



# Letchworth Central School District

5550 School Road ~ Gainesville, NY 14066

**Todd Campbell**  
Superintendent  
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**Michelle Bergmann**  
Dir of Curr & Instr  
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**Rachel Webster**  
PK-4 Principal  
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**Amy Leone**  
5-8 Principal  
(585) 493-2592

**Paul Rogers**  
9-12 Principal  
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**Tyler King**  
Asst Principal 5-12  
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Auto Attendant  
(585) 493-5999

January 8, 2024

NYS Education Department  
Office of Audit Services  
89 Washington Ave., Room 524 EB  
Albany, NY 12234

To Whom It May Concern:

In response to the Extraclassroom Activity Funds Auditors' Findings and Evaluation for the Year Ended June 30, 2023, the following corrective action plan shall be enacted:

1. World Language Club - the High School Principal, Club Advisors and Club Officers will meet to review the club's activities, revenues, expenditures and account balance to ensure the Club's funds are appropriately benefiting current members and then plan any appropriate actions based on the findings.

Anticipated Completion Date: this action will be completed by March 1, 2024.

Approved by the Board of Education on January 8, 2024.

Sincerely,

D. Todd Campbell  
Superintendent of Schools