

Age of Entrance

By Utah state law, students must be five years old on or before September 1st to be enrolled in kindergarten.

Attendance

Regular attendance in school is directly correlated with academic achievement. Please help us and your student by scheduling family travel during a school break. Also, our community's health providers are happy to provide appointments in the afternoon, after school is dismissed.

Bus Transportation

Students are expected to follow the transportation department's rules and regulations for bus safety. Drivers have the authority to cite students for disciplinary concerns that may result in a loss of bus-riding privileges.

Checking-Out

Approved parents/guardians must check students out through the office. Authorized parents/guardians are part of the PowerSchool enrollment update; please make sure to check these each year. A valid photo ID is required.

Contact Information

We must be able to reach parents/guardians in the event of an emergency. Please provide the office with up-to-date contact information for yourselves as well as emergency contacts.

Dress Code

The following dress and grooming standards apply at TSES as a means of promoting safety, personal hygiene, and a strong academic climate.

1. Students must wear clothing including both a shirt with pants or shorts, or the equivalent (for example dresses, leggings, or skirts) and shoes.
2. Clothing must cover the chest, back, and stomach to mid-thigh. Tops must have a strap.
3. Clothing must cover all undergarments. No underwear or undergarments may be visible at any time.
4. Clothing may not be see through.
5. Apparel advocating alcohol, drugs, tobacco, or including inappropriate language is not allowed at school.
6. Hats and hoods are welcome outside, but not inside during the school day.
7. Outdoor recess happens daily at TSES, with the exception of unusually cold or wet conditions. Students should always be prepared to be outside.

Illness

Students experiencing a contagious illness should not come to school for 24 hours after vomiting or if they're running a fever. If a student becomes ill at school, parents or guardians will be called to retrieve the student. Ill students should call parents or guardians from the office, not from the classroom or personal devices.

Immunizations

Utah law requires an up-to-date immunization record for all students in public schools. For personal exemption, a parent must file a form with the Utah State Health Department as well as the school.

Medication

The Park City School District has an “Alcohol and Drug-Free Workplace” policy which requires permission to be given for any and all medications, prescription or over-the-counter, that a student may require in school. This permission form needs to be filled out annually and signed by a health care provider (for prescription medication), or by the parent or legal guardian (for OTC medication). The form is available in the office. Students **MAY NOT CARRY ANY MEDICATION** on their person or in their backpack.

PBIS

Trailside seeks to encourage social and academic behavior through Positive Behavior Interventions and Supports. Incentives for students occur in different ways daily and frequently throughout the year.

Personal Items at School

Toys, equipment, games, cards, etc. should not be brought to school unless a teacher instructs students to do so (such as show and tell or special events). Families will assume responsibility for the loss or damage if such items are brought to school.

Phone Use

Students are asked to keep cell phones in their backpacks during the school day. Watches are allowed, however, if they become a distraction to the learning environment students will be asked to put it in their backpack. If you need to reach your child during the school day, please call the office and we will happily assist (435-645-5680).

PTO

The Parent Teacher Organization at Trailside provides exceptional assistance through financial and volunteer support. We welcome all parents and guardians to join the PTO and become an active part of our learning community.

Reporting an absence

Please call (435-645-5680) or email (trailsideattendance@pcschoools.us) our office before 9:00 AM when your child is absent from school.

Safe Schools / Harassment Policies

It is the policy of the Park City School District to prohibit acts of aggression, violence, possession of a weapon (or look-alike weapon), and any criminal behavior on all PCSD school grounds, buses, and activities.

Trailside Parent/Student Handbook 2023-2024



The Park City School District seeks to maintain a learning and working environment that is free from harassment of any kind. Sexual or gender-specific teasing, foul or obscene language or gestures, or hazing are a few examples of behaviors that will not be tolerated in PCSD.

School Meals

The cost for breakfast is \$1.90, and lunch is \$2.90 per day. Free/reduced meals can be applied for at <https://www.pcschools.us/Page/2035>. We do not offer cash transactions in our cafeteria. Meals may be prepaid online at www.paypams.com or in the school office (cash or check only, and we cannot make change). You may manage your child's meal account by visiting www.paypams.com. The most up to date menus are sent home in an email from your teacher, and are posted in the PTO newsletter.

Supervision Times

We have supervision for students from 7:50 – 3:15 Monday through Thursday, and 7:50 – 12:45 on Fridays. To help ensure the safety of your child, please do not drop off before 7:50 AM.