

AGENDA
MERCED COUNTY BOARD OF EDUCATION
December 18, 2023
REGULAR BOARD MEETING

Merced County Office of Education - 632 West 13th Street, Merced CA 95341 – Board Room
The meeting begins at 3:00 p.m.

[These proceedings may be recorded.]

I. Open

- A. Call to Order at _____ PM by Chairperson _____
- B. Roll Call:
- | | |
|-------------------------------|-------|
| Geneva Brett, Chairperson | _____ |
| Fred Honoré, Vice Chairperson | _____ |
| Dennis Hanks, Member | _____ |
| Frank Fagundes, Member | _____ |
| Tim Razzari, Member | _____ |
- C. Others Present: _____

II. Flag Salute - Pledge Allegiance to the Flag

III. Annual Reorganization

- A. Nomination and Selection of Chairperson for 2024
- Moved by _____ Seconded by _____ Vote _____
- B. Nomination and Selection of Vice Chairperson for 2024
- Motion by _____ Seconded by _____ Vote _____

IV. Presentation

- A. Presentation of Plaques to MCOE Outstanding Classified, Certificated, and Management Employees for the Quarter ending December 2023
1. Classified Employee: Charlotte Parga, Educational Services
 2. Classified Employee: Andrea Flores, Educational Services
 3. Certificated Employee: Tisha McParland, Educational Services
 4. Management Employees: Mary Childrey, Early Education

- V. Consent Agenda:** Items listed under Consent Agenda are considered to be routine administrative functions and will be acted on by the Board in one motion and one vote. Any items under the Consent Agenda may be discussed; however, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or the Superintendent, and considered separately. Information concerning Consent Agenda items will be provided to each Board member for study prior to the meeting. It is understood that the Superintendent recommends approval of all consent items, unless otherwise noted. (*Board Bylaw 9322*)

- A. Minutes of Regular Meeting on November 13, 2023
- B. Minutes of Special Meeting on December 11, 2023
- C. Retirement Resolutions:
 - 1. **Resolution No. 2023-33** Honoring Nannette Waggoner
 - 2. **Resolution No. 2023-34** Honoring Jacqueline Brunger
 - 3. **Resolution No. 2023-35** Honoring Isabel Mendez
 - 4. **Resolution No. 2023-36** Honoring Frances Llanes

Motioned by _____ Seconded by _____ Vote _____

VI. Written Communications

- A. Correspondence Received By Chairperson
- B. Correspondence Received By Board Members
 - 1. Kids Discovery Station thank you letter dated October 15, 2023
- C. Correspondence Received By Superintendent

VII. Call for Public Comments on Agenda & Non-Agenda Items

During this portion of the agenda, the public is invited to address the Board on any item of interest that is within the Board's jurisdiction (*Education Code 35145.5; Government Code 54954.3*). The Board shall conduct no discussion, deliberation, or action on any item not appearing on the posted agenda, except as authorized by law raised (*Education Code 35145.5, Government Code 54954.2*). Members of the public are limited to five minutes on each topic or agenda item and public participation cannot exceed 20 minutes total for each topic or agenda item (*Government Code 54954.3; Board Bylaw 9322 & 9323*).

VIII. Future Agenda Items

- A. Selection of new Board Representatives to serve on:
 - Outstanding Employee Selection Committee [*Frank*]
 - Merced County School Boards Association Executive Committee (MCSBA)
(2-year term, expires 2023) [*Geneva*]
 - Head Start Policy Council (2-year term) [*Tim*]
 - Merced County Committee on School District Organization (4-year term, expires 2025) [*Geneva*]

IX. Superintendent's and Board Member's Report (Information/Discussion Only)

- A. Report on Attendance of 2023 CSBA Annual Education Conference held November 30th – December 2nd, San Francisco County Superintendent/Board Members
- B. Board Member's Report (*if any*) Board Members
- C. Superintendent's Report Steve M. Tietjen

X. Business Items for Action

A. Schelby Agriculture Scholarship for 2024-2025

Steve M. Tietjen
County Superintendent

It is recommended that the Board of Education review the Schelby Agriculture Scholarship for 2024-2025, and approve payment of \$200 to Merced College Foundation and authorize Merced College Foundation to Select Recipient

Motioned by _____ Seconded by _____ Vote _____

B. 2023-2024 First Interim Report

Craig Nelson
Director-Bus. Svcs.

It is recommended that the Board of Education approve the First Interim Report and the Criteria and Standards Review and authorization of the Certification of Interim Report

1. Approval of First Interim Report
 - i. Form 01I-School Services General Fund Budget Revisions
 - ii. Form 09I-Charter School Fund Budget Revisions
 - iii. Form 11I-Adult Education Fund Budget Revisions
 - iv. Form 12I-Child Development Budget Revisions
2. Approval of Criteria and Standards Review, Form 01CSI
3. Authorize the County Superintendent to sign the Certification of Interim Report (CI)

Motioned by _____ Seconded by _____ Vote _____

C. County Superintendent's Salary Schedule

Steve M. Tietjen
County Superintendent

It is recommended that the Board of Education discuss and approve the County Superintendent of Schools' Salary, Other Financial Remuneration, Health, Retirement and Other Benefits (Education Code Section 1209)

Motioned by _____ Seconded by _____ Vote _____

XI. Adjournment: _____ PM

Motioned by _____ Seconded by _____ Vote _____

Americans With Disabilities Act Assistance: Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify the Office of the Superintendent at (209) 381-6601 as soon as possible. Every effort will be made to give primary consideration to expressed preferences or provide equally effective means of communications to ensure equal access to the meetings of the Merced County Board of Education.
(Government Code 54954.2) (Board Bylaw 9320 & 9322)

Availability of Documents for Public Inspection: Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Merced County Office of Education to all or a majority of the members of the Merced County Board of Education less than 72 hours prior to that meeting are available for public inspection in the Superintendent's Office at the Merced County Office of Education, 632 West 13th Street, Merced, CA 95341, during normal business hours. The agenda is made available on our website: www.mcoe.org (Government Code 54957.5) (Board Bylaw 9320 & 9322)

Merced County Board of Education

Presentation



Steve M. Tietjen, Ed.D. | County Superintendent of Schools

December 8, 2023

To: All MCOE Employees
From: Outstanding Employee Selection Committee
Subject: **OUTSTANDING EMPLOYEES**

The following Merced County Office of Education employees have been selected as MCOE's "Outstanding Employees" for quarter ending **DECEMBER 2023**.

CLASSIFIED



Andrea Flores
Educational Services Dept.

CLASSIFIED



Charlotte Parga
Educational Services Dept.



CERTIFICATED



Tisha McParland
Educational Services Dept.

Confidential/Supervisory/Management



Mary Childrey
Early Education Dept.

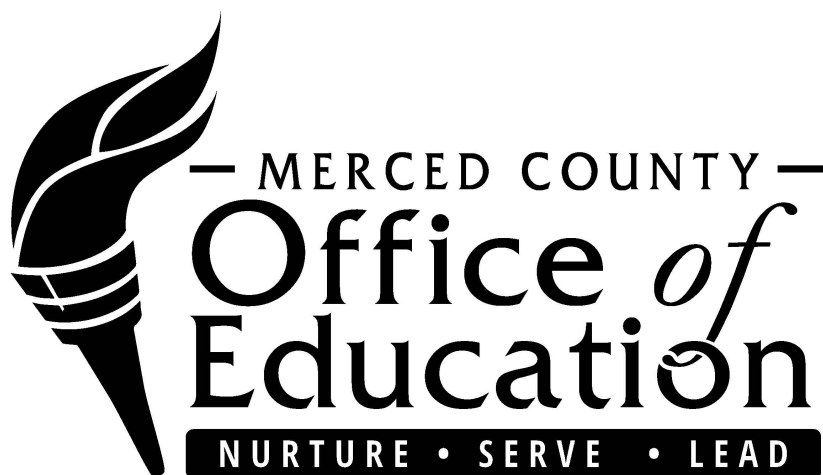


Andrea, Charlotte, Tisha and Mary, who exemplify MCOE's commitment to quality education and students, will be honored at the December 18, 2023 Board Meeting at 3:00pm.

Congratulations to our Employees of the Quarter!

Merced County Board of Education

Consent Agenda



Steve M. Tietjen, Ed.D. | County Superintendent of Schools

**MINUTES
MERCED COUNTY BOARD OF EDUCATION
November 13, 2023**

REGULAR BOARD MEETING

Merced County Office of Education Board Room
632 W. 13th Street, Merced, CA 95341

I. Opening

- A. Board Chairperson, Geneva Brett, called the regular meeting of the Merced County Board of Education to order at 3:00 PM.
- B. Members present were Geneva Brett, Fred Honoré, Dennis Hanks, Frank Fagundes, and Tim Razzari.
- C. Others present: Nathan Quevedo, Cindy Gentry, Crystal Sousa, Kimberly Chastain, Cristina Vara, Emily Tietjen, Maria Duran-Barajas, Rosa Barragan, Pat Atkins, Laura Fong, Janet Riley, Yolanda Campos-Senior Executive Assistant to the Superintendent, Steve M. Tietjen-County Superintendent

II. Flag Salute – Pledge Allegiance to the Flag

III. Consent Agenda: Items listed under Consent Agenda are considered to be routine administrative functions and will be acted on by the Board in one motion and one vote. Any items under the Consent Agenda may be discussed; however, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or the Superintendent, and considered separately. Information concerning Consent Agenda items will be provided to each Board member for study prior to the meeting. It is understood that the Superintendent recommends approval of all consent items, unless otherwise noted. (*Board Bylaw 9322*)

- A. Minutes of Regular Meeting on October 16, 2023

Dennis Hanks moved and **Frank Fagundes** seconded the motion to approve the Consent Agenda as submitted. The motion carried with a vote of 5-0.

IV. Written Communications

- A. Correspondence Received By Chairperson: None.
- B. Correspondence Received By Board Member: None.
- C. Correspondence Received By Superintendent: None.

V. Call for Public Comments on Agenda & Non-Agenda Items

The public was invited to address agenda items, submit items within the subject matter jurisdiction of the Board for future consideration, or speak to issues related to the function and operation of the County Board of Education.

No comments made.

VI. Future Agenda Items

- A. Annual Reorganizational Meeting – December 18, 2023

VII. Superintendent's and Board Members' Report (Information/Discussion Only)

- A. Williams Site Visits – 2023 Annual Report on the Status of Schools in Merced County: Emily Tietjen provided the report on the 2023 Annual Report on the Status of Schools in Merced County.

- B. Board Member's Report *(if any)*: None
- C. Superintendent's Report:
 - 1. El Nido Elementary School Registering as a District of Choice
 - 2. CSBA Annual Education Conference & Trade Show – Nov. 30-Dec. 2, 2023
 - 3. MCOE Annual Report on Our Schools – February 8, 2024

VIII. Business Items for Action

A. Quarterly Uniform Complaint Report

It is recommended that the Board of Education review and approve the Uniform Complaint Report Summary for Quarterly Period July 2023 through September 2023

Emily Tietjen reported that there were no complaints during this quarterly period.

Fred Honoré moved and **Frank Fagundes** seconded a motion to approve the Uniform Complaint Report Summary for Quarterly Period July 2023 through September 2023 as submitted. The motion carried with a vote of 5-0.

B. Sale or Disposal of Surplus Property [Resolution No. 2023-32]

It is recommended that the Board of Education adopt **Resolution No. 2023-32** Authorizing the sale or disposal of surplus property as submitted (*Education Code 1279*)

Dennis Hanks moved and **Frank Fagundes** seconded a motion to adopt Resolution No. 2023-32 Authorizing the Sale or Disposal of Surplus Property as submitted. The motion carried with a vote of 5-0.

C. School Plan for Student Achievement (SPSA) 2023-2024

It is recommended that the Board of Education approve the 2023-2024 School Plans for Student Achievement for Merced County Office of Education Special Education and Schelby School

The SPSA reports can be found on our website at:

<https://www.mcoe.org/departments-programs/sped/se-public-notice> or

<https://www.mcoe.org/departments-programs/educational-services/student-programs/mcoe-public-postings>

Frank Fagundes moved and **Dennis Hanks** seconded a motion to approve the 2023-2024 School Plans for Student Achievement for Merced County Office of Education Special Education and Schelby School. The motion carried with a vote of 5-0.

IX. Adjournment

Dennis Hanks moved and **Fred Honoré** seconded the motion to adjourn the regular meeting of the Merced County Board of Education at 3:25 PM. The motion carried with a vote of 5-0.

Respectfully submitted,

Steve M. Tietjen, Ed.D.
County Superintendent of Schools
Secretary to the Board of Education

SMT/yc

**MINUTES
MERCED COUNTY BOARD OF EDUCATION
December 11, 2023**

SPECIAL BOARD MEETING

Merced County Office of Education Board Room
632 W. 13th Street, Merced, CA 95341

I. Opening

- A. Board Chairperson, Geneva Brett, called the regular meeting of the Merced County Board of Education to order at 3:00 PM.
- B. Members present were Geneva Brett, Fred Honoré, and Frank Fagundes. Dennis Hanks and Tim Razzari were absent.
- C. Others present: Parents of Pupil Expulsion #2023-02, Adam Cano, Peter Duenas, Yolanda Campos-Senior Executive Assistant to the Superintendent, Steve M. Tietjen-County Superintendent

II. Flag Salute – Pledge Allegiance to the Flag

III. Call for Public Comments on Agenda & Non-Agenda Items

The public was invited to address agenda items, submit items within the subject matter jurisdiction of the Board for future consideration, or speak to issues related to the function and operation of the County Board of Education.

No comments made.

*The Board identified closed session agenda item(s) and proceeded into Closed Session.
The public was invited to comment on identified items prior to adjournment into Closed Session.*

The Board proceeded into Closed Session.

IV. Closed Session for Appeal of Pupil Expulsion #2023-02

3:00 PM – Expulsion # 2023-02

The Merced County Board of Education met in closed session for the appeal of Pupil Expulsion #2023-02.

V. Executive Session for Board Deliberation of Pupil Expulsion # 2023-02

The Merced County Board of Education met in Executive Session to deliberate Pupil Expulsion #2023-02.

VI. Closed Session for Action of Pupil Expulsion #2023-02

The Board proceeded into Open Session.

VII. Open Session – Reported Action of Pupil Expulsion # 2023-02

In the Appeal of Pupil Expulsion #2023-02, **Frank Fagundes** moved and **Fred Honoré** seconded a motion that the Merced County Board of Education adopt the Findings of Facts and the Order affirming the decision of the Gustine Unified School District Board of Trustees. The motion carried with a vote of 3-0 (*Hanks and Razzari absent*).

Vote (by roll call)	Brett	<u>Yes</u>
	Fagundes	<u>Yes</u>
	Hanks	<u>Absent</u>
	Honoré	<u>Yes</u>
	Razzari	<u>Absent</u>

VII. Adjournment

Fred Honoré moved and **Frank Fagundes** seconded the motion to adjourn the regular meeting of the Merced County Board of Education at 3:29 PM. The motion carried with a vote of 3-0 (*Hanks and Razzari absent*).

Respectfully submitted,

Steve M. Tietjen, Ed.D.
County Superintendent of Schools
Secretary to the Board of Education

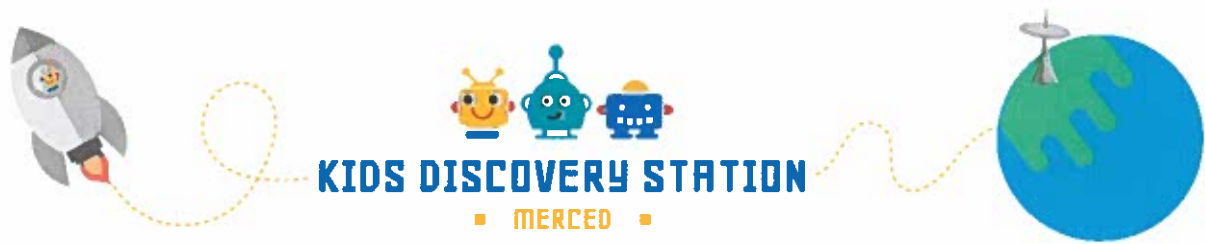
SMT/yc

Merced County Board of Education

Written Communication



Steve M. Tietjen, Ed.D. | County Superintendent of Schools



Merced County Office of Education
632 W 13th St
Merced, CA 95341

October 15, 2023

Dear Merced County Office of Education,

The Board of Directors and Staff of Kids Discovery Station would like to express our deepest appreciation and gratitude for your Bronze Level Sponsorship of our annual fundraiser. We received your contribution of \$750 on 9/18/2023.

Your generous donation will enable us to continue to offer unique in Merced County enrichment and educational opportunities for children and families. In the two years since its opening Kids Discovery Station hosted over 45,000 little and grown-up visitors as well as over 6,000 students from local elementary schools on field trips, summer camps, evening workshops and STEM day-camps. New exhibits and educational programming are continuously added to keep the museum growing and improving.

Thank you for helping to make Merced families happier, healthier and stronger and for investing in our future - the children of our community!

Sincerely,

Mayya Tokman,
Executive Director & President of the Board of Directors
Kids Discovery Station





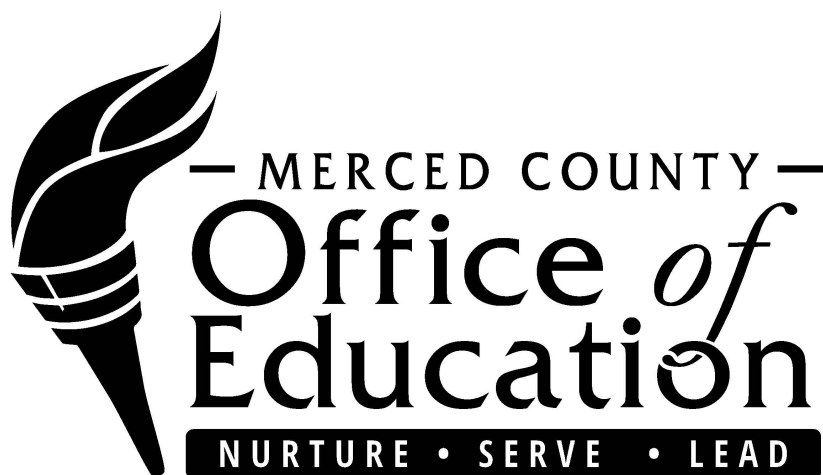
BACK TO THE 80S **MERCED, CA** **OCT 12, 2023**



Dear friends and colleagues from MCOE,
 We are so grateful for your support of
 Kids Discovery Station. Thank you for investing
 in our future. The children of our community
 with gratitude and appreciation from the
 Kids Discovery Station Board and Staff

Merced County Board of Education

Business Items for Action



Steve M. Tietjen, Ed.D. | County Superintendent of Schools

2023
MERCED COUNTY OFFICE OF EDUCATION
Superintendent Salary Schedule (SUPT)
(Based upon January 1, 2023 salary schedule plus 5% effective July 1, 2023)

STEPS	ANNUAL
1	247,513
2	256,176
3	265,142
4	271,771
5	278,565

- \$6000 will be awarded for a Doctorate Degree from a university or college accredited by the Western Association of Schools and Colleges.
- The County Superintendent is not eligible for an automobile or cell phone allowance.
- This schedule shall be adjusted only with the approval of the Merced County Board of Education. *
- Employee shall possess the appropriate credential in order to be placed on the above salary schedule.
- When the Superintendent reaches 68 years of age, MCOE shall pay the employee portion of the STRS contribution as part of the Superintendent's remuneration while he remains in office.
- If the Superintendent completes his second elected term on January 3rd, 2027, MCOE shall provide a health benefits contribution in an amount equivalent to that provided to current management personnel. The Superintendent shall remain covered by MCOE health benefits at the management personnel rate for life.

*In accordance with Education Code 1209, this schedule was formally adopted on April 17, 2023 by the Merced County Board of Education as the new Superintendent Salary Schedule effective July 1, 2022.