

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: October 25, 2023

LOCATION: GHS and Virtual via Google Meet

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen - Vice Chairman

Maureen Bonanno-Secretary

Louis Contadino

Christina Downey (BOE)

Stephanie Cowie

Leslie Moriarty (BET)

Ashley Cole

Ex-Officio Members Present:

Craig Amundson (RTM)

Ralph Mayo (GHS Principal)

Steven Swidler (BOE Staff)

Dan Watson (BOE- Central Office)

Lauren Rabin (Board of Selectmen)

Will Schwartz (DPW)

Tom Bobkowski (BOE - Central Office)

Others Present:

David Stein (Silver Petrucelli)

Mike Lampel (Wernert)

Max Wernert (Wernert)

Not Present:

Dennis Yeskey (P&Z)

- **Call to Order:**

- Meeting was called to order by Mr. Walko at 8:00 a.m.

- **Project Update:**

- Mr. Walko asked for an update on the project and Mr. Lampel responded that the foundation had been poured, the forms were stripped, preparing the underground electric and plumbing lines and then backfill and that they are ahead of schedule.
- Mr. Walko noted that the updated two-week look ahead was sent out.
- Mr. Walko asked about testing and Mr. Wernert noted that testing was going well.
- Mr. Walko then asked about any material backlogs and Mr. Lampel responded, none that they are aware of.

- Mr. Lampel stated that they met with the glazing contractor who is doing all of the ballistic and resistant glass and confirmed the blast resistant glass is not an excessive lead time and the ballistic is. He added, on the inner wall in the masonry, they spoke about guaranteeing dimensions and he is going to go ahead and order all of his materials and order stock lengths of the aluminum framing and build the frame on site and regarding the steel, the surveyor surveyed the anchor bolts yesterday and the steel contractor is coming up to take some additional field measurements today and has all of the steel in his shop and the steel will be here in 2 weeks.
- Mr. Walko asked about the soil removal on the site and Mr. Lampel responded we were able to save allowance money by trucking the soil to the back of the school, where they are doing soil remediation so our soil was incorporated into their soil remediation work.
- Mr. Stein had requested a change order to approve release of these allowance funds. Mr. Walko asked if there was an action needed and Mr. Stein responded that no action needed to be taken at this point.
- Mr. Mayo asked about timing and when they will be coming inside and Mr. Lampel responded it would be best to do demolition when staff is not there, so over Christmas break would work in order to start the work in January. Mr. Mayo noted that they would need to figure out access to the Nurses office.
- Mr. Stein stated there are no open RFI's, the allowances all are in order, they have reviewed the application for payments, everything is moving forward and they will come out and review the work taking place.
- Mr. Stein noted that he was having conversations with Mr. Watson regarding the work in the corridor and whether it is reasonable to disconnect the heating source on our side of the corridor which could save some money on the project.
- Mr. Walko asked about the HVAC and whether we were ok with approvals from ARC and Mr. Schwartz responded that the HVAC contractor just needs a stamp on the trade permit application from ARC which should be an easy process.
- Ms. Moriarty asked if we received the estimate for special inspections and Mr. Stein responded he passed along an invoice for the testing done to date, and as far as the steel inspection numbers, Mr. Lambert identified the number of potential visits so they can get an estimate. Mr. Walko stated that he needs a document with a budget to forward to BOE so they can set aside that money to apply invoices to. Mr. Stein responded that he will work with Mr. Lampel to get the estimated site visits and will apply unit price.
- Mr. Allen asked whether the \$20k set aside for testing was part of the allocations or this contingency and how the state recognizes these funds and Mr. Walko responded they can speak with Mr. Giuliano.
- **Owners Rep Update:**
 - Mr. Walko stated he received a draft scope from CSG and noted that most of the work outlined is with assistance on the finance side with state reimbursement.
 - Mr. Walko would like approval by the committee for the scope subject to the follow up meeting with Mr. Giuliano.
- **Motion to Approve Owner's Rep Scope:**

Motion was made by Mr. Allen and seconded by Ms. Downey to approve scope of CSG subject to Mr. Walko's follow-up discussion with CSG. The motion was approved. *The Motion Passed 8-0-0.*

- **Discussion on Motion:**

- Mr. Allen asked about communication between Wernert and the school and Mr. Lambert responded so far, it was going well.

- **Landscaping Update:**

- Ms. Cowie gave an update on the Brick Fundraising Campaign and noted that we received approval from the PTA President to utilize their MTK platform and we met with the PTA Treasurer and VP Technology and discussed kicking off the campaign on Nov 13th to go through the end of December.
- Ms. Cowie continued, we will start with the existing parents at GHS, and since there are no lists for Alumni, we will utilize social media, then go out to the feeder schools, and ask Dr. . Jones to include it in her weekly emails as well as utilize the local media.
- Ms. Cowie noted that the price point is about \$100-125K to cover expenses of \$26,700 for fabrication with a hope to sell about 400 bricks and we can sell up to 500. She noted we would sell each brick for \$250 and there can be up to 18 characters per line, up to 2 lines.
- Mr. Walko asked whose fundraiser it would be and Ms. Cowie responded that we will have our own email address, but the only way to collect the money is to utilize the PTA MTK system so it would be a PTA supported event.

- **Motion to Approve Support of a GHS Brick Fundraiser:**

Motion was made by Ms. Downey and seconded by Ms. Moriarty to support a GHS Brick Fundraiser for the funds to be allocated to additional hardscape subject to Superintendent approval. The motion was approved. *The Motion Passed 8-0-0.*

- Mr. Lampel asked when it comes time to install them, will they be incorporated into the current pattern or is it an additional area and he noted that if it was an additional area, there would be an additional cost. Ms. Cowie responded that they would be along the perimeter as part of the landscaping plan and Mr. Stein responded that it is in the scope of the work.
- Mr. Wernert asked about the benches and whether we could order them now and Mr. Walko we can't order anything unless we have the funds. Mr. Walko asked for the cost of each hardscape item, where we are allocating for the money we currently have to figure out priority and back into timing on when the items can be purchased. Mr. Stein can work with Mr. Lampel regarding the cost of the foundation for the base of the benches, which is a critical piece, and whether that could be funded with the money we currently have.
- Mr. Lambert noted that the custom radii involved affects the timing and if we went with straight benches, it would be less costly, however, Ms. Cole noted that the committee supported the curved benches to emphasize the curve in the landscape design to counteract the hard angles.
- Mr. Lambert asked if the green wall was included and Mr. Walko responded that it was pulled out.
- Mr. Contadino noted that if we make any changes to the design, it would need to go back to ARC for approval.

- **Motion to Approve Invoices:**

Motion was made by Mr. Allen and seconded by Ms. Downey to approve the Invoice #2023-19683 for CT Materials Testing Lab in the amount of \$4,159.52. The motion was approved. *The Motion Passed 7-0-0.*
Ms. Moriarty was absent for the vote

Motion was made by Mr. Allen and seconded by Ms. Downey to approve Wernert Invoice #3 in the amount of \$145,177.01. The motion was approved. *The Motion Passed 7-0-0.*
Ms. Moriarty was absent for the vote

- **Motion to Approve Meeting Minutes:**

Motion was made by Mr. Allen and seconded by Ms. Downey to approve the October 11th meeting minutes. The motion was approved. *The Motion Passed 7-0-0.*
Ms. Moriarty was absent for the vote

- **Timing:**

- Mr. Walko noted that we will vote on the RTM Report at the December 20th meeting.
- The next meeting will be on November 8th.

- **Adjourn:**

- The meeting was adjourned by Mr. Walko at 8:50 am

Submitted by Maureen Bonanno on November 6th, 2023