

Work Verification and Proficiency and Growth in Meeting Financial Literacy Standards Form

This form must be completed and submitted to the counselor for approval at the conclusion of the work experience.

Student Information:

Student Name: _____	Year/Semester of Course of Study: _____
Student ID: _____	Age: _____ Expected Graduation Date _____
Phone: _____	Email: _____
Parent/Guardian Name: _____	

Work Experience Verification: To be completed by employer/supervisor

Name: _____	
Title: _____	
Email: _____	
Phone: _____	
Dates of employment: Start Date _____	End Date _____
Number of Hours Worked _____	
Supervisor Signature: _____	

Growth in Meeting Financial Literacy Standards: To be completed by the student

Please attach verification that you have updated your High School and Beyond Plan to reflect your paid work experience.

On a separate piece of paper, please answer the following prompts to show how you met the requirements of the program as identified below.

- A. What is the length of time for the learning experience?
 - Identify beginning and ending date and number of hours, how many hours per week.

- B. Describe the work experience you completed. What types of activities and tasks were you assigned?
 - Identify the specific tasks and job duties you performed during the work experience. What was a typical shift like?

- C. Provide a description of how this experience helped meet your educational goals.
 - Identify if the experience was what you expected or different.
 - Identify specific employment and leadership skills you developed during this experience.

D. Describe the training you received for your work experience.

E. Describe how this experience is helping you consider future career opportunities and educational opportunities.

F. Describe how this experience helped you to think analytically, logically, creatively, use reasoning/judgement and solve problems. Please share 1-2 specific examples.

G. In your approval form, you identified the financial standards you wanted to learn about through this experience. Please describe how this experience helped you learn about each financial standard identified in your request form. Please share specific examples for each standard.

Student Signature Date Parent Signature Date



District Use Only

Yes	No	
		Student meets narrative requirements on forms 2417 F-1 and 2417 F-2
		Student demonstrates knowledge and growth in knowledge of Financial Literacy Standards through reflective questions on 2417 F-2
		Student meets hour requirement and is verified by employer. Documentation of hours by month is required.
		Student has updated their High School and Beyond Plan to reflect their paid work experience.

- Credit Approved (S grade on transcript) Total Credit(s) Awarded _____
(360 hours=1.0 elective credit, 180 hours=.5 elective credit, maximum of 2.0 elective credits)
- Credit Denied (U grade on transcript)

Date
Counselor Signature

Date
Principal Signature

Date recorded on transcript by Registrar: _____
(Use state course code WA0036 Paid Workplace Experience for Elective Credit)

Registrar Signature: _____