



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. Convene - 6:00 PM**

Call to order, School Board Roll Call:

Steve Bartz, Aaron Casper, Abby Libsack, Kim Ross, Charles "CJ" Strehl, Dennis Stubbs

Debjyoti "DD" Dwivedy will be joining the meeting remotely at 170 Riad, Zitoune Lakdim Medina, Marrakech, 40000 Morocco

**2. Pledge of Allegiance**

**3. Oath of Office**

*I swear/affirm that I will support the Constitution of the United States and of this State, and that I will discharge faithfully the duties of the office of School Board Member of Independent School District No. 272 to the best of my judgment and ability.*

**4. Agenda Review and Approval (Action)**

Approval of the Agenda for the Monday, January 8, 2024, Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools.

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

Aaron Casper Yes \_\_\_ No \_\_\_ Dennis Stubbs Yes \_\_\_ No \_\_\_  
Kim Ross Yes \_\_\_ No \_\_\_ Abby Libsack Yes \_\_\_ No \_\_\_  
Debjyoti Dwivedy Yes \_\_\_ No \_\_\_ Charles Strehl Yes \_\_\_ No \_\_\_  
Steve Bartz Yes \_\_\_ No \_\_\_

**5. Announcement - Superintendent Annual Review**

**6. Election of Officers - 6:05 PM (Action)**

- A. Election of School Board Chair
- B. Election of School Board Vice Chair
- C. Election of School Board Clerk
- D. Election of School Board Treasurer

**7. Required Board Action - Annual Organizational Meeting - 6:15 PM (Action)**

A. Approval of 2024 School Board Compensation

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**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

Aaron Casper Yes \_\_\_ No \_\_\_ Dennis Stubbs Yes \_\_\_ No \_\_\_  
Kim Ross Yes \_\_\_ No \_\_\_ Abby Libsack Yes \_\_\_ No \_\_\_  
Debjyoti Dwivedy Yes \_\_\_ No \_\_\_ Charles Strehl Yes \_\_\_ No \_\_\_  
Steve Bartz Yes \_\_\_ No \_\_\_

B. Approval of School Board Meeting Calendar

1) School Board Meeting dates from January through June 2024

4

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

Aaron Casper Yes \_\_\_ No \_\_\_ Dennis Stubbs Yes \_\_\_ No \_\_\_  
Kim Ross Yes \_\_\_ No \_\_\_ Abby Libsack Yes \_\_\_ No \_\_\_  
Debjyoti Dwivedy Yes \_\_\_ No \_\_\_ Charles Strehl Yes \_\_\_ No \_\_\_  
Steve Bartz Yes \_\_\_ No \_\_\_

2) School Board Meeting dates after July 1, 2024 to be determined at a future meeting

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

Aaron Casper Yes \_\_\_ No \_\_\_ Dennis Stubbs Yes \_\_\_ No \_\_\_  
Kim Ross Yes \_\_\_ No \_\_\_ Abby Libsack Yes \_\_\_ No \_\_\_  
Debjyoti Dwivedy Yes \_\_\_ No \_\_\_ Charles Strehl Yes \_\_\_ No \_\_\_  
Steve Bartz Yes \_\_\_ No \_\_\_

C. Resolution for Combined Polling Places for the General Elections for 2025 - *Roll Call (Action)*

5

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

Aaron Casper Yes \_\_\_ No \_\_\_ Dennis Stubbs Yes \_\_\_ No \_\_\_  
Kim Ross Yes \_\_\_ No \_\_\_ Abby Libsack Yes \_\_\_ No \_\_\_  
Debjyoti Dwivedy Yes \_\_\_ No \_\_\_ Charles Strehl Yes \_\_\_ No \_\_\_  
Steve Bartz Yes \_\_\_ No \_\_\_

D. Appointment of Intermediate District 287 Representative

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

Aaron Casper Yes \_\_\_ No \_\_\_ Dennis Stubbs Yes \_\_\_ No \_\_\_  
Kim Ross Yes \_\_\_ No \_\_\_ Abby Libsack Yes \_\_\_ No \_\_\_  
Debjyoti Dwivedy Yes \_\_\_ No \_\_\_ Charles Strehl Yes \_\_\_ No \_\_\_  
Steve Bartz Yes \_\_\_ No \_\_\_

**8. Superintendent Consent Agenda - 6:25 PM (Action)**

*Management items the School Board would not act upon in Policy Governance, but require School Board approval from outside entities.*

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_**

Aaron Casper Yes \_\_\_ No \_\_\_ Dennis Stubbs Yes \_\_\_ No \_\_\_  
Kim Ross Yes \_\_\_ No \_\_\_ Abby Libsack Yes \_\_\_ No \_\_\_  
Debjyoti Dwivedy Yes \_\_\_ No \_\_\_ Charles Strehl Yes \_\_\_ No \_\_\_  
Steve Bartz Yes \_\_\_ No \_\_\_

A. Annual District Organizational Items

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- 1) Designate District Newspaper
- 2) Designate District Depository/Financial Institutions
- 3) Appointment of Money Wire Transfers
- 4) Authorization for Early Claims Payments
- 5) Designate District Legal Counsel
- 6) Appointment of School District Responsible Authority
- 7) Appointment of Deputy Clerk and Deputy Treasurer
- 8) Facsimile Signature Authorization
- 9) Authorization to Sign Contracts
- 10) Approval of Local Education Agency (LEA) Representative
- 11) Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)

**9. Spotlight on Success - 6:30 PM**

Eden Prairie High School (EPHS) - *Integrated Marketing & Analytics Capstone*

**10. Adjournment (Action)**

**Motion \_\_\_\_\_ Seconded \_\_\_\_\_** to adjourn the Annual Organizational Meeting at \_\_\_\_\_ PM.

Aaron Casper Yes \_\_\_ No \_\_\_ Dennis Stubbs Yes \_\_\_ No \_\_\_  
Kim Ross Yes \_\_\_ No \_\_\_ Abby Libsack Yes \_\_\_ No \_\_\_  
Debjyoti Dwivedy Yes \_\_\_ No \_\_\_ Charles Strehl Yes \_\_\_ No \_\_\_  
Steve Bartz Yes \_\_\_ No \_\_\_

## **2024 School Board Annual Compensation:**

The annual compensation for School Board Members of Independent School District 272, Eden Prairie, MN, for the calendar year January 1, 2024, through December 31, 2024:

1. \$6,600.00 (\$550.00/month) for School Board Chair (no change)
2. \$5,700.00 (\$475.00/month) for School Board Vice Chair (no change)
3. \$4,800.00 (\$400.00/month) for School Board Members (no change)



**EDEN PRAIRIE SCHOOLS**  
Inspiring each student every day

**2023-2024 School Board Meeting Calendar**

Date	Time	Meeting Type	Location
<b>January 2024</b>			
Monday, Jan 8, 2024	6:00 PM 6:30 PM	Annual Organizational Meeting Board Workshop	Administrative Services Center
Monday, Jan 22, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>February 2024</b>			
Monday, Feb 12, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Feb 26, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>March 2024</b>			
Monday, Mar 11, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Mar 25, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>April 2024</b>			
Monday, Apr 8, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Apr 22, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>May 2024</b>			
Monday, May 13, 2024	6:00 PM	Board Workshop	Administrative Services Center
<b>Tuesday</b> , May 28, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
<b>June 2024</b>			
Monday, Jun 10, 2024	6:00 PM	Board Workshop	Administrative Services Center
Monday, Jun 24, 2024	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD  
OF INDEPENDENT SCHOOL DISTRICT NO. 272  
(EDEN PRAIRIE)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 272 (Eden Prairie), State of Minnesota, was held in said school district on January 8, 2024, at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION DESIGNATING COMBINED POLLING PLACES FOR THE  
2025 SCHOOL DISTRICT ELECTION(S)**

WHEREAS, when no other election is being held in a school district, Minnesota Statutes, Section 205A.11, subdivision 2 requires the School Board to designate by resolution the combined polling places at which voters in those precincts may vote in the School District election(s) for the upcoming 2024 calendar year;

WHEREAS, changes to the combined polling place locations designated in this resolution may be made in the event of an emergency in accordance with Minnesota Statutes, Section 204B.175;

WHEREAS, changes to the combined polling places locations designated in this resolution also may be made before the next election if one or more of the authorized combined polling places becomes unavailable for use; and

NOW, THEREFORE, BE IT RESOLVED, that the School Board of Independent School District No. 272, State of Minnesota, hereby designates the following combined polling places for School District elections that are not conducted on the same date as other state, county, or municipal elections in 2025:

**COMBINED POLLING PLACE:**

Immanuel Lutheran Church  
16515 Luther Way  
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 1  
City of Eden Prairie, Precinct 2  
City of Eden Prairie, Precinct 3  
City of Eden Prairie, Precinct 5  
City of Eden Prairie, Precinct 6  
City of Chanhassen, Precinct 1

**COMBINED POLLING PLACE:**

St. Andrew Lutheran Church  
13600 Technology Drive  
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 4  
City of Eden Prairie, Precinct 7  
City of Eden Prairie, Precinct 8  
City of Eden Prairie, Precinct 11  
City of Eden Prairie, Precinct 12  
City of Edina, Precinct 10  
City of Edina, Precinct 12

**COMBINED POLLING PLACE:**

Prairie Lutheran Church  
11000 Blossom Road  
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 13  
City of Eden Prairie, Precinct 14  
City of Eden Prairie, Precinct 15  
City of Eden Prairie, Precinct 16  
City of Eden Prairie, Precinct 17  
City of Bloomington W-3, Precinct 17

**COMBINED POLLING PLACE:**

Grace Church  
9301 Eden Prairie Road  
Eden Prairie, Minnesota

Precincts served:

City of Eden Prairie, Precinct 9  
City of Eden Prairie, Precinct 10  
City of Eden Prairie, Precinct 18  
City of Eden Prairie, Precinct 19  
City of Eden Prairie, Precinct 20

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to designate an emergency replacement that meets the requirements of the Minnesota Election Law for any combined polling place designated in this resolution;

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized to designate a replacement that meets the requirements of the Minnesota Election Law for any combined polling place designated in this resolution that becomes unavailable for use by the School District; and

AND BE IT FURTHER RESOLVED, that the School District Clerk is directed to send a copy of this resolution and any subsequent combined polling place designations to the Hennepin County Elections Office.

Adopted by the School Board of Independent School District No. 272, Eden Prairie, Minnesota this 8th day of January, 2024.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Clerk

The motion for the adoption of the foregoing resolution was duly seconded by \_\_\_\_\_ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

**CLERK’S CERTIFICATE**

STATE OF MINNESOTA            )  
  ) ss.  
COUNTY OF HENNEPIN        )

I, the undersigned, being the duly qualified and acting Clerk of the School Board of Independent School District No. 272, Eden Prairie, Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a regular meeting of the School Board of Independent School District No. 272, duly called and held on the date therein indicated, so far as such minutes relate to a Resolution Designating Combined Polling Places for the 2025 School District Election(s) and that the Resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 8th day of January, 2024.

\_\_\_\_\_  
Clerk of the School Board  
Independent School District No. 272  
Eden Prairie, Minnesota



# Superintendent Consent Agenda

## A. Annual District Organizational Items

**1. Designate District Newspaper**

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2024, through December 31, 2024.

**2. Designate District Depository/Financial Institutions**

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

**3. Appointment of Money Wire Transfers**

The Superintendent, Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

**4. Authorization for Early Claims Payments**

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2024, through December 31, 2024.

**5. Designate District Legal Counsel**

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2024.

**6. Appointment of School District Responsible Authority**

Pursuant to the provisions of Minnesota Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

**7. Appointment of Deputy Clerk and Deputy Treasurer**

Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

**8. Machine-Signed Signature Authorization**

Authorize the use of the facsimile demand deposit signature plate using the names of \_\_\_\_\_, *Chair*; \_\_\_\_\_, *Clerk*; and \_\_\_\_\_, *Treasurer*, for the calendar year January 1, 2024, through December 31, 2024.

**9. Authorization to Sign Contracts**

Authorize the Superintendent, Executive Director of Business Services or his/her designee to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2024, through December 31, 2024.

## Superintendent Consent Agenda

**10. Approval of Local Education Agency (LEA) Representative**

Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2024, through December 31, 2024.

**11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IOWA) for Independent School District 0272-01 for the calendar year January 1, 2024, through December 31, 2024.