

VICTOR CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

Approved Minutes of the Regular Meeting of December 14, 2023

Early Childhood School Auditorium/Boardroom

953 High Street

Victor, New York 14564

CALL TO ORDER	Vice-President Christopher Parks called the meeting to order at 5:30 PM.
Members Present	Bryan Adams, Lisa Kostecki, Christopher Parks, Adam Snyder, K. Elliott (arrived at 5:35 PM), Elizabeth Mitchell (arrived at 5:35 PM)
Member Absent	Tim DeLucia
EXECUTIVE SESSION	A motion was made by B. Adams, seconded by L. Kostecki, to enter executive session at 5:35 PM to discuss the employment history of specific individual and matters that will imperil the public safety if disclosed. The motion was carried. 6 yes 0 no 0 abstentions
REGULAR SESSION	A motion was made by L. Kostecki, seconded by E. Mitchell, to return to regular session at 6:54 PM. The motion was carried. 6 yes 0 no 0 abstentions
APPROVE AGENDA	A motion was made by E. Mitchell, seconded by K. Elliott, to approve the agenda for the meeting. The motion was carried. 6 yes 0 no 0 abstentions

PRESENTATIONS/RECOGNITIONS: Dr. Parks introduced Director of Health, Physical Education and Athletics Duey Weimer who recognized Varsity Girls Swimming Section V Champion Meredith Hogan. He started out by thanking the Board of Education, administration, faculty, and staff for the support. Mr. Weimer said Meredith was unable to attend the meeting as she was in the pool training for Victor Swim Club and Coach Leader is on his way back from a swim meet. Mr. Weimer read Coach Leader's recognition of Meredith. He said she completed a dominate junior campaign. She was undefeated in all 18 of her individual events in the dual meet season. She was often called upon for the sole purpose of neutralizing an opponent's best swimmer in their best events even if it wasn't her own. She won two individual sectional titles this year including the 200 Freestyle and the 100 Butterfly. This qualified her for the New York State Championship in both events where she ended up finishing 9th and 11th respectively. These performances lead the Section V coaches to vote for her as a Class A Swimmer of the Meet and earned her the second consecutive selection as All Greater Rochester.

Dr. Parks introduced Senior High School Fall Play Director Jeremy Hawkinson who spoke about the performance of *The One Act Play That Goes Wrong*. He said he saw the show on Broadway a couple of years ago and he knew it would be a great show to do. He said it was a challenging show but because of the wonderful cast and crew they pulled it off. The British accents were amazing, and the set fell apart beautifully as it was meant to. He thanked Mr. Denner and Mr. Wolf for putting together a great set, Mrs. Sentiff for all the work with costumes, and Mr. Isaacs for the great tech work. He also thanked the Board of Education and Dr. Terranova for the continued recognition. Each student was presented with a certificate acknowledging their accomplishments.

Dr. Parks introduced Junior High School Musical Director LeeAnne Birkemeier who spoke about the performance of *Matilda The Musical*. Mrs. Birkemeier thanked Dr. Terranova and the Board of Education

for supporting the music program and acknowledging all of the hard work and time that goes into creating the musicals. She also extended her gratitude to the entire production team, the volunteers and the parents and guardians. She said it was quite an undertaking. In just over two months about 100 students involved in the cast, crew and orchestra were able to put together a show that involved difficult songs, challenging choreography, a multitude of quick scene changes, hundreds of lighting and sound cues and special effects. Mrs. Birkemeier talked about the lessons learned during theatre such as the importance of practice, trust, focus, laughing at ourselves and with each other, performance consistency, self-confidence, time management, and teamwork. Each student was presented with a certificate acknowledging their accomplishment.

Dr. Parks introduced Music Teachers Gretchen Judge and Laura Brewer who spoke about the Junior High and Senior High music students who were selected for New York State Honors Ensembles (All-State and Area All-State) as well as New York American Choral Directors Association (ACDA) Junior High Honor Choir. Ms. Judge thanked everyone for the support of the arts in Victor. She said it's a special place to be as a performing and visual artist and a teacher of those special talents. She thanked the Board of Education and the administration for their support of the programs. Ms. Judge started out by recognizing the Conference All-State music students. These five students are selected based on their New York State School Music Association (NYSSMA) All-State solo performances. They are the highest level of solo performances in the state. Victor Senior High School has students in the All-State Band, Choir, and Orchestra. They rehearsed with the top students selected from NYS and conductors from across the country and they had a performance at Eastman Theatre. Next, Ms. Judge talked about the Area All-State Junior and Senior High students. These students were also selected from their NYSSMA solo performances. They rehearsed and performed at the Zone 2 Area All-State Festivals in November. She recognized them for their outstanding work and performances. Lastly, Ms. Judge recognized the Junior High School ACDA participants. These students were selected on Music Teacher Anthony Dagostino's recommendation for their exemplary work in chorus. The students rehearsed and performed in Albany this past summer at the New York ACDA Conference. Each musician was presented with a certificate acknowledging their accomplishment.

In conclusion of the recognitions, Vice-President Parks thanked Ms. Judge, Mrs. Brewer, Ms. Birkemeier, Mr. Hawkinson and Mr. Weimer for their leadership. To each student, on behalf of the Board of Education they speak with gratitude and respect for their dedication, efforts, and commitment. To the families, Dr. Parks thanked them for the support and dedication they give to their children so they can achieve great things. On behalf of the Board and Dr. Terranova they simply say thank you!

SUPERINTENDENT'S UPDATE: Superintendent Terranova congratulated all the students who were recognized. This shows the exceptional talent and work ethic of the student body and also highlights a theme, which is real world learning experiences built from a framework of strong academic instruction. This shows the comprehensive nature of the District. He then talked about the meeting he held with five other Superintendents as well as the robotics advisors and the Assistant Superintendent for Business Derek Vallese from Victor. The meeting was to talk about finding a practice site for the Robotics Program that could be shared among six school districts. Great progress was made during the meeting. They are looking for a short-term space to put robotics in to practice while they look long-term, budgetarily, to see if they can find a location that the six Superintendents can work with their Boards of Education to develop, as part of their budget moving forward, a leasing option that would be centrally located and be used by the robotics teams to practice. The other districts involved are Fairport, Pittsford, Pal-Mac, Webster, and Penfield. Dr. Terranova then talked about starting a Student-Superintendent Leadership Group. This will include students from 8th – 12th grade that would meet with him on a monthly basis to

discuss pertinent topics and share suggestions for improving the schools and District, discuss leadership initiatives that impact our society and build their capacity alongside students with whom they may not otherwise work alongside. He said they will act as an advisory role to the Superintendent, while also having significant ownership over specific topics they feel are most important regarding their education as well as community needs. Junior High School Principal Brian Gee and Senior High School Principal Brian Siesto have been enthusiastic about working with Dr. Terranova on this. They already have close to 35 applicants. Dr. Terranova said he is hoping to take as many of them if not all of them. Lastly, he thanked the VCS community for giving back to their own community. He talked about the District-wide Food Drive run by Student Council and the Stuff the Bus event run by the Transportation Department.

PUBLIC PARTICIPATION: None at this time

CONSENT ITEMS: A motion was made by L. Kostecki, seconded by E. Mitchell, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES: Minutes of the Regular Meeting of November 9, 2023;

FINANCIAL STATEMENTS: Treasurer's Report for the month ending October 31, 2023;

PERSONNEL: *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees*

Instructional

Probationary Appointments:

The probationary appointment of **Michael Votry**, who has certification in Social Studies Grades 7-12, to a probationary position as a Learning Center Teacher on Special Assignment, effective December 4, 2023, at an annual salary of \$53,376, leading towards tenure in Social Studies Education.

The probationary appointment of **Kristen Belculfine**, who has certification in Art, to a probationary position as an Art Teacher, effective January 8, 2024, at an annual salary of \$66,395, leading towards tenure in Art Education.

Tenure Appointments:

The appointment to tenure of **Dorothy DiAngelo**, who is certified as a School District Administrator and School Administrator and Supervisor and in Nursery, Kindergarten, and Grades 1-6, upon the successful completion of her probationary period as the Assistant Superintendent for Personnel, effective January 3, 2024.

Leaves of Absence:

The granting of an extension of maternity and subsequent childcare leave of absence for **Catherine Bossard**, Special Education Teacher, effective October 9, 2023, and extending through March 26, 2024.

Resignations:

The amended resignation of **Andrea Burney**, Teacher Assistant, effective December 31, 2023.

The resignation of **Jacob Dirkx**, Special Education Teacher, effective December 9, 2023.

The resignation, due to retirement, of **Allison Murphy**, Art Teacher, effective December 23, 2023.

The resignation of **Kaitlin Locke**, Special Education Teacher, effective December 21, 2023.

**Co-Curriculars:
Clubs & Advisors**

Resignation: The resignation of **Kathleen Habecker**, ELA Building Level (Grades 4-6) Teacher Leader.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Swimming & Diving – Boys	Varsity Assistant	Lindsay Karl	4	3
	Modified	Gina Potenza	4	11

Resignation: The resignation of **Bryan Lischerelli**, JV Boys Lacrosse Coach.

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Elizabeth Ferguson	Uncertified
	Gregory Caryk	Physical Education
	Amanda Johnston	Art
	Mona Khan	Uncertified
	Jessica Evangelista	Uncertified
	Chelsea Emmal	Uncertified
	Elizabeth Niedermaier	Uncertified
	Linda Izzo	Elementary
	Katherine Harmon	Uncertified

**Non-Instructional
Appointments:**

The promotional appointment of **Tyrone Parker**, from Full Time Cleaner to Custodian, effective November 14, 2023, at an hourly rate of \$18.52.

The appointment of **Michael Benschop**, from School Bus Driver Trainee to Full Time School Bus Driver, effective November 8, 2023, at an hourly rate of \$21.99.

The appointment of **Rosaury Birriel Pizarro**, Food Service Helper, effective November 27, 2023, at an hourly rate of \$15.17.

The appointment of **Amanda Cooley**, Full Time Teacher Aide, effective December 4, 2023, at an hourly rate of \$15.45.

The appointment of **Olivia Howe**, from Substitute Typist to Full Time Typist, effective December 11, 2023, at an hourly rate of \$17.68.

The appointment of **Emily Francher**, from Substitute Teacher Aide to Part Time Teacher Aide, effective December 18, 2023, at an hourly rate of \$15.17.

The appointment of **Parker Doty**, Full Time Teacher Aide, effective December 18, 2023, at an hourly rate of \$15.45.

The appointment of **Hannah Nyhan**, Full Time Teacher Aide, effective December 18, 2023, at an hourly rate of \$15.62.

Leaves of Absence: The granting of an unpaid leave of absence for **Gerald Della Porta**, Part Time Teacher Aide, effective January 8, 2024, and extending through March 10, 2024.

Resignations: The resignation of **Kristen Napolitano**, Full Time Teacher Aide, effective November 13, 2023.

The resignation, due to retirement, of **Judith Hessney**, Senior Typist, effective January 31, 2024.

The resignation of **Robert Fredericks**, School Bus Driver, effective December 29, 2023.

The resignation, due to retirement, of **Connie Ohle**, Library Clerk, effective January 5, 2024.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Jessica Evangelista	Teacher Aide
Natalie Pemberton	Registered Professional Nurse
Karen Brion	Typist
Caitlin Welch	Teacher Aide
Janet Johnson	Registered Professional Nurse
Tina Patridge	Typist/Teacher Aide

CSE/CPSE RECOMMENDATIONS: Recommendations of the Committee on Special Education from the meetings of September 21, 2023, October 18, 19, 26, 30, 31, 2023, November 1, 2, 3, 6, 7, 8, 9, 14, 15, 16, 17, 20, 27, 28, 29, 30, 2023, December 1, 4, 5, 6, 7, 8, 11, 12, 13, 2023 and from the Committee on Preschool Special Education from the meetings of November 3, 7, 14, 20, 21, 28, 2023 and December 5, 7, 12, 2023.

DONATIONS: \$975.00 from the Victor Baseball Booster Club to the Victor Central School District to be applied towards purchasing a 70' #45 Knotted Batting Cage and an AC-Plus-T-H65 USB 36-Hub Charging Cart valued at \$2,178.29 from Angela Affronti to the Victor Central School District. Mrs. Elliott shared her deep gratitude for the donations. All the support adds up to great things in the District.

REVISED 2024-2025 BUDGET DEVELOPMENT CALENDAR: Adopt the revised 2024-2025 Budget Development Calendar as submitted.

The motion to accept the foregoing consent items was carried.

6 yes 0 no 0 abstentions **(end of consent items)**

CAMPUS NEWS: VCS administrators summarized campus news and events.

COURSE PROPOSAL; Introduction to Coaching Leadership: Director of Health, Physical Education and Athletics Duey Weimer spoke about the new course. Students will have an opportunity to learn what it is like to become a certified coach and official. Students will gain real-world experience on their path to certification. It is an elective course for juniors and seniors. Mr. Weimer said he anticipates it being a .5 credit semester course utilizing a variety of instructional methods including traditional and non-traditional. There will not be any college credit granted however the content is applicable for a career or volunteer pathway. There are no prerequisites required for this course; however, it is a continuation of an authentic sport education experience, the Sport Education Model used in the Junior High School. The course was developed with the future in mind. Students will have an opportunity to leave the course with the opportunity to gain certification in two career paths. Throughout the course students will learn the importance of leadership, group culture, responsibility, and inclusion. Students will gain experience in the areas of coaching, officiating and how to effectively communicate in their programs. Mr. Weimer said the course came into consideration because they noticed an increase in the number of students going into coaching and leadership positions in the world of sports and interscholastic athletics. This also addresses the need for officials at all levels. Many of the youth programs are officiated and coached by Senior High athletes. This proposed course does meet many of the social/emotional learning goals. Some of the course outcomes will be coaching philosophy, coaching practicum, opportunity for certifications, and communication and leadership. Mrs. Mitchell asked, with the certification or with the coursework is there opportunity for CPR and First Aid training. Mr. Weimer said to be a certified coach you have to be certified in three health certifications, AED, First Aid and CPR. Those will all be part of the program. Mr. Adams asked if there is a plan to expand and have the athletes working with the younger kids. Mr. Weimer said he envisions bringing in some of the youth program directors as speakers. Mr. Snyder said this is an awesome foundation to be able to discuss leadership.

A motion was made by B. Adams, seconded by L. Kostecki, to approve the new course titled *Introduction to Coaching Leadership*. The motion was carried. 6 yes 0 no 0 abstentions

COURSE PROPOSAL; Work-Based Learning Internship 1 & 2 and Work Study 1 & 2: Director of PreK-12 Math and Science Carrie Goodell along with the Work-Based Learning Coordinator Sue Utz presented the proposed course and provided an overview of what work-based learning will look like. Ms. Utz said this course proposal is a little different as it brings a whole new element of planning and structure. She thanked Dr. Terranova and the Board of Education as they embark on the new opportunity for students. The textbook definition of work-based learning is to collaboratively engage employers and schools in providing structured learning experiences for students. It is authentic learning at it's best. It is to enable the students to look at their career abilities and interests, what they are considering and how they can get there. A work-based learning program not only includes content, but it also cultivates connections with essential skills that will help support the students with their social emotional development. Ms. Utz said it will help them connect to the greater community and provides instruction that students will see purpose for. They are realistic experiences for the students to help them make informed decisions as they are thinking about post-secondary opportunities. Mrs. Goodell said that any credit work-based learning program has specific requirements and restrictions. She said they are working hard to refine the current programming, so it is aligned with the New York State Standards for Work-based Learning and is manageable within the current academic and building structures. The long-term goal is to develop a PreK-

12 vertical plan for learning opportunities for all students in different formats. A Work-Based Learning Team has been created in the Senior High School so they can be involved with every decision. The team consists of Principal Brian Siesto, School Counselors Mary Banaszak and Ben Ramos, Cindy Mereness from the College and Career Center along with Sue Utz and Carrie Goodell. One of the first tasks from the team had was to develop the mission, vision, and belief statement. This is to build student awareness of potential careers, facilitate career exploration, and connect learning to relevant and engaging work-based experiences. They are committed to offering effective and equitable opportunities to help students explore, learn, and grow as they prepare for the world of work. They believe that high-quality work-based learning will empower and prepare students to succeed in an ever-changing world. Mrs. Goodell went over the initial structure. There are registered and unregistered experiences available to the students. Registered experiences are credit bearing ending up on a student's transcript and are part of the academic record. Unregistered experiences are just as valuable and important but do not carry the credit. These are more informal experiences like volunteering. Mrs. Goodell then talked about the work study and internship credit bearing opportunities and the non-credit bearing career exploration options. Ms. Utz talked about the course work involved for the credit bearing option. She said it is very manageable that includes weekly online assignments focusing on employability and 21st century skills. She said she will be meeting with each student three times throughout the semester as well as visiting the worksite. The coursework is meant to support the work they are doing. She then provided an example of the coursework. Mr. Adams said, as a college professor, he is very excited to see this. He asked if there has been intentional dialogue with universities or colleges around what they are seeing as students come in. Ms. Utz said one thing they have talked about is to have an advisory board to bring in some stakeholders who can help guide the work Victor Schools is doing. Mrs. Kostecki said she has spent 25 years in higher education and with students saying they don't know what they want to do. It's so exciting to see this. It is such good work. Mrs. Mitchell said she appreciates the multiple paths and multiple opportunities, and she loves the coursework piece. She thanked Ms. Utz and Mrs. Goodell for their hard work. Mrs. Elliott expressed her gratitude and said it is fantastic work. She said maybe some of the alumni can give back.

A motion was made by E. Mitchell, seconded by K. Elliott, to approve the new course titled *Work-Based Learning Internship 1 & 2 and Work Study 1 & 2*. The motion was carried. 6 yes 0 no 0 abstentions

BUDGET DEVELOPMENT; Review the 2024-2025 Budget Rollover: Assistant Superintendent for Business Derek Vallese provided a budget rollover update. He started out by reviewing the agenda for the meeting. The goals of the 2024-2025 budget are to enhance a comprehensive education, improve the alignment of resources toward the District's Strategic Plan, maintain the stabilization of reserves, maximize the use of every dollar spent, maximize the ability to generate aid for future years, and transparency. A rollover budget is the cost to maintain our existing staffing levels with contractual changes from this school year to next. It does not have any adjustments made to any non-personnel related items such as tuition, supplies and materials, contractual expenses, or equipment. It also does not include any retirements. The rollover budget helps the District to understand how much in revenues is needed. It is the baseline of the budget. The largest component is salaries and benefits. The professional salaries are going up roughly \$1 million or 3.02%. Support salaries are seeing the biggest increase percentage wise at 6.11%, just over \$700,000. Fringe benefits is subject to change there are a lot of assumptions based on preliminary information from health insurance, retirement systems and worker's compensation. Overall the cost of staff is going up \$5 million or 6.72%. Mr. Vallese then went over the non-personnel related expenses. Everything stays at zero except for debt. Debt is based off the District's borrowing. There is a decrease in debt based on the projects from 15 years ago, however there will be a corresponding revenue

that will go along with it. Overall if the District stays as it is today with the current staffing level and not including any increases in inflation for supplies and materials or equipment they are looking at an increase of \$4.3 million or 4.34%. Mr. Vallese talked about the things they look at but don't react to due to the volatility nature and they include varying interest rates, changes to employee retirement system contribution rates, and changes to teacher retirement system contribution rates. He reviewed the interest the District has received over the last ten years. Due to recent interest rates, the District has experienced year-end surpluses that have resulted in increased reserves. Interest rates fluctuate, which is why the District does not budget sustainable expenses from them. There are two options, use the money for a one-time expense or use the money to fund reserves so it is available to off-set future tax rates for capital projects and bus purchases. Mr. Vallese talked about the pension contribution rates. The New York State Employee Retirement System (ERS) employer contribution rate is going up 2.2%, which is based off support staff salaries. The New York State Teacher Retirement System (TRS) has remained somewhat flat. He then talked about the next steps in the budget and reviewed the budget calendar.

PROPOSED CAPITAL PROJECT UPDATE: Assistant Superintendent for Business Derek Vallese provided an update on the proposed capital project. The original application, or Letter of Intent, was filed with New York State Education Department (NYSED) on April 13, 2023. The District received approval from the NYSED Regional Special Education Representative on August 3, 2023. On September 12, 2023, Facilities Planning said their review was going to begin the week of October 25th. On November 6, 2023, the District was informed that Facilities Planning was unable to meet that timeline. The District forwarded the voicemail from November 6th to the Coordinator of the Office of Facilities Planning and have not heard back. Dr. Terranova sent a timeline of events to our legal counsel to advise on next steps. They recommended to connect with the Deputy Commissioner. Dr. Terranova spoke with an office clerk at the office of the Deputy Commissioner of Facilities Planning. He then reached out to that office on December 12, 2023. Fiscal Advisors is an organization the District uses in the project development. They help with Bond issuance and help to find out the tax impact on capital projects. They recently had two districts that just completed the preliminary review and that took over 12 months. Mr. Vallese said if we were to get approval in May 2024 the Board of Education could adopt the referendum in May 2024 and begin the communication process with a potential vote in July 2024. If successful from August 2024 – June 2025 they would work with key stakeholders in the design phase of the project. He said they would probably break ground sometime around July 2025 with possible completion in June 2029. There are so many phases of the project the timeline is longer as not to impact instruction. Mr. Vallese said there are two options. They could possibly divide the current proposed capital project into two separate capital projects. One that would include renovations to existing facilities and the other would include the new addition. The other option is to wait for NYSED Facilities Planning to approve the additions, which could be potentially a 12 month process. The longer it takes to approve the project, the impact of inflation could result in the project being reduced. Dr. Terranova said if we wait for July for the vote, because we have to, there is a possibility that the surplus money from the 2023-2024 budget could be put in the capital reserve fund. Mr. Vallese said yes, however if that is something we want to do we would have to add a proposition to the vote in May to add another capital reserve. The best practice is to fund the capital reserve at year-end. Dr. Parks asked if it would be voting to add and additional capital reserve or increase a current reserve. Mr. Vallese said it would be to add an additional Capital Reserve. Dr. Parks thanked Mr. Vallese and Dr. Terranova for the deep dive and the transparency.

APPROVE TRIPS: A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the following trips; Girls Varsity Basketball to St. Bonaventure, NY from 12/30/2023 to 12/31/2023 to watch

a high-level girls basketball game and team bonding, FIRST Robotics to Pittsburgh, PA from 2/28/2024 to 3/2/2024 to participate in the Greater Pittsburgh Regional, WingerGuard to Bethlehem, PA from 3/15/2024 to 3/17/2024 to participate in the WinterGuard Regional Competition, Girls Varsity Lacrosse to Plainview, NY from 4/4/2024 to 4/6/2024 to play three games, DECA to Anaheim, CA from 4/27/2024 to 5/1/2024 to participate in the International Career Development conference.

The motion was carried. 6 yes 0 no 0 abstentions

POLICY REVIEW Second Read and Final Reading: A motion was made by B. Adams, seconded by A. Snyder, to adopt the following policies: Field Trips, Policy 4351 and Use of Time Out Rooms, Policy 4321.12. The motion was carried. 6 yes 0 no 0 abstentions

MEETING REPORTS: Standing Committee Reports: Mrs. Mitchell attended the Facilities Committee Meeting today. She said Mr. Vallese encapsulated what was discussed at the meeting during his presentation. They also had a couple of athletic items from Mr. Weimer. She said it was good conversations.

UPCOMING EVENTS: Discussion took place around holding the Victor-Farmington Library Vote in 2024. The Board asked District Clerk Maureen Goodberlet what her thoughts were about holding it together or separately from the District's Annual Vote and Election in May. Mrs. Goodberlet said during the previous vote, which included the Victor Farmington Library, there was some confusion throughout the community. She said it makes sense to her to hold the vote separately from the District's vote in May. It is more work to do it this way, however she feels it the right thing to do for the community. She will reach out to the Victor Village Hall to see if it can be held there as it was in the past. The Board agreed the vote should be held separately.

The next regular meeting will take place on Wednesday, January 10, 2024 at 7:15 PM in the Boardroom. As a reminder, this meeting is on Wednesday and not on Thursday due to the Harlem Wizzard Fundraiser on Thursday.

A Budget Workshop will take place on Thursday, January 25, 2024 at 6:30 PM in the Boardroom.

ADJOURN: A motion was made by L. Kostecki, seconded by E. Mitchell, to adjourn the meeting at 9:05 PM.

Respectfully submitted,
Maureen A. Goodberlet
District Clerk