



FLEETWOOD AREA SCHOOL DISTRICT

BUSINESS OFFICE • ENROLLMENT 801 N. Richmond Street, Fleetwood, PA 19522-1031
Phone: 610-944-8111 • FAX: 610-944-6842 / khawkins@fleetwoodasd.org

REQUEST FOR RECORDS

To Whom it May Concern:

_____ (DOB: _____), is being enrolled in our school system. Their anticipated start date is _____.

Please forward the following to:

- _____ **Andrew Maier Elementary, 355 Andrew Maier Blvd, Blandon, PA 19510**
P - 610-926-2502 / F - 610-926-0923 / brusso@fleetwoodasd.org
- _____ **Willow Creek Elementary, 605 Crisscross Rd, Fleetwood, PA 19522**
P - 610-944-8404 / F - 610-944-5341 / kskriletz@fleetwoodasd.org
- _____ **Fleetwood Area Middle School, 407 N Richmond St, Fleetwood, PA 19522**
P - 610-944-7634 / F - 610-944-5307 / jbashore@fleetwoodasd.org
- _____ **Fleetwood Area High School, 803 N Richmond St, Fleetwood, PA 19522**
P - 610-944-7656 / F - 610-944-6952 / shawkins@fleetwoodasd.org

- Health and Dental Records
- Grades and Test Records
- Career Portfolio
- PA Secure ID#
- Record of current standing this semester
- Original ER, Current RR and IEP, Due Process Forms, Psychological, if applicable
- Guidance Records
- Discipline Records

ACT 26 Safe Schools Act of the Pennsylvania Public School Code provides for information to be shared between schools on any suspension or expulsion of a student from any public or private school of the Commonwealth or any other State for an act or offense involving weapons, alcohol, or drugs, or for the willful infliction of injury to another person or for any act of violence committed on school property.

Thank you for your cooperation.

I hereby authorize the release of the above records.

Parent or Guardian Signature

Date