

**SANTA FE INDEPENDENT SCHOOL DISTRICT**

P.O. BOX 370  
SANTA FE, TEXAS 77510-0370

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FAX: (409) 925-4002  
www.sfisd.org

**VENDOR RESPONSE FORM**

In order to be included on the District’s list of awarded vendors, the Santa Fe ISD Purchasing Department urges all vendors to respond to the Request for Proposal (RFP) whether or not you offer a discount.

The price charged to Santa Fe ISD will be based on establishes market/shelf/catalog pricing with the following discounts applied:

- Discount from unit cost: \_\_\_\_\_ %
- Discount from catalog price: \_\_\_\_\_ %
- Will there be additional discounts off sale items?       Yes       No
- Will a Purchase Order be accepted?                       Yes       No  
(If no, district credit card will be used)

**\*\*attach additional sheets, if necessary, for any comments\*\***

**COMPANY INFORMATION**

Company Name: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Remit to Address: \_\_\_\_\_

\_\_\_\_\_ Remit to Email: \_\_\_\_\_

Customer Service Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Purchase Order Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I, we, the duly authorized undersigned, having carefully read the Scope, Specifications, Terms, General Bidding Instructions and Standard Terms and Conditions do hereby agree to enter into an agreement with Santa Fe ISD by tendering the offer to provide the product(s) and/or service(s) specified in this Solicitation.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_