



2023-2024

Title I, Part A Parent & Family Engagement Plan (PFEP)

I, William Ryser, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition:
- Engage the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent.
- Jointly develop/revise with parents the school Parent & Family Engagement Plan (PFEP) and distribute it to parents of participating children and make available the PFEP to the local community.
- Engage parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's Parent and Family Engagement Plan (PFEP) and the joint development of the School Improvement Plan (SIP).
- Use the findings of the PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP.
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan.
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading.
- Provide each parent timely notice when their child has been assigned to or has been taught for ~~for~~ (4) or more consecutive weeks by a teacher who is not highly qualified; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee

Date Signed

****Please use the data from the school's survey(s) to complete this Parent & Family Engagement Plan!**

(Each section with a table should have multiple entries, please add rows as needed).

Mission Statement (optional)

Parent & Family Engagement Mission Statement

Response: Pine Ridge High School will ignite a passion for learning in all students to be productive citizens and result in graduating with a high school diploma within 4-years and be college and career ready.

Engagement of Parents & Families

Describe how the school will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs **including involvement in the decisions regarding how funds for parent and family engagement will be used.**

Response: Pine Ridge High School believes in involving parents in all aspects of its Title 1 programs. The SAC has the responsibility for developing, implementing, and evaluation the various school level plans, including the SIP and PFEP. More the 50% of the members of the SAC are parent (non-employee) representatives. In addition, all parents were given the opportunity to review the plan and offer their input prior to approval. Results of parent surveys are reviewed by the SAC to determine needed changes. During the SAC meeting when the PFEP and/or SIP are developed, the committee will decide, with the input from parents how the parental involvement funds will be used. Our annual Title 1 meeting outlines our Title 1 funding plan and allows for questions and input from all attendees. The plan is posted on our school's website and publicized for feedback and questions at all times through the year.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Title 1, Part C	Supplemental instructional support provided by the school will be discussed with parents during the development of the Students' IEP.
2	Title X, Homeless	Title X Coordinator provides services to families to ensure that students have school supplies, community resources, and transportation.
3	Title 1, Part D	Transition plans are coordinated with the Department of Juvenile Justice with funds from the Neglected and Delinquent programs.
4	Title 1, Part A	Supplemental tutoring before and after school. Supplemental materials and supplies needed to close the achievement gap. Supplemental funds for on going student development as determined by the results of FSA data.
5	Title II	The district provides ongoing Professional Development in the core subject areas to ensure quality instruction and student success.
6	Title III	Additional support and resources provided by the school will be discussed with parents during the LEP committee meeting. The District ESOL Coordinator and staff provide online support and Professional Development to teachers to ensure instructional best practices are utilized. Teachers consistently progress monitor the ELL students to identify specific needs, target interventions/enrichments to ensure the appropriate pathway toward graduation.

Title I Parent Meetings

Describe the specific steps the school will take to conduct at least two Title I meetings designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity. **Meeting should be offered a minimum of two times on different dates/times to accommodate parents' schedules. One in the fall and one in Spring is suggested.**

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required components	Adrienne Palmer Michelle Romero	8/14/23 6/4/24	Agenda Power Point Survey

2	Develop and distribute invitations/advertise event	Adrienne Palmer Michelle Romero	8/14/23 6/4/24	Connect ED Message Flyers Website/Social Media
3	Provide updates to Title 1 programs at SAC	Adrienne Palmer William Ryser	8/14/23 6/4/24	Meeting Minutes and Agenda

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parent and family engagement.

Response:

Parent & Family Engagement Activities (Building Capacity)

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective engagement of parents and families and to support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's **academic achievement**. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request. A minimum of three academically focused activities are required.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Program of Studies	Adrienne Palmer	Parents will be provided a Program of Studies outlining graduation requirements and course descriptions to assist with high school planning.	8/14/23 6/4/24	School Website
2	Course Syllabus	Classroom Teachers	Teachers will provide a course syllabus that outlines specific course content as described in the state standards/benchmarks as well as the course expectations and assessments.	8/14/23 6/4/24	Teacher Syllabi, Website, and at Open House
3	Progress Monitoring	Administration, Academic Coaches, SEL TOA's, Department Heads, Classroom Teachers	Teacher will conduct individual conferences as needed to discuss each child's assessment results, expectations, and goals for the year.	8/14/23 6/4/24	Parent Conferences, Notes and Sign In Logs, Gradebook, Canvas
4	Gradebook & Attendance	School Counselors & Parent Liason, SEL TOA	Parents will be provided information on how to log into parent portal system, this allows parents to monitor their students success academically and attendance.	8/14/23 6/4/24	School Messenger Parent Portal Orientation
5	College & Career Readiness	College and Career Counselor	Parents will gain knowledge of college readiness, scholarship information availability of financial aid, etc.	8/14/23 6/4/24	Counselors, CTE Coordinator, CCA Checks

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, administrators, and other staff in **how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools. Staff Training focusing on "Building Capacity"**

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	District Family Engagement Presentation	Michelle Romero & Adrienne Palmer	Provide Strategies to increase student achievement and parent involvement	08/14/23 06/4/24	Sign in Sheets Surveys SEL TOA's Panther Den

2	Collaborative Partner Training	Adrienne Palmer	Provide Strategies and resources to effectively build ties between parents and school	8/14/23 6/4/24	Emails and presentations to staff Family nights
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Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency.

Response:

Pine Ridge High School provides information about our Title I programs at our freshman parent orientation in August. At our annual meeting in September, parents learn about our Title I programs, the academic program of the school, how to schedule parent-teacher conference, and opportunities for participation in decisions related to the education of their child. On September 26, 2023, parents were invited to visit their child's classrooms and meet staff. During the classroom visits, teachers provided additional information regarding course curriculum and expectations. In addition, teachers shared their assessment plans and ways parents can help at home. The same information is provided online through the course syllabi for parents unable to attend. Teachers maintained sign-in sheets and provide a copy to the assistant principal who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Each Month, updates are provided at our School Advisory Council meetings from August through June on the progress of our Title I Programs. The school curriculum information is outlined in our Program of Studies which is provided to the parents in the spring during the student registration process, and throughout the year as needed.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response:

UPLOADS

Please note upload of the Parent & Family Engagement Plan will be completed by Parent Facilitators once approved and signed by Principal.

Upload Evidence of Input from Parents

Please provide evidence of parent input in the development of the Parent & Family Engagement Plan (PFEP).

Please upload *reviewed* evidence into SharePoint and keep copies for your records.

Upload School-Parent Compact

Note: As a component of the school-level PFEP, each school shall jointly develop, with parents for all children served under this part, a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Please upload *reviewed* compact into SharePoint and keep copies for your records.

Upload Evidence of parent and family input in the development of the School-Parent Compact

Note: Submit copies of actual parent/family input supporting the development and revision of the School-Parent Compact (i.e. minutes, surveys etc.).

Please upload reviewed evidence for compact into SharePoint and keep copies for your records.

Previous year's Parent & Family Engagement Plan (PFEP) Evaluation

Parent & Family Engagement summary (Building Capacity Summary)

Please make sure that the evaluation for last school year's activities is completed and turned in with this school year's PFEP. If an activity was proposed on last year's PFEP and did not take place do not evaluate or enter it. If an activity was not on last school year's proposed PFEP and took place, please evaluate it. The PFEP is a living document and changes with the school's needs.

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Meetings.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1				
2				
3				
4				

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1				
2				

3	Collaborative Collaborative Partner Training			
4				

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1		
2		
3		
4		

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1		
2		
3		
4		

Submission Procedures:

1. Please submit completed Parent & Family Engagement Plan (PFEP) to the Title I Parent & Family Engagement office.

2. Once the PFEP is approved by the Parent Facilitator and initialed It will be returned for signature and the watermark will be removed. You will then receive a approved copy for your records. The Title I Parent & Family Engagement office will submit the approved PFEP to Jayne Baxter / Dr. Kimberly Sparger. There is no download necessary for the submission of the PFEP plan.

If you have any questions, contact Sheila Rees ext. 44740

Approval check by PFE ☐