

Minutes of Regular Meeting

The Board of Trustees Tomball ISD

A Regular Meeting of the Board of Trustees of Tomball ISD will be held December 12, 2023, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **OPENING**

The meeting of the Tomball ISD Board of Trustees was called to order at 5:34 p.m. The meeting was recorded in accordance with Gov't Code Section 551.128.

Board Members Present:

Lee McLeod, President
John McStravick, Vice President
Justin Unser, Secretary
Mark Lewandowski, Assistant Secretary
Matt Schiel, Trustee
Tina Salem, Trustee
Dr. Michael Pratt, Trustee

Cabinet Present:

Dr. Amy Schindewolf, Chief of Staff
Zack Boles, Chief Financial Officer
Dr. Michael Webb, Chief Academic Officer
Dr. Steven Gutierrez, Chief Operating Officer
Holly Sherman, General Counsel
Linda Stoll, Reporting Secretary

Cabinet Absent:

Dr. Martha Salazar-Zamora, Superintendent

A. Opening Remarks were offered by Matt Schiel.

- B. Pledges were led by Justin Unser.
- C. Mission Statement was recited by John McStravick.

2. RECOGNITIONS

- A. Tomball Memorial High School Volleyball Team
Kevin Flanigan, Athletic Director
- B. State Cross-Country Qualifiers
Kevin Flanigan, Athletic Director

3. PUBLIC COMMENT ON AGENDA ITEMS

4. REORGANIZE THE BOARD

- A. John McStravick was elected to School Board President.
- B. Justin Unser was elected to School Board Vice President.
- C. Mark Lewandowski was elected to School Board Secretary.
- D. Dr. Michael Pratt was elected to School Board Assistant Secretary.

5. CONSENT AGENDA

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on November 13, 2023.
- B. Approve the minutes of the Tomball ISD Regular Meeting held on November 14, 2023.
- C. Approve the minutes of the Tomball ISD Special Meeting held on November 14, 2023.
- D. Approve the following requests for out-of-state field trips for Tomball High School:
 - Courtney Ranson - Tomball High School DECA - International Career Development Conference - Anaheim, CA - 04/26/2024 - 05/01/2024
 - Keith King - Tomball High School FFA - Leadership Conference - Washington, DC - 06/2024 or 07/2024
 - Keith King - Tomball High School FFA - National Convention - Indianapolis, IN - 10/22/2024 - 10/27/2024
- E. Approve check register for November 2023.
- F. Approve budget amendments and revised projected balances for major funds.
- G. Approve the employment of professional personnel to work under a One-Year Probationary Contract for the 2023-2024 School Year at the Tomball ISD Salary Schedule, subject to assignment.

H. DONATIONS

- 1. Accept a donation in the amount of \$19,197.45 from Grand Oaks Elementary PTO to Grand Oaks Elementary School.

A motion was made by Mark Lewandowski and seconded by Matt Schiel to approve the Consent Agenda.

The motion passed unanimously.

6. CONSIDERED AGENDA

- A. The Chairman appointed Lee McLeod and Matt Schiel to serve on the Audit Committee. (Priority 7)

- B. The Chairman appointed Dr. Michael Pratt and Mark Lewandowski to serve on the Policy Committee. (Priorities 1-8)
- C. The Chairman appointed Tina Salem and Justin Unser to serve on the Budget Committee.(Priority 7)
- D. The Chairman appointed Tina Salem and Mark Lewandowski to serve on the Advocacy Committee. (Priorities 1-8)
- E. Approve the 2024 Local Public Information Calendar for purposes of the Texas Public Information Act. (Priority 8)
A motion was made by Michael Pratt and seconded by Lee McLeod.
The motion passed unanimously.
- F. Approve the replacement purchase of five refrigeration systems in the amount of \$349,606.00 using Food Service 240 funds. (Priority 7)
A motion was made by Lee McLeod and seconded by Justin Unser.
The motion passed unanimously.
- G. Approve the recommendation to select Stafford-Smith, Inc. from RFP #957-23 to purchase food service equipment and provide installation for West Intermediate School with a total cost of \$1,040,041.77, using Bond 2021 funds. (Priority 7)
A motion was made by Matt Schiel and seconded by Lee McLeod.
The motion passed unanimously.
- H. Approve a Right-of-Way easement for Harris County Traffic at the West Complex on Berry Point Drive. Any surveying cost will be paid using Bond 2021 funds. (Priority 7)
A motion was made by Michael Pratt to amend the motion by striking the last sentence and inserting at the end of the first sentence the clause " and surveying costs not to exceed \$1500 using Bond 2021 funds," which was seconded by Justin Unser. The motion as amended was:
Approve a Right-of-Way for Harris County Traffic at the West Complex on Berry Point Drive and surveying costs not to exceed \$1500 using Bond 2021 funds.
The amended motion passed unanimously.
- I. Approve service order #7 for Terracon Consultants, Inc. for construction materials testing services at the site for Tomball West High School with a total cost of \$572,375.00, using Bond 2021 funds. (Priority 7)
A motion was made by Justin Unser and seconded by Lee McLeod.
The motion passed unanimously.
- J. Approve the furniture budget for West Elementary School not to exceed \$875,000 and select Learning Environments, LLC. as the furniture vendor, using Bond 2021 funds. (Priority 7)
This items was removed from the agenda.

- K. Accept the Tomball Regional Health Foundation grant in the amount of \$204,412.00 for Tier III supplemental counseling. (Priority 7)

A motion was made by Mark Lewandowski and seconded by Tina Salem.

The motion passed unanimously.

- L. It is recommended that the Board of Education render a finding under Texas Administrative Code section 249.14(g) that good cause did not exist as required by Texas Education Code sections 21.105(c), 21.160 (c), or 21.210(c) for the following educator:

- Lindsey Corley, to resign her employment contract

A motion was made by Lee McLeod and seconded by Tina Salem.

The motion passed unanimously.

- M. It is recommended that the Board of Education render a finding under Texas Administrative Code section 249.14(g) that good cause did not exist as required by Texas Education Code sections 21.105(c), 21.160 (c), or 21.210(c) for the following educator:

- Gabriel Carrillo, to resign his employment contract

A motion was made by Matt Schiel and seconded by Lee McLeod.

The motion passed unanimously.

7. RESIGNATIONS AND RETIREMENTS

8. ENROLLMENT REPORT

9. FINANCE AND TAX REPORTS

10. PUBLIC COMMENT ON NON-AGENDA ITEMS

The following people spoke on Intermediate School #5:

Mark Segaloff, Mandy Bailey, Kira Becker, Julie Perschang, and Emily Zaleski.

Suzanne Swiderski spoke on demographic numbers.

11. CLOSED SESSION

Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purpose listed below.

Tex. Gov' t Code § 551.071: Consultation with the Board Attorney regarding all matters as authorized by law.

A. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property.

B. Tex. Gov' t Code § 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

C. Tex. Gov' t Code § 551.076: Deliberation Regarding Security Personnel or Devices

12. BOARD COMMENTS


Any Board Member may make a comment during this portion of the agenda, without prior posting being required. Comment items may not pertain to the character of any student, staff, or Board Member and may not be discussed or deliberated upon at this meeting.

13. ADJOURNMENT


A motion was made by Mark Lewandowski and seconded by Matt Schiel to adjourn the meeting at 6:35 p.m.
The motion passed unanimously.

PRIORITIES

1. Future-Ready Learners
2. Responsive and Personalized Learning
3. Development and Support of the Whole Child
4. Technology and Digital Learning
5. Family and Community Alliance
6. Quality Staffing and Professional Learning
7. Finance and Facilities
8. Communication and Marketing



John E. McStravick, President
Board of Trustees
Tomball Independent School District



Mark Lewandowski, Secretary
Board of Trustees
Tomball Independent School District