

**AGENDA**  
**MERCED COUNTY BOARD OF EDUCATION**  
**January 16, 2024**  
**REGULAR BOARD MEETING**

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**Merced County Office of Education - 632 West 13<sup>th</sup> Street, Merced CA 95341 – Board Room**  
The meeting begins at 3:00 p.m.

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*[These proceedings may be recorded.]*

**I. Open**

A. Call to Order at \_\_\_\_\_ PM by Chairperson \_\_\_\_\_

B. Roll Call: Fred Honoré, Chairperson \_\_\_\_\_  
Dennis Hanks, Vice Chairperson \_\_\_\_\_  
Frank Fagundes, Member \_\_\_\_\_  
Tim Razzari, Member \_\_\_\_\_  
Geneva Brett, Member \_\_\_\_\_

C. Others Present: \_\_\_\_\_

**II. Flag Salute - Pledge Allegiance to the Flag**

**III. Consent Agenda:** Items listed under Consent Agenda are considered to be routine administrative functions and will be acted on by the Board in one motion and one vote. Any items under the Consent Agenda may be discussed; however, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or the Superintendent, and considered separately. Information concerning Consent Agenda items will be provided to each Board member for study prior to the meeting. It is understood that the Superintendent recommends approval of all consent items, unless otherwise noted. *(Board Bylaw 9322)*

A. Minutes of Regular Meeting on December 18, 2023

B. **Resolution No. 2024-01** Recognizing February 2024 as Black American History Month

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**IV. Written Communications**

A. Correspondence Received By Chairperson

B. Correspondence Received By Board Members

C. Correspondence Received By Superintendent

**V. Call for Public Comments on Agenda & Non-Agenda Items**

During this portion of the agenda, the public is invited to address the Board on any item of interest that is within the Board's jurisdiction (*Education Code 35145.5; Government Code 54954.3*). The Board shall conduct no discussion, deliberation, or action on any item not appearing on the posted agenda, except as authorized by law raised (*Education Code 35145.5, Government Code 54954.2*). Members of the public are limited to five minutes on each topic or agenda item and public participation cannot exceed 20 minutes total for each topic or agenda item (*Government Code 54954.3; Board Bylaw 9322 & 9323*).

**VI. Future Agenda Items**

**VII. Superintendent’s and Board Member’s Report (Information/Discussion Only)**

- A. Report of Independence Auditor’s Report for Fiscal Year Ended June 30, 2023, by EideBailly Mark Dieu  
CPA Manager
- B. Board Member’s Report *(if any)* Board Members
- C. Superintendent’s Report Steve M. Tietjen
  - 1. MCOE’s Annual Report on Our Schools – February 8, 2024

**VIII. Business Items for Action**

- A. Outstanding Employee Selection Committee Steve M. Tietjen  
County Superintendent

It is recommended that the Board of Education select a Board Representative to serve on the *Outstanding Employee Selection Committee*. (current rep: Frank)

Nominee: \_\_\_\_\_

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
- B. MCSBA Executive Committee Steve M. Tietjen  
County Superintendent

It is recommended that the Board of Education select a Board Representative to serve on the *Merced County School Boards Association (MCSBA) Executive Committee*. (current rep: Geneva) [2-year term, expires 2025]

Nominee: \_\_\_\_\_

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
- C. Head Start Policy Council Steve M. Tietjen  
County Superintendent

It is recommended that the Board of Education select a Board Representative to serve on the *Head Start Policy Council*. (current rep: Frank) [2-year term, expires 2025]

Nominee: \_\_\_\_\_

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
- D. Merced County Committee on School District Organization Steve M. Tietjen  
County Superintendent

It is recommended that the Board of Education select a Board Representative to serve on the *Merced County Committee on School District Organization*. (current rep: Geneva) [4-year term, expires 2025]

Nominee: \_\_\_\_\_

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_
- E. Merced County Board of Education Regular Meeting Schedule Steve M. Tietjen  
County Superintendent

It is recommended that the Board of Education approve the Merced County Board of Education Regular Meeting Schedule for July 2024 through June 2025

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

F. 180-Day Wait Period Exception Resolution [Resolution No. 2024-02]

Janet Riley  
Asst. Supt.-Business Svcs.

It is recommended that the Board of Education approve **Resolution No. 2024-02** Declaration of 180-Day Wait Period Exception and Appointment of Interim Retired Annuitant Position to the vacant position of Director of Business Services under Government Code Section 21224 effective January 17, 2024

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

G. School Accountability Report Cards (SARCs) 2023-2024

Cindy Gentry  
Coordinator-Ed. Svcs.

It is recommended that the Board of Education approve the 2023-2024 School Accountability Report Cards for the following programs/schools: Valley Community School Atwater, Valley Community School Los Banos, Valley Community School Merced, Merced County Juvenile Hall Court School, Merced Scholars Charter School, and Come Back Charter School

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

H. School Accountability Report Cards (SARCs) 2023-2024

Maria Duran-Barajas  
Director-Sp. Ed.

It is recommended that the Board of Education approve the 2023-2024 School Accountability Report Cards for the following programs/schools: Merced County Office of Education Special Education and Schelby School

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

IX. **Adjournment:** \_\_\_\_\_ **PM**

Motioned by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

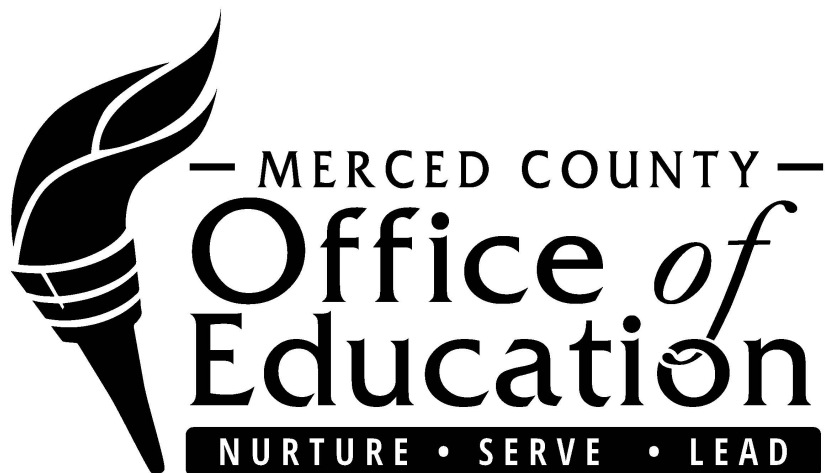
**Americans With Disabilities Act Assistance:** Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify the Office of the Superintendent at (209) 381-6601 as soon as possible. Every effort will be made to give primary consideration to expressed preferences or provide equally effective means of communications to ensure equal access to the meetings of the Merced County Board of Education. (Government Code 54954.2) (Board Bylaw 9320 & 9322)

**Availability of Documents for Public Inspection:** Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Merced County Office of Education to all or a majority of the members of the Merced County Board of Education less than 72 hours prior to that meeting are available for public inspection in the Superintendent's Office at the Merced County Office of Education, 632 West 13<sup>th</sup> Street, Merced, CA 95341, during normal business hours. The agenda is a made available on our website: [www.mcoe.org](http://www.mcoe.org) (Government Code 54957.5) (Board Bylaw 9320 & 9322)

Merced County Board of Education

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# Consent Agenda



Steve M. Tietjen, Ed.D. | County Superintendent of Schools

**MINUTES**  
**MERCED COUNTY BOARD OF EDUCATION**  
**December 18, 2023**

**REGULAR BOARD MEETING**

Merced County Office of Education Board Room  
632 W. 13<sup>th</sup> Street, Merced, CA 95341

**I. Opening**

- A. Board Chairperson, Geneva Brett, called the regular meeting of the Merced County Board of Education to order at 3:00 PM.
- B. Members present were Geneva Brett, Dennis Hanks, and Frank Fagundes. Fred Honoré and Tim Razzari were absent.
- C. Others present: Doug Huggins, Janice Smid, Mary Childrey, Candance Giles, Stanford Hoffman, Lorena Burrola, Cristina Vara, Charlotte Parga, Mike Friedberg, Maria Duran-Barajas, Rosa La Reyna, Rosio Franco, Holly Newlon, Janice Rogge, Mary Whited, Nannette Waggoner, Dylan McMullen, Kathleen Ochoa, Nathan Quevedo, Craig Nelson, Rosa Barragan, Martin Macias, Laura Fong, Janet Riley, Yolanda Campos-Senior Executive Assistant to the Superintendent, Steve M. Tietjen-County Superintendent

**II. Flag Salute** – Pledge Allegiance to the Flag

**III. Annual Reorganization**

- A. Nomination and Selection of Chairperson for 2024: **Frank Fagundes** moved and **Dennis Hanks** seconded the nomination of Fred Honoré for the position of Chairperson for 2024. The motion carried with a vote of 3-0 (*Honoré & Razzari absent*).
- B. Nomination and Selection of Vice Chairperson for 2024: **Frank Fagundes** moved and **Geneva Brett** seconded the nomination of Dennis Hanks for the position of Vice Chairperson for 2024. The motion carried with a vote of 3-0 (*Honoré & Razzari absent*).

**IV. Presentation**

- A. Presentation of Plaques to MCOE Outstanding Classified, Certificated, and Management Employees for the Quarter ending December 2023
  - 1. Classified Employee: Charlotte Parga, Educational Services
  - 2. Classified Employees: Andrea Flores, Educational Services
  - 3. Certificated Employee: Tisha McParland, Educational Services
  - 4. Management Employees: Mary Childrey, Early Education

Outstanding Employee Awards were presented to Charlotte Parga and Andrea Flores, Outstanding Classified Employee, Educational Services; Outstanding Certificated Employee Tisha McParland with Educational Services; and Outstanding Management Employee Mary Childrey, with Early Education.

**V. Consent Agenda:** Items listed under Consent Agenda are considered to be routine administrative functions and will be acted on by the Board in one motion and one vote. Any items under the Consent Agenda may be discussed; however, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or the Superintendent, and considered separately. Information concerning Consent Agenda items will be provided to each Board member for study prior to the meeting. It is understood that the Superintendent recommends approval of all consent items, unless otherwise noted. (*Board Bylaw 9322*)

- A. Minutes of Regular Meeting on November 13, 2023
- B. Minutes of Special Meeting on December 11, 2023
- C. Retirement Resolutions:
  - 1. **Resolution No. 2023-33** Honoring Nannette Waggoner
  - 2. **Resolution No. 2023-34** Honoring Jacqueline Brunger
  - 3. **Resolution No. 2023-35** Honoring Isabel Mendez
  - 4. **Resolution No. 2023-36** Honoring Frances Llanes

**Geneva Brett** moved and **Frank Fagundes** seconded the motion to approve the Consent Agenda as submitted. The motion carried with a vote of 3-0 (*Honoré & Razzari absent*).

**VI. Written Communications**

- A. Correspondence Received By Chairperson: None.
- B. Correspondence Received By Board Member:
  - 1. Kids Discovery Station thank you letter dated October 15, 2023
- C. Correspondence Received By Superintendent: None.

**VII. Call for Public Comments on Agenda & Non-Agenda Items**

The public was invited to address agenda items, submit items within the subject matter jurisdiction of the Board for future consideration, or speak to issues related to the function and operation of the County Board of Education.

No comments made.

**VIII. Future Agenda Items**

- A. Selection of new Board Representatives to serve on:
  - Outstanding Employee Selection Committee [*Frank*]
  - Merced County School Boards Association Executive Committee (MCSBA)  
(2-year term, expires 2023) [*Geneva*]
  - Head Start Policy Council (2-year term) [*Tim*]
  - Merced County Committee on School District Organization (4-year term, expires 2025) [*Geneva*]

**IX. Superintendent's and Board Members' Report (Information/Discussion Only)**

- A. Report on Attendance of 2023 CSBA Annual Education Conference held November 30<sup>th</sup> – December 2<sup>nd</sup>, San Francisco: Geneva Brett reported the conference was informative, she learned about Title XV changes regarding expulsion appeal hearings and was glad to see the diversity of Board members who attended. Steve Tietjen presented at the conference on how well Merced County high schools graduation rates are the highest in our region at 94%. He attended a chief technology session on safety of cyberattacks; kudos to Nannette Waggoner and the team for keeping MCOE secure.
- B. Board Member's Report (*if any*): Geneva Brett mentioned the "One Pill Will Kill" (fentanyl murders our children everyday) campaign and congratulated the Valley Community Day School Los Banos students who won the school video competition and were awarded the \$5,000 grant for their school.
- C. Superintendent's Report: Nothing to report.

## X. Business Items for Action

### A. Schelby Agriculture Scholarship for 2024-2025

It is recommended that the Board of Education review the Schelby Agriculture Scholarship for 2024-2025, and approve payment of \$200 to Merced College Foundation and authorize Merced College Foundation to Select Recipient

**Frank Fagundes** moved and **Geneva Brett** seconded a motion to approve payment of \$200 to Merced College Foundation and authorize Merced College Foundation to Select Recipient. The motion carried with a vote of 3-0 (*Honoré & Razzari absent*).

### B. 2023-2024 First Interim Report

It is recommended that the Board of Education approve the First Interim Report and the Criteria and Standards Review and authorization of the Certification of Interim Report

1. Approval of First Interim Report
  - i. Form 01I-School Services General Fund Budget Revisions
  - ii. Form 09I-Charter School Fund Budget Revisions
  - iii. Form 11I-Adult Education Fund Budget Revisions
  - iv. Form 12I-Child Development Budget Revisions
2. Approval of Criteria and Standards Review, Form 01CSI
3. Authorize the County Superintendent to sign the Certification of Interim Report (CI)

Craig Nelson and Janet Riley presented the 2023-2024 First Interim Report for Board review and approval.

**Geneva Brett** moved and **Frank Fagundes** seconded a motion to approve the First Interim Report and the Criteria and Standards Review and authorization of the Certification of Interim Report. The motion carried with a vote of 3-0 (*Honoré & Razzari absent*).

### C. County Superintendent's Salary Schedule

It is recommended that the Board of Education discuss and approve the County Superintendent of Schools' Salary, Other Financial Remuneration, Health, Retirement and Other Benefits (Education Code Section 1209)

**Frank Fagundes** moved and **Geneva Brett** seconded a motion to approve the County Superintendent of Schools' Salary, Other Financial Remuneration, Health, Retirement and Other Benefits (Education Code Section 1209). The motion carried with a vote of 3-0 (*Honoré & Razzari absent*).

## IX. Adjournment

**Geneva Brett** moved and **Frank Fagundes** seconded the motion to adjourn the regular meeting of the Merced County Board of Education at 3:44 PM. The motion carried with a vote of 3-0 (*Honoré & Razzari absent*).

Respectfully submitted,

Steve M. Tietjen, Ed.D.  
County Superintendent of Schools  
Secretary to the Board of Education

SMT/yc

**Merced County Board of Education**

Fred Honoré, Chairperson  
Dennis Hanks, Vice Chairperson  
Frank Fagundes, Member  
Tim Razzari, Member  
Geneva Brett, Member



**Resolution No. 2024-01**

**PROCLAMATION  
BLACK AMERICAN HISTORY MONTH  
February 2024**

- Whereas,** Americans of African descent helped develop our nation in countless ways, those recognized, unrecognized, and unrecorded;
- Whereas,** Black American history reflects a determined spirit of perseverance and cultural pride in its struggle to equally share in the opportunities of a nation founded upon the principles of freedom and liberty for all people;
- Whereas,** Black American citizens have participated in every American effort to secure, protect, and maintain the essence and substance of American democracy, as reflected by California Education Code Section 37221 (d) which establishes March 5 as *African American Day* to commemorate the anniversary of the death of Crispus Attucks, the first Black American martyr of the Boston Massacre;
- Whereas,** Barack Hussein Obama achieved a barrier-breaking accomplishment when he was inaugurated as the first Black American President of the United States on January 20, 2009;
- Whereas,** the Merced County Board of Education recognizes that each student needs an opportunity to understand the common humanity underlying all people; and
- Whereas,** the history and contributions of Black American citizens have been consistently overlooked, misinterpreted, and undervalued in the curriculum of public education institutions prior to the Civil Rights Act of 1964; and
- Whereas,** the *History-Social Science Framework for California Public Schools, Kindergarten Through Grade Twelve* states that the history curriculum of community, state, region, nation, and world must reflect the experiences of people and of different racial, religious, and ethnic groups which is integrated at every level; and

**Now Therefore Be It Resolved,** that the Merced County Board of Education proclaims the Month of February, 2024, as *Black American History Month* and encourages all educational communities to commemorate this occasion with appropriate instructional activities.

**Adopted** this 16th day of January year of 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Steve M. Tietjen, Ed.D., Secretary to the Board  
Merced County Superintendent of Schools



Merced County Board of Education

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# Business Items for Action



Steve M. Tietjen, Ed.D. | County Superintendent of Schools

# Merced County Board of Education Regular Meeting Schedule July 2024 – June 2025

All meetings are held at 3:00 p.m. in the Board Room unless otherwise noted.

Meeting Date	Description	Deadline for Submitting Agenda Items
<b>July 2024</b>	<i>No Meeting Held *</i>	-----
<b>08/19/2024</b>	3 <sup>rd</sup> Monday of August	8/12/24
<b>09/16/2024</b>	3 <sup>rd</sup> Monday of September	9/9/24
<b>10/21/2024</b>	3 <sup>rd</sup> Monday of October	10/14/24
<b>11/18/2024</b>	3 <sup>rd</sup> Monday of November	11/11/24
<b>12/16/2024</b>	3 <sup>rd</sup> Monday of December - <b>Annual Organizational Meeting</b>	12/9/24
<b>01/21/2025</b>	Moved to 3 <sup>rd</sup> <u>Tuesday</u> of January * <i>(3<sup>rd</sup> Monday is a holiday)</i>	1/13/25
<b>02/18/2025</b>	Moved to 3 <sup>rd</sup> <u>Tuesday</u> of February * <i>(3<sup>rd</sup> Monday is a holiday)</i>	2/10/25
<b>03/17/2025</b>	3 <sup>rd</sup> Monday of March	3/10/25
<b>04/21/2025</b>	3 <sup>rd</sup> Monday of April	4/14/25
<b>05/19/2025</b>	3 <sup>rd</sup> Monday of May	5/12/25
<b>06/9/2025</b>	2 <sup>nd</sup> Monday of June – <b>Special Meeting</b> <i>for Public Hearing – LCAP Budget</i>	-----
<b>06/16/2025</b>	3 <sup>rd</sup> Monday of June	6/9/25

Deadline for Submitting Agenda Items: By Noon the Monday Prior

\* 3<sup>rd</sup> Monday of the month except for the month of January, February & June  
(due to holidays) [No meeting held in July]

Board Approved: