

CCSC BOARD MEETING MINUTES

December 14, 2023

- I. Roll Call: Steve McLaughlin called the meeting to order at 5:30 pm.
Present: Steve McLaughlin, Kent Minnette, Monte Thompson, Susan Albrecht, Kathy Brown, Rex Ryker, Brent Bokhart, Andrew Nicodemus, Trisha Whicker, Marci Galinowski, CJ Mouradian, Daisy Thomas, Elli Jeffries, Jessica Bokhart, Carli Bokhart, Carter Bokhart, Mike Spencer, David Long, Margaret Bryant, Elizabeth Turner, Ann Stanley, Kylie McFarland, Tina McGrady, Alexis Carson, Cindy Turner, Thomas Bowling, Kelli Bowling, Aaron Keller, Braeden Hites, Ashton Wilson, Jaziel Gil Herrera, Stephanie Wilkinson
- II. CHARACTER COUNTS - Trustworthiness
- III. Pledge of Allegiance
- IV. Spotlight on Excellence
 - a. CHS Academic Letter sponsor and recipients
 - 1. Recognition of Academic Coaches: Maggie Bryant, Kelli Bowling, and Cindy Turner.
 - 2. Congratulations to our inaugural academic letter winners
 - a) Beth Turner, Thomas Bowling, James Novak, and Elli Jeffries
 - 3. The Spotlight on Excellence goes to both the students and teachers-
 - b. CHS Wrestling Team
 - 1. Coach Keller and his captains were recognized as this month's Spotlight on Excellence. Following going undefeated at the Western Boone wrestling invitational, the wrestling team was caught sweeping and cleaning the bleachers at Western Boone. This is an example of the Athenian Way and deserving of a Spotlight on Excellence. Present: Captains, Braeden Hites, Kollin Moore, Aiden Norris
- V. Building Principal Report - Marci Galinowski - Mollie B. Hoover Elementary
 - a. Selected students: Mark Mouradian, 5th grade, shared his experience learning from Mr. Mason the proper handling of the American flag. Persephone Thomas and Penelope McGuire, 4th grade, shared details from their experience in the Veterans Day Program this year at Hoover. Kinley Pickett, 5th grade, spoke of her opportunity to walk in the Veterans Day parade carrying a banner in honor of our Veterans. Carli Bokhart, 5th grade, shared information about the Grant from the Indiana Retired Teachers Association that allowed Hoover to purchase the banner and flags that were carried in the parade. Hoover has been designated as a Purple Star School which will last for three years. Hoover is dedicated to supporting military families and their children. With the help of local Veteran Organizations Hoover will establish a Veterans display.
 - b. Dave Long, Veteran, has been involved in the Hoover Veterans Day Program for several years. He started years ago reading "The Little White Table" book to students. This book is an educational introduction to the world of Veterans. In addition to teaching the students this can be a therapeutic process for veterans as well.

VI. Consent Agenda: Previous meeting minutes, construction accounts payable voucher, payroll claims vouchers, register of accounts payable voucher and surplus items.

Kathy Brown made a motion to approve these items seconded by Monte Thompson. Vote: 5-0

VII. Old Business: None

VIII. New Business

- a. Consider Choir Trip - Thomas Bowling, Vice President of Dynamic Expression choir presented information on the Spring trip to Kings Island May 10-11, 2024. This trip will include three choir groups, Golden Grecians, Cville Singers and Dynamic Expression. The overnight stay will be at Great Wolf Lodge and a day at Kings Island Theme park. Students will have an opportunity to raise funds through the cake roll fundraiser as well as request financial assistance.

Susan Albrecht made a motion to approve seconded by Kent Minnette. Vote: 5-0

- b. Consider Policy 8550 Service Animals - Public Events (First Reading) - This was drafted from a sample recommended ISBA policy and outlines the definition of service animals, admission of service animals, questions administrators can follow up with an owner on, owner responsibilities, and permissible exclusions.

No motion on first readings. Second reading set for the January 11 meeting.

- c. Consider Classified and Non-CBA Pay Rates Revision - As we've worked through this past pay period, we encountered some issues that need to be revised in where employees are categorized, so you will see a couple of specialist positions that are highlighted as additions to the schedule, as well as outlining that Occupational Therapists will follow the CBA salary levels. The last change is on the first page with the maximum pay of administrative assistants being adjusted due to the specialists categories, as well as an additional Administrative Secretary line.

Kent Minnette made a motion to approve seconded by Kathy Brown. Vote: 5-0

- d. Consider Classified Handbook - Changes to the Classified Handbook are the following:
1. Full-time employees receive an increase in parental days from 3 to 10.
 2. Full-time employees' 403(b) matching was also adjusted with an increase of matching up to a maximum of \$1,056.

Kent Minnette made a motion to approve seconded by Kathy Brown. Vote: 5-0

- e. Consider Substitute Handbook - The Substitute Handbook overall outlines the requirements, pay schedule, absence process, and the overall responsibilities and expectations of both the substitute and the school. It also provides some best practices to be referenced and the handbook will be provided to all current substitute teachers and also to future substitute teachers upon their hiring.

Kathy Brown made a motion to approve seconded by Kent Minnette. Vote: 5-0

- f. Consider Consumer Price Index Amendment for SSC Agreement - This agreement with CCSC and SSC represents a CPI increase to our annual contract amount. All other terms of the contract remain the same.

Susan Albrecht made a motion to approve seconded by Kathy Brown. Vote: 5-0

- g. Resolution for Transfer from Rainy Day Fund
 - This Resolution allows Management to transfer up to \$2 million from the Rainy Day Fund to the Operations Fund. This transfer will help to replenish the Operations Fund, which has a consistently low balance due to Property Tax Caps and rising costs to operate the School Corporation year after year.

Kathy Brown made a motion to approve seconded by Monte Thompson. Vote: 5-0

- h. Consider the name of the new Community Preschool
 - After input from staff and comments from the Board along with other discussions and suggestions, the Anna Willson Developmental Preschool will become a 5 day, full day preschool program in the fall of 2024. The recommended name will be Willson Preschool Academy.

Kent Minnette made a motion to approve seconded by Monte Thompson. Vote: 5-0

IX. Personnel - I recommend the Board approve the resignations and recommendations for hiring.

- a. Consider Christina Eldrenkamp Resignation - CMS Life Skills Teacher
- b. Consider Sendy Torres Resignation - Nicholson Teachers Aide
- c. Consider Rebekah Mason Resignation - Nicholson Special Education
- d. Recommend Debbie Brading - CMS Life Skills Teacher
- e. Recommend Lisa Kidd - CHS Teachers Assistant
- f. Recommend Hayden Stevens - CMS Physical Education Teacher
- g. Recommend Madison Dossett - CMS Administrative Secretary
- h. Recommend Grant Bailey - CCSC Speech Therapist (Fall 2024)
- i. Recommend Javan Callison - CHS Math Teacher (Fall 2024)
- j. Recommend Sara Stout - Hose Life Skills Assistant
- k. Recommend Taran Hatch - Nicholson Life Skills Aide

Monte Thompson made a motion to approve seconded by Kathy Brown. Vote: 5-0

X. Change of Position - This informs the Board of position changes and does not require any action.

- a. Renae Tebbe (Bronnenberg) from CHS Receptionist to to CHS Administrative Assistant
- b. Emily Fullenwider from CMS Guidance/Assistant Athletic Director to CHS Administrative Secretary
- c. Emily Daley from CMS Administrative Assistant to CMS Guidance/Assistant Athletic Director

XI. Business Manager Report

- a. Debt Collection
 - 1. By the end of the month, CCSC will be filing for collection with our two collection partners. CCSC will submit any Curricular Materials Fees and any Inactive

Negative Food Service Lunch Accounts with an outstanding balance over \$25.00. These will be submitted by Parent/Guardian Name.

- a) Any Parent/Guardian with an outstanding balance between \$25 and \$200 will be submitted to the Tax Refund and Exchange Collection System (TRECS).
- b) Any Parent/Guardian with an outstanding balance over \$200 will be submitted to Kinum, Inc.
- c) Our goal will be to collect at least 60% of these accounts.

b. Payroll

1. Retroactive pay has been completed, TAG pay, and Updated Pay Rates payroll on December 8th. Thank you to the teachers and staff for their understanding and for getting through this process with minimal issues.

c. Budgets

1. We are currently waiting to receive our 1782 Budget Notice from the Department of Local Government Finance. This notice will be our first view of the approved Budgets that the Corporation will have for the 2024 Calendar Year. After this notice is received, CCSC will meet with our Budget Consultant to review and make any necessary changes to serve the Corporation for the 2024 Calendar Year.

d. Tax Settlement

1. Currently waiting for our Fall 2023 Settlement from the County Treasurer. Andrew Nicodemus communicated with the County Auditor, and she is hopeful that CCSC will be able to process this settlement by next week. This will be a big help to the Operation Fund for year-end.

e. Debt Payments

1. Debt payments are prepared for the end of December. Our debt payments for this round are roughly \$2.6 million.

XII. Assistant Superintendent Report

a. Curriculum, Instruction, and Assessment

1. New Teacher Institute

- a) New teacher preparation and support continues to need increased emphasis and support. We know the need is there, and new teachers coming into the field are asking for support. Recently, Brent Bokhart met with Mr. Strickland, Mrs. Hall, and Mrs. Haas to develop a plan, which will model off of IPLI. It would be a two-year program supporting teachers through their first two years of teaching. Piloting a modified version in the second semester with current new teachers.

2. IREADY - Students recently finished up their Middle of Year diagnostic testing. Professional Development occurred today, December 14, with a morning and afternoon session on analyzing that data and developing intervention plans moving forward. Seeing a lot of good growth from our student learning, as well as areas to redirect our focus for instruction.

3. NAEP Testing - Tests nationally in Grades 4 and 8 in Math and Reading. National Assessment of Educational Progress (Nation's Report Card).

a) February 22nd - 4th Grade

(1) Indiana Math in Grade 4 steadily increased from 2000 to 2013 where it peaked and has dropped since that year. Indiana is above the national average in 2022.

(2) Indiana Reading in Grade 4 peaked in 2015 and has dropped since. Indiana is slightly above the national average in 2022.

(3) Indiana Math in Grade 8 peaked in 2017 and has dropped since. Indiana is above the national average in 2022.

(4) Indiana Reading in Grade 8 peaked in 2017 and has dropped since. Indiana is above the national average in 2022.

b. Operations

1. Master School Bus Technician Certification

a) Luke Brinkerhoff recently passed his final test for master school bus technician. It requires 7 tests to be taken and passed to reach master certification level.

c. Marketing

1. Near completion of the #IAmAnATHENIAN series. Only a few more shoots to go and then final edits will be completed so they are ready for release in the Spring.

2. Efforts have gradually shifted towards program highlights, so videos of high ability, foreign language/ENL, AP, middle school STEM are taking place with students and staff.

XIII. Superintendent's Report

a. Dr. Ryker thanked Hoover and Mrs. Galinowski for hosting and sharing a glimpse of the excellence offered at Hoover through her students and a teacher and a classroom.

b. Preschool - Willson has been approved to be "fast-tracked" to our level 3 Path to Quality rating. Hopes are to have this by the February Board meeting. Once this is received, Willson will be eligible for On My Way Pre-K Vouchers (4-5 Year-olds). CCSC can begin receiving vouchers for our 3-year-olds with the level 1 rating which was just received. The preschool has been a large investment for our corporation, and by the end of next semester, it should be financially stable.

1. We matched the \$52,503 received from the Montgomery County Community Foundation to purchase new carpet, furniture, and learning materials for four community preschool classrooms. The installation is expected to be done over winter break.

c. [Early Literacy Achievement Grant](#)

1. Early Literacy Achievement Grant funds shall be allocated among and used only to pay cash stipends to teachers, instructional coaches, and other school staff who were responsible for implementation and delivery of literacy and reading instruction through grade three during the 2022-2023 school year and who

maintain employment within the corporation/charter school on the date of distribution.

- d. CCSC sent 7 high school staff members to the Indiana Association of Gifted Teachers conference in Indianapolis. Jay Strickland, Madison Smith, Jenny Veatch, Kelli Bowling, Colleen Fuller, and Jared Kaminski attended. In addition the elementary teachers were able to join on Tuesday to celebrate Shelly Drake being awarded the 2023 Hazel Feldhausen Outstanding Teacher of the Gifted by the Indiana Association for the Gifted. The Athenian Oracle has a great story on this honor and Shelly's attributes as a teacher.
 - e. Dr. Ryker attended the Legislative Breakfast on Saturday, December 9. While most of the discussion was on water and natural resources, Rep. Thompson did refer to Crawfordsville schools specifically when he addressed that he would be correcting how last year's HB 1449 negatively impacted Crawfordsville in the new language that would require a referendum for schools over a certain debt rate; however, we are only over this rate due to a referendum which was voted on and approved by our community. That was not the intended purpose of the bill. Due to last year's legislation, CCSC could not use the Indiana Bond Bank to purchase buses through our normal lease rental program or use Common School Loans for Technology purchases.
 - f. Eclipse - Administrators will attend a community Eclipse meeting, including the Montgomery County EMA and the visitor's bureau, on December 22nd. Southmont has announced an eLearning day for the April 8th eclipse, which leaves CCSC the last in the area to still plan on attending. The plan to have early dismissal for the elementary and keep our secondary students until after the eclipse is in the most recent recommendations from our EMA. Dr. Ryker will return to our January meeting with a final recommendation for the eclipse day.
- A. *Reminders and Announcements*
- 1. *Please see the Athenian Oracle.* The opportunities provided by our staff and the achievements of our students are exceptional. I'm proud to say I'm an Athenian.
 - 2. Holiday Message: Dr. Ryker - Thank you to the Board for the opportunity to serve our school community as the superintendent. Thank you to the administrative team that works diligently to serve and lead our schools. I wish you and all of our school community a peaceful and warm holiday season.
 - 3. *Our next board meeting is at 5:30 pm at Willson on Thursday, January 11th.*

No Patron Comments or Board Discussion

President Steve McLaughlin called for a motion to adjourn.

Motion made by Kathy Brown seconded by Kent Minnette. Vote 5-0

Meeting Adjourned at 6:30pm