

GOOGLE WORKSPACE NOTICE

Redlands Unified School District is committed to the integration of technology into student learning to prepare students for a technology-driven world. California's Common Core State Standards include the use of technology when describing students who are College and Career ready. Properly prepared students will use technology and digital media throughout their education and well into their careers, regardless of the educational or professional path they choose.

With proper instruction and access to vital online resources, RUSD students will learn how to use powerful tools to realize their intellectual curiosity and promote their creative capacity. RUSD students use a variety of digital resources and tools to facilitate learning through research, communication, collaboration, critical thinking, and creation. Students collaboratively research, create, edit and share files for school-related projects, such as showcasing class projects.

Upon entering the school district, all students are issued a Google Workspace for Education account. With this account, students will have access to the following resources for the entirety of their educational experience in RUSD:

- **Google Docs, Sheets, Slides:** Word processing, spreadsheet, and presentation applications similar to Microsoft Office.
- **Google Classroom:** An online platform that allows teachers to assign digital work, provide digital resources, and make announcements. It allows students to submit their work, complete assignments, and stay connected to their teacher and classmates.
- **Google Drive:** A cloud storage space that allows students to store files securely and access them from any device. This is where students will save projects and assignments from Docs, Sheets, and Slides, eliminating the need for flash drives.
- **Gmail:** Depending upon grade level, an individual email account for school use is managed and monitored by the District.

Email delivery to student accounts is currently restricted and is only available for internal, student to student, student to teacher, and some district authorized external email addresses. This means parents and others outside the redlandsschools.net organization cannot email students unless they receive prior authorization. Students in grades K-5 can only receive email notifications from their teacher.

For additional information about RUSD instructional technology, online safety, and the rules governing online usage, please refer to the Parent-Student Handbook (available at redlandsusd.net/Page/137) and additional resources found on the district website listed under the "Families" tab.