

The following items are contained in the January 10, 2024 Regular Meeting Minutes:

1. Call to Order
2. Roll Call
3. Public Comment
4. Activity Calendar
5. Fire Drill & Security Drill Report
6. Superintendent's Report & Principals' Updates
7. MEA Report
8. General BOE Discussion
9. Personnel Matters
10. Field Trips
11. Workshops
12. Students
13. Approval of Minutes: December 13, 2023 Regular Session
14. Board Secretary's Financial Reports for November 2023
15. Board of Education Certification as of November 2023
16. Bills and Payrolls
17. Transfer of Funds
18. Report of Receipts and Disbursements for November 2023
19. Cash Report for November 2023

20. New Business

21. Other Matters

22. Public Comment

23. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on January 10, 2024 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 20, 2023, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, and the William H. Ross III School and emailed to the City Clerk and Downbeach.com, and advertised in "The Press."

<u>Roll Call</u> - Members Present:	Mr. Joseph Pepe; Mr. Jack Sorensen; Mr. Jim Swift; Mrs. Amy Brog; Mrs. Shannon Wray-Norris; Mr. Nicholas Palmisano; Mr. Clete Schwegman
Members Absent:	Mrs. Danielle Gomes-Chapman
Others Present:	Mrs. Audrey Becker, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mr. Ryan Gaskill, Principal; Mr. Eric Goldstein, Solicitor

Public Comment:

No Members of the community commented.

Activity Calendar:

Mrs. Becker distributed the Activity Calendar for January 2024.

Fire Drill & Security Drill Report:

Mrs. Becker distributed the Fire and Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of December 2023 attached as Exhibit # 1, pages 29,048-29,049.

Superintendent's Report & Principals' Updates:

Mrs. Audrey Becker recognized the Board of Education members for their service to the District. January is School Board Appreciation Month, and she wanted to be sure the members of the Margate City Board of Education were recognized. Thank you for all you do.

She also wanted to recognize the facilities staff, especially this week with the harsh storm that traveled through our communities. The facilities staff were working very hard behind the scenes to address any areas requiring special attention and preparation to fare through the storm. She added that the facilities staff sometimes go unnoticed and she wanted to shed light on their efforts to keep everything neat and orderly, and to ensure the buildings remained open.

Mrs. Audrey Becker shared the following:

- Curriculum groups continue to meet and review the ELA curriculum options for next year.
- The administrative staff have been working to develop budget numbers. This information will be shared during the February work session meeting.
- The District has received their state monitoring date for March 2024.
- State assessments will be held in May. Staff are beginning the training and preparation necessary to conduct the assessments.
- On tonight's agenda is the six-year curriculum review cycle. This is developed and approved for budget purposes and to ensure compliance with state requirements. The climate change awareness curriculum is also on this evening's agenda. This is an integrated curriculum and embedded in other curriculum areas.
- Mrs. Audrey Becker shared information on current activities at Ross School in light of Mrs. Bonnie Marino's absence.
- Mr. Ryan Gaskill shared information on current activities at Tighe School.

MEA Report:

Ms. Kelly Crawford wanted to recognize the two teachers being approved for retirement this evening. She congratulated Ms. Nina Curll and Ms. Tracy Jones. Ms. Jones was in attendance and Ms. Crawford acknowledged their tenure working together. She thanked Ms. Jones for her many years of friendship and added that she would be missed by many staff and students. Ms. Crawford also wished the Board members a happy School Board Appreciation Month. She thanked the Board for all their support.

General Board Discussion:

Mrs. Becker mentioned that the Work Session scheduled for January 24, 2024 would be canceled.

Personnel Matters:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following personnel matters:

1. Approve Leigh Turner as the Executive Administrative Assistant to the Superintendent, Payroll, and Human Resources Specialist effective April 1, 2024 at a salary of \$54,000 prorated.
2. Approve Colleen Culmone as the Accounts Payable, Transportation, and Board Meeting Specialist effective March 18, 2024 at a salary of \$42,000 prorated for the 2023-2024 school year.
3. Approve a Medical Leave for William Tarby from December 13, 2023 to TBD.
4. Approve the retirement of Antoinette Curll as of July 1, 2024.
5. Approve the retirement of Tracy Jones as of July 1, 2024.

Personnel Matters (Continued):

6. Approve Jillian Loro as a special education leave replacement teacher at \$65,500 prorated salary pending completion of all required paperwork; ending date March 28, 2024.
7. Approve Jillian Loro as a Substitute for the 2023-2024 school year, pending completion of paperwork.
8. Approve Chris Baatz as a Long-term Maintenance Substitute pending completion of all required paperwork. His salary will be \$36,000 prorated for the 2023-2024 school year.
9. Approve Stephanie Eidt for enrollment and reimbursement upon successful completion of the graduate course 58:705 523: Advanced Pathophysiology at Rutgers University. Costs: \$1,829.25.
10. Approve Chrissy Campbell for enrollment and reimbursement upon successful completion of the graduate course SPCE 636 800: Research in Special Education at Ball State University. Costs: \$1,829.25.
11. Approve the updated job description for Child Study Team Secretary/Classroom Educational Assistant.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs. Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe

Nays: None

Field Trips:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following field trips:

1. Approve Tighe School Musical students to attend the Holy Spirit Musical, Addams Family on March 13th. Costs: Substitutes as needed. Transportation-Substitute bus driver 4 hrs x \$20 = \$80
2. Approve the Student Council trip to Morey's Pier on June 7, 2024. Costs: Tickets \$1,795 Substitutes as needed, Substitute bus driver 8 hrs x \$20 = \$160

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs. Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe

Nays: None

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following workshop matters:

1. Approve Christopher Bruscato to attend “Climate Solutions from Classroom to Community” hosted by the ACUA on January 18, 2024. Costs: N/A.
2. Approve Jacque Jones to attend School Psychologist Forum at Atlantic County Special Services on January 26, 2024. Costs: N/A.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs.Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe
Nays: None

Students:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following student matter:

1. Notification to the Board of one Tighe student who served one day of In-School Suspension for discipline reasons in December 2023.

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs.Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe
Nays: None

Approval of Minutes:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to accept the December 13, 2023 Regular Meeting Minutes.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs.Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe
Nays: None

Financial Reports:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to accept the Secretary’s Financial Reports for the month of November 2023 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 2, pages 29,050 - 29,073. The Secretary’s Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs. Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe

Nays: None

Board of Education Certification:

Motion by Mrs. Brog, seconded by Mr. Sorensen, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of November 30, 2023 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs. Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe

Nays: None

Bills and Payrolls:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the payment of bills and payrolls, as listed on Exhibit # 3, pages 29,074 - 29,089.

Motion passed by the following roll call:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs. Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Transfer of Funds:

Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2023-2024

TO:	11-000-230-530-00-00	COMMUNICATIONS	\$2,000.00
	20-280-200-600-00-00-010	TITLE IV SUPPLIES	\$175.00
		TOTAL	\$2,175.00

FROM:	11-000-230-590-00-00	COMMUNICATIONS	\$2,000.00
	20-280-200-600-00-00-025	POSTAGE	\$175.00
		TOTAL	\$2,175.00

Motion passed by the following roll call:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs.Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe
Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to accept the Report of Receipts and Disbursements for the month of November 2023, attached as Exhibit # 4, pages 29,090 – 29,100.

Motion passed by the following roll call:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs.Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe
Nays: None

Cash Report:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to accept the Cash Report for the month of November 2023, attached as Exhibit # 5, page 29,101.

Motion passed by the following roll call:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs.Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe
Nays: None

New Business:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following new business:

- A. Approve the District Curriculum Review Cycle for 2024-2030.
- B. Approve the District Climate Awareness Curriculum for K-8.
- C. Approve the use of Title I Funds and ARP Mental Health Funds to supplement Staff Salaries, attached as Exhibit # 6, page 29,102.

Motion passed by the following roll call vote:

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Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs. Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe

Nays: None

Other Matters:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following other matters:

- A. Approve the attendance of Leigh Turner at the New Jersey Division of Pensions and Benefits webinars for employer Pension Processing (Parts 1 & 2) and DCRP Enrollment, on January 9, January 25, and February 6, 2024, from 9:00 AM to 11:00 AM. Costs: N/A.
- B. Approve Matt Burton to attend NJSBGA Atlantic County Meeting on 1/31/24 and 2/28/24.
- C. Approve to hire Julianne Weaver as a Substitute Nurse, pending completion of paperwork.
- D. Approve Ron Nellom for enrollment and reimbursement upon successful completion of HVAC-Air Conditioning & Refrigeration II at ACIT for the Spring Semester. Costs: Tuition \$675 and administrative fees \$55= \$730.
- E. Approve Audrey Becker and Ryan Gaskill to attend “An Overview of the Toolkit for Schools on Addressing Marijuana Legalization” at ETTC on February 2, 2024. Costs: Travel.
- F. Approve the Tighe School National Junior Honor Society fundraiser collecting items to make Blessing Bags to donate to Angels in Motion in Atlantic City, NJ.

Motion passed by the following roll call vote:

Ayes: Mr. Schwegman, Mr. Palmisano, Mrs. Wray-Norris, Mrs. Brog, Mr. Swift, Mr. Sorensen, and Mr. Pepe

Nays: None

Public Comment:

No members of the community commented.

Adjournment:

Upon motion by Mrs. Brog, seconded by Mr. Sorensen, the board unanimously agreed to adjourn at 6:19 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator