

MHS FAMILY VACATION FORM

This form should be completed and then submit to the Principal five days prior to the date of departure and/or first day of absence from school. Excused absences from school for a family vacation will be limited to five school days. Students with excessive absences, truancy or failing grades may have their request for excused absences due to a family vacation denied.

Parents and students are reminded that it is the student’s responsibility to request and complete all make up work and be prepared to submit that work on their first day of return to school. The student should also be prepared to make up any missed quizzes or test upon their return as well. Long term projects that fall due during the vacation should be submitted to the teacher prior to departure.

Student Name \_\_\_\_\_ GR. \_\_\_\_\_  
will be accompanying his/her parents on a family vacation beginning on \_\_\_\_\_  
and returning to school on \_\_\_\_\_. I understand that it is my child’s responsibility to request all work to be made up from his/her teacher and submit any major projects that fall due during the vacation prior to departure. I realize that any missed quizzes and tests will be made up upon my child’s return to school.

**All teachers must sign and enter the student’s grade.**

Subject	Teacher’s Signature	Approx. Grade
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		

Parents: Please explain the reason for the absences/vacation: \_\_\_\_\_  
\_\_\_\_\_

Parents Signature: \_\_\_\_\_

Principal’s Signature: \_\_\_\_\_

APPROVED:

DENIED: