

# **Meeting Packet**

## **REGULAR SESSION**

**1/18/2024**

**07:00 PM**



# PHILOMATH SCHOOL DISTRICT 17J

## REGULAR SESSION

PHILOMATH SCHOOL DISTRICT 17J  
District Office  
1620 Applegate Street, Philomath

1/18/2024 07:00 PM

### A. EXECUTIVE SESSION ~ 6:00 p.m.

The Board will meet in Executive Session at 6:00 pm (closed to the public) per ORS 192.660 (2)(i) to review and evaluate the performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

### B. REGULAR SESSION ~ 7:00 p.m.

#### 1. Call to Order: Chairperson

- i. Pledge of Allegiance
- ii. Consent Agenda

[Consent Agenda \(p. 4\)](#)

[Work Session November 16, 2023 \(p. 5\)](#)

[Regular Board Meeting Minutes December 13, 2023 \(p. 6\)](#)

[Field Trip Requests \(p. 10\)](#)

#### iii. Request for Agenda Modifications

#### 2. Public Comment

#### 3. Student Government Report

### C. REPORTS~

#### 1. Accuity LLC, Auditors

#### 2. Association Reports

- PEA
- OSEA

#### 3. Superintendent Report

- i. Board Appreciation

- 4. Financial Report
- 5. Social Emotional Learning

**D. STRATEGY AND DISCUSSION ~**

- 1. Strategic Plan

**E. DISCUSSION & ACTION ITEMS ~**

- 1. Approval of 2024-2025 Budget Calendar
- 2. City of Philomath Proposal: 16th & Cedar Streets
- 3. Integrated Guidance Grant Presentation and Approval
- 4. Early Literacy Grant Presentation and Approval
- 5. Approval of 2022-2023 Audit

[Audit \(p. 24\)](#)

**F. MEETING CLOSURE ~**

- 1. Next Meeting Agenda Items

- i. February Agenda Items

- Approval of 2024-2025 Calendar
    - Renewal/Non-Renewal of Licensed Staff
    - King's Valley Charter School Annual Report

- 2. Board Thanks
- 3. Board Requests
- 4. Adjournment

**G. IMPORTANT DATES**

Feb 15	7:00-9:00 pm	Regular Board Meeting
February		Black History Month

**CONSENT AGENDA**

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**January 18, 2024**

**Updated: 1/12/24 2:20 PM**

**A. List of Bills:**

1. December 2023

**B. Minutes:**

1. November 16, 2023 Work Session
2. December 13, 2023 Regular Board Meeting

**C. Resolutions:** None

**D. Leave of Absence:** None

**E. Out of State Travel:**

- i. Art Club to Seattle, WA
- ii. Cheerleading to Centralia WA
- iii. 4<sup>th</sup> Grade Field Trip to Fort Vancouver & State Capital

**F. Personnel/Staffing Adjustments**

**1. Retirements:** None

**2. Resignations:** None

**3. New Hires:**

- i. Saralyn Harvey      CPS Admin Asst
- ii. Heather Stueve      Student Services Specialist
- iii. Elisabeth Strand      PA Instructional Asst

**4. Coaches:** None

**5. Staff Reassignments/Changes in FTE:** None

**6. Extra Duty Assignments:** None

# WORK SESSION

## Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

11/16/2023 6:00 PM

### A. WORK SESSION

1. **Call to Order:** Board Chair Rick Wells called the meeting to order at 6:05 PM. Those in attendance included Philomath School District Board Members: Rick Wells, Joe Dealy, Erin Gudge, Sandi Hering and Ryan Cheeke; Superintendent Susan Halliday; Executive Assistant Michele McRae; OSBA Presenter Vince Adams.
2. **OSBA Presentation:** Vince Adams from the Oregon School Boards Association, explained the process for evaluating the Philomath School District Superintendent. The process includes the superintendent's self-evaluation, a targeted feedback survey, and the Board's individual ratings that will be compiled into one rating. All of the information will be compiled for one final presentation.
3. **Initiating the Superintendent's Evaluation:** The Board took action to initiate the evaluation process. Director Gudge moved to approve the use of OSBA's/COSA's Superintendent's Evaluation Workbook as their guiding document for the Board's evaluation of the Superintendent. Director Dealy seconded the motion, and the Board approved it unanimously. Motion passes 5-0. Director Gudge moved to approve using the Targeted Feedback Survey, the Board's rating, and the Superintendent's Dossier. Director Dealy seconded the motion. The Board unanimously approved the motion. Motion passes 5-0.

### B. MEETING CLOSURE

1. **Adjournment:** Board Chair Rick Wells adjourned the meeting at 6:54 PM.

# REGULAR SESSION

## Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

12/13/2023 8:00 PM

### A. REGULAR SESSION

1. **Call to Order:** The Regular Session of the Philomath School District Board of Directors was called to order by Board Chair Rick Wells, on December 13, 2023 at 8:09 pm at the Philomath School District Boardroom at 1620 Applegate Street in Philomath, Oregon. Those in attendance included Board members Rick Wells, Joe Dealy, Erin Gudge, Sandi Hering and Ryan Cheeke; Superintendent Susan Halliday; Business Manager, Jennifer Griffith; Board Executive Assistant Michele McRae; Student Representative to the Board Raegan McKinney; and, Philomath News Reporter, Brad Fuqua.
  - i. **Pledge of Allegiance:** Director Hering led us in the Pledge of Allegiance.
  - ii. **Approval of Consent Agenda:** Director Gudge motioned to approve the Consent Agenda as presented. Director Cheeke seconded the motion. The Board unanimously approved the motion. Motion passes 5-0.
  - iii. **Request for Agenda Modifications:** There were no requests for agenda modifications.
2. **Student Government Report:** Raegan McKinley presented the Student Government Report and reported the activities of the student body. She said that winter sports are underway. The Drama Club performed 'Newsies'. Director Hering went to see the school musical 'Newsies' and she said that it was fabulous.
3. **Public Comment:** There were no public comments.

### B. REPORTS

1. **Association Reports**
  - i. **PEA:** Nichole Stueve reported that they are continuing to work with Superintendent Halliday on some issues.
2. **Superintendent's Report:**
  - i. Superintendent Halliday reported that Dr. Anita Archer, a renowned educational consultant to school districts across the country, visited students and staff at Philomath Elementary School to observe and to talk about Intervention and Response implementation. Molly Bell and Robert Blackman coordinated this event to make her visit possible.

- ii. PSD Administrators have been engaged in professional learning with the Center for Educational Leadership for the last 18 months. The work is designed to create and sustain mutual accountability that supports leaders in creating instructional practices and rigorous learning environments where all students thrive.
- iii. The special education department is working on the yearly census.
- iv. Principals Abby Couture and Eric Beasley are working on the Early Literacy Grant. It is due on January 8<sup>th</sup>.
- v. Mike Hood put together a Fall Athletic Awards Night. The PHS Presentation of 'Newsies' was fabulous! Robin Crissey, Erica Hall, Andrea Heidinger, Don Meeker and Shannon Webb, who are all providing quality Arts education to our students, presented wonderful winter concerts.

**3. Financial Report:**

- i. The Philomath School District Business Manager, Jennifer Griffith, reported that there is a resolution in the packet for the Board to approve to allocate unexpected revenue. Half of the money will be allocated for a covered play structure for Clemens Primary School, and the other half will go into the general fund.
- ii. The Board is being asked to name the Philomath News as the paper of record for the District. Legal counsel was consulted, and they said we are within the legal confines to make this decision.
- iii. Resolution 2324-01: Director Dealy moved to approve Resolution 2324-01 as presented. Director Gudge seconded the motion, and the Board unanimously approved it. Motion passes 5-0.

**C. STRATEGY AND DISCUSSION**

- 1. **Downing Reforestation Plan:** Superintendent Halliday reported that Forestry Teacher Simon Babcock submitted the plan to replant the Downing Forest, and it was included in the Board packet. The types of trees to be planted are listed on the plan, and seedlings have been donated, and they will be planted this fall. Director Cheeke asked who is doing the brush control. Superintendent Halliday said it will be a combination of facilities and the forestry program.

**D. DISCUSSION & ACTION ITEMS**

- 1. **City of Philomath Proposal: 16<sup>th</sup> & Cedar Streets**
  - i. Director Wells said that this will be on next month's agenda.
- 2. **2023-2024 Academic Calendar:** Superintendent Halliday explained the calendar issue. February 16<sup>th</sup>, a previous inclement weather make-up day, is being proposed to add to the calendar as a teacher work day to get to 190 contract days for teachers. Nicole Stueve said that she and Dave Dunham are fine with adding the 16<sup>th</sup> as a work day, but she hopes that if there are snow days later, the Board will take into consideration the heavy load that the teachers have taken on with the implementation of Synergy. Director Dealy asked if the students will have enough instructional minutes if we have snow days. Superintendent Halliday said that students will have enough minutes to meet the state requirements, but if not, the state has a process in place to remedy the issue. Director Gudge moved to approve the 2023-2024 revised school calendar as presented with February 16<sup>th</sup> added as a teacher work day. Director Dealy seconded the motion, and the Board unanimously approved it. Motion passes 5-0.

3. **Strategic Planning Contract:** Superintendent Halliday reported that she and Director Wells began talking about a Strategic Plan for the District about six months ago. Director Cheeke and Director Dealy watched a presentation by Studer Education, along with Superintendent Halliday. If they decide to contract with Studer Education, it would be a multi-year contract to engage the community and stakeholders to help build the plan, however, the contract is voidable at any time. She said that when the district can go out for a bond again, we can look at how we want our facilities to support our academic goals. She said the commitment is a 3-year contract that is voidable at any time. Director Gudge said that she has reservations about using this company because she has had dealings with them through her employment. She added that she wants to keep her employment separate from her Board work, however, she knows too much about this organization. She asked if OSBA has resources to help with a Strategic Plan. Director Dealy would like a more economical plan that will put less stress on the administration. Director Cheeke said that he thinks we need a plan, and he likes the idea of someone who isn't local to help with the plan because they won't have biases that may be here. Superintendent Halliday said that she will reach out to COSA and OSBA to see if they have resources for building a Strategic Plan. The Board would like to have a Work Session in January to discuss this. Director Wells wants to know definitively whether or not the District has to go out for bids for this.
4. **Declaring Newspaper of Record:** Chairman Wells would like a motion if the Board would like Philomath News to be our paper of record. Director Gudge moved to declare Philomath News as our official paper of record. Director Dealy seconded the motion, and the Board unanimously approved it. Motion passes 5-0.
5. **OSBA Elections:**
  - i. Director Dealy moved to support Sarah Finger McDonald for OSBA's Position 10. Director Gudge seconded the motion. Motion passes 5-0.
  - ii. Director Gudge reported that Resolution #1 gives a voice to rural school districts and takes it to the state level. The point of the vote is to gain a majority vote to turn this into a caucus. Director Dealy moved to approve OSBA's Resolution #1. Director Hering seconded the motion. Motion passes unanimously, 5-0.

#### E. MEETING CLOSURE

1. **Next Meeting Agenda Items:** Director Dealy would like to discuss the Strategic Plan in January. Director Cheeke asked about a facilities plan and he would like it to be revisited. Superintendent Halliday said that we should look at every plan that we have. Director Hering asked if we could talk about the bids for the covered play area for Clemens PS. Jennifer Griffith said that eight or nine people showed up for the pre-bid meeting.
2. **Board Thanks:** Director Gudge thanked everyone, and everyone who supports senior students, and for the communications from staff regarding college bound students. She also thanked the performing arts department. Director Dealy thanked staff who are writing letters of recommendation for students who are applying for trade schools, college, etc. Director Wells thanked everyone in the district. He attended the Blodgett winter program tonight, and said that it was a wonderful program. Director Dealy said that he went to a site council meeting today. He said that they are looking at ways to get books into students' hands without the parents having to pay for them. Director Cheeke said that Mr. Meeker does a great job with the student performances.

3. **Board Requests: None**

4. **Adjournment:** Director Wells adjourned the meeting at 9:29 pm.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

Team/Club: Art Club

Head Coach/Advisor: Andrea Heidinger

Destination: Seattle, WA Event: SA tour & Art viewing

Departure Date: April 11 Return Date: April 14

Transportation Mode (bus, car, etc.): Bus or Train (researching cost now)

Account charged: Art Club

**Parent Permission**

- a) Blanket permission \_\_\_\_\_ b) Specific forms \_\_\_\_\_ (attach form if applicable)

**Supervision Requirements and Plan**

**General Requirements**

1. Supervisors must be Philomath School District a) employees or b) approved volunteer (over 21 years old).
2. Co-ed activities require male and female supervisors (at least 1 must be a PSD employee).
3. Annually all supervisors must complete supervision training and mandatory reporter training.
4. Ratio of 1 supervisor to 10 students. Exceptions must be pre-approved by principal.
5. At the end of all events, supervisors are to remain until all students are picked up.

**Daytime Supervision**

1. Supervisors will review daily student behavior expectations and address any issues as they arise.
2. Zones of supervision will be established based on the specific logistical and situational needs of the event(s).
3. Supervisors will actively supervise, be proactive, and move strategically through the supervision zones.
4. Reasonable supervision is expected at all times.
5. Bus / vehicle supervision: No supervisor will transport student alone (1 on 1). In large vehicles (i.e. buses) there must be at least 1 adult in addition to the bus driver. Supervisors need to spread out throughout the bus, with the primary position in the back observing all students in front of them.

**Nighttime Supervision**

Same standards apply as daytime, additionally:

1. In hotel rooms: a) male and female students sleep separately. b) Supervisors sleep separate from students unless adult is a parent of student(s) in the room. c) Blue tape placed on doors (from supervision training) d) Periodic room checks throughout night; male supervisors check male rooms / female supervisors check female rooms. d) Reasonable lights out times established
2. Large space / sleepover style (rented house, gym): a) Supervisors DO sleep in large area, NOT in separate room. b) Supervise sleep at strategic locations- in between points and at exits. c) Separate males and females by space / rooms / or floors. d) Reasonable lights out times establish.

**Supervision Requirements and Plan, Continued**

**Reporting**

1. Contact school administration in cases of health issues and violations of student conduct code (as discussed in training).
2. Mandatory Reporters: As a supervisor of Philomath School District, you are a mandatory reporter. You must report any abuse or neglect concerns immediately to DHS, local law

enforcement, and school administration. Do not wait to alert DHS or law enforcement, inform school administration as soon as you are able.

**Important Contact Numbers**

1. Benton County Sheriff: 541-766-6858
2. Philomath Police: 541-766-6925
3. Corvallis Police: 541-766-6925
4. DHS: 855-503-7233
5. Principal and/or Athletic Director (numbers provided to trip leaders)

**Special Supervision Needs**

In the space below (or attach) please add any additions to the supervision plan that are unique:

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**By signing below I acknowledge that:**


1. I am responsible for meeting the requirements of the supervision plan.
2. I am responsible for following PHS policies and procedures.
3. I am responsible for helping to enforce school and district policies.
4. I am responsible for the health and well-being of all students under my care.
5. I will provide reasonable / adequate supervision throughout the duration of the event.
6. I understand that failure to meet any of the criteria named above may lead to disciplinary action up to, and including, dismissal.

**Staff / Coach**

	<u>Print name</u>	<u>Sign name</u>
1.	Andrez Heidinger	Andrez Heidinger
2.	_____	_____
3.	_____	_____
4.	_____	_____

**Philomath School District Approved and Trained Chaperone/Supervisor (willing to this date)**

1.	Beth Aschenbrenner	Kiki Klipfel
2.	Jessica Mattson	Kim StClair
3.	Alice Eldridge	_____
4.	Rachel Lewis	_____

APPROVED	DENIED	APPROVED	DENIED	APPROVED	DENIED
 <b>PRINCIPAL</b>		<b>SUPERINTENDENT</b>		<b>PSD BOARD</b> (Out of State ONLY)	

THURSDAY, APRIL 11

LEAVE: ON BUS (8:00AM)

OR TRAIN FROM ALBANY

- Arrival to 3pm- CHECK-IN Rest/nap/snack
- 4:30pm to 6pm- Aquarium
- 6 pm- get late dinner FRIDAY, APRIL 12
- 8 am breakfast
- 9 to 1 pm- Pike Place market and lunch (bring your own money)
- 1 pm to 3pm- UNIVERSITY OF SEATTLE TOUR
- 3- 4PM- REST
- 4 pm to 7 pm- Carl S. English Jr. Botanical Garden
- 7- Late Dinner Before

SATURDAY, APRIL 13

- 9AM breakfast
- 10 am to 12 pm- Museum
- 12 to 2- Lunch and walk around town
- 2PM GO TO CATCH BUS (OR TRAIN)

Fixed Bus

8:00 am	6:45 hrs	2:45 pm	\$299.00
OSU Corvallis (14th/Jefferson)		University of Washington	
Bus Direct			

Fixed Bus

3:15 pm	6:45 hrs	10:00 pm	\$299.00
University of Washington		OSU Corvallis (14th/Jefferson)	
Bus Direct			

Continue

8:26 AM -- 2:05 PM

5h 39m

Direct

*Draft  
Timercy*





# Philomath High School

'Home of the Warriors'

## Athletic Team/Club Overnight Request and Supervision Plan

received  
1/12 Bauer

Team/Club: Cheerleading

Head Coach/Advisor: Kohler

Destination: Centralia Washington Event: NCA Cheer Camp

Departure Date: 6/22/24 Return Date: 6/26/24

Transportation Mode (bus, car, etc.): OSU vans

Account charged: Cheer ASB

### Parent Permission

- a) Blanket permission  b) Specific forms \_\_\_\_\_ (attach form if applicable)

## Supervision Requirements and Plan

### General Requirements

- Supervisors must be Philomath School District a) employees or b) approved volunteer (over 21 years old).
- Co-ed activities require male and female supervisors (at least 1 must be a PSD employee).
- Annually all supervisors must complete supervision training and mandatory reporter training.
- Ratio of 1 supervisor to 10 students. Exceptions must be pre-approved by principal.
- At the end of all events, supervisors are to remain until all students are picked up.

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- Bus / vehicle supervision: No supervisor will transport student alone (1 on 1). In large vehicles (i.e. buses) there must be at least 1 adult in addition to the bus driver. Supervisors need to spread out throughout the bus, with the primary position in the back observing all students in front of them.

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- Large space / sleepover style (rented house, gym): a) Supervisors DO sleep in large area, NOT in separate room. b) Supervise sleep at strategic locations- in between points and at exits. c) Separate males and females by space / rooms / or floors. d) Reasonable lights out times establish.

## Supervision Requirements and Plan, Continued

### Reporting

- Contact school administration in cases of health issues and violations of student conduct code (as discussed in training).



# Philomath High School

'Home of the Warriors'

## Athletic Team/Club Overnight Request and Supervision Plan

- Mandatory Reporters: As a supervisor of Philomath School District, you are a mandatory reporter. You must report any abuse or neglect concerns immediately to DHS, local law enforcement, and school administration. Do not wait to alert DHS or law enforcement, inform school administration as soon as you are able.

### Important Contact Numbers

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- Corvallis Police: 541-766-6925
- DHS: 855-503-7233
- Principal and/or Athletic Director (numbers provided to trip leaders)

### Special Supervision Needs

In the space below (or attach) please add any additions to the supervision plan that are unique:

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### **By signing below I acknowledge that:**

- I am responsible for meeting the requirements of the supervision plan.
- I am responsible for following PHS policies and procedures.
- I am responsible for helping to enforce school and district policies.
- I am responsible for the health and well-being of all students under my care.
- I will provide reasonable / adequate supervision throughout the duration of the event.
- I understand that failure to meet any of the criteria named above may lead to disciplinary action up to, and including, dismissal.

### **Staff / Coach**

	<u>Print name</u>	<u>Sign name</u>
1.	Kathy Kohler	
2.	Sharon Rice	
3.	_____	_____
4.	_____	_____

### **Philomath School District Approved and Trained Chaperone/Supervisor**

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____



# Philomath High School

'Home of the Warriors'

## Athletic Team/Club Overnight Request and Supervision Plan

APPROVED	DENIED	APPROVED	DENIED	APPROVED	DENIED
		Schedule 11-12-2024			
PRINCIPAL		SUPERINTENDENT		PSD BOARD	

(Out of State ONLY)

**Event:** NCA Cheer Camp 2024

**Destination:** Great Wolf Lodge, Centralia, Washington

**Transportation:** OSU Motorpool 12 passenger vans (2)

**Participants:** PHS Cheerleaders

**Supervisors:** Kathy Kohler, Shannon Rice, Corren Webster

Meals provided by host unless otherwise noted

**Day 0** (6/22/2024)

Depart PHS via OSU vans at 12:00pm

Arrive at GWL for check in ~ 3:30pm

Settle in, decorate rooms/doors, play games, eat dinner (provided by parents).

**Day 1**

Breakfast (provided by parents)

11:00 am Check in to camp eat lunch

1:00pm Classes begin

4:30 pm Break for dinner

5:30 pm classes resume

9:00 pm Return to rooms

10:00 pm Lights out

**Day 2**

7:30 am Breakfast

8:15 am Classes begin

11:30 am Break for lunch

12:30 pm Resume classes

4:30 pm Break for dinner

"Free time" may be used at water park or in the gym with supervision

10:00 pm Lights out

**Day 3**

7:30 Breakfast

8:15 am Classes begin

11:30 am Break for lunch

12:30 pm Resume classes

4:30 pm Break for dinner

"Free time" may be used at water park or in the gym with supervision

10:00 pm Lights out

**Day 4**

7:30 am Breakfast

8:30 classes begin

12:00 pm Load up and head home

Lunch

Return to PHS ~4:30 pm

item	Est. Cost	notes
Coaching Certs	\$225.00	3 coaches at \$75 each
NCA Camp	\$8,370.00	Rate based on rooms, not number of participants. Estimating 15 student athletes and 3 coaches. Meals included.
GWL Snack pack	\$449.85	Will get each student athlete a snack pack, souvenir, credit to gift shop, and arcade. (29.99 each)
Transportation	\$730.00	Rates based on 2 vans, \$45 per day, .36 per mile. 5 days and 744 miles
Camp Gear*	\$3,450.00	Camp gear will replace several items normally purchased throughout the season. (230 each)
Day 0	\$780.00	Check in the night before to avoid early morning travel. \$260 per room
<b>total</b>	<b>\$14,004.85</b>	
-cost per athlete	\$768	Includes Day 0, camp fee, GWL Snack pack, and camp gear to be used throughout season
Student athletes are to raise their funds by June 20th. Any fees not covered by fundraising will be the parent responsibility.		
Parents will receive fee agreement at parent meeting on May 28th. Signed agreement is due June 7th.		
Approved fundraisers as of 1/11/24 are Krispy Kreme Doughnuts (6/1/24) and online donations (5/1/24 - 6/20/24).		
Currently exploring additional fundraising opportunities		
*Camp gear includes, 2 shorts, 3 skirts, 1 tank, 3 t-shirts, and poms. These items will be utilized for various events, spirit theme days, games, etc. in our season.		



# RESORT - 4 DAY

2023  
Sample

NFHS KEY:

CROWD LEADER    AMBASSADOR    SPIRIT RAISER    ATHLETE    ENTERTAINER    LEADERSHIP

Time	Class	Notes
1:00 PM	Opening Rally	Meet your NCA Staff!
1:15 PM	Material Demos	GD #1, Perf #1, Chant w/ 1-3-1 method, Band Chant
1:30 PM	Band Chant / Coaches' Meeting	Great Game Day Dance to incorp Dance Team/Mascot
2:15 PM	Cheer Class	Learn Game Day Cheer #1 & Performance Cheer #1
2:45 PM	Chant Class	Select 2 chants to learn from Chants #1-5
3:15 PM	Buddy Time	Introductions, Spirit Book, National Bid/NFHS Process
3:45 PM	Stunt S.A.F.E. / Coaches Return	Philosophy ensure the safety of all teams while stunting
4:00 PM	Skill Drills	Skills necessary to keep your team safe while stunting
4:15 PM	Team Time / Coaches Reception	Intro to our camp theme! / Coaches meet w/ Buddy
4:30 PM	<b>DINNER</b>	
5:30 PM	Practice Time with Coach	Optional practice time if needed
6:00 PM	Stunt Foundations	Core stunts & technique make up the foundation stunting
6:45 PM	Skill Check	Evaluate the current level of the team for stunt classes
	<b>The NCA Game Day Experience</b>	Developing the perfect Game Day atmosphere!
7:00 PM	Game Day Entrance	NCA Staff will demo a Game Day Entrance & Cheer
7:05 PM	Game Day Fundamentals	Learn what makes a solid foundation for Game Day!
7:10 PM	Practice Implementing	Use the Game Day Cheer learned during Cheer Class
7:25 PM	Game Day Props	How to properly use props & people on game day!!
7:30 PM	Performing with Props	Practical application using signs, poms, flags & megs
7:45 PM	Game Day Skills	Enhance your Game Day with appropriate skills
7:50 PM	Time to Stunt with Props	Work on getting in/out of stunts with props
8:05 PM	Final Thoughts	Bring it all together to make the ultimate GD Experience!
8:10 PM	Leader's Reception/Material Review	Team Leaders meet with their NCA Buddy instructor
8:30 PM	Team Time	Team Building Activities
8:50 PM	Announcements	
8:55 PM	Spirit Sticks	Given to teams exemplifying team spirit throughout the day
9:00 PM	Tally Ho	Camp Dismissed! Have a great night!

DAY 1

Time	Class	Notes
8:15 AM	Leaders in Training	Team Leaders attend additional leadership classes
8:30 AM	Team Time / Coaches' Meeting	Camp Starts / Coaches head to meeting location
8:35 AM	Cheerobics / Band Chant Review	Fun warm up to get the body moving & ready to go
8:45 AM	Jump Class	Work on & improve upon jumps & exercises
9:05 AM	Chant Class	Select 2 chants to learn from Chants #6-10
9:35 AM	Stunt Class	Core+, Stunt Progressions 1, 2, & 3 w/ prop incorp
10:35 AM	Dance Showcase	Demo of Hip Hop & Advanced Dance
10:40 AM	Specialty Classes	Hip Hop Dance, Advanced Danced & Optional Stunts
11:30 AM	<b>LUNCH</b>	
12:30 PM	Practice Time with Coach	Optional practice time if needed
1:00 PM	Custom Coaching #1	1 <sup>st</sup> Eval on Cheer (with entrance) & Chant w/ Buddy
1:30 PM	Custom Coaching #2	1 <sup>st</sup> Eval on Cheer (with entrance) & Chant w/ Buddy
2:00 PM	Custom Coaching #3	1 <sup>st</sup> Eval on Cheer (with entrance) & Chant w/ Buddy
2:30 PM	Evaluation	2 <sup>nd</sup> Evaluation of a Cheer (with entrance) & Chant
3:15 PM	Pyramid Workshop	Team works on Static & Transitional pyramids
4:00 PM	Team Time	Team Building Activities
4:15 PM	Spirit Sticks / Stick Skits / Mascots	Given to teams exemplifying team spirit throughout the day
4:30 PM	Tally Ho	Camp Dismissed! Remember, tomorrow is FUN DAY!!
	<b>DINNER</b>	
	Practice Time / Free Time	Optional practice time with coach if needed

DAY 2

\* Opportunity for home fight song & additional material feedback.



# RESORT - 4 DAY

2023

NFHS KEY:

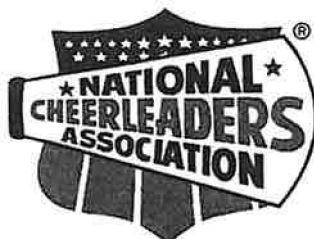
CROWD LEADER    AMBASSADOR    SPIRIT RAISER    ATHLETE    ENTERTAINER    LEADERSHIP

Time	Class	Notes	
8:15 AM	Leaders in Training	Team Leaders attend additional leadership classes	L
8:30 AM	Team Time / Coaches' Meeting	Camp Starts / Coaches head to meeting location	S
8:45 AM	Band Chant Review	Review Band Chant for Custom Coaching	
9:00 AM	Cheerobics	Fun Day warm up to get the body moving & ready to go	A
9:10 AM	Jump Class	Continue to work & improve upon jumps & exercises	A
9:30 AM	Stunt Class / Coaches Return	Core+, Stunt Progressions 1, 2, & 3, Cradles	A
10:20 AM	All-American Cheer & Demo	This cheer is used for All-American Tryouts ONLY	F
10:50 AM	Specialty Classes	Pom Dance, Sideline Spirit Dance, AA Workshop & Opt. Stunts	F
11:30 AM	<b>LUNCH</b>		
12:30 PM	Practice Time with Coach	Optional practice time if needed	
1:00 PM	Custom Coaching #2	1st Eval on Band Chant w/ NCA Buddy	C
1:30 PM	Custom Coaching #3	1st Eval on Band Chant w/ NCA Buddy	C
2:00 PM	Custom Coaching #1	1st Eval on Band Chant w/ NCA Buddy	C
2:30 PM	Final Evaluation	2nd Evaluation of the Band Chant	E
3:15 PM	Pyramid Workshop	Team works on Static & Transitional pyramids	A
3:45 PM	Top Team & All-American Sign-Up	Optional final day competition sign up	
4:00 PM	Spirit Sticks	Given to teams exemplifying team spirit throughout the day	
4:10 PM	Team Time	Shower of Praise	
4:30 PM	Tally Ho	Camp Dismissed! Have a great night!	
	<b>DINNER</b>		
	Practice Time / Free Time	Optional practice time with coach if needed	

FUN DAY 3

Time	Class	Notes	
8:30 AM	Coaches' Meeting		
	All-American Warm-Up	Optional All-American Team Tryout	
8:45 AM	All-American Tryout	3 stamina jumps, spirited entrance, & AA cheer	
9:30 AM	Final Day Competition Warm-Up	All final day competitions are optional	
	<b>Final Day Competitions</b>	<b>Teams can compete in ALL 3</b>	
9:50 AM	Top Team Chant	No Entrance, as taught, 1-3-1, Allow levels & ripples	C
10:10 AM	Top Team Band Chant	Crowd effective & practical. No Stunts or Tumbling	C
10:40 AM	Top Team Cheer	Showcasing team skills & crowd leading abilities	C
11:10 AM	Material Showcase	Advanced, Hip Hop & Spirit Dance / AA Cheer / Seniors	
11:25 AM	Awards Presentation	Camp awards h&ed out	
11:40 AM	Spirit Sticks	Take it home with you, if you earn one on the final day!	
11:45 AM	Closing	Final thoughts & message to camp	
12:00 PM	Tally Ho	Camp Dismissed!! Travel safe!	

DAY 4



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# PES Field Trip Request Form

**Date of Trip:** February 22, 2024

**Teacher:** Byron Holroyd and Melissa Fitzsimons **Grade:** 4<sup>th</sup> Grade

**Sub Needed?** NO

**Leave Time of Trip:** 8:15 am

**ETA Return to PES:** 5 pm

**Number of Students:** 45

**Number of Staff:** 2

**Number of Volunteers:** 10

**Destination and City:** Fort Vancouver and State Capital

**Mode of Transportation:** Bus  
(bus, car, walk, etc.)

**Total Funds Requested, if any:** Bus Cost

Other Information:

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Approved	Not Approved	Approved	Not Approved
		 SI-11-2024	
Principal		Superintendent	

School Board Approve



To view the audit for the 2022-2023 school year, visit our website at [Philomathsd.net](http://Philomathsd.net)

Click on Departments, Business Office, Budget & Financial Information, Audit Reports, and 2022-2023 Financial Audit Report