

MIFFLINBURG AREA SCHOOL DISTRICT
Mifflinburg, Pennsylvania 17844-0285
Regular Meeting
Board Minutes
November 14, 2023 – 6:30 p.m.

CALL TO ORDER – President McClintock called the meeting to order at 6:35 p.m.

OPENING PROCEDURES – President McClintock called for a moment of silent meditation after which he led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

<u>Board Members:</u>	Mindy Benfer	Wendy McClintock
	Tom Eberhart	Brandon Straub-ABSENT
	Francis Gillott	Melissa Wagner
	Dennis Keiser-ABSENT	Janell Weaver
		Amy Wehr

Administration: Kenneth Dady, Superintendent
Renee Jilinski, Business Administrator
Peter Geipel, IT Director
School Police Officers - 1

Others: Tammy L. Boop, Board Secretary
Austin White, Solicitor
Carl Emery, Community Member
Paige Emery, Community Member
Joe Hommel, Community Member
Mary Ann Williard, Community Member
Others:

APPROVAL OF MINUTES – The minutes of October 12, 2023 are presented for approval.

Motion by Wendy McClintock and seconded by Tom Eberhart to approve the minutes of October 12, 2023 as presented. Motion #1 carried.

ITEMS TO BE ADDED TO THE AGENDA - None

PUBLIC PARTICIPATION ON AGENDA ITEMS - None

SUPERINTENDENT’S REPORT – Dr. Dady had no report.

EDUCATION COMMITTEE REPORT – Mr. Eberhart

1. Policies – Final Reading – Attachment 6.1

The administration recommends approving the final reading of the following policies:

005 - Organization

006.1 - Attendance at Meetings Via Electronic Communications

007 - Distribution

008 - Administrative Organization Chart

011 - Principles of Governance

Motion by Tom Eberhart and seconded by Janell Weaver to approve the final reading of the recommended policies. Motion #2 carried.

2. Policies – First Reading – Attachment 6.2

The administration recommends approving the first reading of the following policies:

200 - Enrollment of Students

201 - Admission of Students

202 - Eligibility of Non-Resident Students

203 - Immunizations and Communicable Diseases

203.1 - HIV Infection

918 - Title I Parent and Family Engagement

Motion by Tom Eberhart and seconded by Janell Weaver to approve the first reading of the recommended policies. Motion #3 carried.

3. K-5 Library Book Donation

The administration recommends accepting the following book from PSBA for a K-5 library. The K-5 Library Media Specialist will determine which library will be best suited for this book.

Memoirs of a Parrot by Devin Scillian

Motion by Tom Eberhart and seconded by Amy Wehr to accept the donation of the recommended library book from PSBA. Motion #4 carried.

4. Lackawanna College Dual Enrollment Agreement – Attachment 6.4

The administration recommends approving a dual enrollment agreement with Lackawanna College.

Motion by Tom Eberhart and seconded by Janell Weaver to approve the agreement with Lackawanna College as presented. Motion #5 carried.

5. Philanthropy Club

The administration recommends approving the creation of a Philanthropy Club at the high school.

Motion by Tom Eberhart and seconded by Janell Weaver to approve the creation of a Philanthropy Club at the high school. Motion #6 carried.

6. Holocaust Museum Trip

The administration recommends approving a trip to the Holocaust Museum for high school students on December 6, 2023. All costs will be covered by the participants.

Motion by Tom Eberhart and seconded by Melissa Wagner to approve a trip to the Holocaust Museum as presented. Motion #7 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub

In the absence of Mr. Straub, Mr. Gillott presented the Property Committee Report.

7. Emergency Operation Plan

The administration recommends approving the District's Emergency Operation Plan.

Motion by Francis Gillott and seconded by Janell Weaver to approve the District's Emergency Operation Plan. Motion #8 carried.

8. Seek Proposals – Farmland

The administration recommends granting permission to seek proposals to farm the 14.1 acres of property located at the intermediate school.

Motion by Francis Gillott and seconded by Amy Wehr to grant permission to seek proposals to farm the property located at the intermediate school. Motion #9 carried.

FINANCE COMMITTEE REPORT – Mrs. Weaver

9. Financial Reports/Ratification of Expenditures – Attachment 8.1

The administration recommends approving all financial reports as presented, subject to audit and ratifying the expenses for the month of September 2023.

Motion by Janell Weaver and seconded by Tom Eberhart to approve the financial reports for the month of September 2023 as presented. Vote by roll call was: Yes – Eberhart, Gillott, McClintock, Wagner, Wehr, Benfer. Absent – Keiser, Straub. *Abstained – Weaver. Results: 6 yes, 2 absent, 1 abstention. Motion #10 carried.

*Janell Weaver is listed as a vendor.

10. Calming Room Grant

The administration recommends accepting a grant in the amount of \$10,000 from the Union/Snyder Area on Aging for a calming room.

Motion by Janell Weaver and seconded by Amy Wehr to accept the grant from the Union/Snyder Area on Aging as presented. Vote by roll call was: Yes – Gillott, McClintock, Wagner, Weaver, Wehr, Benfer, Eberhart. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #11 carried.

11. Settlement Agreement

The administration recommends accepting the terms of the settlement agreement for student #23-24S1 in the amount of \$38,000 plus legal fees.

Motion by Janell Weaver and seconded by Amy Wehr to approve the settlement agreement for student 23-24S1 as presented. Vote by roll call was: Yes – McClintock, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #12 carried.

PERSONNEL COMMITTEE REPORT – Mrs. Wehr

12. Resignation

The administration recommends accepting the following resignation:

The administration recommends accepting the resignation of Wendy McClintock as a School Board Member effective November 15, 2023.

Motion by Amy Wehr and seconded by Francis Gillott to accept the recommended resignation. Motion #13 carried. *Abstained – McClintock (self)

13. 2023-2024 Superintendent's Goals – Attachment 9.2

The administration recommends approving the Superintendent's 2023-2024 goals.

Motion by Amy Wehr and seconded by Janell Weaver to approve the Superintendent's goals for the 2023-2024 school year. Motion #14 carried.

14. School Psychologist Services – Attachment 9.3

The administration recommends approving a contract with Danita Baber to provide school psychologist services on a case-by-case basis.

Motion by Amy Wehr and seconded by Francis Gillott to approve a contract with Danita Baber as presented. Vote by roll call was: Yes – Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, McClintock. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #15 carried.

15. MOAs – Attachment 9.4

The administration recommends approving the following MOAs with MAEA:

Substitute Speech Language Services
Mentors
School Psychologist

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended MOAs. Motion #16 carried.

16. School Psychologist Services – CSIU – Attachment 9.5

The administration recommends approving an agreement with the CSIU to provide School Psychologist Services for the remainder of the school year.

Motion by Amy Wehr and seconded by Francis Gillott to approve an agreement with the CSIU for school psychologist services. Vote by roll call was: Yes – Weaver, Wehr, Benfer, Eberhart, Gillott, McClintock, Wagner. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #17 carried.

17. Job Description – Administrative Assistant for Curriculum and Instruction – Attachment 9.6

The administration recommends approving a job description for Administrative Assistant for Curriculum and Instruction.

Motion by Amy Wehr and seconded by Melissa Wagner to approve the job description for Administrative Assistant for Curriculum and Instruction as presented. Motion #18 carried.

18. FMLA Leave

The administration recommends approving FMLA leave for the following staff:

24-004 beginning Oct 2, 2023
24-010 beginning Oct 16, 2023 - intermittent
24-011 beginning Oct 20, 2023
24-012 beginning Nov 17, 2023
24-013 beginning on or around April 3, 2024

24-015 beginning on or around January 28, 2024

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended MLA leaves as presented. Motion #19 carried.

19. Deduct Days

The administration recommends approving two deduct days for Employee #24-014 on December 7-8, 2023.

Motion by Amy Wehr and seconded by Francis Gillott to approve two deduct days for Employee #24-014 as presented. Motion #20 carried.

20. Bus Driver

The administration recommends approving Margaret Davis of Sunbury as a bus driver for the remainder of the school year.

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended bus driver for the remainder of the school year. Motion #21 carried.

21. Substitutes

The administration recommends approving the following as substitutes for the remainder of the school year:

Ty Stroup, Mifflinburg - Sub-Aide
Lauren Phibbs, Montgomery - Sub-Nurse
Kelly Kazibwe-Zziwa - Guest Teacher
Shannon DeGiorgis, Mifflinburg - Guest Teacher
Monique Hunt, Winfield - Guest Teacher
Jillian Fee, Mifflinburg - Sub-Nurse & Bus Monitor

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended substitutes for the remainder of the school year. Motion #22 carried.

22. Coaches

The administration recommends approving the following coaches:

Dane Stine - Head Boys Lacrosse - \$4418.00

Volunteer Coaches

Dave Kmett, Junior High Boys Basketball
Kiersten Kissinger, Unified Bocce Ball

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended coaches. Vote by roll call was: Yes – Wehr, Benfer, Eberhart, Gillott, McClintock, Wagner, Weaver. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #23 carried.

23. Guidance Counselor Mentor

The administration recommends approving Ann Kay as a mentor for the new middle school guidance counselor for the remainder of the school year.

Motion by Amy Wehr and seconded by Janell Weaver to approve Ann Kay as a mentor as presented. Vote by roll call was: No – Benfer, Eberhart, Gillott, McClintock, Wagner, Weaver, Wehr. Absent – Keiser, Straub. Results: 7 no, 2 absent. Motion #24 failed.

24. 2023-2024 Marching Band Staff – Attachment 9.11

The administration recommends approving the 23-24 Marching Band Staff as presented on Attachment 9.11.

Motion by Amy Wehr and seconded by Francis Gillott to approve the marching band staff as presented. Vote by roll call was: Yes – Eberhart, Gillott, McClintock, Wagner, Weaver, Wehr, Benfer. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #25 carried.

25. Fall Game Workers

The administration recommends approving the following game workers for the 2023 Fall sports season:

Dave Cooney – Varsity Football Announcer – Rate \$32.00 per game

Darlis Hummel – Ticket Taker – Rate \$32.00 per game

Dave Troutman – Football Statistics – Rate \$42.00 Away Games, \$32.00 Home Games

Ellen Stauffer – Field Hockey Scorer - \$25.00 per game

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended fall game workers as presented. Vote by roll call was: Yes – Gillott, McClintock, Wagner, Weaver, Wehr, Benfer, Eberhart. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #26 carried.

26. To Be Hired

The administration recommends approving the following staff:

Anna Steckley, Mifflinburg, as a food service employee. Level 4 of the Food Service salary scale, \$13.11 per hour.

Shannon DeGiorgis, Mifflinburg, as a Category 2 aide at the high school. Level 1 of the Category 2 Aide salary scale, \$13.30 per hour.

Jillian Fee, Mifflinburg, as a full-time LPN/Aide in the multiple disabilities' classroom at the high school. Level 4 of the LPN/Aide salary scale, \$15.81 per hour.

Barbara Golder, Milton, as an ESL Aide for the district. Level 1 of the General Aide salary scale, \$12.00 per hour.

Rachel Hackenberg, Selinsgrove, as a social studies teacher at the high school. Step 1 of the Bachelors' Degree pay scale, \$54,000.

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended staff as presented. Vote by roll call was: Yes – McClintock, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #27 carried.

27. Staff Transfer – Information Item Only

Cody Botts will transfer from a social studies teacher at the high school to a business education teacher at the high school effective at the start of the second semester of the 2023-2024 school year, pending certification.

COMMUNICATIONS AND ANNOUNCEMENTS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

OLD BUSINESS

28. Social Media Engagement Agreement – Attachment 12.1

The administration recommends approving a Social Media Engagement Agreement.

Motion by Wendy McClintock and seconded by Amy Wehr to approve a Social Media Engagement Agreement as presented. Vote by roll call was – Yes – Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, McClintock. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #28 carried.

29. CR-SE Resolution – Attachment 12.2

The administration recommends approving a CR-SE Resolution.

Motion by Amy Wehr and seconded by Melissa Wagner to approve a CR-SE Resolution as presented. Vote by roll call was: Yes – Weaver, Wehr, Benfer, Eberhart, Gillott, McClintock, Wagner. Absent – Keiser, Straub. Results: 7 yes, 2 absent. Motion #29 carried.

NEW BUSINESS

ADJOURNMENT – With there being no further business to come before the Board, President McClintock made a motion to adjourn the meeting at 7:05 p.m.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.