

Town of Putnam
General Government Committee – Special Meeting
January 16, 2024 @ 6:30 PM
Putnam Municipal Complex
200 School Street, Room 109
Putnam, CT

Join Zoom Meeting
<https://us06web.zoom.us/j/85395796158>

Meeting ID: 853 9579 6158

• +1 646 558 8656 US (New York)

1. Call to Order
2. Pledge of Allegiance
3. Minutes from April 17, 2023, General Government Committee Meeting
4. Unfinished Business
5. New Business
 - A. Election of Officers
6. Adjournment

To Be Approved
TOWN OF PUTNAM
 April 17, 2023
 GENERAL GOVERNMENT COMMITTEE MEETING
 Also Via Zoom
 ID# 823 7909 8464

TOPIC	DISCUSSION
PRESENT:	Deputy Mayor Simmons, Selectman Pempek
ABSENT:	Selectman Rawson
1.	CALL TO ORDER Deputy Mayor Simmons called the meeting to order at 6:00 PM
2.	PLEDGE OF ALLEGIANCE Led by Deputy Mayor Simmons
3.	MINUTES A. April 3, 2023 General Government Committee Meeting Minutes Selectman Pempek made a motion to approve the April 3, 2023, General Government Committee Meeting Minutes as presented. The motion was seconded by Deputy Mayor Simmons and passed unanimously.
4.	UNFINISHED BUSINESS A. Cell Phone Policy Selectman Pempek made a motion to forward the Cell Phone Policy to the Board of Selectmen for approval. The motion was seconded by Deputy Mayor Simmons and passed unanimously. B. Employee Manual Update The Committee reviewed the proposed Employee Manual. A few edits were made to the manual.

		Selectman Pempek made a motion to forward the edited Employee Manual to the Board of Selectmen for approval. The motion was seconded by Deputy Mayor Simmons and passed unanimously.
5.	ADJOURNMENT	Selectman Pempek made a motion to adjourn at 6:31 PM. The motion was seconded by Deputy Mayor Simmons and passed unanimously.