

CLARK-SHAWNEE LOCAL SCHOOL DISTRICT
Clark County, Ohio
BOARD OF EDUCATION MEETING
January 9, 2024
6:30 p.m. Regular Board Meeting
Clark-Shawnee Local Administrative Offices

AGENDA

I. OPENING

- A. Call to Order**
- B. Roll Call**
- C. Pledge of Allegiance**
- D. Acceptance of the Agenda**

II. ORGANIZATION OF THE BOARD OF EDUCATION FOR 2024

- Appointment of the chairperson to conduct the election of officers
- Election of the President
- Election of the Vice-President
- Appointment of the Athletic Council Representative
- Appointment of a Delegate to the OSBA Conference
- Appointment of an Alternate Delegate to the OSBA Conference
- Appointment of the Legislative Liaison
- Appointment of the Student Achievement Liaison

III. REQUEST AND CONCERNS OF THE GENERAL PUBLIC

Reminders Concerning Public Participation

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be repetitive, obscene, and/or comments that constitute a true threat. Any such comments may be interrupted, warned, or terminated by the Board's presiding officer, and the Board's presiding officer may seek removal of any participant who does not observe reasonable decorum.

Also please be advised that public participation may not exceed three (3) minutes in length per participant. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing. Individuals desiring to participate in the public participation period must register on the sign-in sheet prior to the start of the meeting.

IV. ROUNDTABLE

Career Technology Center Update

Mr. Ben Galbreath will update the Board of Education members on the activities of the Career Technology Center.

Superintendent Update

Mr. Brian Kuhn, Superintendent, will provide an update to the Board of Education.

Administrative Reports/Action Items

The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.

V. TREASURER'S REPORT

ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items E through I are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

- E. Signing of the Minutes of the Previous Meeting**
- F. 2023-2024 Tax Budget Hearing**
- G. Real Estate Advance Resolution**

Whereas it is required by Ohio Revised Code 321.34 to apply for advances of revenues collected and due; now therefore be it resolved that the Clark-Shawnee Local Board of Education hereby directs the treasurer to apply to the Clark County Auditor's Office for advances of the revenue collected and due the Clark-Shawnee Local School District.

- H. Transfer request from 584-9023 to 572-9026 in the Amount of \$10,284.54**
- I. Permission to transfer from the 003 PI Fund to the 034 Maintenance Fund in the amount of \$171,908.**

VI. LOCAL SUPERINTENDENT'S REPORT

ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items J through N are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

J. Resignation

Mrs. Nancy Robinson, Teacher at Shawnee MS, submitted her letter of resignation for the purpose of retirement effective June 1, 2024.

Mrs. Melissa Windle, Aide at Shawnee Elementary, submitted her letter of resignation effective December 6, 2023.

Recommendation: To accept the above resignations.

K. Employment

Support Staff

Mr. Jon Lyons as Bus Driver for the 2023-2024 school year, effective December 11, 2023.

Recommendation: To employ the above individual provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Additional Duty Certified

Mr. Robert Delong as Baseball, Varsity Head Coach for the 2023-2024 school year.

Mrs. Sara Lee as Track, High School Head Coach for the 2023-2024 school year.

Mr. Rick Meeks as Winter Weight Room Monitor for the 2023-2024 school year.

Mr. Devin Spitzer as Softball, High School Head Coach for the 2023-2024 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Support Staff Substitutes

Mrs. Erica Goheen as long-term substitute-cook for the 2023-2024 school year effective January 4, 2024.

Miss Allysen Jewell as support staff substitute for the 2023-2024 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

Volunteers

Mr. Richard Haynes as Volunteer Bowling Coach for the 2023-2024 school year.

Mrs. Sara Lee as Volunteer Indoor Track Coach for the 2023-2024 school year.

Mr. Matthew Wilson as Volunteer Bowling Coach for the 2023-2024 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

L. Custodial Special Event Compensation

Mr. Brian Kuhn, Superintendent, is requesting permission to pay custodial employees at the rate of time-and-a-half to work when they are called in and would not otherwise be due time-and-a-half based on payroll calculations effective January 1, 2024.

Recommendation: To approve the above request.

M. Contract Amendment

To amend the long-term substitute teacher contract of Mr. Logan Griffith for the 2023-2024 school year, which was approved during the August 15, 2023 regular meeting, and stretch his pay and benefits through the end of the current contract year.

Recommendation: To approve the above contract amendment.

N. Resolution to Terminate the Non-Teaching Contract of Mr. Glenn Castle

WHEREAS, the Clark-Shawnee Local School District Board of Education ("Board") employs Glenn Castle ("Castle") under a continuing, non-teaching employment contract pursuant to R.C. 3319.081; and

WHEREAS, Castle has been on an extended, unpaid leave of absence from his non-teaching contract position for the last several years, pursuant to the provisions of R.C. 3319.13; and

WHEREAS, the last unpaid leave of absence granted by the Board to Castle pursuant to the provisions of R.C. 3319.13 expired on December 14, 2023; and

WHEREAS, on January 3, 2024, the Board, through its Superintendent, caused written notice to be issued to Castle, advising Castle of the Superintendent's intent to recommend that Castle's continuing, non-teaching employment contract be terminated pursuant to the provisions of R.C. 3319.081, due to Castle being absent without approved or authorized leave as of December 15, 2023; and

WHEREAS, R.C. 3319.081, which governs the termination of contracts of non-teaching employees, provides that a board of education may terminate the contract of a non-teaching employee for reasons set forth in the statute, which includes the reason of violation of written rules and regulations as set forth by the board of education and neglect of duty; and

WHEREAS, in the Superintendent's written notice of intent to terminate issued to Castle on January 3, 2024, Castle was served with official written notice of his right to a due process hearing before the Board at the Board's regular public meeting on January 9, 2024, regarding the Superintendent's recommendation that the Board terminate Castle's continuing, non-teaching employment contract with the District, prior to the Board taking any public action regarding the Superintendent's recommendation; and

WHEREAS, Castle did not appear for the due process hearing before the Board, held in executive session of the Board, at the Board's regular public meeting on January 9, 2024; and

WHEREAS, the Board has fully considered all matters presented to and before the Board regarding the grounds for the Superintendent's recommendation to terminate the continuing, non-teaching employment contract of Glenn Castle on the grounds set forth herein and in the written notice of intent to terminate issued to Glenn Castle on January 3, 2024, and the Board takes official public action on the Superintendent's recommendation as follows;

NOW, THEREFORE BE IT RESOLVED, that the Clark-Shawnee Local School District Board of Education ("Board") hereby acts to approve the Superintendent's recommendation to terminate the continuing, non-teaching employment contract of Glenn Castle ("Castle"), effective immediately, based upon the grounds as set forth herein and in the Superintendent's written notice of intent to terminate issued to Castle on January 3, 2024, which the Board has determined, upon its review and consideration, constitute violation of written rules and regulations as set forth by the board of education and neglect of duty, based on Castle being absent without approved or authorized leave as of December 15, 2023, which are grounds for such action under Ohio Revised Code Section 3319.081;

BE IT FURTHER RESOLVED, that the Clark-Shawnee Local School District Board of Education hereby directs its Treasurer to issue official written notice of same forthwith, along with a copy of said Resolution, to non-teaching employee Glenn Castle,

and further hereby directs its Superintendent and Treasurer to faithfully execute the terms this Resolution as stated herein.

Recommendation: To approve the above resolution.

VII. SUPERINTENDENT’S REPORT

ACCEPTANCE OF CONSENT CALENDAR – ANNUAL ORGANIZATIONAL REQUIREMENTS/MISCELLANEOUS
Action by the Board of Education in “Acceptance of Consent Calendar” at this point of the agenda means that items O through U are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

O. Board of Education Meeting Calendar

Establishment of date, time, and location of regular meetings.

February 22, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
March 28, 2024 - 6:30 PM	Shawnee ES
April 25, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
May 16, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
June 27, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
July 25, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
August 8, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
September 26, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
October 24, 2024 - 6:30 PM	Shawnee MS/HS
November 21, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
December 19, 2024 - 6:30 PM	Clark-Shawnee Administrative Office
January 9, 2025 - 6:30 PM	Clark-Shawnee Administrative Office

Recommendation: To establish the Board of Education Meeting Calendar

P. Bond for Superintendent and Treasurer

A resolution fixing the bond for the Treasurer (O.R.C.3313.25) and Superintendent. The bond is set at \$550,000 for the period of May 1, 2024 through April 30, 2025.

Recommendation: Adopt the following resolution, “The bond for the Superintendent and Treasurer to be fixed at \$550,000 and that the Treasurer is authorized and directed to provide a bond satisfactory to the Board of Education.”

Q. Purchasing Agent

Authorize the Superintendent as purchasing agent for the Clark-Shawnee Local School District during the calendar year 2024.

Recommendation: Appoint the Superintendent as purchasing agent.

R. Title IX Compliance Officers

Appointment of Principal Adam Billet and Principal Amanda Shaffer as Title IX Compliance Officers for the Clark-Shawnee Local School District during the 2024 calendar year.

Recommendation: Appoint Principal Billet and Principal Shaffer as Title IX Compliance Officers.

S. Authorization to Employ Personnel

Authorize the Superintendent to fill personnel vacancies as needed throughout each month and report to the Board of Education at the next meeting.

Recommendation: Authorize the Superintendent to fill vacancies each month as needed with recommendations to be submitted at the next Board of Education meeting.

T. Approval of Indoor Track for the 2023-2024 Season

Mr. Steve Tincher, Athletic Director, is requesting approval of Indoor Track for the 2023-2024 season.

Recommendation: To approve the above request.

U. Approval of the 2024-2025 District Calendar

Mr. Brian Kuhn, Superintendent, is recommending approval of the 2024-2025 District Calendar as presented during the public hearing held on November 28, 2023. [Reference Exhibit A]

Recommendation: To approve the 2024-2025 District Calendar.

ADDITIONAL ITEMS FOR BOARD DISCUSSIONS AND/OR ACTION

V. Executive Session

W. Report Section

1. Meeting Minutes
2. Financial Data
3. Resignation Letters
4. Discipline Report
5. Exhibit A: 2024-2025 District Calendar

Mr. Brian Kuhn
Superintendent
January 9, 2024