

# Instructional Council Meeting Minutes

Date \_1-10-24\_\_

Time \_8:15 - 9:05am\_\_

Location \_Library\_\_

Facilitator name \_Christin Johnson\_\_

Time Keeper name \_Cara Heck\_\_

Recorder name \_ Mandy Allred\_\_

## Members Present

\_\_\_ Amanda Allred

\_\_\_ Sheila Barbour

\_\_\_ Lauren Condon

\_\_\_ Teresa Fierro

\_\_\_ Cara Heck

\_\_\_ Christin Johnson

\_\_\_ Steve MacMaster

\_\_\_ Nolan Mulroy

\_\_\_ Jessie Olson (at FCCLA conference)

\_\_\_ Olivia Oyinatumba

\_\_\_ Linda MacMaster

\_\_\_ Glenn McNeely

\_\_\_ Anna Rogge

\_\_\_ Geoff Smith

\_\_\_ Megan Thompson

\_\_\_ Michelle Vela

\_\_\_ Samantha Warren (on maternity leave)

## Agenda Topic – Announcements

Michelle: Training for Contegix (the safety button on badge) training; February 7th from 8:00-9:00 am in the library.

No direction yet for CPI training make-up. Michelle appreciates how well people worked yesterday.

## Agenda Topic: AVID Path Training June 6-7

No interested teachers at this point. Usually, people have to be sent out of town, which is very expensive for the school. This fee is \$650 for the training, but this will be paid for by the school. (There is no stipend.)

## Agenda Topic: Testing Calendar

No updated feedback. The previously created calendar will be used.

<https://docs.google.com/document/d/1MII3S3Jy5VrALg5KmzOjlvp87ir4ZD8fxhHEL3wlu0I/edit>

## Agenda Topic: Cibola HS Elective Fair in the Gym

January 19th through Social Studies.

7th graders will be allowed to attend if teachers would like to bring them, but not mandatory. 8th graders will be mandatory. Teachers will need to escort their students to the gym at the beginning of the period.

## Agenda Topic: Possible Music Assembly

Would we like to have a music assembly on the 22nd? The same day as the staff vs. student kickball game? The kickball game is currently scheduled for 2nd and 3rd period. Would it be possible to do the music assembly in the morning and the kickball game in the afternoon? Talk to constituent groups.

#### **Agenda Topic: MLSS Plans and Attendance Forms Responsibilities**

Math and ELA teacher have a heavy load doing the MLSS Plans. Could the science, social studies, and RA teachers take on the contacting of families when it comes to absences?

- 1st contact will be after three absences- email.
- 2nd contact will be after five absences- phone call.
- Make referral to the attendance team after five absences.

The process needs to be clarified. Some teachers have not been doing this process in their classroom because they've been working on it in Advisory.

The process is unclear. The issue with attendance can be that it is so individual; some kids have chronic illness or have issues at home. There is a lot of teacher discernment which makes this a difficult task.

#### **Agenda Topic: Final Exams Schedule**

The ELA department had some discussion about finals week and the dates. Is it possible to have finals only during one week without specific subjects scheduled for specific times? Teachers were wondering if students could have a 90% attendance rate to be exempt from the final.

\*Cara brought up that even the kids with 90% and an A, who all do well should work hard to prep for college.

\*Anna brought up that in math it is really important to do well on group work, and classwork. She feels that there was a lot of time that went to testing that would have been better served to do classwork.

\*Culminating projects are an option to work around the style of the final exam. Michelle brought up that there are a variety of experiences.

\*ELA brought up possibly 2,4,6 one day and 1,3,5 the next day. It would

\*Mandy mentioned that Math and ELA both have iReady and finals which was a lot. It was again brought up that finals are optional.

#### **Agenda Topic: Schedule for Next Year**

\*Please share the schedules with your constituency groups. See what the team thinks regarding this schedule.

\*The schedule does not have to change.

\*Most other schools do our advisory schedule each day. They do intervention time Lexia two days a week and IXL two days a week.

[https://docs.google.com/document/d/1dioqYRWj6eZO\\_mGiUM3AZzwlUPW2WVcHucHECmW4yQA/edit](https://docs.google.com/document/d/1dioqYRWj6eZO_mGiUM3AZzwlUPW2WVcHucHECmW4yQA/edit)

#### **Agenda Topic: Career Fair**

\*No career fair this year

\*Instead, the Career's Focus team will ask for 30% of staff members to bring in guest speakers or go on field trips.

\*Ask Abby to help keep track of the number of guest speakers

#### **Agenda Topic: Cultural Night**

\*Olivia will need a group of teachers to help her with this if it is going to happen. We will need to decide SOON!

#### **Agenda Topic: 8th Grade Promotion/Dance 5/25 or 5/24**

\*District PD day is on May 24 - this is usually a ½ day and virtual

\*Perhaps do the promotion in the morning?

\*Is this an issue for parents?

\*Original proposal was to have everything on a Saturday.

Next Meeting: Jan 24, 2024