



**PROOF OF RESIDENCY VERIFICATION WORKSHEET**

Dear Parent/Guardian:

In preparation for your student’s upcoming enrollment in the 9<sup>th</sup> grade for the **2024/2025** school year, the Proof of Residency verification process event will be held on **Saturday, March 2<sup>nd</sup>, 2024 from 9:00 a.m. to 1:00 p.m.** Students must provide verification documentation regardless of past enrollment history in the District.

Students who **do not** submit proof of residency on time may be assigned to either Gilroy High School or Christopher High School at the discretion of the school district based on resources and space availability.

**Gilroy High School** will be hosting a Proof of Residency Verification event for both Christopher High School and Gilroy High School at **Gilroy High School** on:

**Saturday, March 2, 2024 – 9:00 a.m. to 1:00 p.m.**

**This will be the only Saturday location** this year where you will be able to submit Proof of Residency Verification Documents in person.

Please bring the **required** documents to Gilroy High School on this date and time.

**Proof of Residency Verification Documents - both categories are required**

- **Category 1** - Please bring the **original** document and a copy.
- **Category 2** – Please bring the **original documents** and a copy of each one.

If you do not have access to a copy machine, we will make copies for you. **The originals will be returned** the same day and copies will be turned in with your residency verification worksheet. For questions, please contact the Office Coordinator at your student’s middle school.

**If you are unable to attend the event, “Proof of Residency” must be completed by 4:00 p.m. on Friday, March 29<sup>th</sup>, 2024.**

**Please provide Proof of Residency from each category listed below:**

**Category 1**  
(One Form required\*)

Mortgage Statement  
 Property Tax Statement  
 Escrow Papers  
 Rental Agreement

**\*Please bring the original document *and* a copy.**

**Category 2**  
(Two Forms Required\*)

PG&E Bill  
 City of Gilroy Bill/Water Bill  
 Waste/Recycling Bill  
 Landline Phone Bill – (No cell phones)  
 Cable Bill  
 Homeowners/Renters Insurance Declarations

**\*Please bring the original documents *and* a copy of each one.**

**ORIGINAL DOCUMENTS MUST BE PROVIDED FOR VERIFICATION.**  
**Any irregularities discovered during the residency verification process may result in further investigation by the GUSD Residence Verification Specialist.**