

# 2023-2024 SENECA FALLS CENTRAL SCHOOL DISTRICT

## Mission Statement

The mission of the Seneca Falls Central School District is to provide quality educational opportunities and experiences for all students in a safe and positive environment that promotes academic excellence.

## Vision

Pride & Opportunity

January 18, 2024 Board Meeting/MS  
Roundtable  
6:00 PM  
Public Meeting #14

Seneca Falls Middle School Library  
95 Troy Street

## MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner  
Anthony Ferrara  
Cara Lajewski  
Matthew Lando  
Denise Lorenzetti  
Joseph McNamara  
Michael Mirras  
Erica Sinicropi  
Heather Zellers

Dr. Michelle Reed, Superintendent  
James Bruni, Business Administrator

SENECA FALLS CENTRAL SCHOOL DISTRICT  
Board of Education Meeting  
January 18, 2024 BOE Meeting/MS Roundtable 6:00 PM  
Seneca Falls Middle School Library  
95 Troy Street

**I. Meeting called to order**

**II. Quorum Check**

**III. Pledge of Allegiance**

**IV. Approval of Agenda**

**MOTION: to approve the agenda**

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**V. Approve or Amend**

- A. Board of Education Minutes-January 4, 2024

**MOTION: to approve the Board of Education minutes dated January 4, 2024**

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- B. Treasurer's Report-None at this time
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- C. Extra-Curricular Treasurer's Report-None at this time
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**VI. Recognitions, Celebrations and Presentations**

- A. Drama Students  
B. Seneca Falls Middle School Roundtable
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**VII. Public Comment**

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

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**VIII. Committee Reports**

- A. Facilities Committee
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**IX. Information**

- A. Warrants  
12/01/2023 -12/31/2023  
Warrant A (48) \$22,733.96  
Warrant C (19) \$ 1,424.88

Warrant F (21) \$19,319.77

- B. Business Administrator
  - C. Superintendent Report
  - D. BOE President Report
  - E. BOE Member Comments
  - F. Important Dates to Remember
    - January 23-26, 2024-Regents Examinations
    - January 29, 2024-Policy Committee (8:00 am)
    - February 1, 2024-BOE Meeting
    - February 2, 2024-Virtual Capital Conference
    - February 7, 2024-NYSSBA Lobby Day (Albany) for 2024
    - February 15, 2024-BOE Meeting/MA Roundtable (at Mynderse Academy)
    - February 19-23, 2024-Presidents Week Recess
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## **X. Consent Agenda**

### **A. Retirements/Resignations/Terminations**

- 1. SFEA-None at this time
- 2. SFSSA-Termination

Upon the recommendation of the Superintendent, the Board of Education terminates the following support staff employee:

  - a. Name: Shelby Spinner -Weston  
Position: Cashier/FSW  
Effective: the end of the day on 01/09/2024
- 3. SFSSA-Resignation

Upon the recommendation of the Superintendent, the Board of Education accepts the following support Staff resignation:

  - b. Name: Nicole Luckinbill  
Position: Health Aide  
Effective: the end of the day on 02/02/2024

### **B. Appointments**

- 1. Professional Appointments-None at this time.
- 2. Civil Service Appointments-None at this time.
- 3. Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared):

  - a. Name: Kiersten Hager  
Position: Substitute Teacher and Substitute Teaching Assistant (Grades K-5)  
NYS Certification: Uncertified  
Effective: 01/19/2024
  - b. Name: Kiersten Hager  
Civil Service Position: Substitute Teacher Aide (Grades K-5)  
Effective: 01/19/2024
  - c. Name: Roger Spano  
Civil Service Position: Substitute Custodian  
Effective: 02/02/2024

d. Name: Nicole Luckinbill  
Civil Service Position: Substitute Health Aide  
Effective: 02/03/2024

4. Probationary to Permanent-None at this time.

C. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:

12/18/2023, 12/20/2023, 12/21/2023

D. Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations:

Donor	Amount	Account	Used for
Clix	\$750.82	A2110-450-04-PBIS	PBIS Supplies

E. Transportation Requests-None at this time

**MOTION: To approve the consent agenda as listed.**

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XI. Old Business

A. Correction-August 20, 2020 Minutes

**MOTION: to correct the August 20, 2020 Board of Education meeting minutes to include the addendums that were on the revised agenda and voted on that date.**

B. Correction-January 4, 2024 Appointment

**MOTION: to correct the appointment approved on January 4, 2024 to reflect a four year probationary period as listed below.**

a. Name: Virginia Brady

Position: Teaching Assistant

Certification: Level III Certificate

Tenure: Teaching Assistant

Effective date: 01/03/2024

Probationary Period: 01/03/2024 through ~~04/02/2027~~ **01/02/2028**

Base Salary: \$23,927 (to be prorated Jan. 3-June 30, 2024)

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XII. New Business

A. Policy-2<sup>nd</sup> Reading

**MOTION: upon the recommendation of the Superintendent, the Board of Education approves the 2<sup>nd</sup> and final reading of the following policies:**

Policy 8520-Free and Reduced Price Meal Services

Policy 9260-Conditional Appointment-Student Safety

B. Campus Construction Contract

**MOTION: upon the recommendation of the Superintendent, and in conjunction with the Facilities Committee, the Board of Education approves the contract between the Seneca Falls Central School**

**District and Campus Construction Management Group Inc. (C132-2019 Seneca Falls Final with Exhibits).**

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**C. Surplus-Maintenance Department**

**MOTION: To dispose of following surplus item listed through sale, donation, disposal or auction according to Board Policy #6900:**

2006 SaltDogg Salter

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**D. Confidential Agreement-2024-2028**

**MOTION: upon the recommendation of the Superintendent, the Board of Education approves the Confidential Agreement for July 1, 2024 through June 30, 2028 as presented.**

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**XIII. Budget Workshop-Dr. Michelle Reed and James Bruni**

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**XIV Executive Session** (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

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**XV. Adjourn**

**MOTION: to adjourn the meeting.**

SENECA FALLS CENTRAL SCHOOL DISTRICT

Board of Education Meeting

January 4, 2024-6:00 PM

Robert McKeveny Board/Training Room

BOE Present

Deborah Corsner, Anthony Ferrara, Matthew Lando, Cara Lajewski, Denise Lorenzetti, Joseph McNamara, Michael Mirras, and Erica Sinicropi

BOE Absent

Heather Zellers

Others Present

Dr. Michelle Reed, James Bruni, Janet Clendenen, Amy Hibbard and Stephanie Moll.

Joseph McNamara called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda as with addendums as listed.

**ADD under XII. New Business:**

B. Appointments

2. Civil Service Appointments

b. Name: Lynn Rotz

Civil Service Position: Teacher Aide

c. Name: Brittany Draheim

Civil Service Position: Teacher Aide

E. Create Position

1-Typist (FTE 1.0)-12 months

F. Surplus-Maintenance Department

FORD F-250 Superduty with Straight Plow

Denise Lorenzetti made the motion, seconded by Deborah Corsner.

Yes 8 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes

December 14, 2023

Joseph McNamara asked for a motion to approve the Board of Education minutes dated December 14, 2023

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 8 No 0 Abstain 0 Motion carried

Treasurer's Report

November 2023

Joseph McNamara asked for a motion to approve the Treasurer's Report for November 2023

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 8 No 0 Abstain 0 Motion carried

Extra-Curricular Treasurer's Report

None at this time.

Recognitions, Celebrations and Presentations

Elementary Principal Reports

Frank Knight Elementary School

Janet Clendenen

Janet Clendenen reported on the following:

Frank Knight elementary School enrollment is currently at 268 Pre-K-36 , K-78, Gr. 1-70 and Gr. 2-84

Curriculum Connections & Field Trips:

- Classroom Guests/Presentations: As part of the Grade 1 Social Studies Curriculum, which embeds relevant learning standards across multiple disciplines, students learned about different holiday customs and traditions. Mrs. Mull presented about the customs and traditions of Italy. Mrs. Garnsey presented about the customs and traditions of Sweden and Mrs. Ntuala presented about life and traditions in Kenya. These unique presentations provided a greater overview of how people around

the world live and celebrate with their own customs and traditions. We were also pleased to have Ulf Harrysson (visiting from Sweden) and his son (a second grade student) present to some of our second grade students about their Swedish roots and traditions.

- Field Trips: All grade one classes visited the Seneca Falls Historical Society Museum during the month of December to learn about holiday customs and traditions.
- Special Projects: In addition to special guests and presentations, other grade levels participated in various projects.
  - Kindergarten students completed *All About Me* posters with their adults at home that highlighted their own personal experiences.
  - Mrs. Breeze-Hrycko's class created their piñata that connected to learning about customs and traditions from other countries (Mexico).
  - Mrs. Lando's class participated in a very special character project for our character value of Kindness in November. She connected our Kindness trait to Diabetes Awareness Month and partnered with SFCSD staff member (Mary Lee) to invite her classroom, the building, and the district to contribute donations for Golisano Children's Hospital. This project extended beyond the building walls as community members and groups learned about it. Upon learning about this project, the Seneca Falls Police Department chose to donate toys for this special project in lieu of a department gift exchange. This project was a great demonstration of kindness and learning as students learned about diabetes and kindness through the action of donating! Thank you to Stephanie Lando, Mary Lee, the SFCSD, and the Seneca Falls community for brightening the holidays for many children at Golisano Children's Hospital.

#### Knight School for Families and Children:

Frank Knight hosted this unique evening preschool program again for children entering kindergarten in the fall of 2024 who are not currently attending our district prekindergarten program. Knight School for Families and Children is a 10-week program that meets 1.5 hours per week on Wednesday or Thursday beginning in January. Participants learn about and engage in school readiness skills, learn about school expectations, meet school personnel, tour the various parts of the school, and learn about the kindergarten classroom structure. There are currently have 11 students registered. The program consists of a pre and post assessment for monitoring program effectiveness and includes a parent survey.

#### Building Events:

- Veterans Day 2023: Thank you to United States Army Reserves Sergeant First Class Stephanie Stack for providing grade level presentations to students. Forty-two veterans were honored at FK's special program on Thursday, November 9. Thank you to the following who were able to join and make this program special for our veterans:
  - Posting of the Colors: Mike Gallina
  - Mynderse Academy Brass Ensemble
  - Guest Speaker: Army Reserves Master Sergeant Shannon Kelly
  - Taps played by Army National Guard Sergeant First Class Gerald Fitzgerald Jr.
  - Ms. Clendenen wanted to thank the Veterans Day Committee for their time and effort that they devoted themselves to make this event special for veterans (Lisa Furletti, Amy Beaudin, Emily Carpenter, Laural Martin-Tanner, Jessica Lambert, Mary Andrews, and Debbie Mead).
- Grade 2 Holiday Show: Mrs. Martin-Tanner and grade 2 students entertained the Frank Knight School Community along with 130 guests at the annual Grade 2 Holiday show on Tuesday, December 19. The entire grade level as well as individual classes sang holiday songs during this special event. Thank you to our special Mynderse Academy alumni (Noah Smith and Abigail Reagan) for volunteering and providing the stage support during the show.
- Building Sing-Along: Mrs. Martin-Tanner led the entire Frank Knight School Community through many holiday songs during our annual Building Sing-Along on Thursday, December 21. This was a great way to end the school day before the holiday break. Thank you Mrs. Martin-Tanner!
- BLUE Updates: Frank Knight PBIS Team continues to meet monthly to monitor BLUE data and plan building rewards. The Frank Knight School Community participated in the following events for filling our building bucket in November and December:
  - Pirate Day, Thursday, November 16, 2023
  - Grinch Day, Friday, December 21, 2023

- Parent Teacher Conferences: were held on Thursday, December 14 and Friday, December 15. Parents were provided with the option to conference in person, by zoom, or by phone. Total % of students represented was 90%. (78% were in person; 9% by zoom and 13% by phone)

#### PTO News:

- Skating Parties: The PTO sponsored a Grade 1 skating party on Wednesday, Nov. 1. They also sponsored a Kindergarten skating party on Wednesday, Dec. 6. Both events were well attended.
- Pennies for Turkeys: The annual Pennies for Turkeys collection resulted in a donation of \$315.00 that was divided between the Seneca County House of Concern and the SFCSD Food Pantry. Thank you to all who donated to this special project.
- Holiday Festival: The PTO hosted our second Holiday Festival for Frank Knight students and families on Thursday, December 14. Over 260 students and family members attended this special event. Families listened to a story, visited with Santa, enjoyed a snack of cookies and milk, played games, made reindeer food, made an ornament, and colored in a holiday activity sheet. A huge thank you to our wonderful PTO and volunteers for this successful event.
- Classroom Gifts: The PTO provided \$100 gift cards to all Pre-K through Grade 2 homeroom teachers to purchase classroom supplies/materials.

#### Upcoming January Events/Information:

- Second Administration of the iReady Diagnostic is scheduled for Jan.16-Feb. 9
- Second Administration of the Fountas & Pinnell Reading Benchmark System is scheduled for January. We are excited to see the growth students make compared to the initial results in the fall.
- REV Theater visits Grade 2 on January 30.
- Safe Harbor Presentations: Personal Safety Presentations are scheduled for all Pre-K-Grade 2 classrooms during the week of January 16. Families are notified of the presentation. Families can also choose to not have their child participate in the presentation. Faculty are present for all presentations.

Too Good Lessons: Grade 2 Too Good lessons are scheduled to begin during the week of January 16. Information about the program will be shared with families prior to. Families are also encouraged to contact our county counselor and lesson facilitator Jennifer Luhr with any questions.

Elizabeth Cady Stanton School

Amy Hibbard reported on the following:

Elizabeth Cady Stanton Elementary School enrollment is currently at 268. Gr. 3-99, Gr. 4-81 and Gr. 5-88

- Learning Opportunities:
  - Our students enjoyed the plays performed by the REV Theater on their recent visits. Fourth graders watched *A Keeper's Voice* and our fifth graders enjoyed *Amelia Earhart*. REV actors returned in December to talk about careers in the performing arts and students were able to participate in storytelling, acting games and other theater jobs.
  - Our 5<sup>th</sup> graders went to Persoon Dairy Farm as an extension of their learning with Cornell Cooperative Extension (CCE). CCE funded this trip, through a grant, and visited the farm with students. Students learned all about dairy farming, caring for animals, and the process of ensuring the community has safe milk to drink.
  - In December, our Stanton Singers went on their annual caroling field trip to Huntington Nursing Home, Bonadent and Generations Bank. They were also invited to sing at the "*It's a Wonderful Life*" celebration.
  - Thank you to Dana Colvin and Jordan Emerson for delivering a "healthy bodies" lesson to all 5<sup>th</sup> grade students in November.
  - After-School clubs have started and nearly 45% of our students have already participated in some of our offerings. Special thanks goes to Tara Montoney for hosting the very popular library club. Two new clubs will be starting soon including a Young Voices club taught by a Safe Harbors' Educator and a Chess Club offered by Luke Lorenzetti of the Seneca Falls Library.
  - Students and families were excited to participate in our annual holiday concerts. Thank you to Mrs. Cole and Mr. Koepke for preparing our students for these opportunities.
- Function of Behavior: In November, all faculty participated in a 1-hour training given by Jamie Oberdorf on the function of behavior. Understanding that all behavior is a form of communication from a student helps us to better understand a student's triggers and responses, which in turn can



help us to replace negative behaviors with more appropriate behavior. This highly effective professional development was well received by all and some follow-up training will be provided at our February faculty meeting. Thank you to Jamie Oberdorf for her hard work in planning and delivering this training!

- Parent-Teacher Conferences: On December 14 and 15, we held parent-teacher conferences. Parents/Guardians were given the option to meet in-person or through Zoom. As always, teachers did an excellent job connecting with parents/guardians and put in many before and after-school hours to reach all families.
- Giving Tree – Thank you to staff, faculty, Wal-Mart, SFPD, Leah Ntuala and the Presbyterian Church, Matt & Stef Lando, Five-Points Correctional Facility and Waterloo Container for making the holidays brighter for about 50 of our students with donations of over \$2000 in cash and gifts.
- PBIS – The PBIS team continues to provide lessons and activities to support our social-emotional learning. In November, we focused on gratitude and in December students focused on the “Gift of Giving” and participated in activities on how a person can give gifts without spending any money. Students participate in activities related to the theme in their homeroom, SEL classes and at the BLUE Bash.
- PTO – In partnership with the grade 5 student council, the PTO held its annual Pennies for Turkeys this year and raised \$447.48! We were proud to donate this to the Center for Concern and the Seneca Falls Backpack Program. This fall, the PTO has hosted 3 roller skating parties, one for each grade level, and will host 3 more this winter. In December, PTO held a “Holiday Shop” for students to purchase items for their family. PTO donated money to students who did not bring any from home so that all students could purchase items for at least 3 people in their family. The students had a great time shopping.

#### Coming Up at Cady Stanton:

- Benchmark Testing – ECS 2<sup>nd</sup> administration of iReady will take place later this month as will F&P Reading Benchmark Testing. The second SEL survey will be given to assess the impact of our SEL classes and PBIS programming.
- Spelling Bee – About 90 fourth and fifth graders participated in the written spelling bee before the holiday break. The top 22 scorers on the written test will participate in the Cady Stanton School Spelling Bee on January 11 at 6:30 pm in the ECS gymnasium. The district bee will be held on February 8 at the HS Auditorium.
- Safe Harbors – An educator will meet with each homeroom during the week of January 22. Our school counseling staff will provide any follow-up support to students. A letter informing parents about these lessons will be mailed home next week and parents may choose to have their child not participate.
- 4<sup>th</sup> grade Colonial Day – This annual event will again be held on February 16 this year. Students did their annual candle making in December and brought their handmade-candle home for the holidays.

#### Public Comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

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Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

Committee Reports  
Policy Committee

12/01/2023 -12/31/2023

Warrant A (47) \$635,092.35

Warrant C (18) \$ 25,124.39

Warrant F (20) \$ 405.48

Business Administrator

James Bruni reported on the following:

- There were no findings in the Single Audit (re: state and federal grants). The Audit Committee reviewed the audit and the Board will accept it later on in the meeting.
- A Typist position is on the agenda to be created. The District is in the process of interviewing potential candidates.
- Quotes are being sought for the surplus truck (Maintenance Depart) to see what the district can get for it.
- Will send out a memo on Friday to include a printout of the State's stance on COVID money.

Superintendent Report

Dr. Michelle Reed reported on the following:

- Over December break, work was done on the district server. There was no internet or phones for a part of one day, but the server work went smoothly.
- Regarding the Capital Project, surveys came back over break. Mapping is still underway. Contractors came back to measure inverts.
- Will send out to the Board the dates of the phases of the project and the executive summary design estimate report overview.
- Facilities Committee meeting is next Tuesday (Jan. 10) at 8:00 am and a design meeting on Wednesday.

BOE President Report

Joseph McNamara reported on the following:

- Pointed out that the most current (WFL BOCES Bd. Of EDUC.) Board to board newsletter was handed out.
- The new Superintendent is setting in well.
- January 31, 2024-Four County SBA meeting. If anyone is interested, please sign up.

BOE Member Comments

None at this time

Important Dates to Remember

January 9, 2024-Facilities Committee Meeting (8:00 am)

January 15, 2024-Martin Luther King Day

January 18, 2024- SF Middle School Roundtable

January 23-26, 2024-Regents Examinations

February 1, 2024-BOE Meeting

February 2, 2024-Virtual Capital Conference

February 7, 2024-NYSSBA Lobby Day (Albany) for 2024

February 15, 2024-BOE Meeting

February 19-23, 2024-President Week Recess

Consent Agenda

Retirements/Resignations/Terminations

SFEA

Upon the recommendation of the Superintendent, the Board of Education accepts the following instructional resignation for the purpose of retirement, and to grant them any and all applicable benefits per the current Seneca Falls Educator's Association Collective Bargaining Agreement:

Name: Stephen Dougherty

Position: Social Studies Teacher

Effective: the end of the day on 06/30/2024

Appointments  
Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints (Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.)

Name: Virginia Brady  
Position: Teaching Assistant  
Certification: Level III Certificate  
Tenure: Teaching Assistant  
Effective date: 01/03/2024  
Probationary Period: 01/03/2024 through 01/02/2027  
Base Salary: \$23,927 (to be prorated Jan. 3-June 30, 2024)

Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

Name: Nina Leverone  
Civil Service Position: Typist  
Effective: 01/04/2024  
Probationary Period: 01/04/2024 through 01/03/2025  
Hours/day: 3.5  
Hourly Rate: \$17.00

Name: Lynn Rotz  
Civil Service Position: Teacher Aide  
Effective: 01/05/2024  
Probationary Period: 01/05/2024 through 01/04/2025  
Hours/day: 6.0  
Hourly Rate: \$16.00

Name: Brittany Draheim  
Civil Service Position: Teacher Aide  
Effective: 01/08/2024  
Probationary Period: 01/08/2024 through 01/07/2025  
Hours/day: 6.0  
Hourly Rate: \$16.00

Substitute Appointments  
None at this time.

Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
James Clark	Bus Driver	01/06/2024

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:

11/27/2023, 11/28/2023, 11/29/2023, 11/30/2023, 12/01/2023, 12/04/2023, 12/05/2023, 12/06/2023, 12/07/2023, 12/08/2023, 12/11/2023, 12/12/2023, 12/13/2023, 12/14/2023 (1), 12/14/2023 (2), 12/14/2023 (3), 12/19/2023

Gifts and Donations  
None at this time

Transportation Requests  
None at this time

Joseph McNamara asked for a motion to approve the consent agenda as listed.

Denise Lorenzetti made the motion, seconded by Anthony Ferrara.

Yes 8 No 0 Abstain 0 Motion carried

Old Business  
None at this time.

New Business  
Tenure Appointment  
Ariel Denny  
Spanish Education

Joseph McNamara asked for a motion that pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of Dr. Michelle Reed., Superintendent of Schools, the Seneca Falls Central School District Board of Education does hereby appoint Ariel Denny, Seneca Falls, NY, Professional Certificate in Spanish Education 7-12, permitting her to teach in the public schools of New York State, to tenure in Foreign Language Education effective January 19, 2024.

Cara Lajewski made the motion, seconded by Anthony Ferrara.

Yes 8 No 0 Abstain 0 Motion carried

Policy-1<sup>st</sup> Reading

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent, the Board of Education approve the 1st reading of the following policies:

Policy 8520-Free and Reduced Price Meal Services

Policy 9260-Conditional Appointment-Student Safety

Cara Lajewski made the motion, seconded by Denise Lorenzetti.

Yes 8 No 0 Abstain 0 Motion carried

BOND RESOLUTION OF THE BOARD OF EDUCATION OF THE SENECA FALLS CENTRAL SCHOOL DISTRICT, SENECA COUNTY, NEW YORK (THE "SCHOOL DISTRICT")  
AUTHORIZING THE ISSUANCE OF \$20,500,000 IN SERIAL BONDS OF THE SCHOOL DISTRICT TO FINANCE A CAPITAL IMPROVEMENT PROJECT

Joseph McNamara asked for a motion that whereas, the qualified voters of the Seneca Falls Central School District, Seneca County, New York (the "School District" or "District") on December 12, 2023 approved a proposition authorizing the Board of Education (the "Board") of the School District to undertake a capital improvement project consisting of additions, alterations, renovations and improvements to the District's school buildings and associated facilities, including improvements to the District's Elizabeth Cady Stanton Elementary School, Frank Knight Elementary School and the Middle School, to enhance the safety, efficiency, and functionality of its schools and facilities, including site improvements for various school purposes, athletic complex improvements and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto (collectively, the "Project"), all at a total estimated cost not to exceed \$24,750,000, with such cost being raised by the expenditure of \$4,250,000 from the District's existing "General Capital Reserve Fund" (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 17, 2022), and with the balance thereof, not to exceed \$20,500,000, being raised by a tax upon the taxable

property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by New York State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary (the "Proposition"); and

WHEREAS, the Board, acting as lead agency under the State Environmental Quality Review Act and the regulations thereunder (6 NYCRR Part 617) (collectively, "SEQRA"), by resolution adopted on August 31, 2023, determined that (i) the actions to be undertaken as part of the Project constitute a "Type II" action within the meaning of SEQRA and, as such, (ii) no further actions under SEQRA need be undertaken; and

WHEREAS, the Board of the School District now wishes to appropriate funds for the Project and to authorize the issuance of the School District's serial bonds or bond anticipation notes to finance said appropriation.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE SENECA FALLS CENTRAL SCHOOL DISTRICT, SENECA COUNTY, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all its members), AS FOLLOWS:

SECTION 1. The School District is hereby authorized, in accordance with the Proposition, to (i) undertake the Project and (ii) issue up to \$20,500,000 principal amount of serial bonds (including, without limitation, statutory installment bonds) (the "Bonds"), or bond anticipation notes in anticipation of the Bonds, pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the estimated cost of the Project.

SECTION 2. It is hereby determined that the estimated maximum cost of the aforesaid specific objects or purposes is \$24,750,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the expenditure of \$4,250,000 from the District's existing "General Capital Reserve Fund" (said fund being established pursuant to a proposition approved by the qualified voters of the School District on May 17, 2022), and (ii) the issuance of up to \$20,500,000 in serial bonds of the School District authorized to be issued pursuant to Section 1 of this resolution, or bond anticipation notes issued in anticipation of the bonds, (iii) the payment of the principal of said bonds or bond anticipation notes and the interest thereon as the same shall become due and payable by the application of State aid, and, to the extent necessary, the levy and collection of taxes on all the taxable real property in the School District.

SECTION 3. It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purposes is thirty (30) years, pursuant to paragraph 97. of subsection a. of Section 11.00 the Law.

SECTION 4. The temporary use of available funds of the School District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the purposes described in Section 1 of this resolution. The School District shall reimburse such expenditures with the proceeds of the bonds or bond anticipation notes authorized by this resolution. This resolution shall constitute a declaration of "official intent" to reimburse the expenditures authorized by Section 1 hereof with the proceeds of the Bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 5. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of such serial bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the real property within the School District without legal or constitutional limitation as to rate or amount. The faith and credit of the School District are hereby irrevocably pledged to the punctual payment of the principal and interest on the Bonds and bond anticipation notes and provisions shall be made annually in the budget of the School District by appropriation for (a) the amortization and redemption of the Bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 6. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of

said obligations and of Section 21.00, Section 50.00, Section 54.90, Sections 56.00 through 60.00, Section 62.10 and Section 63.00 of the Law, the powers and duties of the Board relative to authorizing serial bonds and bond anticipation notes, including without limitation the determination of whether to issue bonds providing for substantially level or declining annual debt service, and all matters incidental thereto, and prescribing the terms, form and contents as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of the such bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the School District (the "President of the Board"). The delegation of authority to the President of the Board contained in this Section 6 shall include the authority to determine whether to issue and sell the bonds in a private sale to the Dormitory Authority of the State of New York (the "Dormitory Authority") in accordance with Section 57.00(a) of the Law. In connection with, and in order to effectuate any such private sale of bonds to the Dormitory Authority pursuant to Section 57.00(a) of the Law, the President of the Board is hereby further authorized to execute one or more loan agreements, financing agreements and/or any other agreements with or for the benefit of the Dormitory Authority, including any amendments thereto and any instruments, certificates or other documents in connection therewith. Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds authorized by this resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by other bond resolutions of the Board, then the power of the Board to determine the "weighted average period of probable usefulness" (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the President of the Board, as the chief fiscal officer of the School District.

SECTION 7. The President of the Board is hereby further authorized to take such actions and execute such documents as may be necessary (i) to ensure the continued status of the interest on the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and (ii) to designate the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof, if applicable, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 8. The President of the Board is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchaser of the Bonds or bond anticipation notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 9. The intent of this resolution is to give the President of the Board sufficient authority to execute those applications, agreements, instruments, certificates or to do any similar acts necessary or in the opinion of the President of the Board advisable to effect the issuance of the Bonds or bond anticipation notes without resorting to further action of the Board.

SECTION 10. In the absence of the President of the Board, the Vice President of the Board is hereby specifically authorized to exercise the powers delegated to the President of the Board in this resolution.

SECTION 11. The validity of the Bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of the Bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the School District is not authorized to expend money; or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with;

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

- (c) such obligations are authorized in violation of the provisions of the Constitution.

SECTION 12. The School District Clerk is hereby authorized and directed to cause a copy of this resolution, or a summary thereof, to be published in the official newspaper(s) of the School District for legal notices, together with a notice of the School District in substantially the form provided in Section 81.00 of the Law.

SECTION 13. This resolution shall take effect immediately upon its adoption.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 8 No 0 Abstain 0 Motion carried

Single Audit ending June 30, 2023

Joseph McNamara asked for a motion to accept the Single Audit of the Seneca Falls Central School District for the year ended June 30, 2023, completed by Mengel, Metzger, Barr & Co. LLP, as recommended by the Audit Committee.

Anthony Ferrara made the motion, seconded by Matthew Lando.

Yes 8 No 0 Abstain 0 Motion carried

Create Position

Joseph McNamara asked for a motion to create the following position:

1-Typist (FTE 1.0)-12 months

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 8 No 0 Abstain 0 Motion carried

Surplus-Maintenance Department

Joseph McNamara asked for a motion to dispose of following surplus item listed through sale, donation, disposal or auction according to Board Policy #6900:

2014 Ford F-250 Superduty with Straight Plow

VIN #: 1FTBF2B66EEA49234

Denise Lorenzetti made the motion, seconded by Cara Lajewski.

Yes 8 No 0 Abstain 0 Motion carried

Budget Workshop

Dr. Michelle Reed and James Bruni

Budget Snapshot Review

Operations & Maintenance = 4%

Transportation = 5%

Technology = 3%

% of Total Budget = 12%

Transportation: Importance of Consistency is that the District receives 90% aid back on eligible transportation expenditures.

- Tires spending is up \$6,700 from last year due to the timing of the purchase. Last two years the purchases came in the spring.
- Gas spending continues to rise as Diesel continues to drop due to the reduction in diesel buses. That will change in 2024 as we are purchasing diesel buses once again. Also, additional ODP students caused longer routes
- Contractual/Service Spending has increased \$10,000 from 2022 but still down from 2021. 2021 had bodywork for buses out of warranty. Currently bodywork is covered under warranty.
- Only budget increase for 2024-25 will be Gas & Diesel but will be adjusted as more data is collected.

Maintenance: Comparison summary shows a decrease of 2% in spending from July through December 2023

- Electric & Gas Spending: Shows a dramatic decrease in Gas spending and slight decrease in electric spending but mainly due to billing issues. The climate is also warmer than previous years.
- Water & Sewer: Budget is on track as we haven't paid the December billing
- Supplies: Custodial supply purchases are down 40% and Maintenance supply purchase are up 63% from 2022. The 63% increase includes several carryover expenditures due to supply chain issues in the spring of 2023

Budget Snapshot - 2024-25 Implications

### Transportation

- Contractual/Service Budget: No Change
- Supply Spending: No Change
- Fuel (Gas & Diesel): 2024-25 shows an increase of 20% - will reevaluate
- Maintenance/Custodial
- Supply Budget: No Change
- Contractual/Service Budget:
  - 2% increase in gas costs
  - 8% increase in electric costs
  - 2% increase in water costs

### Executive Session

#### Details of the employment of particular persons

Joseph McNamara asked for a motion to move into at 7:11 pm Executive Session to discuss the employment of particular persons.

Deborah Corsner made the motion, seconded by Matthew Lando.

Yes 8 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

### Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 8:26 pm.

Michael Mirras made the motion, seconded by Deborah Corsner.

Yes 8 No 0 Abstain 0 Motion carried

Joseph McNamara, Board President



# SENECA FALLS CSD

Check Warrant Report For A - 48: GENERAL - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607538	12/11/2023	6130	TOPS MARKET,LLC	A 2110.450-05-0600	240560	191.55	191.55
				A 2110.450-05-0600	240560	213.36	213.36
				Check Total:		404.91	
607539	12/14/2023	8830	AMANDA ASHLEY	A 2850.400-00-1200		31.44	
				A 2850.400-00-1200		0.00	
				Check Total:		31.44	
607540	12/14/2023	524	BLICK ART MATERIALS	A 2110.450-04-0400	240739	31.65	31.65
				Check Total:		31.65	
607541	12/14/2023	9269	VIRGINIA BRADY	A 2110.400-04-0000		412.00	
				A 2110.400-04-0000		0.00	
				A 2110.400-04-0000		0.00	
				A 2110.400-04-0000		0.00	
				Check Total:		412.00	
607542	12/14/2023	4075	SHAWN BRIGGS	A 2855.400-00-1500		121.00	
				Check Total:		121.00	
607543	12/14/2023	9307	KATIE BUTLER	A 5510.400-00-0000	240812	315.45	315.45
				A 5510.400-00-0000	240812	0.00	
				A 5510.400-00-0000	240812	197.16	197.16
				Check Total:		512.61	
607544	12/14/2023	7002	DOUG CAMP	A 2855.400-00-1500		121.00	
				Check Total:		121.00	
607545	12/14/2023	9312	DEANNA CONNOLLY	A 1620.400-00-0000		50.00	
				Check Total:		50.00	
607546	12/14/2023	437	CREST/GOOD MFG. CO., INC.	A 1621.450-00-0000	240272	322.00	322.00

# SENECA FALLS CSD

Check Warrant Report For A - 48: GENERAL - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607547	12/14/2023	7405 FRANCES M. CUTILLO		A 1621.450-00-0000	240272	1,220.70	1,220.70
				A 1621.450-00-0000	240272	1,495.13	1,495.13
				Check Total:		3,037.83	
607548	12/14/2023	2880 DAWN DONK		A 2250.400-00-0000	240805	200.00	200.00
				Check Total:		200.00	
607549	12/14/2023	3262 CHARLES DOVE		A 2110.400-02-0000		13.76	
				A 2110.400-02-0000		12.84	
				A 2110.400-02-0000		0.00	
				A 2110.400-02-0000		0.00	
				A 2110.400-02-0000		0.00	
				A 2110.400-02-0000		0.00	
				Check Total:		26.60	
607550	12/14/2023	7638 PETER EISENBERG		A 2855.400-00-1500		121.00	
				Check Total:		121.00	
607551	12/14/2023	2298 ELAN FINANCIAL SERVICES		A 5510.400-00-4300		15.00	
				Check Total:		15.00	
607552	12/14/2023	3238 EMPIRE NATURAL GAS CORP		A 1010.400-00-0000	240498	338.00	2,000.00
				A 1240.400-00-0000	240751	192.98	204.06
				A 2070.400-00-0000	240730	276.40	276.40
				A 1240.400-00-0000	240498	224.00	700.00
				A 2070.400-00-0000	240730	276.40	276.40
				A 2070.400-00-0000	240730	276.40	276.40
				A 2070.400-00-0000	240730	81.00	81.00
				Check Total:		1,665.18	
607552	12/14/2023	3238 EMPIRE NATURAL GAS CORP		A 5530.400-00-4020	240339	97.40	97.40
				A 1620.400-07-4020	240339	0.71	0.71
				Check Total:		98.11	

# SENECA FALLS CSD

Check Warrant Report For A - 48: GENERAL - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607553	12/14/2023	7012	ENERGY CO-OP OF AMERICA, INC.	A 1620.400-07-4030	240337	53.33	53.33
					<b>Check Total:</b>	<b>53.33</b>	
607554	12/14/2023	7872	BRIAN FANNING	A 2855.400-00-1500		96.80	
					<b>Check Total:</b>	<b>96.80</b>	
607555	12/14/2023	4537	FAYETTEVILLE-MANLIUS CSD	A 2850.400-00-1200	240808	215.00	215.00
					<b>Check Total:</b>	<b>215.00</b>	
607556	12/14/2023	660	FERRARA LUMBER	A 1621.450-00-0000	240255	12.13	12.13
				A 1621.450-00-0000	240255	11.96	11.96
				A 1621.450-00-0000	240255	1.07	1.07
					<b>Check Total:</b>	<b>25.16</b>	
607557	12/14/2023	736	GARY FRENCH	A 5510.400-00-4300		15.00	
					<b>Check Total:</b>	<b>15.00</b>	
607558	12/14/2023	770	GENEVA ELECTRICAL SUPPLY	A 1621.450-00-0000	240256	539.10	539.10
					<b>Check Total:</b>	<b>539.10</b>	
607559	12/14/2023	6981	GENEVA GENERAL HOSPITAL	A 2855.400-00-0000	240485	1,800.00	1,800.00
					<b>Check Total:</b>	<b>1,800.00</b>	
607560	12/14/2023	805	GRAINGER	A 1621.450-00-0000	240257	42.45	42.45
					<b>Check Total:</b>	<b>42.45</b>	
607561	12/14/2023	8871	HOBART AND WILLIAM SMITH COLLEGES	A 2855.450-00-0000	240753	400.00	400.00
					<b>Check Total:</b>	<b>400.00</b>	
607562	12/14/2023	5083	HOME DEPOT CREDIT SERVICES	A 1621.450-00-0000	240279	189.00	189.00
					<b>Check Total:</b>	<b>189.00</b>	
607563	12/14/2023	4206	JOSEPH KOPETCHNY				

# SENECA FALLS CSD

Check Warrant Report For A - 48: GENERAL - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607564	12/14/2023	8133 LANDPRO EQUIPMENT LLC		A 2855.400-00-1500		121.00	
				A 2855.400-00-1500		9.30	
				Check Total:		130.30	
607565	12/14/2023	6381 LICENSE MONITOR II, LLC		A 1621.450-00-0000	240286	58.68	58.68
				A 1621.450-00-0000	240286	18.49	18.49
				Check Total:		77.17	
607566	12/14/2023	7911 MMB+CO,		A 5510.400-00-0000	240300	78.90	78.90
				Check Total:		78.90	
607567	12/14/2023	8742 JEFFREY MONIN		A 1320.400-00-0000	240405	395.00	395.00
				Check Total:		395.00	
607568	12/14/2023	4662 MUSIC & ARTS CENTERS		A 2855.400-00-1500		121.00	
				A 2855.400-00-1500		96.80	
				Check Total:		217.80	
607569	12/14/2023	7444 JOHN NITTI		A 2110.450-04-0900	240667	8.39	8.39
				A 2110.450-04-0900	240667	27.99	27.99
				A 2110.450-04-0900	240667	28.58	28.58
				Check Total:		64.96	
607570	12/14/2023	1459 NYS ELECTRIC & GAS		A 2855.400-00-1500		121.00	
				Check Total:		121.00	
607571	12/14/2023	1464 NYSSBA		A 1620.400-07-4030	240338	115.68	115.68
				A 1620.400-07-4020	240340	32.90	32.90
				A 5530.400-00-4020	240340	158.25	158.25
				Check Total:		306.83	
				A 1010.400-00-0000	240497	250.00	250.00
				Check Total:		250.00	

# SENECA FALLS CSD

Check Warrant Report For A - 48: GENERAL - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607572	12/14/2023	6506	ELIZABETH OLMSTEAD	A 2110.400-02-0000		16.51	
				A 2110.400-02-0000		0.00	
				A 2110.400-02-0000		0.00	
					Check Total:	16.51	
607573	12/14/2023	9030	NATHAN RARICK	A 2110.400-02-0000		16.51	
				A 2110.400-02-0000		0.00	
				A 2110.400-02-0000		0.00	
					Check Total:	16.51	
607574	12/14/2023	3893	MICHAEL RECORD	A 2855.400-00-1500		121.00	
					Check Total:	121.00	
607575	12/14/2023	4925	ROCHESTER BROADWAY THEATRE LEA	A 2850.400-00-0900	240798	150.00	150.00
					Check Total:	150.00	
607576	12/14/2023	8714	**CONTINUED** SCHOOL SPECIALTY LLC				
					Check Total:	0.00	
607577	12/14/2023	8714	SCHOOL SPECIALTY LLC	A 2250.450-04-0000	240092	26.01	26.01
				A 2110.450-05-0000	240066	21.52	21.52
				A 2250.450-05-0000	240075	107.96	107.96
				A 2110.450-05-0000	240077	25.95	25.95
				A 2110.450-05-0000	240083	40.13	40.13
				A 2110.450-05-0000	240085	38.52	38.52
				A 2110.450-04-0500	240094	2.02	2.02
				A 2110.450-04-0800	240098	508.12	508.12
				A 2110.450-04-0800	240099	223.82	223.82
				A 2815.450-00-0000	240104	41.65	41.65
				A 2110.450-05-0000	240106	35.11	35.11
				A 2110.450-05-0000	240117	44.32	44.32

# SENECA FALLS CSD

Check Warrant Report For A - 48: GENERAL - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
				A 2110.450-04-0400	240143	79.94	79.94
				A 1621.450-00-0000	240708	426.44	426.44
				A 2250.450-04-0000	240092	225.04	225.04
				A 2110.450-05-0000	240066	13.72	13.72
				A 2110.450-05-0000	240077	24.37	24.37
				A 2110.450-04-0500	240094	42.66	42.66
				A 2110.450-04-0800	240098	15.36	15.36
				A 2110.450-04-0400	240143	679.46	679.46
				A 2110.450-04-0800	240098	170.20	170.20
				A 2110.450-04-0800	240098	16.42	20.39
				Check Total:	2,808.74		
607578	12/14/2023	9273 SERAFIN, JAMES					
				A 2855.400-00-1500		96.80	
				A 2855.400-00-1500		96.80	
				Check Total:	193.60		
607579	12/14/2023	8833 SOLDIERS & SAILORS MEMORIAL HOSPITAL					
				A 2815.400-00-0000	240403	3,898.81	3,898.81
				Check Total:	3,898.81		
607580	12/14/2023	2490 SWEETWATER					
				A 2110.450-01-0900	240768	260.00	260.00
				Check Total:	260.00		
607581	12/14/2023	8393 UNITED SUPPLY CORP					
				A 2610.450-05-0000	240161	14.24	14.24
				Check Total:	14.24		
607582	12/14/2023	2259 USI					
				A 2630.450-00-0000	240777	29.29	29.29
				A 2630.450-00-0000	240777	29.30	29.30
				Check Total:	58.59		
607583	12/14/2023	2276 VASCO BRANDS INC					
				A 1620.450-00-0000	240276	184.74	184.74
				Check Total:	184.74		
607584	12/14/2023	3624 VERIZON WIRELESS					
				A 2630.400-00-0000	240406	45.30	45.30

# SENECA FALLS CSD

Check Warrant Report For A - 48: GENERAL - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
607585	12/14/2023	2876	WILSON LANGUAGE TRAINING CORP		Check Total:	45.30	
				A 2110.480-10-0000	240734	126.36	126.36
607586	12/14/2023	2392	WILSON PRESS		Check Total:	126.36	
				A 2020.450-04-0000	240770	198.00	198.00
				A 1620.400-00-0H12	240802	2,775.43	2,775.43
					Check Total:	2,973.43	
					Warrant Total:	22,733.96	
					Vendor Portion:	22,733.96	

Number of Transactions: 49

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$ \_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

\_\_\_\_\_  
Date Signature Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ \_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

12-15-23 Cathy Rose  
\_\_\_\_\_  
Date Auditor's Signature Title

# SENECA FALLS CSD

Check Warrant Report For C - 19: CAFETERIA - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
207355	12/14/2023	2253	UPSTATE NIAGARA COOPERATIVE, I				
				C 2860.450-00-LFSP	240658	414.42	414.42
				C 2860.450-00-LFSP	240658	301.96	301.96
				C 2860.450-00-LFSP	240658	366.99	366.99
				C 2860.450-00-LFSP	240658	341.51	341.51
Check Total:						1,424.88	
Warrant Total:						1,424.88	
Vendor Portion:						1,424.88	

Number of Transactions: 1

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

RECEIVED

DEC 27 2023

DISTRICT OFFICE

Date

Signature

Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$\_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Auditor's Signature

Title



# SENECA FALLS CSD

Check Warrant Report For F - 21: FEDERAL - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303838	12/14/2023	9258	MEAGHAN BELLONE	FQ223 2820.460-00-00	240637	28.82	28.82
					<b>Check Total:</b>	<b>28.82</b>	
303839	12/14/2023	9232	JAKE BENAQUISTO	FQ223 2820.460-00-00	240618	534.48	534.48
				FQ223 2820.460-00-00	240618	0.00	
					<b>Check Total:</b>	<b>534.48</b>	
303840	12/14/2023	9292	STEPHANIE BETTS	FQ22 2110.460-00-00		337.98	
				FQ223 2820.460-00-00	240794	284.27	284.27
				FQ223 2820.460-00-00		183.40	
				FQ22 2110.460-00-00		0.00	
				FQ223 2820.460-00-00	240794	194.00	265.73
					<b>Check Total:</b>	<b>999.65</b>	
303841	12/14/2023	9231	GABRIELLA BORRELLI	FQ223 2820.460-00-00	240615	471.60	471.60
				FQ223 2820.460-00-00	240615	0.00	
					<b>Check Total:</b>	<b>471.60</b>	
303842	12/14/2023	9280	FIONA CRIDDLE	FQ223 2820.460-00-00	240717	416.58	416.58
				FQ223 2820.460-00-00	240717	0.00	
					<b>Check Total:</b>	<b>416.58</b>	
303843	12/14/2023	9229	JOSHUA DAKE	FQ223 2820.460-00-00	240619	363.53	363.53
				FQ223 2820.460-00-00	240619	0.00	
					<b>Check Total:</b>	<b>363.53</b>	

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DEC 27 2023  
DISTRICT OFFICE

# SENECA FALLS CSD

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Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303844	12/14/2023	9227	SUSAN DAVIS	FQ223 2820.460-00-00	240620	61.57	61.57
				FQ223 2820.460-00-00	240620	0.00	
				FQ223 2820.460-00-00	240620	0.00	
				<b>Check Total:</b>		<b>61.57</b>	
303845	12/14/2023	9110	FAMILY COUNSELING SERVICE OF THE FINGER LAKES INC	FQ22 2110.400-00-00	240720	10,000.00	10,000.00
				<b>Check Total:</b>		<b>10,000.00</b>	
303846	12/14/2023	9146	STEPHEN M. HUMBERT	FQ223 2820.400-00-00	231018	3,000.00	3,000.00
				<b>Check Total:</b>		<b>3,000.00</b>	
303847	12/14/2023	9239	ELECTRA LAIRD	FQ223 2820.460-00-00	240623	446.06	446.06
				FQ223 2820.460-00-00	240623	0.00	
				<b>Check Total:</b>		<b>446.06</b>	
303848	12/14/2023	9235	YINLONG LIU	FQ223 2820.460-00-00	240793	301.30	301.30
				FQ223 2820.460-00-00	240635	318.59	318.59
				FQ223 2820.460-00-00	240793	383.62	383.62
				FQ223 2820.460-00-00	240793	32.51	32.51
				FQ223 2820.460-00-00	240793	28.23	28.23
				<b>Check Total:</b>		<b>1,064.25</b>	
303849	12/14/2023	9214	HENNESSEY LUSTICA	FQ223 2820.460-00-00		478.15	
				FQ223 2820.460-00-00		344.53	

# SENECA FALLS CSD

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Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
303850	12/14/2023	9237 ALIANTHA PALKA		FQ223 2820.460-00-00		0.00	
				FQ223 2820.460-00-00		0.00	
				<b>Check Total:</b>		<b>822.68</b>	
303851	12/14/2023	9233 ASHLEY PAPPAS		FQ223 2820.460-00-00	240617	191.06	191.06
				<b>Check Total:</b>		<b>191.06</b>	
303852	12/14/2023	9234 SARA M. PARISH		FQ223 2820.460-00-00	240616	344.53	344.53
				FQ223 2820.460-00-00	240616	0.00	0.00
				FQ223 2820.460-00-00	240616	0.00	0.00
				FQ223 2820.460-00-00	240616	0.00	0.00
				FQ223 2820.460-00-00	240616	0.00	
				<b>Check Total:</b>		<b>344.53</b>	
303853	12/14/2023	9236 NICOLE URBAN		FQ223 2820.460-00-00	240625	55.61	55.61
				FQ223 2820.460-00-00	240625	0.00	
				<b>Check Total:</b>		<b>55.61</b>	
				FQ223 2820.460-00-00	240626	519.35	519.35
				FQ223 2820.460-00-00	240626	0.00	
				<b>Check Total:</b>		<b>519.35</b>	

# SENECA FALLS CSD

Check Warrant Report For F - 21: FEDERAL - 12/14/23 For Dates 12/1/2023 - 12/31/2023



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
Number of Transactions: 16					Warrant Total:	19,319.77	
					Vendor Portion:	19,319.77	

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, \_\_\_\_\_ in number, in the total amount of \$ \_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____	_____	_____
Date	Signature	Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ \_\_\_\_\_. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

<u>12-15-23</u>	<u>Cathy Ross</u>	_____
Date	Auditor's Signature	Title

## 8520 FREE AND REDUCED PRICE MEAL SERVICES

**NEW NOTE:** A recent change in USDA regulations now permits schools with an “identified student percentage” (of students eligible for free meals by means other than household applications) of 25% (previously 40%) to exercise the Community Eligibility option to provide all students in a school or schools with free meals. Updated language is underlined below. We have also added language reflecting a requirement to not overtly identify students receiving free or reduced

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore will participate<sub>s</sub> in federally funded school lunch programs, and will provide<sub>s</sub> free or reduced price meal services to qualified district students.

The district may will provide this program through the summer months. The location of this summer program will be advertised on the district website.

### Availability, Application & Notification

Where the district does not participate in community eligibility, notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale will be is eligible to receive such services. Notification procedures for availability and eligibility will not overtly identify a student or family as eligible for free or reduced price meals.

To apply for the free or reduced price meal program:

- a. Application forms will be available in the main office of each school building and on the district website and can be completed and submitted at any time during the year.
- b. Completed forms must be submitted to the Director of Food Service of the school which the student attends prior to any determination of eligibility.
- c. The parent or guardian will be informed of the Director of Food Service determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Administrator of Business and Operations will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.

In addition, in order to reach students who are categorically eligible for free and reduced price meals and to comply with state law, three times per school year, the Director of Food Service will review the list made available by the State Education Department of children ages 3 to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal programs without further application. Notification procedures for availability

and eligibility will not overtly identify a student or family as eligible for free or reduced price. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.

The Building Principal in conjunction with the Director of Food Service will establish meal time procedures that both protect the anonymity of the student and allow for proper accounting.

### Community Eligibility

If the district can show that the percentage of students eligible for free school meals at any one school, or group of schools, or the entire school district, is at least 40%, twenty-five (25%), the district may elect for the school, schools, or district to participate in the Community Eligibility option. Pursuant to federal law and regulations, the school would provide all students at that school or schools with free breakfast and lunch, pursuant to federal regulations. The district would receive federal reimbursement corresponding to the percentage of eligible students. If the reimbursement received by the district is not sufficient to cover total nonprofit school food service program costs, non-federal funds must be used to pay the difference.

Pursuant to federal regulations, under the Community Eligibility option, student eligibility is based on household receipt of food assistance (Supplemental Nutrition Assistance Program (SNAP) or Food Distribution Program on Indian Reservations (FDPIR)), income assistance (TANF), or Medicaid benefits (for certain income levels), student participation in Head Start, or recognition of the student as homeless, runaway, migrant, or in foster care.

All affected households will receive prior notification that the school is operating under the Community Eligibility provision.

### Cross-ref:

8500, Food Service Management

### Ref:

National School Lunch Act of 1946, as amended, ([42 U.S.C. §§1751-1760](#))  
Child Nutrition Act of 1966, as amended, ([42 USC §§1771 et seq.](#))  
[7 CFR Part 245](#) ([245.2](#), Definitions; [245.5](#), public announcement; [245.6](#),  
categorical eligibility and direct certification/verification.)

[Social Services Law §95](#)(7)

U.S. Department of Education guidance document, *The Community Eligibility Provision and Selected Requirements Under Title I*, January 2014,  
[www.ed.gov/programs/titleiparta/13-0381guidance.doc](http://www.ed.gov/programs/titleiparta/13-0381guidance.doc).

Adoption date: March 11, 2021

Revised:

## 9260 CONDITIONAL APPOINTMENT - STUDENT SAFETY

**NEW NOTE:** Commissioner's regulations 8 NYCRR §87.2(k)(2) recently changed, clarifying that the definition of a prospective school employee includes those providing services involving direct contact via communication by digital or audio-based technology, as well as in-person. We have suggested language to address services provided remotely, and the amended definition of prospective school employees. Supervision of conditionally appointed and emergency conditionally appointed employees providing services remotely may require intermittent, random, or sustained access to the digital or audio platform, or access to recordings or communication logs. Please discuss this with your school attorney.

Additionally, the temporary ability for districts to hire employees on a conditional or emergency conditional basis had been extended incrementally since its passage in 2001, but was recently made permanent by Chapter 56 Part A §24 of the Laws of 2023. We have updated the references section.

The Board of Education recognizes that there may be instances in which it is necessary, upon recommendation of the Superintendent of Schools, for the Board to conditionally appoint or to make an emergency conditional appointment of a prospective employee. To provide for the safety of students who have contact with an employee holding a conditional appointment or an emergency conditional appointment, the Board adopts the following policy.

No district employee who holds a conditional or emergency conditional appointment ~~shall~~ will be in contact with students other than to provide instruction and/or other required services.

No district employee who holds a conditional or emergency conditional appointment ~~shall~~ will teach a class or provide services to students with his/her classroom or office door closed unless the Building Principal has provided express prior permission to do otherwise.

The Building Principal or ~~his/her~~ designee ~~shall~~ will, at least twice a week, monitor the activities of such employees ~~while on school district property~~ providing services to students during the period of their conditional or emergency conditional appointment.

In addition, the district will ensure that all personnel, including conditional and emergency conditional appointed employees, are aware of and receive training regarding the prohibition against child abuse in an educational setting and of their responsibility for reporting any such abuse. All conditionally appointed and emergency conditionally appointed employees receive this training at the time of their initial contingency appointment.

For purposes of this policy, the terms "conditionally appointed" and "emergency conditional appointment" ~~shall refer~~ refers to any employee holding conditional or emergency conditional appointment, as defined in [Section 1709 of the Education Law](#).

Prospective employees subject to these requirements are those seeking a compensated position with the district, who are not already employed by the district or a student enrolled at the school, to provide services which involve direct contact with students under the age of 21, either by in-person face-to-face communication or interaction, or any other form of direct communication or interaction, including but not limited to digital or audio-based technology.

The following individuals are exempted: (1) bus drivers and attendants cleared through the Vehicle and Traffic Law, (2) individuals who provided services to the district in the previous school year either in a compensated position, as an employee of a contracted services provider, or placed pursuant to a public assistance employment program, or (3) individuals who are only expected to provide services for no more than five days in a school year, provided district employees provide in-person supervision during the services

Cross-ref:

9620, Child Abuse in an Educational Setting

Ref:

[Education Law §§1125-1133](#); [1604](#)(39); [1709](#)(39); [1804](#)(9); [1950](#)(4)(II); [2503](#)(18); [2554](#)(25); [2854](#)(3)(a-2) (As extended by L.2001, c. 147; L.2003, c. 100; L.2005, c. 127; L.2007, c. 90; L.2009, c. 179; L.2011, c. 2; L.2011, c. 58; L.2012 c. 57; L.2013 c. 57; L.2014, c. 56; L.2015, c.56; L.2016, c. 54; L. 2017, c. 59; L.2018, c. 59)

[8 NYCRR §§100.2](#)(hh); [Part 87](#)

Adoption date: March 11, 2021

Revised:

**Seneca Falls Central School District**