



First Time Login Instructions

To log into [Oracle](#) for the first time, use the below instructions.

1. Enter your work email address then select Forgot Password.

Sign In
Oracle Applications Cloud

~~Company Single Sign-On~~

or

User ID
testemail@phsd.k12.pa.us

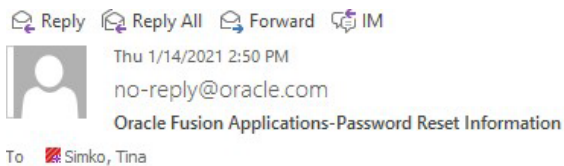
Password
Password

Forgot Password

Sign In

First time (only) logging into Oracle.
Enter your Penn Hills School District email and select Forgot Password.

2. Follow the prompts and an email will be sent to your work email.



Dear Tina Simko,

You have requested to reset your password for Oracle Fusion Applications through Self Service Portal.

Please follow the link below to reset your password.

<https://einj-test.fa.us6.oraclecloud.com:443/hcmUI/faces/ResetPassword?ase.gid=2d208aee3fa347deafe42b083946a0f2>

If you did not request this information or have any question, contact your system administrator.

Thank You,
Oracle Fusion Applications

3. Select the link in your email and create your new password.