

WILSON BOROUGH, PA  
November 6, 2023

EXECUTIVE SESSION:

An Executive Session of the Wilson Area School District Board of Directors was held in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042 on the above date for personnel and student issues.

The session was called to order at 6:00 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Ms. Janis Krieger, Mr. Johnathan Jones, Mrs. Holly Waugh, Mrs. Maggie Hall, Mr. Jeffrey Breidinger, Sr., Mrs. Linda Baskwell (6:30 p.m.), Mrs. Molly Sunderlin and Mrs. Allyson Palinkas. Also present: Mr. Doug Wagner, Superintendent, and Ms. Stephanie Arnold, Business Manager/Secretary.

REGULAR MEETING:

The regular meeting of the Wilson Area School District Board of Directors was held in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042 on the above date.

The meeting was called to order at 7:05 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Ms. Janis Krieger, Mr. Johnathan Jones, Mrs. Holly Waugh, Mrs. Maggie Hall, Mr. Jeffrey Breidinger, Sr., Mrs. Linda Baskwell, Mrs. Molly Sunderlin, and Mrs. Allyson Palinkas. Also present: Mr. Doug Wagner, Superintendent; Ms. Stephanie Arnold, Business Manager/Secretary; Mr. Don Spry, Solicitor; Mr. John Martuscelli, High School Principal; Mr. Christopher Albi, High School Assistant Principal; Mr. Michael Chromey, Intermediate School Principal; Ms. Jennifer Burd, Intermediate School Assistant Principal; Ms. Katie Pietrouchie, Avona Elementary School Principal; Mr. Kevin Steidle, Williams Township Elementary School Principal; Mr. Ian Beitler, Wilson Borough Elementary School Principal; Mrs. Amy Austin, Director of Curriculum and Instruction, Mrs. Laura Samson, Director of Student Services; Mr. Garry Musselman, Technology Coordinator; Mr. Dan Sigafos, Supervisor of Building and Grounds.

Moved by Waugh, seconded by Hall, and carried by voice vote that the Board approve the following:

- Policy #251 – Homeless Students
- Policy #325 – Dress and Grooming
- Policy #340 – Responsibility for Student Welfare

Result of vote: Aye 9; Nay 0; Absent 0.

The following presentation was made to the Board by Trane Representatives Tim Andres, Complex Solutions and Vince DeAngelis, Account Manager

- Williams Township Elementary School – HVAC Modernization

The Board reviewed the agenda.

The following individual addressed the Board:

Terri Stintsman  
1416 Upstream Farm Road  
Easton, PA 18040

- Communicated to the Board that the bus drivers are not happy with the current situation in transportation.

Moved by Krieger, seconded by Baskwell, and carried by voice vote that the Board approve the following:

- Finance
  - Trane Manufacturing Company – Williams Township Elementary School HVAC Upgrade – not to exceed \$4,779,638

Result of vote; Aye 9, Nay 0, Absent 0.

Moved by Baskwell, seconded by Sunderlin, and carried by voice vote that the Board approve the following:

- ATT Sports, Inc. – High School track repairs - \$11,855.00
- SHI – District-wide teacher laptop refresh (120 units) - \$141,386.40 (ARP ESSER funding)

Result of vote: Aye 9, Nay 0, Absent 0.

Moved by Baskwell, seconded by Krieger, and carried by voice vote that the Board approve the following:

- D. Rodriguez-Reid Bilingual Services – School Psychologist services – effective November 6, 2023 - \$1,300.00 per evaluation

Result of vote: Aye 8; Nay 1; Absent 0.

Moved by Baskwell, seconded by Sunderlin, and carried by voice vote that the Board approve the following:

- Bayada Home Health Care, Inc. – RN/LPN services – effective October 4, 2023 through June 30, 2024 - \$60/hour
- Krapf School Bus – home to school and school to home transportation for up to three (3) buses – effective November 7, 2023 through June 30, 2024 - \$435 per day/per vehicle

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Jones, seconded by Krieger, and carried by voice vote that the Board approve the following:

- Retirement
  - Lisa Youngkin – Regular 2-Run 5-Hour Driver – effective December 22, 2023 – request to remain as a substitute
- Resignations
  - Valerie Housworth – Transportation Supervisor – effective date November 3, 2023
  - Joanne Smith – Williams Township Elementary School – Part time Custodian – effective October 5, 2023
  - Anali Carrillo-Bermudez – Avona Elementary School – Part-time Custodian – effective October 20, 2023
  - Paul Roger Stewart – Head Girls’ Soccer Coach – effective October 22, 2023

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Baskwell, seconded by Sunderlin, and carried by voice vote that the Board approve the following:

- Appointments
  - Christine Shatto – Supervisor of Student Operations – salary \$75,000.00 (prorate) – effective November 7, 2023

Result of vote: Aye 8; Nay 1; Absent 0.

Moved by Baskwell, seconded by Jones, and carried by voice vote that the Board approve the following:

- Appointments
  - Jalen Rosario – Supervisor of PIMS and Student Operations – salary \$75,000.00 (prorated) – effective November 13, 2023

Result of vote: Aye 8; Nay 1; Absent 0.

Moved by Krieger, seconded by Jones, and carried by voice vote that the Board approve the following:

- Appointments
  - Tammy Smith – Wilson Area High School Secretary – salary \$53,028.00 (prorated) – effective November 7, 2023

Result of vote: Aye 8; Nay 1; Absent 0.

Moved by Baskwell, seconded by Sunderlin, and carried by voice vote that the Board approve the following:

- Appointments
  - Kristen Spillane – Wilson Area High School – Part-time Health Room Aide – salary \$27.15/hr – effective November 7, 2023
  - Tiffany Roth – Avona Elementary School – Part-time Custodian - \$21.21/hour – effective November 7, 2023
  - Karin Dagon – Williams Township Elementary School – Part-time Custodian - \$21.21/hour – effective November 7, 2023
  - Asha Daley – Williams Township Elementary School – Part-Time Custodian - \$21.21/hour – effective November 7, 2023
  - Cody Gemmell – Elementary Schools – 4<sup>th</sup> Grade Chorus Co-Advisor - \$225.00 stipend – effective 2023-2024 school year
  - Cody Gemmell – Elementary Schools – 4<sup>th</sup> Grade Band Co-Advisor – stipend \$225.00 – effective 2023-2024 school year
  - Sarafina Schultheis – Elementary Schools 4<sup>th</sup> Grade Chorus Co-Advisor – stipend \$225.00 – 2023-2024 school year
  - Sarafina Schultheis – Elementary Schools – 4<sup>th</sup> Grade Band Co-Advisor – stipend \$225.00 – effective 2023-2024 school year

- Benjamin Hindmarch – Volunteer Boys’ Basketball Coach – effective 2023-2024 season
- James Moll – Volunteer Wrestling Coach – effective 2023-2024 season

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Palinkas, seconded by Sunderlin, and carried by voice vote that the Board approve the following amendment:

- Appointments
  - Christine Shatto – Supervisor of Student Operations – salary \$75,000.00 (prorate) – effective November 7, 2023
  - Jalen Rosario – Supervisor of PIMS and Student Operations – salary \$75,000.00 (prorated) – effective November 13, 2023
  - Tammy Smith – Wilson Area High School Secretary – salary \$53,028.00 (prorated) – effective November 7, 2023

Result of vote: Aye 7; Nay 2; Absent 0.

Moved by Baskwell, seconded by Sunderlin, and carried by voice vote that the Board approve the following:

- Appointments
  - Christine Shatto – Supervisor of Student Operations – salary \$75,000.00 (prorate) – effective November 7, 2023
  - Jalen Rosario – Supervisor of PIMS and Student Operations – salary \$75,000.00 (prorated) – effective November 13, 2023
  - Tammy Smith – Wilson Area High School Secretary – salary \$53,028.00 (prorated) – effective November 7, 2023

Result of vote: Aye 8; Nay 1; Absent 0.

Moved by Jones, seconded by Krieger, and carried by voice vote that the Board approve the following:

- Substitutes
  - Lisa Rufo – Spanish Teacher and Instructional Aide
  - Cordula Pritchard – WASD Certified PK-12 Teacher, Instructional Aide, and Clerical Aide – pending receipt of Act 168 Disclosure forms

- Jessica Unger – WASD Certified PK-12 Teacher, Instructional Aide, and Clerical Aide – pending receipt of Act 168 Disclosure forms
- Rodney Lundy – Bus Driver – pending receipt of Act 168 Disclosure forms
- Michele Heffelfinger – Clerical Aide
- James Osinski – WASD Certified PK-12 Teacher and Instructional Aide – pending receipt of Act 168 Disclosure forms
- Katherine Alicea – WASD Certified PK-12 Teacher, Instructional Aide, and Clerical Aide – pending receipt of Act 168 Disclosure forms
- Tiffani Paulus – WASD Certified PK-12 Teacher, Instructional Aide, and Clerical Aide – pending receipt of Act 168 Disclosure forms
- Change of Status
  - Frank Wismer – FROM Other Bus Driver TO 2-Run 4-Hour Bus Driver - \$124.96/day – effective November 7, 2023
- FMLA Requests
  - Employee #WA5354 – effective on or about February 26, 2024 with an anticipated return date of May 24, 2024, with the possibility of an extension
  - Employee #GI9508 – effective on or about April 6, 2024 with an anticipated return for the 2024-2025 school year, with the possibility of an extension
  - Employee #HE0161 – effective on or about May 3, 2024 with an anticipated return for the 2024-2025 school year, with the possibility of an extension
- Job Descriptions
  - Supervisor of PIMS and Student Operations
  - Supervisor of Student Operations

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Sunderlin, seconded by Baskwell, and carried by voice vote that the Board amend the following:

- Job Descriptions
  - Supervisor of PIMS and Student Operations
  - Supervisor of Student Operations

Result of vote: Aye 8; Nay 1; Absent 0.

Moved by Hall, seconded by Krieger, and carried by voice vote that the Board approve the following:

- Job Descriptions
  - Supervisor of PIMS and Student Operations
  - Supervisor of Student Operations

Result of vote: Aye 8; Nay 1; Absent 0.

Moved by Krieger, seconded by Jones, and carried by voice vote that the Board approve the following:

- Approval of Curriculum
  - Elementary Level
    - Career and Media Arts – Grades K to 4
    - Art – Grades K to 4
    - Physical Education and Health – Grades K to 4
  - Intermediate School
    - Career and Media Arts – 5<sup>th</sup> Grade
    - Art – Grades 5 to 8
    - Physical Education – Grades 5 and 6
    - Health – Grades 7 and 8
    - Computer Science – Grades 6 to 8

- Math – Grades 6 to 8
- Pre-Algebra – Grade 6
- Algebra I – Grades 7 and 8
- Reading – Grades 7 and 8
- ELA – Grades 7 and 8
- Music – Grades 5 to 8
- High School
  - French II
  - French III
  - AP Statistics
  - Probability and Statistics
  - Sports Management
  - School-to-Work
  - 9<sup>th</sup> Grade Health and Wellness
  - Computer Programming CSI
  - Practical English

Result of vote: Aye 9; Nay 0; Absent 0.

Moved by Sunderlin, seconded by Hall, and carried by voice vote that the Board approve the following:

- Student Expulsion Agreements
  - Wilson Area Intermediate School
    - Student #290228
  - Wilson Area High School
    - Student #250115



- Home –Schooled Students – Permission to Participate
  - Jackson Millen – Wrestling
  - Connor Millen – Wrestling
- Proposed 2024-2025 School District Budget Timeline
- Memorandum of Understanding between Wilson Area School District and Act 93 – Employees – Category A Title changes
- Memorandum of Understanding between Wilson Area School District and the Wilson Area ESPA/PSEA/NEA – Retirement Incentive
- Memorandum of Understanding between Wilson Area School District and the Wilson Area ESPA/PSEA/NEA – Healthcare Opt-Out
- Career Institute of Technology Representative – Three-year term from December 2023 to December 2026
  - Allyson Palinkas
- Donation of twenty-five year old floor stand mixer
- Establishment of New Activity Account – stipend of \$450 and Activity Account – effective November 7, 2023
  - LINCS - Communities That Care – Youth Collaboration
- Athletic Committee Meeting – Monday, November 20, 2023, 6:15 p.m.

Next Regular School Board Meeting – Monday, November 20, 2023 – 7:00 p.m.

Moved by Palinkas, seconded by Sunderlin, and carried by voice vote that the Board approve the meeting be adjourned at 8:23 p.m.

Result of vote: Aye 9; Nay 0; Absent 0.

EXECUTIVE SESSION:

An Executive Session of the Wilson Area School District Board of Directors was held in the William P. Tollinger Administration Building, 2040 Washington Blvd., Easton, PA 18042 on the above date for personnel issues.

The session was called to order at 8:24 p.m. by Mrs. Judith Herbstreith, President, with the following members present: Ms. Janis Krieger, Mr. Johnathan Jones, Mrs. Holly Waugh, Mrs. Maggie Hall, Mr. Jeffrey Breidinger, Sr., Mrs. Linda Baskwell, Mrs. Molly Sunderlin and Mrs. Allyson Palinkas. Also present: Mr. Doug Wagner, Superintendent, and Ms. Stephanie Arnold, Business Manager/Secretary, Mr. John Martuscelli, Wilson High School Principal, Mr. Jeffrey Breidinger, Jr., Athletic Director, and Mr. Don Spry, Solicitor.

Moved by Palinkas, seconded by Sunderlin, and moved by voice vote that the Board approve the meeting be adjourned at 9:01 p.m.

Result of vote: Aye 9; Nay 0; Absent 0.



STEPHANIE ARNOLD  
Secretary