Regional School Unit 5
Durham · Freeport · Pownal

"To inspire and support every learner by challenging minds, building character, sparking creativity, and nurturing passions."

Jean Skorapa, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources
Cynthia Alexander, Assistant Superintendent of Schools
June Sellers, Ed.D., Director of Instructional Support

Facilities and Operations Committee
Wednesday, January 10, 2024
5:00 p.m. - Freeport High School Library
Minutes

Committee Members Present: Malik Farlow, Michelle Ritcheson
Committee Members Absent: Kelly Sink
Administrators: Jean Skorapa, Glen Reynolds

Agenda Items and Discussion:

1. Energy Audit Update
    a. Phase I of the energy audit is well underway. Lighting was completed last week. The outside envelope and ventilation audit is in process. Energy Management Consultants (EMC) will provide a written report within 60 days.

2. Analysis of Capital Projects Funding
    a. The district used COVID relief funding for several projects during the last few years in addition to local funding.
    b. During the prior three budget cycles the district used close to the entire $400,000 that was allocated in addition to the COVID funds.

3. Capital Improvement Plan
    a. 2023-2024 Items Addressed
        1. District-wide: Shades
        2. Freeport Middle School: Aluminum Doors
        3. Morse Street School Office Carpet (Tripping Hazard)
        4. Central Office Carpet (Roof Leak Damage)
        5. Other items on hold while septic system at Pownal Elementary School is being evaluated
    b. 2024-2025 Budget Requests
        1. Items will be presented to the board during the budget process ($445,000 proposed)
            a. Freeport High School
                1. Gym Roof - $200,000

2. 3 Additional Single Stall Bathrooms - $35,000
3. Freeport Performing Arts Painting/Carpet - $55,500

b. Freeport Middle School
1. 3 Additional Single Stall Bathrooms - $25,000
2. Parking Lot Extension - $60,000

c. Pownal Elementary School
1. Plumbing and Abatement - $55,000

d. Durham Community School
1. Modular Classroom Ceiling - $15,000

e. There are other items that should be completed but are not included in the budget.

2. The committee discussed the need to increase the amount allocated for capital projects as the budgeted amount has remained the same for many years.

c. An articulated multi-year plan will be further developed when the energy audit has been completed.

4. Future Agenda Items
   a. Energy Audit Report

5. Meeting Dates

   February 14, 2024
   March 13, 2024
   April 10, 2024
   May 8, 2024
   June 5, 2024