

Board Notes — January 8, 2024

A meeting of the Board of Education of Newton Unified School District 373 convened in open and public session at 7:00 p.m. on Monday, January 8, 2024, in the board room at McKinley Administrative Center, 308 E 1st, Newton, KS.

Members Present: Brenna Haines, Ian Long, Mallory Morton, Andy Ortiz, Melissa Schreiber, Dayna Steinmetz and Ericia Stevens

Others Present: Superintendent Fred Van Ranken, Director of Business/Human Resources Jane Nichols, Administrative Assistant/Board Clerk Joni Jantz, and Director of Communications Carly Stavola

1. Opening of Meeting

Mallory Morton called the meeting to order at 7:02 p.m.

Mallory Morton led the Pledge of Allegiance.

— Adopt the agenda as amended.

— Appoint Melissa Schreiber as board president for January 2024 through January 2025.

— Appoint Andy Ortiz as board vice-president for January 2024 through January 2025.

2. Presentations/Reports

Head Start Presentation

The presentation was postponed to the February 12, 2024 board meeting.

Presentation of Financial Audit

Vonda Brecheisen from Knudsen Monroe presented a summary of the district's financial audit for the 2022-23 school year.

3. Comments from the Public

Dawn Cuellar and Anthony Cuellar both addressed the board regarding the Lindley Hall name on the Santa Fe gymnasium. Carol Sue Stayrook Hobbs shared a NHS graduate success story. JAG students from NHS and CMS expressed their appreciation for the district's support of the JAG program.

4. Consent Agenda

The board voted to:

— Approve the December 11, 2023 minutes as presented.

— Approve the bills as presented.

— Approve the January 8, 2024 Personnel Report as presented.

Last Name	First Name	Position	Location	Effective Date	Hire	Resignation/ Termination
Shorb	Kari	Sp. Ed. Para	SS	12/12/2023		x
Herbst-Stubbs	Kailey	Sp. Ed. Para	NHS	12/21/2023		x
Bergen	Nanette	German Teacher	NHS	6/1/2024		x
Minkevitch	Paul	Custodian	ETC	12/27/2023		x
Saltzman	Bonnie	Food Service	SS	12/14/2023		x
Swaney	Megan	Sp. Ed. Para	NHS	12/15/2023		x
Giersch	Devyn	Sp. Ed. Para	CMS	12/5/2023		x
McConnell	Mike	CTE Teacher	NHS	6/1/2024		x
Gonzalez	Christina	ELL Teacher	SC	6/1/2024		x

Garver	Valerie	Sp. Ed. Para	NR	1/10/2024		x
Bacon	Steve	P.E. Teacher	CMS	6/1/2024		x
McCartney	Shawna	2nd Grade Teacher	SS	5/24/2024		x
Kennedy	Tea	Sp. Ed. Para	NR	1/16/2024	x	
Formento	Sebastian	Reg. Ed. Aide	SF	1/9/2024	x	
McCoy	Tommy	Sp. Ed. Para	NR	1/8/2024	x	
Petrie	Shawndrea	Food Service	SC	1/5/2024	x	
Edwards	Luke	Substitute Teacher	District-Wide	1/3/2024	x	
Martin	Dakota	Bus Aide	Service Ctr	12/18/2023	x	
Baeza	Leticia	Food Service	CMS	12/15/2023	x	
Last Name	First Name	Position	Location	Effective Date	Change of Assignment/Transfer	
Duong	Lan	Head Start Aide	Cooper	1/8/2024	Reg. Ed. Aide @ NR	
Llamas	Lee	Reg Ed Aide/Bus Aide	SB	1/12/2024	Reg. Ed. Aide only	
Tollette	Destiny	Sp. Ed. Para	NR	1/5/2023	From 11.5 hrs/week to 12.5 hrs/week	
Ervin	Blake	Food Service	NR	12/11/2023	Add Sp. Ed. Para 1.67 hrs/day	
Sneed	Seneca	Sp Ed Long Term Sub	SB	12/18/2023	ELL Aide @ CMS	
Archibald	Kamryn	Sp. Ed. Para	SS	1/8/2024	From 9.25 hrs/week to 15.85 hrs/wk	
Young	Emma	Sp. Ed. Para	SF	1/16/2024	From 33.75 hrs/wk to 32.75 hrs/wk	
Ney	Craig	Bus Aide	Service Ctr	12/21/2023	Add Substitute Van Driver	
Wyss	Cynthia	Bus Aide	Service Ctr	1/4/2024	From 17.5 hrs/week to 20 hrs/wk	
Bradley	Sara	Sp. Ed. Para	NR	1/4/2024	Add PM Bus Aide 3hrs/week	
Schwind	Amy	Sp. Ed. Para	SS	1/4/2024	Sp. Ed. Para @ SB	
Ybarra	Renee	Substitute Teacher	District-Wide	1/3/2024	Social Worker @ NHS	
Alexander	Katelyn	Substitute Teacher	District-Wide	1/4/2024	Sped SL Long Term Substitute @ SB	

Resignation/Termination/Transfer/Change of Assignment shall be deemed accepted upon approval of this report by the Board of Education.

- Approve the November 2023 Treasurer's Report.
- Approve the November 2023 McDonald Hopkins invoice.
- Approve the bid to complete secure entry as part of the Safe and Secure Schools grant.
- Approve the renewal quote of the student information system as presented.

5. Old Business

The board voted to:

- Approve the Naloxone Administration Protocol as presented.
- Approve the change in NHS graduation requirements beginning with the class of 2028 and with further clarification for Algebra.
- Approve the novels to be used in ELA classrooms as presented.
- Approve the 2024-25 Newton High School Course Guide as presented.

Goal Review

This discussion item was moved to the February 12, 2024 board meeting.

6. New Business

- Approve the gift requests as presented.

Donation From	To Building/Dept	Description	Value/Amt
Newton Area Chamber of Commerce	Newton High School machining program	Cash donation	\$500.00
Jackie Jordan	Northridge Elementary	Air purifier	\$1,000.00

Gift Requests Under \$500: For Information Only

Donation From	To Building/Dept	Description	Value/Amt
Gordon Penner	Newton High School machining program	Cash donation	\$20.00
Brett & Teresa Budd	Newton High School machining program	Cash donation	\$200.00
Alpha Delta Kappa RHO Chap.	Newton High School	Items purchased for Railer Boxcar	\$150.00

- Approve the audit report of the district's financial records for the fiscal year beginning July 1, 2022 and ending June 30, 2023 as presented.
- Approve the request for Chisholm Middle School to not have school on Wednesday, February 28, 2024 for the reason of hosting the Wichita Suburban League Music Festival.
- Approve the Investing in the Power of Families 2024 Challenge grant.
- Approve setting the regular Board of Education meeting dates for the 2024-2025 school year at the organizational board meeting on July 8, 2024.
- Approve early graduation requests from Opportunity Academy.

Professional Learning Evaluations for Aug-Oct 2023

Evaluations from August-October, 2023 Professional Learning days were shared with the Board of Education.

7. Building Reports

Building reports were provided for Cooper Early Ed Center/Head Start, Northridge Elementary, Slate Creek Elementary, Sunset Elementary, Santa Fe 5/6 Center, Chisholm Middle, Opportunity Academy, and Newton High School.

Department reports were provided for Business Services and Human Resources, Technology Services and Maintenance/Facilities.

8. Board Comments

Board comments included new members Ericia and Ian expressing appreciation for the opportunity to serve on the Board of Education. Returning members welcomed them to the board.

9. Executive Session

Convene in Executive Session - Personnel

Move that the board convene in executive session for the purpose of discussing issues concerning an employee pursuant to the KOMA exception regarding personnel matters of non-elected personnel and that the board return to the open meeting in this room at 7:57 p.m. Fred Van Ranken is invited to join the executive session.

Move that the board convene in executive session for the purpose of discussing issues concerning an employee pursuant to the KOMA exception regarding personnel matters of non-elected personnel and that the board return to the open meeting in this room at 8:05 p.m. Fred Van Ranken is invited to join the executive session.

10. Closing of Meeting

Move to adjourn at 8:07 p.m.

Background information on agenda items may be found in BoardDocs at:
<https://go.boarddocs.com/ks/usd373/Board.nsf/Public>