

**Regular Session Board Meeting
Bulloch County Board of Education
William James Educational Complex Boardroom
Thursday, January 11, 2023
6:30 p.m. Board Meeting**

**Agenda
(The Board requests all cell phones be silenced.)**

Call to Order

Moment of Silence/Pledge of Allegiance

Election Process- Charles Wilson, Superintendent

Election of Officers

1. Election of Chairman
2. Election of Vice Chairman

Amend/Adopt the Agenda

Special Recognition

Southeast Bulloch High School Flag Football Team

Board Member Comments

Public Participation

The public may address the Board of Education concerning issues other than specific student or individual matters. To participate in the Public Participation segment of the meeting, please sign in on the sign-in sheet located at the podium before the Board meeting begins at 6:30 p.m.; a three-minute time limit will be imposed for each speaker. A timer will be set and appear on the screen and a buzzer will sound when time expires. At this point, please conclude remarks. Passing unused time to another person is not allowed. Your cooperation in this matter will be appreciated.

No speaker shall indulge in personal attacks while speaking. All comments are to be addressed directly to the Board of Education. Personnel concerns may be addressed in writing to the Superintendent or Chairman of the Board of Education. The Board is not able to vote, comment or respond to issues or comments made during public participation. Please submit a copy of your written concerns to the Board Secretary.

Superintendent's Report

1. School Spotlight – Portal Middle High School
2. TSI Schools Update

A. Consent Agenda

- | |
|---|
| <ol style="list-style-type: none">1. Board Minutes: December 7, 2023 Work Session December 14, 2023 Regular Session2. Board Member Payroll for December 20233. Financial Report for November 2023 |
|---|

B. Old Business for Approval

1. Board Meeting Dates for 2024

C. New Business for Approval

1. Annual Request for BOE to serve as fiscal agent for Family Connection Partnership
2. SFS Freezer Bid Approval
3. Amendment to Mandatory Addendum for New SEBHS
4. Centegix Renewal

D. New Business to be Placed on the Table

E. Executive Session

F. Return to Open Session

G. Personnel Recommendations

H. Adjournment

Superintendent's Report

Consent Agenda

Bulloch County Board of Education
Minutes of Called Work Session Board Meeting
Thursday, December 7, 2023

The Bulloch County Board of Education met in a Work Session Meeting on Thursday, September 28, 2023 at 6:30 p.m. in the boardroom at the Central Office. Board members present were as follows: Heather Mims, Donna Clifton, Dr. Stuart Tedders, Chairman Glenn Womack, Vice Chairman Elizabeth Williams, Jay Cook, Maurice Hill, Glennera Martin, and Superintendent Charles Wilson.

Chairman Womack called the meeting to order and led the Moment of Silence and Pledge of Allegiance.

After review and recommendation by the Superintendent, upon motion by Maurice Hill, and second by Dr. Stuart Tedders, the agenda was approved as presented. (7:0 Yes – Glenn Womack, Donna Clifton, Dr. Stuart Tedders, Elizabeth Williams, Jay Cook, Maurice Hill and Glennera Martin) Heather Mims arrived after the vote at 6:35.

The Work Session topic was a continuation of Disciplinary Actions for Code of Conduct Violations. Assistant Superintendent of School Improvement Teresa Phillips, and Director of Behavioral Support Chad Prosser led the discussion and reviewed each offense and levels of consequences with the board to come to a consensus regarding the consequences of each offense.

There being no further business, upon motion by Glennera Martin, and second by Heather Mims, the Board unanimously voted to adjourn the meeting. (8:0 Yes - Heather Mims, Donna Clifton, Dr. Stuart Tedders, Glenn Womack, Elizabeth Williams, Jay Cook, Maurice Hill and Glennera Martin.)

Charles Wilson., Superintendent

Glenn Womack, Board Chair

Bulloch County Board of Education
Minutes of Board Regular Session
December 14, 2023

The Bulloch County Board of Education met in a Regular Session Meeting on Thursday, December 14, 2023, at 6:30 p.m. in the boardroom at the Central Office. Board members present were as follows: Stuart Tedders, Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Maurice Hill, Heather Mims, and Superintendent Charles Wilson.

Chairman Womack led the Moment of Silence and Pledge of Allegiance.

After review and recommendation by the Superintendent, upon motion by Jay Cook and second by Glennera Martin, the agenda was approved as presented. (8:0 Yes – Stuart Tedders, Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Heather Mims and Maurice Hill)

Meca Williams-Johnson spoke during public participation.

The Foundation hosted a reception for the 2024 Cohort of REACH Scholars- Sophia Estrada - SEBMS, Lavon Jones -WJMS, Susie Joyner - PMHS, Dy'Aysia Tribble - LCMS, and Emilie Washington - WJMS. Keith Wilkey, Chiant Grant-Culver, and Susan Cassedy introduced the REACH Scholars to the Board during Special Recognition.

Southeast Bulloch Middle School chorus led by chorus teacher Sydna Davidson sang "Let it Snow".

During the Superintendent's Report, Principal Todd Veland and Southeast Bulloch Middle School Faculty shared information during the school highlight. Superintendent Wilson provided information on the Workforce Study Report done by the Savannah Corridor/I-16 Joint Development Authority. Kelly Spence gave an update on TSI Schools- Langston Chapel Elementary and Langston Chapel Middle School.

After review and recommendation by the superintendent, upon motion by Donna Clifton, and second by Jay Cook, the Board unanimously approved the Consent Agenda that consisted of the following: Board Minutes: November 9,2023 Regular Session, November 16, 2023 Called Special Session, November 28, 2023 Called Special Session, November 30, 2023 Work Session; Board Member Payroll for November 2023 and the Financial Report for October 2023. (8:0 Yes – Stuart Tedders, Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Heather Mims and Maurice Hill)

After review and recommendation by the superintendent, upon motion by Elizabeth Williams, and second by Heather Mims, the board unanimously approved updates to the FY24 Student Code of Conduct. (8:0 Yes – Stuart Tedders, Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Heather Mims, and Maurice Hill)

After review and recommendation by the superintendent, upon motion by Glennera Martin, and second by Maurice Hill, the board unanimously approved the resolution for the Langston Chapel HVAC Capital Outlay Project Completion. (8:0 Yes – Stuart Tedders, Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Heather Mims, and Maurice Hill)

After review and recommendation by the superintendent, upon motion by Elizabeth Williams, and second by Donna Clifton, the Board Meeting Dates for 2024 was placed on the table. (8:0 Yes – Stuart Tedders,

Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Heather Mims and Maurice Hill)

Upon motion by Heather Mims, and second by Jay Cook, the Board unanimously voted to enter into executive session to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee or to interview applicants for the position of superintendent; (O.C.G.A. § 50-14-3(b)(2)); (8:0 Yes – Stuart Tedders, Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Heather Mims and Maurice Hill) Board Members present at the time of executive session were as follows: Stuart Tedders, Jay Cook, Donna Clifton, Board Chair Glenn Womack, Vice Chair Liz Williams, Maurice Hill, Heather Mims, and Glennera Martin

Upon motion by Maurice Hill, and second by Stuart Tedders, the Board unanimously voted to return to open session. (8:0 Yes – Stuart Tedders, Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Heather Mims, and Maurice Hill) Board Members present at the time of return to open session were as follows: Stuart Tedders, Jay Cook, Donna Clifton, Board Chair Glenn Womack, Vice Chair Liz Williams, Maurice Hill, Heather Mims and Glennera Martin.

After review and recommendation by the Superintendent, upon motion by Maurice Hill, and second by Heather Mims, the Board approved the Regular Personnel Recommendations as presented. (Classified employees are employed at the will of the Board; certified employees are employed contingent upon the receipt of criminal background checks satisfactory to the Superintendent and Board.) (8:0 Yes – Stuart Tedders, Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Heather Mims, and Maurice Hill)

There being no further business, upon motion by Heather Mims, and second by Maurice Hill, the Board unanimously voted to adjourn the meeting. (8:0 Yes – Stuart Tedders, Jay Cook, Glenn Womack, Elizabeth Williams, Donna Clifton, Glennera Martin, Heather Mims, and Maurice Hill)

Charles G. Wilson, Jr., Superintendent

Glenn Womack, Board Chair

BULLOCH COUNTY BOARD OF EDUCATION
BOARD MEMBER PAYROLL
FOR THE MONTH OF: December 2023
January 2024 Payroll

| NAME | CSI# | DATES | AMOUNT |
|--------------------|------|------------|----------|
| Donna Clifton | 658 | 12/7;12/14 | 200.00 |
| Jay Cook | 6712 | 12/7;12/14 | 200.00 |
| Maurice Hill | 1452 | 12/7;12/14 | 200.00 |
| Glennera Martin | 6713 | 12/7;12/14 | 200.00 |
| Heather Mims | 5460 | 12/7;12/14 | 200.00 |
| Stuart Tedders | 7267 | 12/7;12/14 | 200.00 |
| Elizabeth Williams | 3396 | 12/7;12/14 | 200.00 |
| Glenn Womack | 8343 | 12/7;12/14 | 200.00 |
| TOTAL | | | 1,600.00 |

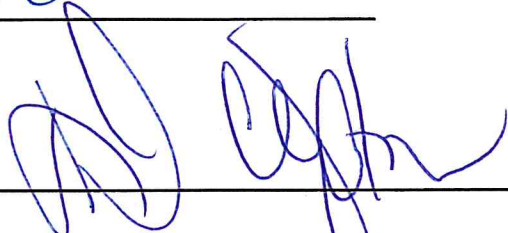
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December 7, 2023 - Called Work Session
December 14, 2023 - Regular Session

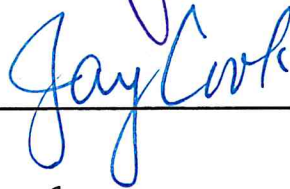
Bulloch County Board of Education
Board Meeting Attendance Form
Regular/Called/Work Session

Date 12-7-23

Donna Clifton



Jay Cook



Maurice Hill



Glennera Martin



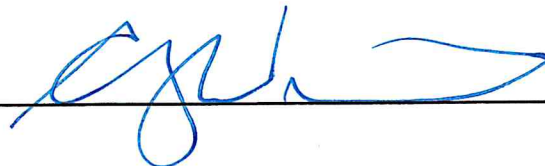
Heather Mims



Stuart Tedders



Elizabeth Williams



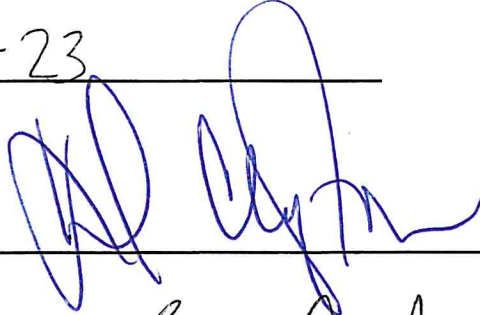
Glenn Womack



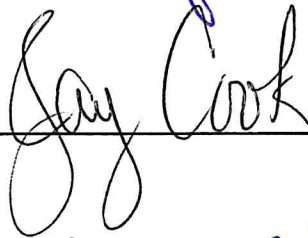
Bulloch County Board of Education
Board Meeting Attendance Form
Regular/Called/Work Session

Date 12-14-23

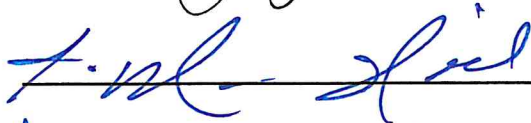
Donna Clifton



Jay Cook



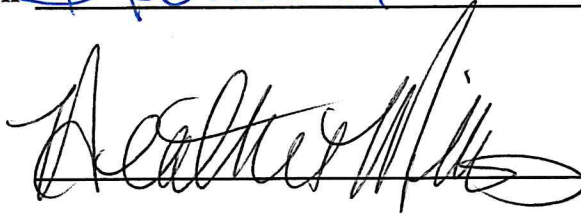
Maurice Hill



Glennera Martin



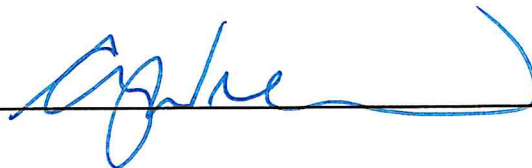
Heather Mims



Stuart Tedders



Elizabeth Williams



Glenn Womack



To: Charles Wilson, Superintendent

From: Alison A. Boatright, CFO

Date: January 3, 2024

Re: November 2023 Financial Reports

Highlights for the November 2023 General Fund revenues and expenditures are as follows:

- **Property tax revenues:**

We received a large property tax receipt in November. The majority of property tax revenues will be collected in November and December. Our year-to-date revenues are \$8,026,657 (30.09%) on the modified accrual basis and are \$8,861,561 (or 8.73% of budget) on the cash basis.

- **Local Option Sales Tax (LOST) revenues:**

Local Option Sales Tax receipts are strong with the monthly average of \$1,564,342 being slightly higher than budgeted. We anticipate that collections will remain strong this year depending upon global and local economic factors. Our year-to-date Local Option Sales Tax revenues are \$6,379,355 (34.37%) on the modified accrual basis and are \$7,821,709 (or 42.14%) on the cash basis.

- **State Revenues:**

QBE monthly receipts are being collected as budgeted. Our year-to-date state revenues are \$24,575,978 (29.6%) on the modified accrual basis and \$34,433,431.00 (or 41.48%) on the cash basis.

- **Expenditures:**

Expenditures in the General Fund are slighter higher than budgeted which is normal. As of November 30, 2023, we have completed 41.67% of the fiscal year. Our year-to-date expenditures are \$46,106,745 (or 33.1%) on the modified accrual basis and \$60,414,532.00 (or 43.32%) on the cash basis.

A table of the General Fund revenues and expenditures summarized above is presented below on a Modified Accrual Basis versus Cash Basis:

| | Modified Accrual Basis | % of Budget | Cash Basis | % of Budget |
|----------------------------------|-----------------------------------|------------------------|-------------------|------------------------|
| Property Tax Revenues* | \$8,026,657 | 30.09% | \$8,861,561 | 8.73% |
| Local Option Sales Tax Revenues* | \$6,379,355 | 34.37% | \$7,821,709 | 42.14% |
| State Revenues* | \$24,575,978 | 29.6% | \$34,433,431 | 41.48% |
| Total Expenditures** | \$46,106,745 | 33.1% | \$60,414,532 | 43.32% |

*The modified accrual basis is a combination of the cash basis and the full accrual basis. The modified accrual basis means that expenditures are recorded on the financial report when they are incurred and revenues are recognized on the financial report when they are both measurable and available. The cash basis records expenditures when they are paid out and revenues when they are received.

** The difference between cash basis and modified accrual expenditures equals the sum of accrued accounts payable and salaries and benefit accruals at June 30, 2023 which totals \$14,307,787.

Please let me know if you have any questions after reviewing the attached reports.

Bulloch County Board of Education
Combined Balance Sheet
November 30, 2023
(Modified Accrual Basis - Unaudited)

| | General Fund | Special Revenue Funds | School Nutrition Fund | Debt Service Fund | Capital Projects Fund | School Activity Funds | Total All Funds |
|--|----------------------|-----------------------|-----------------------|----------------------|-----------------------|-----------------------|----------------------|
| ASSETS | | | | | | | |
| Cash and Temporary Investments | \$ 52,986,929 | \$ (981,685) | \$ 2,166,952 | \$ 18,170,703 | \$ 15,983,990 | \$ 1,712,663 | \$ 90,039,551 |
| Due from Other Funds | | | | | | | \$ - |
| Due from State of Georgia | | | | | | | \$ - |
| Accounts Receivable | \$ - | | \$ 677,487 | | | | \$ 677,487 |
| Interest Receivable | | | | | | | \$ - |
| Inventory | | | \$ 391,086 | | | | \$ 391,086 |
| Fixed Assets | | | | | | | \$ - |
| Amount available in Debt Service Fund | | | | | | | \$ - |
| Amount to be provided for retirement of long-term debt | | | | | | | \$ - |
| Total Assets | \$ 52,986,929 | \$ (981,685) | \$ 3,235,525 | \$ 18,170,703 | \$ 15,983,990 | \$ 1,712,663 | \$ 91,108,124 |
| LIABILITIES AND FUND EQUITY | | | | | | | |
| Liabilities | | | | | | | |
| Accounts Payable | \$ 14,437 | \$ (5,825) | \$ 608,642 | \$ - | \$ 5,600 | \$ (1,296) | \$ 621,558 |
| Due To Other Funds | | | | | | | \$ - |
| General Obligation Bonds Payable | | | | | | | \$ - |
| Total Liabilities | \$ 14,437 | \$ (5,825) | \$ 608,642 | \$ - | \$ 5,600 | \$ (1,296) | \$ 621,558 |
| Fund Equity | | | | | | | |
| Investment in Fixed Assets | \$ 52,972,493 | \$ (975,860) | \$ 2,626,882 | \$ 18,170,703 | \$ 15,978,390 | \$ 1,713,959 | \$ 90,486,566 |
| Total Fund Equity | \$ 52,972,493 | \$ (975,860) | \$ 2,626,882 | \$ 18,170,703 | \$ 15,978,390 | \$ 1,713,959 | \$ 90,486,566 |
| Total Liabilities and Fund Equity | \$ 52,986,929 | \$ (981,685) | \$ 3,235,525 | \$ 18,170,703 | \$ 15,983,990 | \$ 1,712,663 | \$ 91,108,124 |

Bulloch County Board of Education
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget vs. Actual
November 30, 2023
41.67% Budget Completion

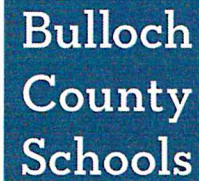
| | Year-To-Date Actual | | | | | | | YTD Actual All Funds |
|---|---------------------|-----------------------|-----------------------|-------------------|---------------------|------------------------|------|----------------------|
| | General Fund | Special Revenue Funds | School Nutrition Fund | Debt Service Fund | Capital Outlay Fund | School Activities Fund | | |
| Revenues | | | | | | | | |
| Local Taxes | \$ 14,419,122 | \$ - | \$ - | \$ 6,226,752 | \$ - | \$ - | \$ - | \$ 20,645,874 |
| Other Local Sources | \$ 1,576,075 | \$ 16,545 | \$ 333,672 | \$ 251,648 | \$ 346,868 | \$ 1,052,957 | \$ - | \$ 3,577,764 |
| State Sources | \$ 24,575,978 | \$ 862,091 | \$ 85,084 | \$ - | \$ 30,370 | \$ - | \$ - | \$ 25,553,524 |
| Federal Sources | \$ - | \$ 1,474,010 | \$ 2,982,424 | \$ - | \$ - | \$ - | \$ - | \$ 4,456,434 |
| Total Revenues | \$ 40,571,176 | \$ 2,352,646 | \$ 3,401,180 | \$ 6,478,400 | \$ 377,238 | \$ 1,052,957 | \$ - | \$ 54,233,595 |
| Other Sources | \$ - | \$ 12,577 | \$ - | \$ - | \$ - | \$ 27,039 | \$ - | \$ 39,617 |
| Total Revenues and Other Sources | \$ 40,571,176 | \$ 2,365,223 | \$ 3,401,180 | \$ 6,478,400 | \$ 377,238 | \$ 1,079,996 | \$ - | \$ 54,273,212 |
| Expenditures | | | | | | | | |
| Instructional Services | \$ 27,027,606 | \$ 2,190,286 | \$ - | \$ - | \$ 96,312 | \$ 942,542 | \$ - | \$ 30,256,747 |
| Pupil Services | \$ 3,693,721 | \$ 419,847 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 4,113,568 |
| Improvement of Instructional Services | \$ 1,355,615 | \$ 621,975 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,977,589 |
| Educational Media Services | \$ 477,435 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 477,435 |
| General Administration Services | \$ 399,536 | \$ 46,575 | \$ - | \$ - | \$ - | \$ 1,745 | \$ - | \$ 447,857 |
| School Administration Services | \$ 3,835,599 | \$ - | \$ - | \$ - | \$ - | \$ 2,721 | \$ - | \$ 3,838,320 |
| Business Support Services | \$ 361,473 | \$ - | \$ - | \$ - | \$ 36 | \$ - | \$ - | \$ 361,509 |
| Maintenance and Operation of Plant Services | \$ 5,053,201 | \$ 80,738 | \$ - | \$ - | \$ 326,353 | \$ - | \$ - | \$ 5,460,292 |
| Student Transportation Services | \$ 2,593,057 | \$ 3,484 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,596,541 |
| Central Support Services | \$ 1,272,438 | \$ 3,069 | \$ - | \$ - | \$ 10,579 | \$ 3,288 | \$ - | \$ 1,289,374 |
| Other Support Services | \$ 37,066 | \$ 35,174 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 72,240 |
| School Nutrition Program | \$ - | \$ - | \$ 3,377,195 | \$ - | \$ - | \$ - | \$ - | \$ 3,377,195 |
| Facilities Acquisition and Construction | \$ - | \$ - | \$ - | \$ - | \$ 1,077,887 | \$ - | \$ - | \$ 1,077,887 |
| Debt Service | \$ - | \$ - | \$ - | \$ 208,750 | \$ - | \$ - | \$ - | \$ 208,750 |
| Total Expenditures | \$ 46,106,745 | \$ 3,401,148 | \$ 3,377,195 | \$ 208,750 | \$ 1,511,169 | \$ 950,296 | \$ - | \$ 55,555,303 |
| Other Uses | \$ - | \$ 12,577 | \$ - | \$ - | \$ - | \$ 27,039 | \$ - | \$ 39,617 |
| Total Expenditures and Other Uses | \$ 46,106,745 | \$ 3,413,725 | \$ 3,377,195 | \$ 208,750 | \$ 1,511,169 | \$ 977,336 | \$ - | \$ 55,594,920 |
| Excess / (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | \$ (5,535,569) | \$ (1,048,502) | \$ 23,984 | \$ 6,269,650 | \$ (1,133,931) | \$ 102,660 | \$ - | \$ (1,321,707) |
| Beginning Fund Balance | \$ 58,508,062 | \$ 72,642 | \$ 2,602,898 | \$ 11,901,053 | \$ 17,112,320 | \$ 1,611,299 | \$ - | \$ 91,808,272 |
| Ending Fund Balance | \$ 52,972,493 | \$ (975,860) | \$ 2,626,882 | \$ 18,170,703 | \$ 15,978,390 | \$ 1,713,959 | \$ - | \$ 90,486,565 |
| Encumbrances | \$ 2,338,217 | \$ 353,409 | \$ 176,070.56 | \$ - | \$ 4,427,224 | \$ 156,197 | \$ - | \$ 7,451,117 |

Bulloch County Board of Education
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget vs. Actual
November 30, 2023
41.67% Budget Completion

GENERAL FUND

| | Budget | Actual | | % of Budget |
|--|----------------|---------------|----------------|-------------|
| | | Current Month | Year-To-Date | |
| Revenues | | | | |
| Local Taxes | \$ 45,250,185 | \$ 8,134,751 | \$ 14,419,122 | 31.9% |
| Other Local Sources | \$ 3,535,700 | \$ 272,642 | \$ 1,576,075 | 44.6% |
| State Sources | \$ 83,019,434 | \$ 6,927,813 | \$ 24,575,978 | 29.6% |
| Federal Sources | \$ - | \$ - | \$ - | |
| Total Revenues | \$ 131,805,319 | \$ 15,335,206 | \$ 40,571,176 | 30.8% |
| Other Sources | \$ - | \$ - | \$ - | 0.0% |
| Total Revenues and Other Sources | \$ 131,805,319 | \$ 15,335,206 | \$ 40,571,176 | 30.8% |
| Expenditures | | | | |
| Instructional Services | \$ 90,493,355 | \$ 7,240,568 | \$ 27,027,606 | 29.9% |
| Pupil Services | \$ 9,454,305 | \$ 949,800 | \$ 3,693,721 | 39.1% |
| Improvement of Instructional Services | \$ 3,832,015 | \$ 329,927 | \$ 1,355,615 | 35.4% |
| Educational Media Services | \$ 1,658,096 | \$ 152,655 | \$ 477,435 | 28.8% |
| General Administration Services | \$ 972,762 | \$ 80,913 | \$ 399,536 | 41.1% |
| School Administration Services | \$ 9,441,088 | \$ 817,322 | \$ 3,835,599 | 40.6% |
| Business Support Services | \$ 1,169,289 | \$ 123,705 | \$ 361,473 | 30.9% |
| Maintenance and Operation of Plant Services | \$ 12,446,964 | \$ 1,079,401 | \$ 5,053,201 | 40.6% |
| Student Transportation Services | \$ 6,628,214 | \$ 540,852 | \$ 2,593,057 | 39.1% |
| Central Support Services | \$ 3,228,025 | \$ 250,700 | \$ 1,272,438 | 39.4% |
| Other Support Services | \$ 139,704 | \$ 6,595 | \$ 37,066 | 26.5% |
| School Nutrition Program | \$ - | \$ - | \$ - | 0.0% |
| Total Expenditures | \$ 139,463,817 | \$ 11,572,439 | \$ 46,106,745 | 33.1% |
| Other Uses | \$ 777,000 | \$ - | \$ - | 0.0% |
| Total Expenditures and Other Uses | \$ 140,240,817 | \$ 11,572,439 | \$ 46,106,745 | 32.9% |
| Excess / (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | \$ (8,435,498) | \$ 3,762,767 | \$ (5,535,569) | |
| Beginning Fund Balance - Unrestricted | \$ 59,104,765 | | \$ 58,508,062 | |
| Less: Reserved Fund Balance | \$ (6,500,000) | | | |
| Ending Fund Balance - Unrestricted | \$ 44,169,267 | | \$ 52,972,493 | |

Old Business for Approval



Bulloch County Board of Education PROPOSED 2024 Board Meeting Schedule

All meetings start at 6:30 p.m. unless otherwise announced.

Meetings will be held at the Central Office in the boardroom located at 150 Williams Road Statesboro, Georgia unless otherwise announced.

| | |
|---|---|
| Thursday, January 11, 2024 | Organizational Meeting (Previously Scheduled) |
| Thursday, January 25, 2024 | Work Session |
| Thursday, February 8, 2024 | Regular Session |
| Thursday, February 22, 2024 | Work Session |
| Thursday, March 14, 2024 | Regular Session |
| Thursday, March 28, 2024 | Work Session |
| Thursday, April 11, 2024 | Regular Session |
| Thursday, April 25, 2024 | Work Session |
| Thursday, May 9, 2024 | Regular Session |
| <i>No Work Session in May due to graduation</i> | |
| *Thursday, June 06, 2024 | Regular Session (<i>First Thursday</i>) |
| Thursday, June 27, 2024 | Work Session |
| Thursday, July 11, 2024 | Regular Session |
| Thursday, July 25, 2024 | Work Session |
| Thursday, August 8, 2024 | Regular Session |
| Thursday, August 22, 2024 | Work Session |
| Thursday, September 12, 2024 | Regular Session |
| Thursday, September 26, 2024 | Work Session |
| Thursday, October 10, 2024 | Regular Session |
| Thursday, October 24, 2024 | Work Session |
| *Thursday, November 7, 2024 | Regular Session (<i>First Thursday</i>) |
| *Thursday, November 21, 2024 | Work Session (<i>Third Thursday</i>) |
| Thursday, December 12, 2024 | Regular Session |
| <i>No Work Session in December</i> | |
| Thursday, January 9, 2025 | 2025 Organizational Meeting |

*Denotes meetings scheduled on a date other than the second or fourth Thursday of the month.

Any Called/Special Session Meetings will be advertised to the public in advance.

Meeting dates, times, and places are subject to change with advanced notice.

Work Sessions may be canceled if not needed.

This meeting schedule is posted on the Bulloch County Board of Education website: www.bulloch.k12.ga.us
If you would like to be added to an email list to receive meeting notification, or if you have any questions, please contact Mandy Motes at mmotes@bullochschools.org or by dialing 912-212-8500.

New Business for Approval

BULLOCH COUNTY COMMISSION ON HUMAN SERVICES, INC.



Catherine Hendrix, Executive Director
P.O. Box 761 • Statesboro, GA 30459
(912)764-6179 • fax (912)764-6645
chendrix@bullochschools.org

To: Superintendent Wilson
Date: December 14 , 2023
From: Catherine S. Hendrix, Executive Director

Subject: Board Approval: Annual request for BOE to serve as fiscal agent for the Family Connection Partnership grant (up to \$55,000).

Overview

Family Connection (www.gaafcp.org) is the largest statewide network of community collaboratives committed to improving the well-being of children and families. It is Georgia's unique state/community partnership that was created to promote better decision-making on behalf of children and families and that focuses on accountability for improving results. The premise of this innovative partnership is that health, social, educational, and economic outcomes are more likely to improve if decisions are made by the people in the communities where children and families live.

Family Connection collaboratives, with their first-hand knowledge of local needs, resources and strengths, create a community agenda for children and families. Each county involved with Family Connection has developed a collaborative decision-making group that brings together public and private agencies, local government, faith-based and civic organizations, families and other concerned residents to develop, implement and evaluate a community strategic plan. The plan includes strategies to improve results in one or more of five areas: healthy children, children ready for school, children succeeding in school, strong families, and self-sufficient families.

Funding for Family Connection is an investment in prevention, local decision-making, community economic development, and in linking financial resources to what works in communities. The Georgia General Assembly provides a state grant through the Georgia Department of Human Resources (DHR), contingent upon state budget appropriation. Collaboratives garner additional support from local, state, and federal sources, both private and public.



"A community partnership which ensures that children, youth and families are both physically and mentally healthy; safe, literate, drug free and contributing members of society."



Family Connection Partnership (FCP), a nonprofit, public/private partnership created by the State of Georgia and funders from the private sector, serves as a strategic partner with the Family Connection community collaboratives. Through its resources and expertise, FCP supports and strengthens local capacity to implement community-driven decision-making and results. It links community priorities with state and national priorities and promotes results achieved by the collaboratives. FCP also manages the Family Connection state allocation through the Department of Human Resources based on the county having an active Family Connection collaborative and an approved plan.

Together, state and communities have the necessary expertise and will to ensure the well-being of Georgia's children, families, and communities.

Locally, the Family Connection initiative falls under the umbrella structure of the *Bulloch County Commission on Human Services, Inc.*

BOE has served as **fiscal agent** for the Family Connection initiative (under the Bulloch County Commission on Human Services, Inc.) for the past **twenty-seven** years. BCHS requests that BOE continue to serve in this capacity for FY 2025 (up to \$55,000). Upon approval, the fiscal agent will sign an acceptance form stating the following:

The Bulloch County Board of Education agrees to serve as the fiscal agent for the Bulloch County Commission on Human Services, Inc. for the period of July 1, 2024 through June 30, 2025.

The fiscal agent certifies they 1) understand this is a 12 month commitment 2) understand expenses are reimbursable on a quarterly basis, 2) agree to receive all financial correspondence and payments relating to the grant, and make all records available for any required financial audit, 4) have appropriate accounting and financial systems to document costs incurred and claims made under this contract, and 5) agree the local Family Connection collaborative board is the body responsible for all decisions associated with budgeting of these funds, but will ensure such decisions shall be in compliance with the fiscal agent's own policies and procedures.

As a result of collaboration among BCHS partners, children, families and the community have benefited from current and previous efforts, such as **21st Century Community Learning Centers, Community Resilience, Community Assessments, Drug-Free Communities, Grants to Reduce Alcohol Abuse Youth Development, Communities in Schools, Mental and Behavioral Health Collaboration, Policy Change Efforts, Family Literacy and Support, Grant Writing, Alternative Education Support, etc.** Since 1996, through the efforts of BCHS, over 30million dollars has been generated to support targeted areas of need. It is through these efforts results will be achieved for our community.

BCHS Goal

All Bulloch County students will complete High School.

Strategy: Provide an array of academic and developmental support opportunities for students to ensure high school graduation.

Programs and activities include academic approaches and supports that include, after school and summer programming, tutoring, career development, service learning, volunteer and community service, youth leadership training, risk factor prevention, awareness and alternatives.

BCHS Board of Directors 2023-2024

Cindi Hart – Chairman – Southeast Health District

Dr. Julie Chance– Bulloch County Schools until November 2023 / current Bethany Gilliam

Diane Hardee – Pineland Mental Health

April Miller – Brave Tomorrow Counseling

Tamaya Browder – Bulloch County Health Department

Bob Olliff – business

Urkovia Andrews – Georgia Southern University

Nicole Peeples – Ogeechee Technical College Adult Education

Renee Perry – First District RESA

Direct Staff: Catherine Hendrix, BCHS Executive Director
Theresa Beasley, 21st CCLC (part time)

Memorandum

To: Superintendent

From: Brad Boykin, Assistant Superintendent of Business Services

Date: January 3, 2024

RE: SFS Warehouse Freezer

It is my recommendation that the board approve Hubbard Hudson Construction, the lowest responsive bidder, to complete the freezer project at the Auxiliary Warehouse for the sum of \$548,000. Please see attached memo from Desiree Yeager, Director of School Nutrition.

To: Mr. Brad Boykin, Assistant Superintendent of Business Services

From: Desiree Yaeger, Director of School Nutrition

Date: January 2nd, 2024

Subject: Proposal for Walk-In Freezer Installation at Auxiliary Warehouse to Enhance District Operations and Cost Efficiency

I am writing to bring to your attention a crucial opportunity to enhance our district's operational efficiency and financial standing through the installation of a walk-in freezer in our Auxiliary Warehouse. This strategic investment aligns with our ongoing efforts to optimize resources and maximize revenue generation.

As part of our commitment to fiscal responsibility and providing quality services to our students, it is imperative to continuously explore opportunities for improvement. One such avenue for enhancement is the installation of a walk-in freezer. This facility addition would not only address the current need for additional storage space but also position our district to participate in commodity processing at a lower cost.

Key Benefits:

Increased Storage Capacity: The walk-in freezer will significantly augment our existing storage capabilities, allowing us to accommodate a larger quantity of goods. This is particularly crucial as our district expands, and the demand for food and supplies rises.

Commodity Processing: With the installation of the walk-in freezer, we open the door to participating in commodity processing at a lower cost. This is a strategic move that can substantially reduce plate costs for our department, providing a direct impact on our budget.

Financial Advantages: Lower plate costs combined with increased storage capacity translate to a direct positive impact on our financial standing. The revenue generated from optimized operations will contribute to the overall financial health of our district. This will allow for us to make improvements to our serving lines, replace aging equipment, and provide additional culinary support to our school nutrition staff.

Budgetary Considerations: While I understand the importance of fiscal responsibility, I believe the long-term benefits of this investment far outweigh the initial costs. The return on investment through reduced plate costs and increased revenue potential is significant and aligns with our overarching goal of efficient resource utilization.


Included in the scope of work is the removal of the old existing walk-in cooler and old thermal insulation from a pre-existing cooler/freezer space. This will allow for the replacement of proper insulation of the structural walls, ceilings, and floors. The project also calls for the replacement

of the concrete flooring to ensure the weight of the unit will not compromise the integrity of the building's foundation. A new freezer box, condensing units, and freezer door will be installed per product specifications.

The formal bid documents were posted on the Bulloch County Schools Website and the Georgia Procurement Registry on Monday, November 6, 2023 and were advertised until December 8th, 2023. A mandatory pre-bid meeting was held on November 27th at 2:00 PM at the Auxiliary Warehouse.

Written, sealed bids for the freezer project were opened publicly on Friday December 12th, at 2:00 PM. It is my recommendation that Hubbard Hudson Construction, the lowest responsive bidder, be selected to complete the freezer project at the Auxiliary Warehouse for the sum of \$548,000.

I am available to further discuss this proposal at your earliest convenience and provide any additional information necessary to move this initiative forward. Your support in this matter is crucial for the continued success of our department and the overall well-being of our district.

| | | |
|--------------------------------------|--|--------------------------------|
| Bid Tab Sheet | | |
| School Food Services Freezer Project | | |
| Bid Opening 12/12/2023 @ 2:00 PM | | |
| Contractor | Base Bid Amount | P & P Bond Included |
| Cartee Contruction | \$ 597,749.00 | no |
| Hubbard Hudson Construction | \$ 548,000.00 | yes |
| Opened and Recorded By: Ryan Maay |  | |
| Witnessed By: Desiree Yaeger | | |

Memorandum

To: Superintendent

From: Brad Boykin, Assistant Superintendent of Business Services

Date: January 3, 2024

RE: Amendment to the Mandatory Addendum for New SEBHS

I am requesting approval for the Amendment to the Mandatory Addendum for the Architect contract for the New Southeast Bulloch High School. This amendment updates paragraph 6 of the board-approved contract.

The contract, which was approved by the board on November 9, 2023, listed the standard \$0.00 amounts for state capital layout funds, required local funds, and additional required local funds. The following signed amendment is needed now that the values are determined, and it is required in order to submit for GSFIC fund reimbursement upon completion of the project.

Amendment to the Mandatory Addendum

This document shall amend the *Mandatory Addendum to the Owner/Architect Contract for Projects Funded in Whole or in Part with State Capital Outlay Funds* for Bulloch Co - New Southeast Bulloch High, State Project Number 24-616-001 as follows:

Paragraph # 6 shall be revised to reflect the following:

The **Stated Cost Limitation** for the Project shall be (must be equal to or above the construction contract amount) \$ 100,000,000.00 which is composed of:

State Capital Outlay Funds in the amount of \$ 11,589,899.00

(Pull from State Application)

Required Local Funds in the amount of \$ 2,214,283.00

(Pull from State Application)

Additional Required Local Funds in the amount of \$ 86,195,818.00

(This will be the stated cost limit minus the state funding minus the required local amount)

Except as amended herein, all other terms and conditions of the Mandatory Addendum to the Owner/Architect Contract for Projects Funded in Whole or in Part with State Capital Outlay Funds, shall remain in full force and effect.

OWNER

ARCHITECT

Chairperson, Local Board of Education

Date: _____

Superintendent, Local Board of Education

Date: _____



Firm: BUCKLEY & ASSOCIATES, INC

Date: 12 DEC 2023



Memorandum

To: Superintendent

From: Brad Boykin, Assistant Superintendent of Business Services

Date: January 3, 2024

RE: Centegix Renewal

We are requesting renewal of the Centegix Crisis Alert platform along with software licensing and hardware warranty through June 30, 2026. The annual renewal cost is \$88,000 per year totaling \$264,000. The previous amount paid to date is \$104,000. The remaining balance is \$160,000 and we would like to use the state School Security Grant to fund this; these grant funds must be expended by March 2024 in accordance with grant guidelines.



RENEWAL QUOTE

Submitted on: 1/3/2024
Valid 45 days

Bill To:
Bulloch County Schools
150 Williams Road, Suite A
Statesboro, GA 30458

Ship To (if different):

Quote #
BCS-0330-E
Terms (Years): 3
Renewal through June 30, 2026

| Location | Sites | Annual Rate (Per Site) | Term Rate (Per Site) | Amount |
|------------------------------|-------|------------------------|----------------------|-----------|
| CrisisAlert™ Implementations | 16 | \$5,500 | \$16,500 | \$264,000 |

One Time Fees:

N/A

| | | |
|--|------------------------|-------------------|
| | Total = | \$264,000 |
| | Paid = | -\$104,000 |
| | Remaining Due = | \$160,000 |

Notes:

This updated Quote includes renewal of the CrisisAlert platform through June 30, 2026, along with software licensing and hardware warranty based on the term selected.

All invoices are payable on Net 30 terms.

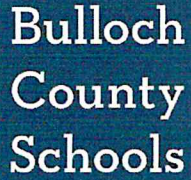
The amount of \$104,000 has already been collected and noted above. Remaining payment of \$160,000 shall be due by February 20, 2024.

Amounts do not include local, state or federal taxes. If you are tax exempt, please provide a tax exempt form otherwise sales tax will be charged.

Executive Session

Personnel Recommendations

MEMORANDUM



DATE: January 11, 2024
TO: Charles Wilson
FROM: Alli Baxter

VOLUNTARY SEPARATIONS

| NAME | POSITION | EFFECTIVE DATE |
|-------------------|--------------------------|----------------|
| Dejohn, Karissa | Paraprofessional | 01/12/2024 |
| Hendrix, Nicole | Paraprofessional | 01/01/2024 |
| Hines, Stephanie | Custodian | 12/15/2023 |
| McCorkle, Jessica | SPED Paraprofessional | 12/15/2023 |
| Mobley, Cheryl | SPED Paraprofessional | 01/01/2024 |
| Riggs, Nicole | K-5 Intervention Teacher | 06/30/2024 |
| Stuart, Laura | 7th Grade Math Teacher | 01/12/2024 |
| Williams, Clistie | Custodian | 01/08/2024 |

RECOMMENDATIONS

| NAME | POSITION | TO REPLACE | EFFECTIVE DATE | Work Days |
|-------------------|----------------------------------|--------------------|----------------|-----------|
| *Adams, Breuna | EBD Self Contained Teacher | Henderson, Kaitlyn | 01/12/2024 | 190 |
| Beckworth, Regina | Paraprofessional | Hughes, Alajeane | 01/12/2024 | 190 |
| Blake, Sarah | Teacher | Woodworth, Erica | 01/12/2024 | 190 |
| Braziel, Juan | Custodian | Buchanan, Anthony | 01/12/2024 | 190 |
| Deen, Emily | Teacher | Brown, Kimberly | 01/12/2024 | 190 |
| Elkins, Taylor | 7th Grade Social Studies Teacher | Smith, Cameron | 01/12/2024 | 190 |
| Harris, Earnest | Bus Driver | McCoy, Jerry | 01/12/2024 | 180 |
| Holmes, Donna | 49% SPED Teacher | Smith, Logan | 01/12/2024 | 190 |
| Noren, Kathryn | Spanish Teacher | Jones, Brandon | 01/12/2024 | 190 |
| Pagan, Thomas | Bus Driver | Mathena, Jennifer | 01/12/2024 | 180 |
| Ray, Grayson | Teacher | Moran, Mariar | 01/12/2024 | 190 |

*Current Employee

MEMORANDUM

**Bulloch
County
Schools**

DATE: January 11, 2024
TO: Charles Wilson
FROM: Alli Baxter

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| Pagan, Thomas | Bus Driver | Mathena, Jennifer | 01/12/2024 | 180 |
| Ray, Grayson | Teacher | Moran, Mariar | 01/12/2024 | 190 |

*Current Employee