



# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • 805/487-3918 • www.oxnardsd.org

## PERSONNEL COMMISSION REQUEST FOR REINSTATEMENT

NAME \_\_\_\_\_ PHONE (HOME) \_\_\_\_\_

ADDRESS \_\_\_\_\_ (MESSAGE) \_\_\_\_\_

\_\_\_\_\_  
CITY STATE ZIP

PURSUANT TO SECTIONS 60.200.3A OF THE PERSONNEL COMMISSION RULES AND REGULATIONS AND 45309 OF THE EDUCATION CODE A PERMANENT EMPLOYEE WHO RESIGNS IN GOOD STANDING MAY BE REINSTATED TO A VACANT POSITION IN HIS/HER FORMER CLASSIFICATION AND STATUS FOR A PERIOD OF 39 MONTHS FROM THE DATE OF RESIGNATION.

PURSUANT TO THE CONDITIONS OF THE ABOVE, I AM REQUESTING REINSTATEMENT.

MY FORMER CLASS \_\_\_\_\_

DATE OF RESIGNATION \_\_\_\_\_

REASON FOR RESIGNATION \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

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### PERSONNEL OFFICE USE ONLY

- RESIGNATION IN GOOD STANDING
- RESIGNATION IN LIEU OF TERMINATION
- VOLUNTARY DEMOTION
- OTHER \_\_\_\_\_

- PERMANENT
- PROBATIONARY
- TEMPORARY

REINSTATEMENT REQUEST APPROVED  
PLACEMENT:  
POSITION \_\_\_\_\_  
LOCATION \_\_\_\_\_  
HOURS \_\_\_\_\_

REINSTATEMENT REQUEST DENIED  
REASON \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_  
DIRECTOR OF CLASSIFIED HUMAN RESOURCES

DATE \_\_\_\_\_