



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – JANUARY 15, 2024 A G E N D A

7:00 pm Study Session/Executive Session; Personnel, Confidential, Legal Information

1. Call to Order/Opening Exercises
2. Roll Call
3. Approval of minutes
 Prior Months Reorganization Meeting Minutes - December 4, 2023
 Prior Months Meeting Minutes - December 4, 2023
4. Building reports
5. Student report
6. Assistant Superintendent report
7. Superintendent report
8. Public comment on agenda related items
9. [Honors/Recognitions](#)
10. Treasurer's report
11. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
12. Other business which may properly come before the Board
13. Public comment on non-agenda items
14. [Dates to Remember](#)
15. Adjourn meeting

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.



CONEWAGO VALLEY SCHOOL DISTRICT

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BOARD OF SCHOOL DIRECTORS' MEETING – JANUARY 15, 2024

A G E N D A

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. (**Finance**) Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$5,584,318.90

Check #10009442 to Check #10009592

Void Check #10007717

Wire #8000000488 to Wire #8000000502

Wires include credit card transactions

Ach #9000037504 to Ach #9000038007 & #9000038012 to Ach #9000039454

Void Ach #9000038015 to Ach #9000038212

from the Capital Reserve Account **\$0.00**

from the Cafeteria Account **\$76,327.98**

Check #50001315 to Check #50001336

and from the Construction Account Bond 2019: **\$0.00**

and from the Construction Account Bond 2023: **\$230,873.74**

Check #45000602 to Check #45000603

for a total of **\$5,891,520.62**

2. (**Finance**) Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

ADDITIONAL FINANCE

N/A

[To Agenda](#)

WAYS & MEANS/CURRICULUM

1. ***(Ways & Means/Curriculum)*** Recommend acceptance with great appreciation of the \$3,000 Grant for our STEM Program at New Oxford High School on behalf of the Pella Corporation.
2. ***(Ways & Means/Curriculum)*** Recommend approval of the proposed Conewago Valley School District Health and Safety Plan Update for the 2023-2024 school year.

[CVSD Health and Safety Plan Update for 2023-2024 \(1/15/24\)](#)

3. ***(Ways & Means/Curriculum)*** Recommend approval of the 2024-2025 Academic School Calendar.
[2024-2025 Academic Calendar](#)
4. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated December 5, 2023.
5. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated December 5, 2023.
6. ***(Ways & Means/Curriculum)*** Recommend approval for Jennifer Goldhahn from Bermudian Springs School District to serve as the Conewago Valley School District representative for the Lincoln Intermediate Unit Board of Directors.
7. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title	Place	Cost to District
CTE	McFarland	Amanda	2	3/22/2024	The Oakes Museum	Messiah University	\$0.00
CVIS	Plank	Jessica	4	5/14/2024	Natural Cavern Exploration	Indian Echo Caverns Hummelstown	\$0.00
CVIS	Plank	Jessica	4	5/16/2024	Natural Cavern Exploration	Indian Echo Caverns Hummelstown	\$0.00
CVIS	Gray	Kim	Life Skills Support 4-6	5/16/2024	South Hanover Bowling	Hanover	\$0.00

CVIS	Gray	Kim	Life Skills Support 4-6	5/1/2024	Shining Stars Therapeutic Horseback Riding	Gettysburg	\$0.00
NOE	Bollinger	Samantha	2	5/2/2024	The Oakes Museum	Messiah University	\$0.00
NOE	Yingling	Mike	3	5/3/2024	PA State Museum & Capitol Tour	Harrisburg	\$0.00
NOE	Shearer	Jennifer	K-2	4/22/2024	Stage the Page at Appell Center for Performing Arts	York	\$0.00
NOE	Chenoweth	Amber	1	4/9/2024	Post Office	New Oxford, Post Office	\$0.00
NOHS	Mueller	Stephanie	10-12	4/12/2024	Global Religions House of Worship	Harrisburg	\$302.50
NOHS	Plotica	Jeanne	10-12	4/25/2024	NAHS - National Gallery	Washington DC	\$302.50
NOHS	Krumine	Crystal	11-12	5/1/2024	Tree planting	CVIS	\$0.00
NOHS	Krumine	Crystal	9-12	5/31/2024	Teaching wilderness survival skills	outdoor around campus - stream, woodlands, wetlands	\$0.00
NOHS	McLaughlin	Erica	9-12	1/22/2024 - 5/24/2024	Photo walk	places around CVSD - the Square, NOE, Train Station	\$0.00
NOHS	Bealmar	Patricia	9-12	4/8/2024-4/9/2024	FBLA State Leadership Conference	Hershey	\$302.50
NOHS	Bealmar	Patricia	9-12	5/1/2024	The Business of Baseball- Harrisburg Senators	Harrisburg	\$302.50

NOHS	McLaughlin	Erica	11-12	Feb - May 2024	Photography- individual project	places within walking/driving distance from campus	\$0.00
NOHS	Krumine	Crystal	11-12	4/26/2024 & 5/19/2024	Wilderness Survival Backpacking Trip	Appalachian Trail	\$0.00
NOHS	Plotica	Jeanne	9-11	5/22/2024	NOE Carnival	NOE	\$0.00
NOHS	Kraus	Gene	10-12	1/20/2024	Varsity Club Roundtop Snow Tubing	Roundtop Mountain Resort Lewisberry	\$0.00
NOHS	Kraus	Gene	9-12	3/27/2024	Kindergarten Easter Egg Hunt for CTE & NOE	CTE & NOE	\$0.00
NOHS	Kline	Tyler	9-12	4/21/2024 - 4/28/24	Kinsley Construction	York	\$151.25
NOHS	Kline	Tyler	9-12	5/5/2024	Ream Roofing	Chambersburg	\$151.25
NOMS	Kann	Maria	8	4/8/2024	Gettysburg Battlefield and Museum	Gettysburg	\$0.00
NOMS	Skimski	Chris	7-8	4/20/2024	Envirothon Competition	Gettysburg	\$453.75
NOMS	Lindskog	Shannon	Gifted Support 7-8	1/16/2024	What's So Cool About Manufacturing - Site Visit	Hanover	\$151.25
NOMS	Kaiser	Danyelle	8	4/10/2024	ACTU Trout in the Classroom Release Day	Strawberry Hill Nature Preserve - Fairfield	\$151.25

8. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests						
Building	Last Name	First Name	Date	Title	Place	Cost to District
CTE	Gantz	Melissa	1/25/2024	3-5 Mathematical Foundations: Algebraic Reasoning & Word Problem Schemas	LIU 12	\$151.25
CTE	Hartlaub	Laura	3/26/2024	YES (Youth Engineering Solutions Curriculum) Technology & Engineering Training	LIU 12	\$151.25
CVIS	Lynch	Erinne	1/26/2024	Winter FrAYSEL (Franklin Adams York Science Education Leadership) Network	LIU 12	\$302.50
CVIS	Lynch	Erinne	3/11/2024	STEEL (Science, Technology, Engineering, Environmental Literacy and Sustainability Standards) Summit	LIU 12	\$151.25
CVIS	McMaster	Jaime	3/20/2024	MTSS (Multi Tiered System of Supports) Training	LIU 12	\$0.00
CVIS	Myers	Amanda	1/26/2024	Scaffolding Algebraic Reasoning	LIU 12	\$151.25
CVIS	McMaster	Jaime	1/19/2024	Gifted Education Bootcamp	LIU 12	\$0.00
DO	Hrycek	Lorrie	3/11/2024	PDE (Pennsylvania Department of Education) Data Summit	Hershey	\$325.00
DO	Trovato	Charles	4/15-4/17/2024	2024 PAFPC (Pennsylvania Federal Programs Coordinator) Annual Conference	Pittsburgh	\$0.00
DO	Trovato	Charles	3/11 & 3/12/2024	PDE (Pennsylvania Department of Education) Data Summit	Hershey	\$0.00

DO	Trovato	Charles	1/23/2024	Winter FrAYSEL (Franklin Adams York Science Education Leadership) Network	LIU 12	\$0.00
DO	Trovato	Charles	3/11/2024	STEEL (Science, Technology, Engineering, Environmental Literacy and Sustainability Standards) Summit	LIU 12	\$0.00
DO	Trovato	Charles	3/26/2024	YES (Youth Engineering Solutions Curriculum) Technology & Engineering Training	LIU 12	\$0.00
DO	Duncan	Lori	3/5- 3/8/2024	PASBO (PA Association of School Business Officials) Human Resources Series	Hershey	\$896.64
DO	Duncan	Lori	4/15-4/17 2024	2024 PAFPC (Pennsylvania Federal Programs Coordinator) Annual Conference	Pittsburgh	\$0.00
DO	Ort	Ashley	4/15-4/17 2024	2024 PAFPC (Pennsylvania Federal Programs Coordinator) Annual Conference	Pittsburgh	\$0.00
DO	Lovejoy	Josh	Jan- Feb 2024	PASBO (PA Association of School Business Officials) Human Resources Series	Virtual	\$125.00
NOE	Shearer	Jennifer	3/11/2024	STEELS (Science, Technology, Engineering, Environmental Literacy and Sustainability Standards) Summit	LIU 12	\$151.25
NOE	Shearer	Jennifer	3/26/2024	YES (Youth Engineering Solutions Curriculum) Technology & Engineering Training	LIU 12	\$151.25
NOHS	Warner	Jason	1/26/2024	Scaffolding Algebraic Reasoning	LIU 12	\$151.25

NOHS	Olewiler	Kara	Jan - March 2024	Ambitious Science Teaching workshops (Series)	Virtual	\$302.50
NOHS	Olewiler	Kara	3/11/2024	STEELS (Science, Technology, Engineering, Environmental Literacy and Sustainability Standards) Summit	LIU 12	\$151.25
NOHS	Olewiler	Kara	1/23/2024	Winter FrAYSEL (Franklin Adams York Science Education Leadership) Network	LIU 12	\$151.25
NOHS	Olewiler	Kara	5/23/2024	Spring FrAYSEL (Franklin Adams York Science Education Leadership) Network	LIU 12	\$151.25
NOHS	Johnston Smith	Kimberly	2/8/2024	PACTA (The Pennsylvania Association of Career and Technical Administrators) Symposium	Hershey	\$151.25
NOHS	Lewis	Sarah	4/8/2024 & 4/12/2024	ServSafe Certification	Gettysburg	\$467.50
NOMS	Skimski	Chris	5/23/2024	Spring FrAYSEL (Franklin Adams York Science Education Leadership) Network	LIU 12	\$151.00
NOMS	Skimski	Chris	3/11/2024	STEELS (Science, Technology, Engineering, Environmental Literacy and Sustainability Standards) Summit	LIU 12	\$151.25
NOMS	Kaiser	Danyelle	1/23/2024	Winter FrAYSEL (Franklin Adams York Science Education Leadership) Network	LIU 12	\$151.25

ADDITIONAL WAYS & MEANS/CURRICULUM

9. *(Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title	Place	Cost to District
NOHS	Floess	Ron	9-12	1/23/2024	League Chess Match	Littlestown	\$6.34
NOHS	Floess	Ron	9-12	1/25/2024	League Chess Match	Gettysburg	\$6.34
NOHS	Floess	Ron	9-12	1/30/2024	League Chess Competition	Biglerville	\$9.51
NOHS	Floess	Ron	9-12	2/22/2024	League Chess Match	HOME - New Oxford	\$9.51
NOHS	Floess	Ron	9-12	2/24/2024	Chess League Championships	Biglerville	\$337.16
NOHS	Floess	Ron	9-12	3/16/2024	PA State Scholastic Chess Championships	Harrisburg	\$594.74
NOHS	Floess	Ron	9-12	3/17/2024	PA State Scholastic Chess Championships	Harrisburg	\$594.74

10. *(Ways & Means/Curriculum)* Recommend approval for Lindsay Krug as the Conewago Valley School District representative for the ACTI - Joint Operating Committee.
11. *(Ways & Means/Curriculum)* Recommend approval for Meredith Miller as the Conewago Valley School District alternate representative for the ACTI - Joint Operating Committee.
12. *(Ways & Means/Curriculum)* Recommend approval of the research study by Lorrie Hrycek: *Recommendations to Improve Opportunities for Parental Engagement for Students with IEP's at Conewago Valley School District.*

[To Agenda](#)

PERSONNEL

1. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Denise Storm, food services worker at Conewago Valley Intermediate School, effective December 22, 2023.
2. **(Personnel)** Recommend approval of the following transfers for the 2023-2024 school year:
 - Wanda Carbaugh from substitute food service worker (Range 4f) to part time food service worker cashier at Conewago Valley Intermediate School (Range 4d), retroactive to January 2, 2024.
 - Amber DeShong from instructional aide (Range 3b) to instructional aide (PCA) (Range 3a) at Conewago Township Elementary School, retroactive to January 2, 2024.
3. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Hunter Groft	Head Percussion Instructor (Winter)	\$1,623.65
Susan Travis	Percussion Instructor (Winter)	\$1,500.00
Abigail Wilson	Percussion Instructor (Winter)	\$1,082.43
Brianna Worley	Head Colorguard Instructor (Winter)	\$1,591.81
Julia Robinson	Colorguard Instructor (Winter)	\$1,000.00
Amanda (Wood) Womer	Colorguard Instructor (Winter)	\$1,061.21

4. **(Personnel)** Recommend employment of Samantha Moran as an instructional aide (PCA) at New Oxford Elementary School, (Category: Full time - school term) at the wage established in Addendum A*(Range 3a), retroactive to January 2, 2024, pending having met all required Federal, State, and local hiring regulations.
5. **(Personnel)** Recommend employment of Megan Martin as an instructional aide at Conewago Township Elementary School, (Category: Full time - school term) at the wage established in Addendum A*(Range 3b), retroactive to January 2, 2024, pending having met all required Federal, State, and local hiring regulations.
6. **(Personnel)** Recommend employment of Enjoli Edwards as a Long-Term Substitute Employee - Math Teacher at New Oxford High School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, retroactive to January 8, 2024 and ending the last day of the 2023-2024 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
7. **(Personnel)** Recommend employment of Anna Coale as a Long-Term Substitute Employee - LS Teacher at New Oxford High School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, retroactive to January 12, 2024 and ending the last day of the 2023-2024 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
8. **(Personnel)** Recommend employment of Austin Plotica as a Long-Term Substitute Employee - Science Teacher at New Oxford High School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, retroactive to January 15, 2024 and ending the last day of the 2023-2024 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

9. **(Personnel)** Recommend employment of Nathan Edwards as a Long-Term Substitute Employee - Physical Education Teacher at New Oxford Middle School, at a salary equal to Instructional 1, Step 2 of the applicable negotiated agreement, retroactive to January 8, 2024 and ending the last day of the 2023-2024 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
10. **(Personnel)** Recommend employment of Lorena Leete as an ESL instructional aide at New Oxford High School and New Oxford Middle School, (Category: Full time - school term) at the wage established in Addendum A*(Range 3a), retroactive to January 3, 2024, pending having met all required Federal, State, and local hiring regulations.
11. **(Personnel)** Recommend employment of Jennifer Wilt as a Professional Employee - Science Teacher at New Oxford High School, at a salary equal to Masters, Step 5 of the applicable negotiated agreement, retroactive to January 9, 2024, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
12. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Antoinette Chango

Alexys Lehman (retro 12/18/23)

13. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Olivia Roth (retro 1/8/24)

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Buehrle, Gregory

Kibler, Logan

Laughlin, Andrea

Lowenthal, Matthew

Lua-Manzo, Linda

Masemer, Patricia

Reed, Deborah

Ross, Chelsea

Sanders, Donald

Schuck, Julie

Smith, Cody

Watson, Lauren

ADDITIONAL PERSONNEL

15. **(Personnel)** Recommend acceptance for the resignation of Joanna Knott, media K-12 curriculum leader, effective January 31, 2024.
16. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Kamdyn Balko (retro 1/11/24)

Rachel Brewer (retro 1/10/24)

Alexa Strohman (retro 1/11/24)

17. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Marcia Knorr	23-24 Musical Director	\$3,161.18
David Bowman	23-24 Musical - Music Director	\$2,066.36
Kendra Swartz	23-24 Musical Choreographer	\$1,052.00
AJ Warner	23-24 Musical Technical Director	\$1,200.00
AJ Warner	23-24 Musical Set Construction Coordinator	\$1,000.00
Jamie Weaver	23-24 Musical Stage Manager	\$ 500.00
Brandon Campbell	23-24 Musical Stage Crew Chief	\$ 300.00
Chris Barnabei	23-24 Musical Pit Band Member	\$ 400.00
Joe Clark	23-24 Musical Pit Band Member	\$ 400.00
Roger Sine	23-24 Musical Pit Band Member	\$ 400.00

18. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Clabaugh, Eric	Crouse, Cynthia	Hummer, Janelle
James, Eric	Wheeler, Luke	

[To Agenda](#)

PROPERTY & SUPPLIES (USE OF FACILITIES)

N/A

ADDITIONAL PROPERTY & SUPPLIES / USE OF FACILITIES

N/A

[To Agenda](#)

DATES TO REMEMBER

- **February 5, 2024** Study Session - District Office - 7:00 PM
- **February 12, 2024** Board Meeting – District Office – 7:30 PM
- **March 4, 2024** Study Session - District Office - 7:00 PM
- **March 11, 2024** Board Meeting – District Office – 7:30 PM
- **April 1, 2024** Study Session - District Office - 7:00 PM
- **April 8, 2024** Board Meeting – District Office – 7:30 PM
- **May 6, 2024** Study Session - District Office - 7:00 PM
- **May 13, 2024** Board Meeting – District Office – 7:30 PM
- **May 23, 2024** Graduation
- **May 24, 2024** Last Day of School for Students and Teachers
- **June 3, 2024** Study Session - District Office - 7:00 PM
- **June 10, 2024** Board Meeting – District Office – 7:30 PM

- **July 15, 2024** Study Session and Board Meeting-District Office-6:30 PM
- **August 5, 2024** Study Session - District Office - 7:00 PM
- **August 12, 2024** Board Meeting – District Office – 7:30 PM
- **September 9, 2024** Study Session - District Office - 7:00 PM
- **September 16, 2024** Board Meeting – District Office – 7:30 PM
- **October 7, 2024** Study Session - District Office - 7:00 PM
- **October 14, 2024** Board Meeting – District Office – 7:30 PM
- **November 4, 2024** Study Session - District Office - 7:00 PM
- **November 11, 2024** Board Meeting – District Office – 7:30 PM
- **December 2, 2024** Reorganization Board Meeting-District Office-6:30 PM

[To Agenda](#)

CONGRATULATIONS!

Congratulations to Betsy Figueroa who was selected as the New Oxford High School Rotary Student of the Month for December!

Congratulations to Brennan Holmes (football - wide receiver) who was named to the Pennsylvania Writers' Class 5A All-State Team!

College Acceptance and Scholarship Monies Awarded

<i>First Name</i>	<i>Last Name</i>	<i>College Accepted To:</i>	<i>Scholarship \$ Awarded To Date</i>
			<i>\$670,000.00</i>
Kylie	Adams	Emory & Henry College	84,000.00
Kylie	Adams	Centenary University	----
Kylie	Adams	University of Kentucky	----
Breanna	Kessler	HACC	----
Emily	Mitchell	IUP	
Grace	Barnes	Messiah University	64,000.00
Joslyn	Loss	Penn State Mont Alto	----
Emily	Mitchell	IUP	20,000.00
Noah	Campbell	PennState	----
Marly	Hess	McDaniel College	136,000.00
Kylan	Lamke	Bloomsburg - Commonwealth University	----
Adrianna	Flory	Elizabethtown College	----
Brennan	Holmes	Duquesne University	80,000.00
Brennan	Holmes	Bloomsburg - Commonwealth University	----
Brennan	Holmes	Shippensburg University	12,000.00
Brennan	Holmes	Kutztown University	8,000.00
Brennan	Holmes	East Stroudsburg University	10,000.00
Samantha	Hoover	Shippensburg University	----
Samantha	Hoover	Messiah University	56,000.00
Samantha	Hoover	Millersville University	8,000.00
Samantha	Hoover	Wilson College	36,000.00
Samantha	Hummer	Bloomsburg - Commonwealth University	----
Joshua	Rohrbaugh	PennState	----