

MIFFLINBURG AREA SCHOOL DISTRICT
Mifflinburg, Pennsylvania 17844-0285
Reorganizational Meeting
Board Minutes
Tuesday, December 6, 2022 – 7:30 p.m.

CALL TO ORDER – President McClintock called the meeting to order at 7:36 p.m.

OPENING PROCEDURES – President McClintock called for a moment of silent meditation after which she led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

<u>Board Members:</u>	Mindy Benfer-Virtual	Wendy McClintock
	Tom Eberhart	Brandon Straub
	Francis Gillott	Melissa Wagner
	Dennis Keiser	Janell Weaver
		Amy Wehr-Virtual

Administration: Kenneth Dady, Superintendent
Renee Jilinski, Business Administrator
Sandy Mattocks, Supervisor of Curriculum & Instruction
Peter Geipel, IT Director
James Case, Elementary Principal
Philip Heggenstaller, Intermediate School Principal
Daryl Hunsberger, Middle School Principal
Tanya Grenoble, Assistant Middle School Principal
Rich Strausburg, High School Principal
Jane Spickler, Assistant High School Principal
Jeremiah Allen, E-Learning Coordinator
Linda Kline, Supervisor of Special Education
George Boyer, Supervisor of Buildings & Grounds
Danielle Dressler, Director of Student Services
School Police Officers - 1

Others: Tammy L. Boop, Board Secretary
Austin White, Solicitor
Carl Emery, Community Member
Elaine Norrick, Community Member
Gail Hanselman, Community Member
Beth Faunce, MAEA
Jeff Kiss, MAEA
Jason Dressler, MAEA
Erica Underhill, MAEA
Emil Stenger, MAEA
Jim Diehl, Standard Journal
Others: Zoom Participants: 12

REORGANIZATION OF THE BOARD

Motion by Wendy McClintock and seconded by Janell Weaver to turn the meeting over to Attorney Austin White for the purpose of reorganization. Motion #1 carried.

Attorney White opened the floor for nominations of President:

Motion by Janell Weaver and seconded by Amy Wehr to nominate Wendy McClintock as President.

Motion by Francis Gillott to nominate Dennis Keiser as President.

Motion by Janell Weaver and seconded by Francis Gillott to close nominations for President. Motion #2 carried.

Roll Call Vote was as follows:

McClintock – Benfer, Eberhart, McClintock, Weaver, Wehr
Keiser – Gillott, Keiser, Straub, Wagner

Results: 5 votes McClintock, 4 votes Keiser

Wendy McClintock was appointed as School Board President for 2023. Motion #3 carried.

Attorney White turned the meeting over to President McClintock for the remainder of the meeting.

President McClintock opened the floor for nominations of Vice President:

Motion by Amy Wehr to nominate Tom Eberhart as Vice President.

Motion by Janell Weaver and seconded by Francis Gillott to close nominations for Vice President. Motion #4 carried.

Roll call vote was a follows: Yes – Benfer, Eberhart, Gillott, Keiser, McClintock, Straub, Wagner, Weaver, Wehr. Results: Unanimous. Motion #5

Tom Eberhart was appointed as School Board Vice President for 2023.

APPROVAL OF MINUTES – The minutes of November 8, 2022 are presented for approval.

Motion by Wendy McClintock and seconded by Francis Gillott to approve the minutes of November 8, 2022 as presented. Motion #6 carried.

ITEMS TO BE ADDED TO THE AGENDA - None

PUBLIC PARTICIPATION ON AGENDA ITEMS – None

Prior to the Superintendent's Report, President McClintock announced that an Executive Session was held prior to the start of the regular meeting for personnel and legal issues.

SUPERINTENDENT'S REPORT – Dr. Dady

- Track Facilities Update – Mrs. Dressler presented the Board with a track facility option. The Board will be asked to vote on an option at the January Board Meeting.
- Meeting Site – Work Sessions and Board Meetings – Effective January 2023, Board Work Sessions and School Board Meetings will be held in the LGI at the Intermediate School.
- Elementary Library Book Donation – *Memoirs of a Goldfish* – Dr. Dady asked the Board to review a book that was donated to the Elementary School Library from PSBA. This book will also be available at the Administration Office for public review. The Board will be asked to accept this donation at the January School Board Meeting.
- Graduation Expectations – High school students have requested permission to decorate their graduation caps and wear multiple cords during graduation. Dr. Dady will inform the students of this change in January as long as there is no further discussion needed at the January Board Meeting.
- 2023-2024 High School Course Offerings – Mr. Rich Strausburg presented the 2023-2024 High School Course Offerings. This will be an agenda item at the January School Board Meeting.
- Dr. Dady's 2022-2023 Performance Objectives – Dr. Dady presented his 2022-2023 Performance Objectives. He asked the Board to review these objectives and to let him know of any changes. This will be an agenda item at the January School Board Meeting.

EDUCATION COMMITTEE REPORT – Mr. Eberhart

1. Guaranteed Admissions Agreement - Attachment 6.1

The administration recommends approving an agreement with Commonwealth University of Pennsylvania for guaranteed admission for Mifflinburg Area School District graduating seniors.

Motion by Tom Eberhart and seconded by Melissa Wagner to approve an agreement with Commonwealth University of Pennsylvania as presented. Vote by roll call was: Yes – Benfer, Eberhart, Gillott, Keiser, McClintock, Straub, Wagner, Weaver, Wehr. Results: Unanimous. Motion #7 carried.

2. Policies - Final Reading - Attachment 6.2

The administration recommends approving the final reading of the following policies:

003 - Functions
537 - Vacation - Support Staff
543 - Holidays - Support Staff

622 - GASB 34 Statement
702 - Gifts, Grants, Donations
702.1 - Crowdfunding

Motion by Tom Eberhart and seconded by Melissa Wagner to approve the final reading of the recommended policies as presented. Vote by roll call was: Yes – Eberhart, Gillott, Keiser, McClintock, Straub, Wagner, Weaver, Wehr, Benfer. Results: Unanimous. Motion #8 carried.

3. Policy – First Reading – Attachment 6.3

The administration recommends approving the first reading of the following policy:

530 - Overtime - Support Staff

Motion by Tom Eberhart and seconded by Melissa Wagner to approve the first reading of Policy 530 as presented. Vote by roll call was: Yes – Gillott, Keiser, McClintock, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart. Results: Unanimous. Motion #9 carried.

PROPERTY COMMITTEE REPORT – Mr. Straub

4. McClure Agreement – Attachment 7.1

The administration recommends approving an agreement with McClure for repairs/updates to the district's heat exchangers.

This motion was withdrawn from the agenda.

FINANCE COMMITTEE REPORT – Mrs. Weaver

5. Financial Update – Renee Jilinski announced that a Finance Committee Meeting was held prior to the start of the regular meeting.

6. Financial Reports/Ratification of Expenditures – Attachment 8.2

The administration recommends approving all financial reports as presented, subject to audit and ratify the expenses for the month of October 2022.

Motion by Janell Weaver and seconded by Francis Gillott to approve the financial reports for the month of October 2022 as presented. Vote by roll call was: Yes – Keiser, McClintock, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott. Results: Unanimous. Motion #10 carried.

7. Budgetary Transfers – Attachment 8.3

The administration recommends approving the recommended budgetary transfers for the month of December.

Motion by Janell Weaver and seconded by Francis Gillott to approve the recommended budgetary transfers for the month of December. Vote by roll call was: Yes – McClintock, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser. Results: Unanimous. Motion #11 carried.

8. Berkheimer Resolution – Attachment 8.4

The administration recommends approving a resolution with Berkheimer to add the District Administrative Assistant for online account access.

Motion by Janell Weaver and seconded by Francis Gillott to approve a resolution with Berkheimer as presented. Vote by roll call was: Yes – Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, McClintock. Results: Unanimous. Motion #12 carried.

9. Resolution - Charter School Funding Reform – Attachment 8.5

The administration recommends approving a resolution for Charter School Funding Reform.

Motion by Janell Weaver and seconded by Francis Gillott to approve a resolution for Charter School Funding Reform as presented. Vote by roll call was: Yes – Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, McClintock. No – Straub. Results: 8 yes, 1 no. Motion #13 carried.

10. District Recognized Groups – Attachment 8.6

The administration recommends approving the list of district recognized groups amended to add three additional groups.

Motion by Janell Weaver and seconded by Francis Gillott to approve the list of district recognized groups amended to add three additional groups. Vote by roll call was: Yes – Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, McClintock, Straub, Wagner. Results: Unanimous. Motion #14 carried.

11. Donation – Alumni & Friends – Attachment 8.7

The administration recommends accepting a monetary donation in the amount of \$7,285.10 for the purchase of Title I reading supplies, phonics and STEM activities.

Motion by Janell Weaver and seconded by Francis Gillott to accept a monetary donation from Alumni & Friends as presented. Vote by roll call was: Yes – Wehr, Benfer, Eberhart, Gillott, Keiser, McClintock, Straub, Wagner, Weaver. Results: Unanimous. Motion #15 carried.

12. Anonymous Donation

The administration recommends accepting a monetary donation in the amount of \$2000 from an anonymous donor for the purchase of a new Mascot Costume and a Portable PA System.

Motion by Janell Weaver and seconded by Francis Gillott to accept a monetary donation from an anonymous donor as presented. Vote by roll call was: Yes – Benfer, Eberhart, Gillott, Keiser, McClintock, Straub, Wagner, Weaver, Wehr. Results: Unanimous. Motion #16 carried.

PERSONNEL COMMITTEE REPORT – Mrs. Wehr and Mrs. Weaver

13. Resignations/Retirement

The administration recommends accepting the following resignations:

Resignation - Alicia Hertzler as a Category 1 Aide at the intermediate school effective November 18, 2022.

Resignation - Jessica Macias as a district-wide floating nurse effective December 5, 2022.

Resignation - Brenda Fogelman as the Administrative Assistant to the Business Administrator effective December 22, 2022.

Motion by Amy Wehr and seconded by Francis Gillott to accept the recommended resignations. Vote by roll call was: Yes – Eberhart, Gillott, Keiser, McClintock, Straub, Wagner, Weaver, Wehr, Benfer. Results: Unanimous. Motion #17 carried.

14. Job Description Revisions – Administrative Assistant to the Business Administrator – Attachment 9.2

The administration recommends approving the recommended revisions to the Administrative Assistant to the Business Administrator Job Description.

Motion by Amy Wehr and seconded by Francis Gillott to approve the recommended revisions to the Administrative Assistant to the Business Administrator Job Description. Vote by roll call was: Yes – Gillott, Keiser, McClintock, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart. Results: Unanimous. Motion #18 carried.

15. Substitutes

The administration recommends approving the following as substitutes for the remainder of the 2022-2023 school year:

Alicia Hertzler, New Berlin - Aide
Jessica Macias, Mifflinburg - Nurse
Julianna Long, Shamokin Dam - Guest Teacher

Motion by Amy Wehr and seconded by Tom Eberhart to approve the recommended substitutes for the remainder of the school year. Vote by roll call was: Yes – Keiser, McClintock, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott. Results: Unanimous. Motion #19 carried.

16. Winter Coach

The administration recommends approving the following winter sports season coach:

Zachary Kurtz, Junior High Boys' Basketball Coach - \$1,929.00

Motion by Amy Wehr and seconded by Tom Eberhart to approve Zachary Kurtz as a junior high boys' basketball coach as presented. Vote by roll call was: Yes – McClintock, Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser. Results: Unanimous. Motion #20 carried.

17. Volunteer Coach

The administration recommends approving the following volunteer coach:

Aric Gramly – Wrestling

Motion by Amy Wehr and seconded by Tom Eberhart to approve Aric Gramly as a volunteer coach for wrestling. Vote by roll call was: Yes – Straub, Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, McClintock. Results: Unanimous. Motion #21 carried.

18. Bus Drivers

The administration recommends approving the following as bus drivers for the remainder of the school year:

Morgan James, Selinsgrove
Edward Pilko, New Berlin

Motion by Amy Wehr and seconded by Tom Eberhart to approve the recommended bus drivers for the remainder of the school year. Vote by roll call was: Yes – Wagner, Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, McClintock, Straub. Results: Unanimous. Motion #22 carried.

19. To Be Hired

The administration recommends approving the following staff:

Kiersten Kissinger of Trevorton as a Multiple Disabilities Teacher at the high school, pending PDE Certification approval. Her salary for this position will be set at the first step of the Bachelors' Degree pay scale, \$53,000, pro-rated for the remainder of the 2022-2023 school year. She will work as a substitute and receive the sub-teacher pay until her certification is received.

Colby Hummel of Middleburg as an IT Support Specialist for the district. His salary for this position will be set at Level 11 of the IT Support Staff Salary Scale, \$49,646.70, pro-rated for the remainder of the 2022-2023 school year.

Grace Shawver of Coburn as an Agricultural Education Teacher beginning with the 2023-2024 school year, pending all graduation and certification requirements. Her salary for this position will be set at the first step of the Bachelors' Degree pay scale for the 23-24 school year, \$54,000.

Motion by Janell Weaver and seconded by Tom Eberhart to approve the recommended staff as presented. Vote by roll call was: Yes – Weaver, Wehr, Benfer, Eberhart, Gillott, Keiser, McClintock, Straub, Wagner. Results: Unanimous. Motion #23 carried.

LEGISLATION – Mrs. Benfer had no report.

SUN AREA CAREER AND TECHNOLOGY CENTER – Mr. Gillott had no report.

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT – Mr. Keiser announced that Bruce Rhoades has been appointed to serve as the CSIU's Board President and Dennis Keiser has been appointed to serve as the CSIU's Vice President.

INSURANCE TRUST— Mrs. Jilinski had no report.

FEDERAL PROGRAMS – Dr. Mattocks presented the 2021-2022 Student Performance Report.

COMMUNICATIONS AND ANNOUNCEMENTS - None

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Gail Hanselman announced that bullying is still going on in our schools and district policy is not being followed.

OLD BUSINESS - None

NEW BUSINESS - None

ADJOURNMENT – With there being no further business to come before the Board, on a motion by Wendy McClintock, the meeting was adjourned at 10:17 p.m. Motion #24 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.