

**MINUTES OF THE JOHNSON COUNTY BOARD OF EDUCATION, REGULAR SESSION
DECEMBER 14, 2023**

1. Call to Order
2. Roll Call
 - Moment of Silence
 - Pledge
3. Recognition of Visitors or Delegations/Audience Participation
 - Dusty Reed- TN Connections Academy
 - Student Recognition-Mountain City Elementary
4. **Consent Agenda**
 - Approval of Agenda
 - Approval of the minutes of the regular meeting of November 9, 2023 held at 6:00 p.m., and the Work Session held at 5:00 p.m. with any additions/corrections necessary (**Attachment 4a**)
 - Approve the following amendments: (**Attachment 4b**)
 - General Purpose School Court Amendment
 - Head Start Board Amendment (Calendar)
 - Head Start Court Amendment (Calendar)
 - Head Start Amendment (Fiscal)
 - Approve renewal of the Johnson County Head Start Application for FY2024 in the amount of \$690,067.00 plus TT&A funds for \$8,180.00 (**Attachment 4c**)
 - Authorize the Director of Schools and Board Chairman to approve end-of-year clean-up Board Amendments for the Head Start budget ending December 31, 2023
 - Approve overnight field trips and trips over 150 miles for the following: **None**
5. Report of Student Board Member – Vanessa Perkins
6. 5 Year Plan Update: “We will continue implementing the Community Eligibility Program (CEP) to offer breakfast and lunch at no charge to all of our students.”
7. Second and final reading of TSBA required recommended changes on the following policies: (**Attachment 7**)
 - Policy #1.105 – School Board Legislative Involvement – changes the title from Tennessee Legislative Network (TLN) representative to Legislative Liaison.
 - Policy #1.701 – School District Planning – updates policy to add language in regards to the required TISA accountability reports.
 - Policy #2.601 – Fundraising Activities – Brand new policy based on guidance from Comptroller’s Office on recordkeeping and tracking fundraisers.
8. First and final reading TSBA recommended change to the following policy: (**Attachment 8**)
 - Policy #6.415-Student Suicide Prevention = State Department of Education requirement to add wording to page 2 line 11 to “document the incident and then have contact with parent/guardian “ to existing policy.
(Board Policy on the following: (Ref Policy #1.600-approval of First and Final readings)
9. Mountain City Elementary Property Update/Approval (**Attachment 9-will send Monday**)
10. Approve purchase of classroom furniture for the Mountain City Elementary expansion in the amount of \$46,472.17 and \$17,884.38 totaling \$64,356.55 from School & Office Supply Inc., funding source through ESSER 3.0 (Based on State Contract #5500007702)(**Attachment 10**)
11. Approve the purchase of Ford Van in the amount of \$51,113.00, funding source ISM (Innovative School Models) using State Contract #000080356 (**Attachment 11**)
12. Budget Update – Tina Lipford
13. Any other matters which may duly come before the Board for official action

Information Items:

1. Director’s Report:

- Head Start/Pre K information (DR1)
 - UTRUST-Appreciation Day Food Service, January 11, 2024
 - UTRUST Grant Information
 - Mountain City Elementary-Update
 - 1st Semester ends Friday, December 15, 2023 (1/2 day) of school
 - December 18, 2023 through January 1, 2024 Christmas Holiday/Vacation,
 - students return to school January 3, 2024 full day
 - Teacher work day on January 2, 2024-no school
 - Board Appreciation week January 22-26, 2024
 - Special thanks to all the schools for the nice gifts, cards, visits, and donations that were done in my name, and I really appreciate you all
 - Happy Holidays!
2. Personnel decisions made by Director of Schools:

Hires:

Brianna Bodiford, Roan Creek Elementary-Assistant December 4, 2023
 Martha Bodiford, Laurel Elementary-Teacher effective November 28, 2023
 Rachellea Cooper, Johnson County High School-Assistant ISS effective November 17, 2023
 Sarah May, Johnson County Middle School-Assistant effective December 1, 2023
 Starling McCloud, Johnson County Schools-Sub Driver effective November 14, 2023
 Carleigh Osborne, Mountain City Elementary-Title I Assistant effective October 30, 2023
 Heather Potter, Mountain City Elementary-Custodian effective November 27, 2023
 Anthony Logan Taylor, Johnson County Middle School-Special Ed. Assistant effective November 27, 2023

Milee Treadway, Johnson County Middle School-Assistant effective December 6, 2023

Approve the following to work as Substitute Teachers, Custodian and Cook for the Johnson County School System 2023-2024 school year:

Taylor Hutto Amanda Garland Juliet Krueger Madison Smith
 Rachellea Cooper

Leaves:

Angela Brown, unpaid leave one week January 2024
 Elizabeth Hyder, medical leave November 6 to December 1, 2023

Resignations:

Jennifer Baker, Johnson County Schools-Bus Driver effective November 13, 2023
 Tabitha Eastridge, Johnson County Middle School-Assistant effective November 24, 2023
 Sharlett Frazier, Roan Creek Elementary-Assistant effective November 6, 2023
 Aundrea Potter, Johnson County Middle School-Assistant effective November 15, 2023

Transfers:

Retiree:

The Johnson County School System does not discriminate on the basis of disability in the programs and activities which it operates pursuant to the requirements of the Americans with Disabilities Act of 1990, Public Law 101-336. If you need provisions to attend this Board of Education meeting, please notify Dr. Mischelle Simcox, Director of Schools, at (423) 727-2640.

Action taken on Agenda Items:

1. The Johnson County Board of Education met in regular session at 6:00 p.m. on Thursday, December 14, 2023, Mr. Robinson called the meeting to order. The Pledge of Allegiance was led by Dr. Simcox
2. The roll was called with the following member's present Mr. Hollaway present, Mr. Matheson present, Ms. Reece present, Mr. Robinson present and Mr. Payne present. Senior Student Board Member Vanessa Perkins present and Ms. Warren, recorder present.
3. Recognition of Visitors or Delegations/Audience Participation
 - Dusty Reed- TN Connections Academy, shared a presentation on student enrollment numbers, graduates, parent satisfaction, Nation Honor Society membership, TVAAS,

CTE Pathways, and Duel Enrollment Courses-thank you Johnson County Schools for the strong partnership that allows us to teach students every day!

- Student Recognition-Mountain City Elementary, Ms. Triplett shared a PowerPoint showing student involvement and enrollment, also playground update, Stampede update, Family Engagement, attendance trolley, fall reading challenge, Monday morning messages, support of Rescue Center (dogs/cats), Johnson County Cancer Awareness support, fun days-incentive for teachers, faculty and students-UTRUST celebrations, and ground breaking.

4. **Consent Agenda**

Approval of Agenda

Approval of the minutes of the regular meeting of November 9, 2023 held at 6:00 p.m., and the Work Session held at 5:00 p.m. with any additions/corrections necessary (**Attachment 4a**)

Approve the following amendments: (**Attachment 4b**)

General Purpose School Court Amendment

Head Start Board Amendment (Calendar)

Head Start Court Amendment (Calendar)

Head Start Amendment (Fiscal)

Approve renewal of the Johnson County Head Start Application for FY2024 in the amount of \$690,067.00 plus TT&A funds for \$8,180.00 (**Attachment 4c**)

Authorize the Director of Schools and Board Chairman to approve end-of-year clean-up Board Amendments for the Head Start budget ending December 31, 2023

Approve overnight field trips and trips over 150 miles for the following: **None**

A motion was made by Mr. Payne and seconded by Mr. Hollaway to approve the consent agenda as presented and recommended and carried by the following roll call:

Mr. Hollaway- yes, Mr. Matheson-yes, Mr. Payne-yes, Ms. Reece-yes and Mr. Robinson-yes

5. Report of Student Board Member – Vanessa Perkins

12 Days of Christmas: *On the first day of Christmas Johnson County gave to me:

- First day: A Longhorn in the Cafeteria
- Second day: Two Heavy Backpacks
- Third day: Three Security Guys
- Fourth day: Four Robots Driving
- Fifth day: Five BONUS Points
- Sixth day: Six Students Studying
- Seventh day: Seven Bakers Baking
- Eighth day: Eight Guys a Lifting
- Ninth day: Nine Lunch Tables
- Tenth day: Ten Teachers Typing
- Eleventh day: Eleven Laptops Charging
- Twelfth day: Twelve Parked Cars

December Dates:

- December 15th-Last half day
- January 31st-HOSA Blood Drive-Rescheduled because of snow

Merry Christmas!

6. 5 Year Plan Update: “We will continue implementing the Community Eligibility Program (CEP) to offer breakfast and lunch at no charge to all of our students.” Dr. Simcox updated the Board on the 5 year plan update above

7. Second and final reading of TSBA required recommended changes on the following policies: (**Attachment 7**)

- Policy #1.105 – School Board Legislative Involvement – changes the title from Tennessee Legislative Network (TLN) representative to Legislative Liaison.
- Policy #1.701 – School District Planning – updates policy to add language in regards to

the required TISA accountability reports.

- Policy #2.601 – Fundraising Activities – Brand new policy based on guidance from Comptroller’s Office on recordkeeping and tracking fundraisers.

A motion was made by Mr. Payne seconded by Ms. Reece to approve the above policy updates and carried by the following roll call: Mr. Hollaway- yes, Mr. Matheson-yes, Mr. Payne-yes, Ms. Reece-yes and Mr. Robinson-yes

8. First and final reading TSBA recommended change to the following policy: **(Attachment 8)**

- Policy #6.415-Student Suicide Prevention = State Department of Education requirement to add wording to page 2 line 11 to “document the incident and then have contact with parent/guardian “ to existing policy.

(Board Policy on the following: (Ref Policy #1.600-approval of First and Final readings)

A motion was made by Mr. Payne seconded by Ms. Reece to approve the policy update and carried by the following roll call: Mr. Hollaway- yes, Mr. Matheson-yes, Mr. Payne-yes, Ms. Reece-yes and Mr. Robinson-yes

9. Mountain City Elementary Property Update/Approval **(Attachment 9-will send Monday)**,

A motion was made by Mr. Payne authorizing the Director of Schools to work with the Attorney and to sign documents of the purchase of the property. This is also including the Asbestos removal of \$1,000 and to get bids on demolishing the building. Funding source will be General Purpose School Fund Balance, seconded by Mr. Hollaway and carried by the following roll call: Mr. Hollaway-yes, Mr.Matheson-no, Mr. Payne-yes, Ms. Reece-yes and Mr. Robinson-yes

10. Approve purchase of classroom furniture for the Mountain City Elementary expansion in the amount of \$46,472.17 and \$17,884.38 totaling \$64,356.55 from School & Office Supply Inc., funding source through ESSER 3.0 (Based on State Contract #5500007702)**(Attachment 10)**

A motion was made by Mr. Payne seconded by Mr. Hollaway to approve the classroom furniture in the amount of \$46,010.53 and \$17,884.38 totaling \$63,894.91from School & Office Supply Inc., and carried by the following roll call: Mr. Hollaway- yes, Mr. Matheson-yes, Mr. Payne-yes, Ms. Reece-yes and Mr. Robinson-yes

11. Approve the purchase of Ford Van in the amount of \$51,113.00, funding source ISM (Innovative School Models) using State Contract #000080356 **(Attachment 11)**

A motion was made by Mr. Hollaway seconded by Mr. Payne to approve the purchase of Ford Van in the amount of \$51,113.00, funding source ISM (Innovative School Models) using State Contract #000080356 and carried by the following roll call: Mr. Hollaway- yes, Mr. Matheson-no, Mr. Payne-yes, Ms. Reece-yes and Mr. Robinson-yes

12. Budget Update – Tina Lipford: Ms. Lipford budget update was given on revenue received and appropriations in General Purpose School Fund, Federal Projects, Central Cafeteria and Head Start (fiscal year project), Also sales tax collection and property tax collections

13. Any other matters which may duly come before the Board for official action, Mr. Matheson addressed the Chairman and Director of Schools concerning audit.

Chairman adjourned the meeting at 6:40 p.m.

Information Items:

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Approve the following to work as Substitute Teachers, Custodian and Cook for the Johnson County School System 2023-2024 school year:

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Resignations:

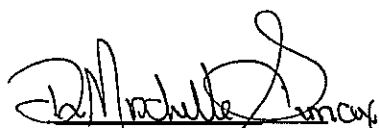
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Transfers:

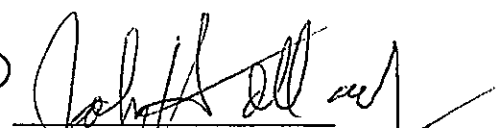
Retiree:

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Mr. Robinson adjourned the meeting at 6:40 p. m.

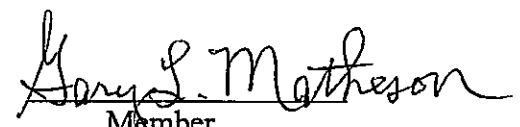

 Director of Schools
 (Dr. Mischelle Simcox)


 Chairman
 (Mr. Russell Robinson)


 Vice-Chairman
 (Mr. John Hollaway)


 Member
 (Ms. Jo Ann Reece)


 Member
 (Mr. Mike Payne)


 Member
 (Mr. Gary Matheson)

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GENERAL PURPOSE SCHOOL FUND
COURT AMENDMENT
December 14, 2023

(Attachment 4a)

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
141-43570	RECEIPTS FROM INDIVIDUAL SCHOOLS	\$2,841.17	\$1,091.00		\$3,932.17
141-44170	MISCELLANEOUS REFUNDS	\$18,857.15	\$1,380.52		\$20,237.67
		\$21,698.32	\$2,471.52	\$0.00	\$24,169.84
THE ABOVE FUNDS WERE COLLECTED, RECEIPTED AND DEPOSITED WITH THE TRUSTEE AND ARE BEING AMENDED INTO THE APPROPRIATE LINE ITEMS BELOW:					
43570 RECEIPTS FROM IND. SCHOOLS: \$1,091.00: FIELDTRIP DRIVER REIMBURSE \$850.00, FIELDTRIP FUEL \$241.00					
44170 MISC. REFUNDS: \$1,380.52: TRANSCRIPT REIMBURSE \$77.52, STELLAR THERAPY REIMBURSEMENT \$102.71, VISA REFUND \$2.79, FIELDTRIP DRIVER \$80.00, HOTEL REFUND \$687.50, FIELDTRIP FUEL \$40.00, BUS SEAT DAMAGE \$60.00, BUS BANNER FEE \$330.00					
141-72110-599	OTHER CHARGES	\$8,505.83	\$77.52		\$8,583.15
141-72120-189	OTHER SALARIES & WAGES	\$41,508.62	\$102.71		\$41,611.33
141-72320-599	OTHER CHARGES	\$2,673.17	\$2.79		\$2,675.96
141-72510-524	IN SERVICE/STAFF DEVELOPMENT	\$3,500.00	\$687.50		\$4,187.50
141-72710-146	BUS DRIVERS	\$272,163.00	\$930.00		\$273,093.00
141-72710-412	DIESEL FUEL	\$275,271.00	\$281.00		\$275,552.00
141-72710-453	VEHICLE PARTS	\$60,065.00	\$60.00		\$60,125.00
141-72710-729	TRANSPORTATION EQUIPMENT	\$26,732.50	\$330.00		\$27,062.50
	TOTALS	\$690,418.92	\$2,471.52	\$0.00	\$692,890.44
	NOVEMBER FUNDS RECEIVED				
141-34555	RESTRICTED FOR EDUCATION	\$600,000.00		\$472,000.00	\$128,000.00
141-76100-707	BUILDING IMPROVEMENTS	\$850,000.00	\$472,000.00		\$1,322,000.00
	TOTALS	\$850,000.00	\$472,000.00	\$0.00	\$1,322,000.00
	TO TRANSFER FUNDS FROM RESERVES TO FUND THE DOE ROOF PROJECT				

JOHNSON COUNTY BOARD OF EDUCATION
HEAD START FUND (CALENDAR)
COURT AMENDMENT

14-Dec-23

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
121-71100-189	OTHER SALARIES & WAGES	\$11,793.12	\$10,565.24		\$22,358.36
121-71100-429	INSTRUCTIONAL SUPPLIES AND MATE	\$8,730.00	\$7,584.40		\$16,314.40
121-71100-599	OTHER CHARGES	\$88,929.89	\$31,987.17		\$120,917.06
121-72110-130	SOCIAL WORKERS	\$24,355.04		\$12,461.15	\$11,893.89
121-72110-201	SOCIAL SECURITY	\$3,658.00		\$2,897.33	\$760.67
121-72110-204	STATE RETIREMENT	\$3,635.00		\$3,635.00	\$0.00
121-72110-207	MEDICAL INSURANCE	\$18,640.22		\$18,640.22	\$0.00
121-72110-212	EMPLOYER MEDICARE	\$856.00		\$698.28	\$157.72
121-72110-355	TRAVEL	\$2,096.00		\$1,477.62	\$618.38
121-72110-499	OTHER SUPPLIES AND MATERIALS	\$3,110.00		\$2,200.90	\$909.10
121-72120-207	MEDICAL INSURANCE	\$3,016.00		\$3,016.00	\$0.00
121-72120-399	OTHER CONTRACTED SERVICES	\$2,500.00		\$2,500.00	\$0.00
121-72120-413	DRUGS AND MEDICAL SUPPLIES	\$2,500.00		\$2,077.30	\$422.70
121-72210-524	IN SERVICE/STAFF DEVELOPMENT	\$8,180.00		\$533.01	\$7,646.99
	TOTALS	\$181,999.27	\$50,136.81	\$50,136.81	\$181,999.27
	LINE ITEM CLEANUP				
121-39000	UNDESIGNATED FUND BALANCE	\$16,880.74		\$3,484.24	\$13,396.50
121-71100-189	OTHER SALARIES & WAGES	\$11,793.12	\$3,484.24		\$15,277.36
	TOTALS	\$11,793.12	\$3,484.24	\$0.00	\$15,277.36
	END OF YEAR CLEANUP - PREPARE				
	FOR CLOSURE				

PREPARED BY: TINA LIPFORD - FINANCE DIRECTOR

HEAD START
BOARD AMENDMENT (CALENDAR)

DECEMBER 14, 2023

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
121-71100-116	TEACHERS	\$205,133.00	\$5,265.09		\$210,398.09
121-71100-163	EDUCATIONAL ASSISTANTS	\$71,792.95	\$2,712.95		\$74,505.90
121-71100-188	BONUS PAYMENTS	\$0.00	\$3,000.00		\$3,000.00
121-71100-198	NON-CERTIFIED SUBSTITUTE TEACHERS	\$6,000.00	\$7,636.28		\$13,636.28
121-71100-429	INSTRUCTIONAL SUPPLIES & MATER.	\$8,730.00	\$3,069.20		\$11,799.20
121-71100-201	SOCIAL SECURITY	\$18,991.00		\$963.51	\$18,027.49
121-71100-204	STATE RETIREMENT	\$24,172.00		\$1,029.53	\$23,142.47
121-71100-207	MEDICAL INSURANCE	\$81,741.00		\$17,674.65	\$64,066.35
121-71100-210	UNEMPLOYMENT COMPENSATION	\$470.00		\$351.02	\$118.98
121-71100-212	EMPLOYER MEDICARE	\$4,442.00		\$224.81	\$4,217.19
121-71100-299	OTHER FRINGE BENEFITS	\$1,440.00		\$1,440.00	\$0.00
121-72110-188	BONUS PAYMENTS	\$0.00	\$375.00		\$375.00
121-72110-524	IN SERVICE/STAFF DEVELOPMENT	\$2,907.78	\$8.77		\$2,916.55
121-72110-210	UNEMPLOYMENT COMPENSATION	\$75.00		\$56.14	\$18.86
121-72110-299	OTHER FRINGE BENEFITS	\$287.00		\$287.00	\$0.00
121-72110-355	TRAVEL	\$2,096.00		\$40.63	\$2,055.37
121-72120-131	MEDICAL PERSONNEL	\$17,109.00	\$78.48		\$17,187.48
121-72120-188	BONUS PAYMENTS	\$0.00	\$500.00		\$500.00
121-72120-201	SOCIAL SECURITY	\$1,061.00	\$35.63		\$1,096.63
121-72120-204	STATE RETIREMENT	\$1,027.00	\$34.28		\$1,061.28
121-72120-212	EMPLOYER MEDICARE	\$249.00	\$7.44		\$256.44
121-72120-210	UNEMPLOYMENT COMPENSATION	\$6.00		\$1.63	\$4.37
121-72120-299	OTHER FRINGE BENEFITS	\$637.00		\$637.00	\$0.00
121-72120-413	DRUGS AND MEDICAL SUPPLIES	\$2,500.00		\$17.20	\$2,482.80
121-72210-105	SUPERVISOR/DIRECTOR	\$55,072.00	\$8,430.84		\$63,502.84
121-72210-201	SOCIAL SECURITY	\$3,415.00	\$397.38		\$3,812.38
121-72210-204	STATE RETIREMENT	\$4,957.00	\$19.04		\$4,976.04
121-72210-207	MEDICAL INSURANCE	\$6,317.00	\$789.40		\$7,106.40
121-72210-212	EMPLOYER MEDICARE	\$799.00	\$112.79		\$911.79
121-72210-210	UNEMPLOYMENT COMPENSATION	\$23.00		\$11.54	\$11.46
121-72210-299	OTHER FRINGE BENEFITS	\$259.00		\$259.00	\$0.00
121-72210-499	OTHER SUPPLIES AND MATERIALS	\$7,865.00		\$7,865.00	\$0.00
121-72210-524	IN SERVICE/STAFF DEVELOPMENT	\$8,180.00		\$1,613.91	\$6,566.09
	TOTALS	\$537,753.73	\$32,472.57	\$32,472.57	\$537,753.73

PREPARED BY: TINA LIPFORD
- FINANCE DIRECTOR

JOHNSON COUNTY BOARD OF EDUCATION
HEAD START FUND (FISCAL)
BOARD AMENDMENT

14-Dec-23

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	INCREASE	DECREASE	AMENDED BUDGET
145-71100-188	BONUS PAYMENTS	\$0.00	\$3,000.00		\$3,000.00
145-71100-189	OTHER SALARIES & WAGES	\$9,366.32	\$4,683.16		\$14,049.48
145-71100-198	NON-CERTIFIED SUBSTITUTE TEACHERS	\$6,000.00	\$4,034.62		\$10,034.62
145-71100-429	INSTRUCTIONAL SUPP. & MATERIALS	\$17,793.65	\$524.95		\$18,318.60
145-71100-599	OTHER CHARGES	\$48,579.03		\$12,242.73	\$36,336.30
145-72110-188	BONUS PAYMENTS	\$0.00	\$375.00		\$375.00
145-72110-524	IN SERVICE/STAFF DEVELOPMENT	\$2,602.83	\$215.00		\$2,817.83
145-72110-130	SOCIAL WORKERS	\$34,689.00		\$590.00	\$34,099.00
145-72120-188	BONUS PAYMENTS	\$0.00	\$500.00		\$500.00
145-72120-399	OTHER CONTRACTED SERVICES	\$2,500.00		\$500.00	\$2,000.00
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	TOTALS	\$121,530.83	\$13,332.73	\$13,332.73	\$121,530.83

LINE ITEM CLEAN UP

PREPARED BY: TINA LIPFORD - FINANCE DIRECTOR