

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING

January 8, 2024

The District 4 Board of Trustees held its regular meeting Monday, January 8, 2024, at 5:30 p.m. at the District Office. Agenda notice was distributed to Spartanburg Herald Journal, Woodruff Times, and listed on the District website at spartanburg4.org/do/agenda.

Chairman Tony Davis called the meeting to order. The minutes of December 4 and January 3 were approved as submitted.

Audit Report

Harris Darver from the accounting firm Darverkelly reported that after reviewing financial statements for the year ending June 30, 2023, Spartanburg District Four received a “clean” audit and commended Mr. Benfield and his staff for their outstanding work. District Four again qualifies as a “low-risk” audit.

Woodruff Primary School

Mrs. Dover gave the following report:

1. Calendar of Events for January 2024 is attached.
2. Kindergarten, first and second grade students completed all i-Ready Winter Diagnostic testing in December. Teachers and members of the leadership team are reviewing student, class, and grade level data as we plan for the second semester.
3. Plans are being finalized for the WPS After School Program that will begin on January 22nd and run until March 27th. Students are invited based on needs in math and will attend on Monday, Tuesday, and Wednesday afternoons until 4:00 p.m.
4. WPS students and staff will collect items for Agape Care Center of Woodruff through February. Our school goal is to collect 500 items.
5. WPS staff members enjoyed a Christmas lunch from Moe’s on December 19th. We are thankful to the Spartanburg School District Four Board of Trustees and administrative staff for providing this delicious meal. It’s a staff favorite!
6. Professional development sessions for teachers are being planned to introduce the new SC English Language Arts Standards that will be fully implemented next school year. Leadership team members attended and have plans to attend multiple professional learning opportunities provided by the SC Department of Education to learn about proper implementation of the new standards.

January 2024

- 4- Report Cards Issued
- 15 – Martin Luther King, Jr. Holiday
- 22 – School Mall Fundraiser Begins
- 22 – After School Program Begins
- 23 – 100th Day of School
- 24 – Class Picture Day
- 26 – School Family Celebration

Enrollment- As of 1/1/2024

January 2024				
--------------	--	--	--	--

Grade Level	# on Roll	# in PS	Difference	Why
1/2 day 3K	33	39	-6	6- Moon (Special Education)
4k	139	146	-7	7- Martell (Special Education)
5K	185	190	-5	3 -Martell (Special Education) 2- McT
1st	197	206	-9	2 - McT 1- CDC 6 -Humerez (Special Education)
2nd	205	212	-7	4 - Humerez (Special Education) 2 - McT; 1- CDC
TOTAL	759	793	-34	10 - Humerez, 10- Martell, 6 - Moon 8- McCarthy Teszler & CDC

Woodruff Elementary School

Mrs. Parris gave the following report:

1. Congratulations to Jayden Brissie, the Woodruff Elementary Spelling Bee Winner. Lillian Honeman was the first runner up.
2. Data meetings will be held during January planning meetings to discuss i-ready data, SC Ready projections, interventions, curriculum, and individual students.
3. The WES Christmas program on Wednesday, December 20th was a huge success. Mr. Wash did an excellent job with the 5th grade students and the WE Singers.
4. Read to Succeed legislation requires that students be retained in the third grade if the student is projected to score at the "Not Met 1" level on SC Ready. We sent a form at the beginning of the year informing all parents of the legislation. We notified parents if their student falls in this category. A letter will be sent home in January to notify parents based on the i-ready test and then again in the Spring after the last i-ready testing. This is for all the students without a good cause exemption. We expect to receive more information regarding the summer reading camp for the summer of 2024.
5. We will begin an after-school program on January 22nd, and it will last until March 29th. We will meet on Monday, Tuesday, and Wednesday afternoons until 4:00.
6. Teachers and staff participated in "Reverse Giving" the week of December 11th. Instead of receiving from our community, we want to give back to our community by donating warm items such as blankets, gloves, hats, scarves, and other items. These items will be donated to Feeding by Faith. Feeding by Faith is a ministry that gives food out monthly and feeds families who need a little extra help on special occasions. For Christmas, they will give out toys and scooters and things like that to help families.
7. In 2014, the South Carolina Legislation passed Erin's Law to equip students with the knowledge and skills to remain safe and, when unsafe, to report this to a trusted adult. At Woodruff Elementary School, we utilized the Second Step program in student's Physical Education classes the week of December 4-8. Coach Addis taught the boys while Mrs. Guker and Ms. Carrol taught the girls.

Professional Development

- Mrs. Cole, Ms. Littlejohn, and Ms. Rector will attend the Spring 2024 Science Regional Series on January 23rd.
- Ms. Mitchell, Mrs. Rhodes, and Mrs. Wallace will attend the Instructional Materials Caravan on January 23rd.
- Mrs. Vaughn will attend the 2024 Integrating Art and Science Professional Development on January 26-27th
- **Terrific Kids for Second Nine Weeks**

Homeroom	Grade	Boy Name	Girl Name
Baynes	3rd Grade	Braidyen Weathers	Sariah Scott
Cole	3rd Grade	Kendri'Yunna Goggins	Phoenix Dixon
Crowe	3rd Grade	Tristyn Clements	Brantley Henderson
Darnell	3rd Grade	Gage Davis	Jaelyn Williams
Grier	3rd Grade	Kason Ging	Riley Palomino
McKoy	3rd Grade	Aidan Thompson	Paislee Harrell
McNeely	3rd Grade	Kelvin Morton	Audrey Hart
Smith	3rd Grade	Tanner Pugh	Elizabeth Edwards

Homeroom	Grade	Boy Name	Girl Name
Brannon	4th Grade	Ed Harris	Abbigayle Gardner
Burnette	4th Grade	Jace Conyers	Lily Terrill
Harrison	4th Grade	Sebastian Guastafarro	Riley Berryhill
Littlejohn	4th Grade	Mason Richards	Brianne (Alessia) Theo
Stonesifer	4th Grade	Maverick Sloan	Skyler Collen
Wallace	4th Grade	Iker Alarcon Navarro	Daisy Lugo Gomez
Watson	4th Grade	Luke Dickard	Whitney Bynum
Taylor	4th Grade	Carter Kimbrell	N/A
Young, E.	4th Grade	Wes Taylor	Connor Neale
Young, G.	4th Grade	Zylenn Jeter	Ginny Dees

Homeroom	Grade	Boy Name	Girl Name
Gaffney	5th Grade	Kevin Espindola	Sarah Watson
Jacobi	5th Grade	Jerrold Lyman	Lydia Knighten
Mosteller	5th Grade	Finn Sheehan	Natalie Lopez-Campos
Rector	5th Grade	Emil Leiva-Herrera	Emersyn McAbee
Richards	5th Grade	Jayden Brissie	Delta Luby

Taylor	5th Grade	N/A	Cheyenne Cannon
Thompson	5th Grade	Coleman Fulmer	Itzayana Mota-Castro
Tollison	5th Grade	Grayson Parker	Bethany Wireman
Williams	5th Grade	Kameron Rhodes	Regan Lawson

Estimated Enrollment for WES as of 12/20/2023:

3 rd Grade	198
4 th Grade	209
5 th Grade	224

Woodruff Middle School

Mr. Scott Lawson reported the following:

1. Current enrollment figures: 6th – 237 7th – 223 8th – 238
2. 2nd Nine Weeks report cards were sent home January 4.
3. Parent night for rising 9th graders will be held January 11 at WHS at 630pm.
4. The WMS faculty held a Christmas luncheon on December 19.
5. Maroon on a Mission sponsored a project to make and deliver homemade Christmas cards to local nursing homes.

Calendar of Events:

January 4	Students return from holidays/Report cards issued/Intent forms due
January 6	Archery practice
January 8	WMS basketball at home vs Sims 5pm
January 11	8 th tours WHS/8 th parent night at WHS 630pm/WMS BB home vs Mabry
January 15	MLK Holiday - no school
January 18	WMS basketball at Clifdale
January 22	After-school program begins/WMS basketball home vs Rainbow Lake
January 24	Lunch and learn/Foothills basketball tournament girls 1 st round at Jonesville
January 25	Foothills basketball tournament boys first round at Landrum/Rising 9 th course cards due to WMS
January 27	Foothills basketball tournament semi-finals at Landrum
February 1	Rising 9 th course cards due to WHS
February 7	Interims
February 15	NAEP testing for 8 th grade
February 16	Teacher In-service
February 21	Lunch and learn
February 27	Spring Pictures

Woodruff High School

Mrs. Christine Morris reported the following:

- The WHS Band Concert was held on Tuesday, December 5, and WHS Chorus Concert was held on Thursday, December 7. Both concerts were well attended.
- Intent forms went out on Wednesday, December 6.
- WHS students took an SEL Survey on Friday, December 5.
- WHS held its School Christmas Concert on Friday, December 15. Santa Brooks made an appearance throwing out candy to all the good little boys and girls.
- Exams began on Friday, December 15.

- Mrs. Abrams and Mrs. Morris met with 8th grade teachers on Tuesday, December 19, to go over course requests and scheduling for our rising 9th graders.

WHS GOOD NEWS

*Student Council and WHS students decorated the halls for Christmas, each grade level having its own theme. The Senior Class won with its Charlie Brown Christmas theme.

*Students and teachers participated in “Ugly Christmas Sweater” Day on December 15. Mrs. McGregor won for the most festive Christmas attire.

*Ms. Carrigan hosted a “Lunch and Learn” on December 14. The topic was how to deal with the stress of exams and the holidays. Ms. Carrigan and Mr. Logan were available during all lunches each day of exams providing Christmas Goodies and Testing Tips.

*Thank you to the Teacher Forum for sponsoring our Turkey Tag, Elf Hunt, and Hot Chocolate Bar during the holidays.

*Thank you to the School Board for sponsoring our Christmas Luncheon. Faculty and Staff also celebrated December birthdays with birthday cake.

Date Event

1-6	1 st 2 nd Sem Saturday School
1-8	1 st day 2 nd Sem ISS
1-11	8 th grade tours AM/PM 8 th Grade Parent Meeting
1-15	No School (MLK Day)
1-18	Senior Bowling AM Field Trip Financial Aid/Dual Enrollment 6:00
1-19	Lunch and Learn
1-22	1 st day of after school enrichment
1-24	Advisory Schedule SEL Lesson
2-7	9 th Grade RDA Tour Interims
2-10	ACT
2-16	Teacher Workday
2-21	Advisory Schedule Career Fair Fire Drill
2-23	Sophomore Jostens Meeting
2-29	Lunch and Learn

Instructional Reports

Dr. Aaron Fulmer reported the following:

1. PADEPP conferences will be scheduled with principals in January. The purpose of the mid-year conference is to review progress toward professional development plans and to review evidence related to the PADEPP standards. During second semester, principals will complete self-assessments for the PADEPP standards. A final conference will be held at the end of the school year. All evidence, ratings, and signatures are entered into the SC LEAD system.
2. As part of teachers’ final evaluation cycle (second semester), principals will conduct formal observations in classrooms from January 4th through the end of March. They will complete the evaluations in SC LEAD and hold final evaluation conferences by April 26th.
3. The next induction class will be held on Tuesday, January 22 starting at 3:30 PM. The teachers will be working with the 12 standards in the Instruction Domain throughout the remaining class sessions. Teachers will videotape themselves teaching a lesson, view the lesson, and complete the Post-Conference Teacher Reflection form. They will rate themselves

on the various domains, identify a reinforcement objective and a refinement objective, and compose a written reflection on the lesson.

4. Teachers and administrators received letters of intent on December 6th. They will return their intent forms by January 4th. These forms indicate employees' plans for the upcoming school year (e.g., retirement, resignation, or return to employment). Principals will use this information in composing teacher recommendations in February.

Mrs. Ann Hodge reported the following:

1. The most recent revised budget submitted for the 21 ESSER III ARP has been approved by the SCDE.
2. The status of the FY24 Title III part A application has been approved by the SCDE. This grant helps purchase items and services to benefit our English language learners.
3. The language accessibility tabs on the district and school websites have been updated to accommodate the different languages represented in Spartanburg Four.
4. The SCDE McKinney-Vento Program (MVP) began Program Desk Monitoring in Spring of 2023 on a rotation basis. In 2023 the SCDE monitored 19 school districts. In 2024, the SCDE MVP will monitor 15 Local Education Agencies (LEA), including Spartanburg Four.

Mrs. Jennifer Turner reported the following:

1. All schools completed the winter interim assessment required by Proviso 1.76 and data has been submitted to SCDE for review.
2. Quarterly and semester grades were entered, and report cards distributed on January 4th.
3. Plans are underway for the preregistration process for the 2024-2025 school year. Schools are completing class meetings, projected student enrollment, and the scheduling process.
4. Schools and administrators are preparing for required state assessments which begins this month with a midyear assessment for 4k students.
5. WIDA ACCESS, an assessment taken by K-12 students who are served within the multilingual program in Spartanburg School District Four, will begin testing on January 22nd.
6. Qualifying students in grades 2-5 who have been identified as needing additional testing to potentially qualify for the South Carolina Gifted and Talented program will take part in the Performance Task Assessment from February 20- March 15.

Ms. Rachel Traynham provided the following report:

1. Mental Health
 - a. At the end of December we saw a small increase in services for students, we are carefully monitoring all students to offer support as needed.
2. SPED
 - a. There will be a county SPED Director meeting on January 11th.
 - b. We are doing a county-wide review of our satellite programs and school visits will be conducted in January of these shared satellites. Some D4 students are in these shared satellites but, there are NO satellites shared with the county within D4 schools.
3. Medicaid Audit
 - a. The audit is January 18th.

Facilities

Generator for District Office Server Room - We are working on a proposal for a backup generator to maintain power and air conditioning in our server room at the District Office. These servers control computers, security cameras, telephones, and data backups. Mr. Bell has received two estimates for this project. He is working on getting a third one.

This is a list of projects/etc. that Mr. Bell and his team handled over break.

All Schools – turn off all HVAC, Thursday 12/21. – DONE

All Schools – clean exhaust hoods in kitchens. – DONE

WHS, WES, WPS – have grease traps pumped out. – DONE

WPS – w/o 7818 replace toilet in class room 705. – DONE

WPS – pour cement step at the end of the 300 hall walk way. – DONE

WHS – unstop drain on cold bar for serving line. – DONE

WHS – clean smoke detector M1.50 and reset fire alarm panel. – DONE

District Office – w/o 7312 remove and discard curtain in board room.

WMS – Teachy HVAC Services will be at WMS to relocate NG line to roof. – DONE

All Schools – delime dish machines and steamers in kitchens. – DONE

All Schools – turn on all HVAC, Tuesday or Wednesday 1/2 or 1/3. – DONE

WHS – pick up wrestling mats at D6 and deliver to Activity Center on Wednesday 12/27, return mats to D6 after WHS wrestling tournament. – DONE

WMS – w/o 7895 replace two pole 30 amp breaker on serving line. – DONE

WHS – rent tank sprayer and pump to rinse down student parking lot. – DONE

WPS – replace the freeze stat on #2 AHU. – DONE

WPS Projects

Handrail at steps to 300 hall – Piedmont Industrial is currently working on fabricating the rails.

WMS Projects

Natural Gas Line – Teachey HVAC completed this on December 29, 2023.

Superintendent

1. Provided copies of the policies that were approved at last month's meeting.
2. Presented a personnel timeline.

Board Action

1. Approved the 2024-2025 school calendar.
2. Appointed Casey Dover as Spartanburg District Four's representative for the First Steps Board.
3. Approved to join a class action lawsuit against main social media companies.
4. Approved district administrators for the 2024-2025 school year.
5. Approved to hire Andrea White from White and Story Law firm to facilitate the search for the new superintendent.