

**MINUTES
LASALLE-PERU TOWNSHIP HIGH SCHOOL DISTRICT #120
FINANCE COMMITTEE MEETING
MONDAY, MAY 15, 2023, 4:15 P.M.**

CALL TO ORDER

Mr. Matt Merboth, Committee Chair, called the meeting to order at 4:30p.m.

ROLL CALL

PRESENT: Mr. Matt Merboth, Mrs. Sally Taliani and Mrs. Carol Alcorn

ABSENT:

OTHERS IN ATTENDANCE: Dr. Steven Wroblewski, Superintendent, Mrs. Lori Whalen, Business Manager, and Mrs. Jennifer Riva, Board Secretary

REVIEW/APPROVE THE MEETING MINUTES FROM APRIL 17, 2023, COMMITTEE MEETING

MOTION by Mrs. Taliani, seconded by Mrs. Alcorn, to approve the meeting minutes from April 17, 2023, Committee Meeting as presented. Voting Aye: Mrs. Taliani, Mrs. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried.**

MONTHLY FINANCIALS

Dr. Wroblewski presented the Revenue and Expenditure reports, we are currently 83.3% through the fiscal year. Revenue level with additional TIF receipts. 66% of HLS does not reflect reimbursement for projects and will increase. Expenditures under budget. Working Cash still askew from bond issuance and will be adjusted with budget amendment. Mrs. Whalen discussed Cash and Investments as of April 30, 2023, Investment Accounts and Cash Flow; nothing out of the ordinary. Cash Flow and Fund 60 (Capital Projects) show sizable disbursement reflective of progress at Sports Complex and mirror investment ladders.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE THE MONTHLY FINANCIALS AS PRESENTED

MOTION by Mrs. Alcorn, seconded by Mrs. Taliani, to approve the Monthly Financials as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion carried.**

TAX YEAR 2022 EXTENSION UPDATE

- a. LaSalle County
- b. Bureau County

Dr. Wroblewski and Mrs. Whalen discussed the tax year 2022 final levy. The district projected a .03 cent tax decrease with final EAV resulting in a .02 cent tax decrease. The committee discussed the District's Extension Summary.

FY 2023 DISTRICT BUDGET AMENDMENT RECOMMENDATIONS

Dr. Wroblewski and Mrs. Whalen presented the budget amendment highlight analysis and budget amendment recommendations primarily from the influx of the \$13M in bonds and transfer of the existing working cash to the Education and Operations and Maintenance Funds.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE THE FY2023 DISTRICT BUDGET AMENDMENT RECOMMENDATIONS AS PRESENTED

MOTION by Mrs. Taliani, seconded by Mrs. Alcorn, to approve the FY 2023 District Budget Amendment Recommendations as presented. Voting Aye: Mrs. Taliani, Mrs. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried.**

BID AWARD RECOMMENDATIONS

- a. Athletic Complex Support Buildings and Soccer Building Bathroom
- b. Pizza
- c. Milk
- d. Dairy

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE TO AWARD BIDS: (ATHLETIC COMPLEX SUPPORT BUILDINGS BASE BID A TO VISSERING CONSTRUCTION FOR \$1,517,034.) (SOCCER BUILDING BATHROOM BASE BID B TO TIEMAN BUILDERS FOR \$219,750.) (PIZZA CONTRACT TO PIZZA HUT) (MILK CONTRACT TO PRAIRIE FARMS) AND (BREAD CONTRACT TO ALPHA BAKING) AS PRESENTED

MOTION by Mrs. Alcorn, seconded by Mrs. Taliani to accept to recommend the Board of Education approve to award bids: (Athletic Complex Support Buildings Base Bid A to Vissering Construction for \$1,517,034.00.) (Soccer Building Bathroom Base Bid B to Tieman Builders for \$219,750.00) (Pizza Contract to Pizza Hut) (Milk Contract to Prairie Farms) and (Bread contract to Alpha Baking) as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion carried.**

COVIA PTAB UPDATE

Dr. Wroblewski updated the board that COVIA won their request through PTAB from two years ago and broke down the cost that the taxing bodies must repay.

USED VEHICLE PURCHASE RECOMMENDATION

Dr. Wroblewski and Mrs. Whalen updated the committee on research and recommendation to purchase a 2021 Chevrolet Traverse as part of the L-P Strategic Plan objective to update the fleet of vehicles. The Traverse will replace the Suburban currently driven by Outside Security which will be returned for use.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE TO PURCHASE 2021 CHEVROLET TRAVERSE FROM CORONET OF PERU FOR SCHIMMER FORD FOR \$38,467.26 AS PRESENTED

MOTION by Mrs. Taliani, seconded by Mrs. Alcorn, to accept to recommend the Board of Education approve to purchase 2021 Chevrolet Traverse from Coronet of Peru Schimmer Ford for \$38,467.26 as presented. Voting Aye: Mrs. Taliani, Mr. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried.**

STADIUM CONCRETE PROPOSAL

Mr. Wroblewski updated the committee on necessary HLS repairs (stadium step treads and wall patch repairs) in Howard Fellows prior to the football season. Ladzinski Concrete was the sole contractor who submitted a proposal for \$35,820.00.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE TO HIRE LADZINSKI CONCRETE TO COMPLETE STADIUM STEP TREADS AND WALL PATCH REPAIRS

MOTION by Mrs. Alcorn, seconded by Mrs. Taliani, to accept to recommend the Board of Education approve to hire Ladzinski Concrete to complete the stadium step treads and wall patch repairs as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion carried.**

2023 TEMPORARY SUMMER WORKERS RECOMMENDATION

Dr. Wroblewski updated the Building and Grounds Committee that 4 people will be hired for summer help and a recommendation will be made at the May 17, 2023, Board meeting.

FINALSITE WEBSITE/ALL-CALL SYSTEM UPDATE

Dr. Wroblewski and Mrs. Whalen updated the committee that Blackboard was purchased by Finals Site Website and discussed new fees and services. Positive improvements such as appearance and accessibility will be made to our current website. Recommendation to continue services with a five-year agreement for \$82,497.00.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE FIVE-YEAR AGREEMENT WITH FINALSITE WEBSITE FOR \$82,497.00 AS PRESENTED

MOTION by Mrs. Taliani, seconded by Mrs. Alcorn, to accept to recommend the Board of Education approve the five-year agreement with Finals Site Website for \$82,497.00, as presented. Voting Aye: Mrs. Taliani, Mr. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried.**

SOLAR PANELS PROPOSAL UPDATE

Dr. Wroblewski updated the committee on the recent solar panel presentation by Mr. Yona Lunken. It was determined the transition to solar panels would not provide enough value to the district and recommended not to proceed.

OTHER

Mrs. Whalen updated the committee on research conducted to implement time clocks. Mrs. Whalen and Ms. Kimberly Snell, Payroll and Benefits Specialist will be visiting three different school districts to test and gather information on the various systems and will have a recommendation for the Board in June or August.

ADJOURNMENT

Motion by Mrs. Taliani, seconded by Mrs. Alcorn, to adjourn. Voting Aye: Mrs. Taliani, Mr. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried. Time 5:12p.m.**



Mr. Matt Merboth
Committee Chair



Mrs. Jennifer Riva
Board Secretary