

**Union County Educational Services Commission  
BOARD OF DIRECTORS MEETING  
January 10, 2024**

**AGENDA**

**CALL TO ORDER:**

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only

**EXECUTIVE COMMITTEE ACTION:**

4. Motion to approve the following Executive Committee Action taken on December 20, 2023

Personnel Agenda dated December 20, 2023 **(Att. A)**

Motion to approve the attached proposal for \$15,500 to develop HVAC specifications and to oversee air balancing at the Lamberts Mill Road building. This is the last phase of the upgrade of the entire HVAC system **(Att B)**

5. Motion to approve the following Executive Committee Action taken on January 3, 2024

Check Register for the month ended 12/31/2023 for \$6,655,896.92 **(Att. 5)**

**EXECUTIVE SESSION:**

6. Motion to move into executive session for the purpose of discussing 2 HIB cases. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

**END OF EXECUTIVE COMMITTEE ACTION**

**MINUTES:**

7. Motion to approve the minutes of the Board of Directors Meeting of December 6, 2023 **(Att. 1)**

**SUPERINTENDENT REPORT:**

8. Motion to approve the Report of the Superintendent for January 2024 **(Att. 2)**

FINANCE:

9. Motion to approve the Secretary's Financial Reports:  
  
Board Secretary's Report dated November 2023 (Att. 3)  
Detailed Budget Report & Summary Budget Report dated 12/31/23 (Att. 4)  
Budget adjustments and line item transfers for December 2023 (Att. 6)
10. Motion to approve the attached check register for the School Lunch Account  
December 2023 with a total of \$23,790.12 (Att. 7)
11. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board  
Secretary on the status of account and fund balances  
  
BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no  
line item accounts showing a deficit balance for the month of December 2023  
  
AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit  
balance does not exist in any major category
12. Motion to approve funding of \$2,000 per school year to be used for custodian training.

PROGRAMS:

13. Motion to approve the Schedule of Tuitions, Fees and Surcharges for the Union County  
Educational Services Commission's Programs and Services for the 2024-2025 school year  
(Att. 8)
14. Motion to approve agreement with Atlantic Health regarding funds for Project Search program.  
(Att. 9)
15. Motion to approve the use of the New Jersey School Climate Improvement Survey in all schools  
and departments
16. Motion to approve agreement with Kid Clan Services for services and evaluations  
(Att. 9A)
- 16A. **Motion to approve the affiliation agreement between UCESC and East Stroudsburg  
University for internships.**  
(Att.9B)

TRANSPORTATION:

17. Motion to approve Amendments to Existing Transportation Contracts dated January 11, 2023, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 10)
18. Motion to approve Emergency Contract payments for the month of December to the listed contractors at the costs indicated (Att. 11)
19. Motion to approve the attached Emergency/Negotiated contracts (Att.12)

TRAVEL AND RELATED EXPENSES:

20. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 13)

PERSONNEL:

21. Motion to adopt, pursuant to N.J.A.C. 6A:28-9.11(d), the attached Resolution of Censure related to board member Linda Koenig. (Att. 14)
22. Motion to approve the personnel agenda dated January 10, 2024 as recommended by the Superintendent (Att. 15)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, February 7, 2024** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: