

MIDWESTERN INTERMEDIATE UNIT IV
BOARD OF DIRECTORS
NOTICE OF MEETING

The December meeting will be held on Wednesday, December 13, 2023, at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania at 6:30 p.m.

MEMBERS

RODNEY BOBBY _____ Mercer	ANNA PASCARELLA _____ New Castle
ERIC DITULLIO _____ Seneca Valley	DEBORAH ROBERSON _____ Sharon City
MERLE GLASS _____ Shenango	RICHARD ROSSI _____ Greenville
KAREN HOUK _____ Neshannock Twp	GARY SHINGLETON _____ Butler
MICHAEL LENZI _____ Sharpsville	PATTY WILSON _____ Grove City
	DR. WAYDE KILLMEYER _____ Executive Director

Donna Volpe _____
Board Secretary

Melissa Wyllie _____
Director of Special Education

Brenda Marino, Esq. _____
Assistant to the Executive Director

Maureen Werwie _____
Director of Business Services

Jason Williams _____
Director of Technology

OTHERS

NOTICE: In case of **inclement weather**, please call MIU IV prior to your departure to hear changes, if any, to the meeting schedule.

Toll Free 1-800-942-8035 ext. 1370 or (724) 458-6700 ext. 1370

All delays and/or cancellations will be recorded on the phone system on the day of the event and will be updated as needed.

AGENDA

- I. Call to order by the President.
- II. Roll call by the Secretary (____Members present)
- III. Discussion of negotiations and/or personnel will require a closed session at the discretion of the president. Start Time: _____ Stop Time: _____
- IV. Minutes of the November 15, 2023, meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 have been sent to members. Their acceptance is recommended.

Motion by _____Second by _____
Voice Vote _____Voting Results _____

- V. Approval of the Agenda is recommended with the following:

ADDITION: Field Experience

Motion by _____Second by _____
Voice Vote _____Voting Results _____

VI. PUBLIC PARTICIPATION

Prior Notice

Prior Notice Waiver

Motion by _____Second by _____
Voice Vote _____Voting Results _____

VII. OLD BUSINESS

Policy Review

It is recommended that the following MIU IV Policies **Pupils, 209.1, 210** be given *a second read and adoption.*

Motion by _____Second by _____
Voice Vote _____Voting Results _____

VIII. NEW BUSINESS

A. Financial Statements and Bills

It is recommended that the following financial statements and bills for the various IU Budgets be accepted:

FINANCIAL STATEMENTS November 1, 2023, through November 30, 2023

1.	State and Federal Programs (Fund 10)	\$ 19,472,598.60
2.	Special Education (Fund 20)	\$ 13,770,082.00
3.	Capital Projects (Fund 30)	\$ 547,000.00
4.	Nonpublic Schools (Fund 10)	\$ 2,326,725.00
5.	IU General Fund (Fund 10)	\$ 3,829,304.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 188,950.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 0.00
8.	OPEB Trust (Fund 73)	\$ 330,000.00
	TOTAL	\$ 40,464,659.60

BILLS November 1, 2023, through November 30, 2023

1.	General Fund (Fund 10)	\$ 2,644,519.74
	• State and Federal Programs	
	• Nonpublic School Services	
	• General Fund	
2.	Special Education (Fund 20)	\$ 910,351.80
	TOTAL	\$ 3,554,871.54

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

B. Updated Listing of Credit Card Corporations and Authorized Employees

It is recommended that the attached updated listing of credit cards and authorized employees as shown, be approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee’s personnel file maintained in Human Resources.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

C. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

D. Resignation

The following resignation is recommended for approval:

Kathleen Bittner, Paraprofessional, the close of work on June 30, 2024 due to retirement.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

E. Employment

The following person is recommended for employment in the position as indicated below:

Jillian Verelst, Secretary/Clerk, effective December 4, 2023 due to the transfer of RaeLynn Genareo to Nonpublic School Services. Her salary will be based upon High School level, Secretary/Clerk, on the 2023-2024 ESPA salary schedule. Continued employment is based upon successful completion of the probationary period.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

F. Tenure

It is recommended that the minutes of the December 13, 2023 Board Meeting show that tenure was granted to the following professional staff member who was hired after June 1, 1996 and has attained 3 years of satisfactory service by the end of December 2023:

Mackey, Erica

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

G. Capital Reserve

It is recommended that the board approve the transfer of up to \$290,000 from the Capital Reserve to the General Fund upon the completion of renovations to the Special Education wing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

H. Permission to Advertise for Bids

Permission is requested to advertise for bids to procure window replacement for Summit Academy as approved under the ARP ESSER 2.5% Set Aside Neglected and Delinquent Grant.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

I. Appointment of Treasurer

Nominations

Nominations are requested for **one (1) IU board member** to fill the Board Treasurer’s seat left vacant by the following person who is no longer a member of the board due to not being reelected to her district board seat.

- Renee Pitrelli, Ellwood City S.D.

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____
Second by _____ Voice Vote _____

Appointment

It is recommended that the person named above be appointed as Treasurer to the Midwestern Intermediate Unit IV Board of Directors effective, December 13, 2023, through June 30, 2024 (at which time the reorganization meeting of officers will occur.)

Motion by _____ Second by _____

ROLL CALL Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

J. Field Experience

It is recommended that the following Penn State University student be approved for Field Experience in the Early Intervention Program from January 8, 2024, thru May 1, 2024 (150 hours) with MIU IV staff member Sarah +Lewis.

Hannah Stokes

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. ADJOURNMENT

Motion by _____ Second by _____

Voice Vote _____ Voting Results _____