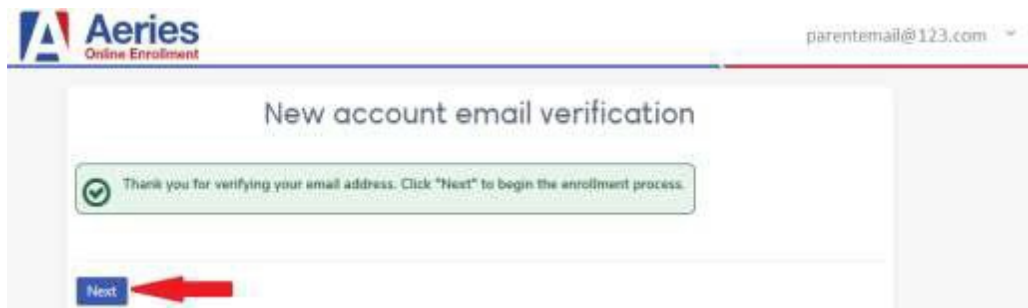
## STEP 10: Click [Next](#)



## STEP 11: Verify your e-mail FIRST then follow the Login with the password created in Step 5.



## STEP 12: Click [Next](#)



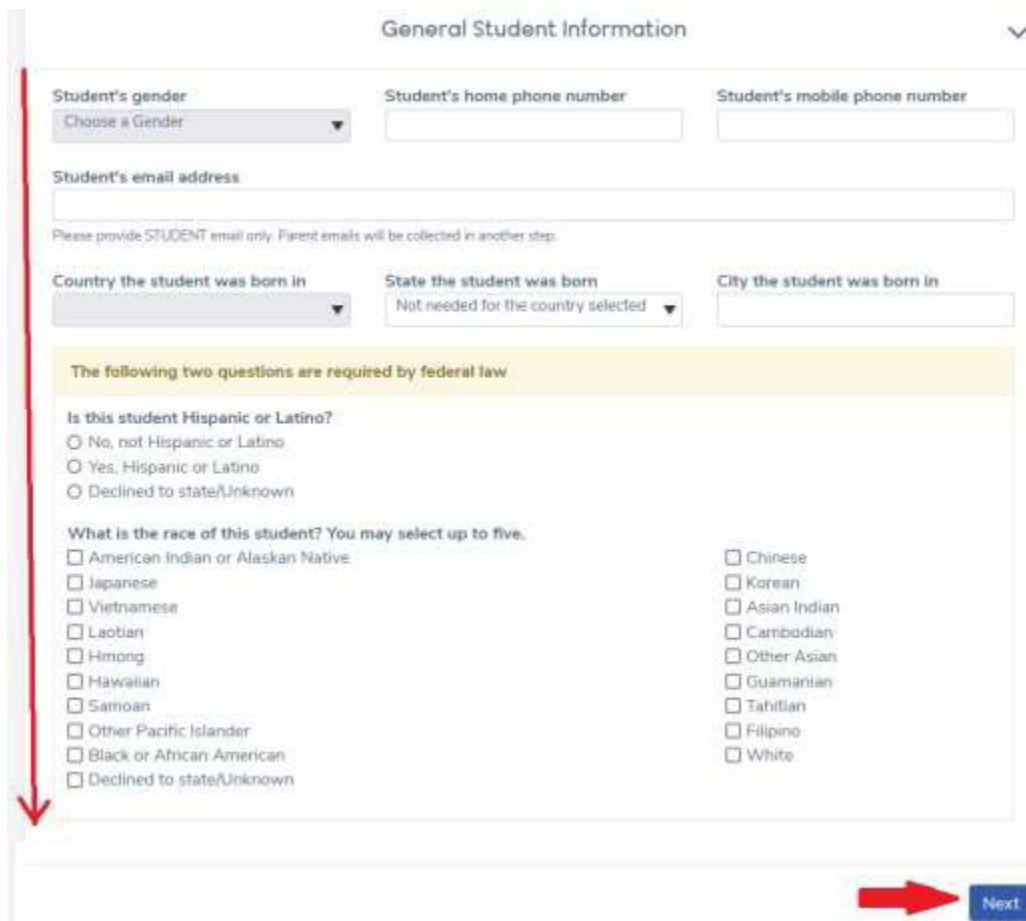
STEP 13: Login with the email and password you created in Step 5.



The image shows the Aeries Online Enrollment Login page. At the top left is the Aeries logo with the text "Online Enrollment". The main heading is "Login". Below the heading are two input fields: "Email address" and "Password". A blue "Login" button is centered below the fields. At the bottom left is a link for "Forgot Password" and at the bottom right is a link for "New User".

STEP 14: Fill in the information and click the boxes that apply & Click “Next” until the end of the process.

Don't forget to Click SUBMIT at the end.



The image shows the "General Student Information" form. It includes the following fields and options:

- Student's gender: Choose a Gender (dropdown)
- Student's home phone number: [input field]
- Student's mobile phone number: [input field]
- Student's email address: [input field]
- Please provide STUDENT email only. Parent emails will be collected in another step.
- Country the student was born in: [dropdown]
- State the student was born: Not needed for the country selected (dropdown)
- City the student was born in: [input field]

The following two questions are required by federal law:

- Is this student Hispanic or Latino?
  - No, not Hispanic or Latino
  - Yes, Hispanic or Latino
  - Declined to state/Unknown
- What is the race of this student? You may select up to five.
  - American Indian or Alaskan Native
  - Japanese
  - Vietnamese
  - Laotian
  - Hmong
  - Hawaiian
  - Samoan
  - Other Pacific Islander
  - Black or African American
  - Declined to state/Unknown
  - Chinese
  - Korean
  - Asian Indian
  - Cambodian
  - Other Asian
  - Guamanian
  - Tahitian
  - Filipino
  - White

A red arrow points to the "Next" button at the bottom right of the form.

Submit the enrollment at the last step.

STEP 15: If you get logged off, log in again with the same email and password created in Step 5



## Welcome to Aeries Online Enrollment

Hacienda La Puente Unified School District (HLPUSD)



**⚠ Aeries Online Enrollment is for NEW students only. If your student is currently enrolled in any HLPUSD school, DO NOT USE THIS FORM.**

**⚠ If you reside outside of the HLPUSD attendance area, please contact Student and Family Services at 626-933-4335 regarding inter-district transfer.**

2023-2024 school year start date is August 9th, 2023.

2024-2025 school year start date has not been determined.

### Language

English  Español  中文

Login

**← To re-log in and resume the enrollment**

Enroll A New Student