

MIFFLINBURG AREA SCHOOL DISTRICT
Mifflinburg, Pennsylvania 17844-0285
Regular Meeting
Board Minutes
November 8, 2022 – 7:30 p.m.

CALL TO ORDER – Vice President Eberhart called the meeting to order at 7:30 p.m.

OPENING PROCEDURES – Vice President Eberhart called for a moment of silent meditation after which he led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

Board Members: Mindy Benfer Wendy McClintock-ABSENT
 Tom Eberhart Brandon Straub
 Francis Gillott Melissa Wagner
 Dennis Keiser Janell Weaver
 Amy Wehr

Administration: Kenneth Dady, Superintendent
 Renee Jilinski, Business Administrator
 Sandy Mattocks, Supervisor of Curriculum & Instruction
 Peter Geipel, IT Director
 James Case, Elementary Principal
 Philip Heggenstaller, Intermediate School Principal
 Daryl Hunsberger, Middle School Principal
 Tanya Grenoble, Assistant Middle School Principal
 Rich Strausburg, High School Principal
 Jane Spickler, Assistant High School Principal
 Jeremiah Allen, E-Learning Coordinator
 Linda Kline, Supervisor of Special Education
 George Boyer, Supervisor of Buildings & Grounds
 Danielle Dressler, Director of Student Services
 School Police Officers - 1

Others: Tammy L. Boop, Board Secretary
 Austin White, Solicitor
 Carl Emery, Community Member
 Paige Emery, Community Member
 Elaine Norrick, Community Member
 William Zimmerman, Community Member
 Michael Hackenberg, Community Member
 Jim Diehl, Standard Journal
 Others: 6 in-person + Zoom Participants: 6

APPROVAL OF MINUTES – The minutes of October 11, 2022 are presented for approval.

Motion by Tom Eberhart and seconded by Dennis Keiser to approve the minutes of October 11, 2022 as presented. Motion #1 carried.

ITEMS TO BE ADDED TO THE AGENDA - None

PUBLIC PARTICIPATION ON AGENDA ITEMS - None

SUPERINTENDENT'S REPORT:

- Track Facilities Update – A presentation will be held at the December 6, 2022 School Board Meeting.
- Chain of Command – This document will function as an Administrative Guideline in conjunction with Policy 906- Public Complaints.
- District Recognized Groups – The district's insurance company will provide coverage for all district approved groups. District recognized groups will be formally approved at the December School Board Meeting.
- McClure Update – Mrs. Jilinski is in the process of finalizing an agreement with McClure for repairs/updates to our heat exchangers. This will be an agenda item at the December School Board Meeting.

EDUCATION COMMITTEE REPORT – Mr. Eberhart

1. Creation of a Local Advisory Committee – Attachment 6.1

The administration recommends approving the creation of a Local Advisory Committee as recommended by PDE. The composition of the Committee is listed on pages 6 & 7 of the attached PDE document.

Motion by Tom Eberhart and seconded by Janell Weaver to approve the creation of a Local Advisory Committee. Vote by roll call was: Yes – Benfer, Eberhart, Gillott, Keiser, Straub, Wagner, Weaver, Wehr. Absent – McClintock. Results: 8 yes, 1 absent. Motion #2 carried.

2. Creation of a Travel Club

The administration recommends approving the creation of a Travel Club at the high school.

Motion by Tom Eberhart and seconded by Janell Weaver to approve the creation of a Travel Club at the high school. Vote by roll call was: Yes – Eberhart, Gillott, Keiser, Straub, Wagner, Weaver, Wehr, Benfer. Absent – McClintock. Results: 8 yes, 1 absent. Motion #3 carried.

3. Trip to Switzerland and Italy

The administration recommends approving a trip to Switzerland and Italy in 2025 for the members of the Travel Club. All costs will be covered by the participants.

Motion by Tom Eberhart and seconded by Francis Gillott to approve a trip to Switzerland and Italy as presented. Vote by roll call was: Yes – Gillott, Keiser,

Straub, Wagner, Weaver, Wehr, Benfer, Eberhart. Absent – McClintock. Results: 8 yes, 1 absent. Motion #4 carried.

4. Dual Enrollment Option – Luzerne County Community College

The administration recommends approving an agreement with Luzerne County Community College to provide a dual enrollment option at the high school.

Motion by Tom Eberhart and seconded by Melissa Wagner to approve an agreement with Luzerne County Community College to provide a dual enrollment option as presented. Vote by roll call was: Yes – Keiser, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott. Absent – McClintock. Results: 8 yes, 1 absent. Motion #5 carried.

5. Next Century Tutoring Agreement – Attachment 6.5

The administration recommends approving an agreement with Next Century for tutoring services as presented on attachment 6.5.

Motion by Tom Eberhart and seconded by Francis Gillott to approve an Agreement with Next Century for tutoring services as presented. Vote by roll call was: Yes – Straub, Wagner, Wehr, Benfer, Eberhart, Gillott, Keiser. Absent – McClintock. Abstained – Weaver. Results: 7 yes, 1 absent, 1 abstention. Motion #6 carried.

6. Title IX

The administration recommends approving the following Title IX positions:

- Title IX Coordinator – Business Administrator
- Title IX Decision Maker – Director of Curriculum & Instruction

Motion by Tom Eberhart and seconded by Francis Gillott to approve the recommended Title IX positions. Vote by roll call was: Yes – Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, Straub. Absent – McClintock. Results: 8 yes, 1 absent. Motion #7 carried.

7. Policy –First Reading - Attachment 6.7

The administration recommends approving the first reading of the following policies:

- 003 - Functions - New
- 530 - Overtime - Support Staff - Revised
- 537 - Vacation - Support Staff - Revised
- 543 - Holidays - Support Staff - New
- 622 - GASB 34 Statement - Revised
- 702 - Gifts, Grants, and Donations - Revised
- 702.1 - Crowdfunding - New

Motion by Tom Eberhart and seconded by Amy Wehr to approve the first reading of the recommended policies as presented.

Motion by Tom Eberhart and seconded by Amy Wehr to withdraw the original motion. Motion #8 carried.

Motion by Tom Eberhart and seconded by Amy Wehr to approve the first reading of the recommended policies except for Policy 530-Overtime. Vote by roll call was: Yes – Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, Straub, Wagner. Absent – McClintock. Results: 8 yes, 1 absent. Motion #9 carried.

8. Student Adjudications – Attachment 6.8

The administration recommends approving adjudications for Students #2022-01 and #2022-02.

Motion by Tom Eberhart and seconded by Francis Gillott to approve adjudications for the recommended students. Vote by roll call was: Yes – Wehr, Benfer, Eberhart, Gillott, Keiser, Straub, Wagner, Weaver. Absent – McClintock. Results: 8 yes, 1 absent. Motion #10 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub

9. Planned Services Proposal – Johnson Controls – Attachment 7.1

The administration recommends approving a Planned Service Proposal with Johnson Controls as presented.

Motion by Brandon Straub and seconded by Francis Gillott to approve the Planned Service Proposal with Johnson Controls as presented. Vote by roll call was: Yes – Benfer, Eberhart, Gillott, Keiser, Straub, Wagner, Weaver, Wehr. Absent – McClintock. Results: 8 yes, 1 absent. Motion #11 carried.

FINANCE COMMITTEE REPORT – Mrs. Weaver

10. Financial Update – Renee Jilinski

Mrs. Renee Jilinski mentioned that the AFR was due on October 31, 2022. She has requested a 30-day extension for submission.

Mrs. Renee Jilinski is requesting a Finance Committee Meeting be held on Tuesday, December 6, 2022 at 6:00 p.m. Prior to the start of the Regular School Board Meeting.

11. Budgetary Transfers – Attachment 8.2

The administration recommends approving the recommended budgetary transfers for the month of November.

Motion by Janell Weaver and seconded by Amy Wehr to approve the November budgetary transfers as presented. Vote by roll call was: Yes – Eberhart, Gillott, Keiser, Straub, Wagner, Weaver, Wehr, Benfer. Absent – McClintock. Results: 8 yes, 1 absent. Motion #12 carried.

12. Financial Reports/Ratification of Expenditures – Attachment 8.3

The administration recommends approving all financial reports as presented, subject to audit and ratify the expenses for the month of September 2022.

Motion by Janell Weaver and seconded by Melissa Wagner to approve the financial reports for the month of September 2022 as presented. Vote by roll call was: Yes – Gillott, Keiser, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart. Absent – McClintock. Results: 8 yes, 1 absent. Motion #13 carried.

13. Network Specialist Salary Scale – Attachment 8.4

The administration recommends approving the Network Specialist Salary Scale as presented.

Motion by Janell Weaver and seconded by Amy Wehr to approve the Network Salary Scale as presented. Vote by roll call was: Yes – Keiser, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott. Absent – McClintock. Results: 8 yes, 1 absent. Motion #14 carried.

14. Security Grant

The administration recommends approving the submission of the 2022-2023 Safe Schools Initiative Targeted Grant - Equipment grant application to purchase special emergency communications equipment (radios) and security door stoppers (Nightlocks). This approval is in accordance with 24 P.S. §13-1306-B(j)(12).

Motion by Janell Weaver and seconded by Francis Gillott to approve the submission of the 2022-2023 Safe Schools Initiative Targeted Grant as recommended. Vote by roll call was: Yes – Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser. Absent – McClintock. Results: 8 yes, 1 absent. Motion #15 carried.

PERSONNEL COMMITTEE REPORT – Mrs. Wehr

15. Resignations/Retirements

The administration recommends accepting the following resignation and retirement:

Resignation - Jordan Teed, MDS Teacher at the high school effective no later than December 22, 2022

Retirement - Keith Finck, maintenance employee effective July 27, 2023

Motion by Amy Wehr and seconded by Francis Gillott to accept the recommended resignation and retirement. Vote by roll call was: Yes – Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, Straub. Absent – McClintock. Results: 8 yes, 1 absent. Motion #16 carried.

16. Substitutes

The administration recommends approving the following as substitutes for the remainder of the school year:

Lisa Kelly, New Berlin - Guest Teacher
Kassiani Kotsidou, Lewisburg - Guest Teacher

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended substitutes for the remainder of the 2022-2023 school year. Vote by roll call was: Yes – Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, Straub, Wagner. Absent – McClintock. Results: 8 yes, 1 absent. Motion #17 carried.

17. Coaches

The administration recommends approving the following coaches:

Lacey Delosier – Assistant Winter Cheerleading
Ron Hernandez – Head Varsity Softball
Mark Reitz – Head Varsity Boys' Track
Jeff Kiss – Head Varsity Girls' Track
Tom Church – Head Varsity Baseball
Matt Wells – Head Varsity Boys' Tennis
Robert Hamm – Head Varsity Girls' Lacrosse

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended coaches. Vote by roll call was: Yes – Wehr, Benfer, Eberhart, Gillott, Keiser, Straub, Wagner, Weaver. Absent – McClintock. Results: 8 yes, 1 absent. Motion #18 carried.

18. Military Leave

The administration recommends approving Military Leave for Employee #23-005 beginning October 6, 2022 and continuing through the remainder of the 2022-2023 school year.

Motion by Amy Wehr and seconded by Francis Gillott to approve Military Leave for Employee #23-005 as recommended. Vote by roll call was: Yes – Benfer, Eberhart, Gillott, Keiser, Straub, Wagner, Weaver, Wehr. Absent – McClintock. Results: 8 yes, 1 absent. Motion #19 carried.

19. Bus Driver

The administration recommends approving Jeffrey Dunkle of Winfield as a bus driver for the remainder of the school year.

Motion by Amy Wehr and seconded by Francis Gillott to approve Jeff Dunkle as a bus driver for the remainder of the school year. Vote by roll call was: Yes – Eberhart, Gillott, Keiser, Straub, Wagner, Weaver, Wehr, Benfer. Absent – McClintock. Results: 8 yes, 1 absent. Motion #20 carried.

20. MOU – Marching Band/Plays/Musicals – Attachment 9.6

The administration recommends approving an MOU between the Mifflinburg Area School District and MAEA PSEA/NEA as it relates to activity pay for Marching Band, Plays and Musicals.

Motion by Amy Wehr and seconded by Francis Gillott to approve an MOU as it relates to activity pay for Marching Band, Plays and Musicals. Vote by roll call was: Yes – Gillott, Keiser, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart. Absent – McClintock. Results: 8 yes, 1 absent. Motion #21 carried.

21. To Be Hired

The administration recommends approving the following staff:

Miranda Myer of Mifflinburg as an ESL Aide for the district. Level 1 of the General Aide pay scale, \$12.00 per hour.

Bernadett Harris of Lewisburg as a Category 2 Aide at the intermediate school. Level 1 of the Category 2 Aide pay scale, \$13.30 per hour.

Susan Reigel of Mifflinburg as a Category 2 Aide at the high school. Level 1 of the Category 2 Aide pay scale, \$13.30 per hour.

Brittney Golfieri of Watsonstown as a Health & PE Teacher at the high school effective within 30-days or earlier if released. Step 1 of the Bachelors' Degree pay scale, \$53,000, pro-rated for the remainder of the 2022-2023 school year.

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended staff as presented. Vote by roll call was: Yes - Keiser, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott. Absent – McClintock. Results: 8 yes, 1 absent. Motion #22 carried.

LEGISLATION – Mrs. Benfer had no report.

SUN AREA CAREER AND TECHNOLOGY CENTER – Mr. Gillott

Mr. Gillott provided each Board Member with a menu from The Cherry St. Bistro.

SUN Tech is holding an Aviation Camp in conjunction with Penn Valley Airport.

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT – Mr. Keiser

CSIU Board President, Larry Augustine has passed away.

The CSIU is hosting a Leadership Program.

The CSIU recently hosted a Music Day.

INSURANCE TRUST— Mrs. Jilinski

The 2023-2024 rates have been set to not exceed 9.1%.

The Trust is considering a funding holiday.

Hearing aids are now available over the counter without a prescription.

RX Savings Solutions is a great way for Trust Members to shop for the best price for prescriptions. Mifflinburg's current participation rate in this program is 34%.

FEDERAL PROGRAMS – Dr. Mattocks announced that a Family Engagement Night was held on Tuesday, October 18, 2002. Seventy-six parents attended this event.

COMMUNICATIONS AND ANNOUNCEMENTS - None

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Elaine Norrick asked that the district provide an orientation/training for new substitute teachers.

OLD BUSINESS - None

NEW BUSINESS

A Reform for Charter School Funding Resolution will be an agenda item at the December School Board Meeting.

Dr. Dady is suggesting the meeting site for Work Sessions and possibly School Board Meetings be moved to the LGI at the Intermediate School. This will be discussed further at the December School Board Meeting.

Coaches:

- All coaches must be enrolled in PSERS.
- Coaches salaries will now be included on Board Agendas for approval.
- With the new salary scale in the current CBA, a few first-year coach's salaries are higher than second year coaches.

ADJOURNMENT – With there being no further business to come before the Board, President McClintock made a motion to adjourn the meeting at 9:09 p.m.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.