Dear New Family,

Welcome! The Clinton Elementary School faculty and staff are looking forward to the beginning of your kindergartener’s formal public school education in September; or if you are transferring into our District, continuing your child’s education.

After completing the forms included in this registration packet, the forms can be mailed to Clinton Elementary School, 75 Chenango Ave, Clinton, NY 13323, ATTN: Nicole DeVasto; emailed to Nicole DeVasto at ndevasto@ccs.edu; or brought to the Elementary main office. If you need additional Registration Packets, they are available in the Clinton Elementary main office or can be printed from our website, www.ccs.edu, selecting ‘School’, then ‘Elementary School’.

In addition to the completed forms, you will need a proof of residency (i.e. utility bill), your child’s immunization records and original birth certificate. We will make a copy of the original birth certificate, and can make copies of the proof of residency and immunization records if needed.

Our office is open to the public Monday - Friday 8:00 - 4:00. Please try to avoid the time our students arrive, ~8:40-9:10; and the time they depart, ~2:30-3:20.

Sincerely,

Edward J. Waskiewicz
Principal

CC: C.Clancy
Welcome to a new school year! We are committed to our students and families in Clinton Central School District! If you have any concerns or questions please feel free to contact me at the number listed below. Have a great school year!

Elizabeth Dougherty
Director of Pupil Personnel Services
315-557-2229

Special Education Staff
Elizabeth Dougherty- Director of Pupil Personnel Services
Tina Lallier- Secretary
Caterina Kernan - School Psychologist
Scott Phelps-School Psychologist
Rachel Grisham- School Social Worker (Elementary)
Mackenzie Roy-School Social Worker (Elementary)
Alexis Kemp- School Social Worker (Middle School)
Anthony Siriani-School Social Worker
Monica Crumrine - Speech/Language  K-12

Committee on Special Education (CSE)

Each Board of Education in the State of New York must appoint a Committee on Special Education in the district. The district must locate and identify all children from birth to age 22 who reside in the district. The purpose of the Committee on Special Education is to determine whether a child has a disability that impairs or affects his/her learning. The CSE determines the particular needs of the child with disabilities and recommends the appropriate educational program and/or services to meet each student's individual needs. The CSE is an interdisciplinary team composed of district staff and other required members. If you wish to refer a student, please contact your student’s building principal or the Director of Pupil Personnel Services, Elizabeth Dougherty 315-557-2229. Response to Intervention is typically the first step in this process.

Response to Intervention (RtI)

Response to Intervention represents an important educational strategy to close achievement gaps for all students, including students at risk, students with disabilities and English language learners, by preventing smaller learning problems from becoming insurmountable gaps. It has also been shown to lead to more appropriate identification of students with learning disabilities and in the identification of interventions for students.
Educators make important decisions about students’ educational programs on a daily basis. These decisions include changes to programs and interventions for struggling learners with the goal being that all children have the tools to meet the standards. When determining whether or not a child is learning disabled, extensive and accurate information needs to be considered. Oftentimes, the students’ needs can be met through the interventions provided by RtI.

**Procedures for using Response to Intervention**

Educators make important decisions about students’ educational programs, including decisions as to whether a student who is struggling to meet the standards set for all children might need changes in the nature of early intervention and instruction or might have a learning disability. This decision as to whether a student has a learning disability must be based on extensive and accurate information that leads to the determination that the student’s learning difficulties are not the result of the instructional program or approach. Response to Intervention is an effective and instructionally relevant process to inform these decisions.

Appropriate instruction is provided to all students in the general education classroom. When a student requires interventions through RtI, parents will receive written notification explaining the following:

- amount and nature of student performance data that will be collected and the general education services that will be provided;
- strategies for increasing the student’s rate of learning; and
- parents’ right to request an evaluation for special education programs and/or services.

**CSE EVALUATIONS**

An evaluation helps to determine if special education services or programs are needed. An evaluation includes various tests and assessments to determine what your child’s learning difficulties may be. An initial evaluation must include:

- A physical examination
- A psychological evaluation
- A social history
- Observation of your child in his or her current education setting
- Other tests or assessments that are appropriate for your child (such as speech and language assessment or a functional behavioral assessment)
- Vocational assessments (required at age 14)
STUDENT MEDICATION POLICY

The following procedures will be followed when medication is to be administered/or taken by a student during the day. This applies to prescription, non-prescription ("over the counter"), short-term, long-term, and as needed (prn’s) medication.

The New York State Education Department mandates the following guidelines:

1. The parent or legal guardian must submit a written request to the school for the administration of any medications. (Forms are available in the Health Office.)

2. A written prescription from the student’s physician indicating name of medication, dosage, frequency, method of administration and reason for medication must be sent to the school. This may be FAXED to 315-557-2331, attention Elizabeth Hobaica, R.N.

3. All medication must be in a properly labeled container. (Prescription medications must be in the original pharmacy container.) An adult must bring K-5 medication directly to the school nurse.

4. At the conclusion of the school year, an adult must pick up all medications. Unclaimed medication will be disposed of on the last day of school.

Thanks you for help with this. Please call me at 315-557-2258 if you should have any questions or concerns.

Sincerely,

Elizabeth Hobaica, R.N.

[Signature]
Clinton Elementary Registration Packet Instructions

Please fill out all requested information on each form and print legibly. If you have any questions, call the Elementary main office at 315-557-2256.

<table>
<thead>
<tr>
<th>Form Name</th>
<th>Instruction</th>
</tr>
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</table>
| Clinton Central School Registration (2-sided)                             | This form is used to gather basic information about the student and student contacts. It is also used to create the parent/guardian call order and the emergency contact call order. First page  
  - Ignore top line – the main office will complete  
  - In the ‘Parent/Guardian Information’ section, enter the information in the order we should contact the parent/guardians  
  - The ‘Do Not Release To’ should be used if there is a specific person or persons who we should not release your child to. Please note: if the person is a biological parent or legal guardian of the child, a copy of the court order indicating restrictions must be given to the main office.  
  - If transferring from another school, complete the ‘School/District Last Attended’ section  
  Second page  
  - Complete emergency contact information in the ‘Emergency Contact Information’ section in the order they should be contacted in the event you are not available. Note: by default, parents/guardians will be called before emergency contacts. If you prefer that and emergency contact be called before a parent/guardian please make a note on the form. |
| Clinton Elementary Confidential (2-sided)                                 | This form is used to gather information about your child’s developmental history and personality.                                                                                                          |
| Home Language Questionnaire (2-sided)                                    | This form is used to identify student’s language preferences and/or any concerns you may have regarding your child’s ability to understand English.                                                          |
| Directory Information Non-Disclosure Request Form (1-sided)              | This form is used to inform you that the District is allowed to disclose directory information without your written consent when requested to the listed organizations, unless you indicate otherwise. By putting a checkmark next to the organizations in the list, your child’s directory information will not be sent to that organization. If you give permission to have your child’s directory information sent to all the organizations listed, simply sign and date the form. |
| Housing Questionnaire (2-sided: 1 side in English, 1 side in Spanish; with instructions) | This form is used to identify what type of residence the family resides in and what services may be available to the family.                                                                                   |
| Transportation Request (1-sided)                                         | This form is used to request busing, or to indicate that your child will not be using the bus. It is also used to indicate where your child should be bused to in case of an emergency early school closing.                  |
| Clinton Central School District Health Office (1-sided)                  | This form is used to identify the date of your child’s last physical. You may also give your permission to allow the school nurse to perform a physical.                                                      |
| Required NYS School Health Examination Form (2-sided)                    | This form should be completed by your child’s doctor. Some doctors’ offices have their own health form that can be used instead. Note: your child’s immunization records must also be included. |
| Dental Health Certificate (1-sided)                                      | This form has two section: section one should be completed by the child’s parent/guardian; section two should be completed by your child’s dentist. Some dentists’ offices have their own dental health certificates that can be used instead. |
### CLINTON CENTRAL SCHOOL REGISTRATION

**Date Registered** __________  **Entry Date** __________  **ID #** __________  **Busing** Yes No

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>First</th>
<th>M.I.</th>
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<th>Birthplace</th>
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<th>Date Entered U.S.</th>
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<tr>
<th>Mailing Address</th>
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<table>
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<tr>
<th>Residential Address (if different)</th>
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<tr>
<th>Telephone</th>
<th>Listed Number: yes no</th>
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**Parent/Guardian Information**

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<th>Parent/Guardian Name</th>
<th>Relationship</th>
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<table>
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<th>Address</th>
<th>Home Phone Number</th>
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<tr>
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<th>Work Phone</th>
<th>Cell</th>
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<tr>
<th>Parent/Guardian Name</th>
<th>Relationship</th>
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<tr>
<th>Address</th>
<th>Home Phone Number</th>
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<tr>
<th>E-Mail Address</th>
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**Other Children in Household (under age 21):**

<table>
<thead>
<tr>
<th>Name</th>
<th>Date of Birth</th>
<th>School</th>
<th>Grade</th>
<th>M/F</th>
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**Other Adults in Household:**

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<tr>
<th>Name</th>
<th>Relationship to Student</th>
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**School/District Last Attended:**

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<table>
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<tr>
<th>Contact Person/Position</th>
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</table>
Emergency Contact Information
The individuals below have authorization to pick up my child and can be reached during school hours at the number listed.
Name 1 __________________________ Relationship to Child _________ Phone _________
Name 2 __________________________ Relationship to Child _________ Phone _________
Name 3 __________________________ Relationship to Child _________ Phone _________

Emergency & Health Information
Physician’s Name: __________________________ Phone: __________________________
Dentist’s Name: __________________________ Phone: __________________________
Preferred Hospital: __________________________
Emergency Comments/Special Circumstances: __________________________

Physical Update:
Has your child had any corrective treatment (glasses, dental care, immunizations, scoliosis checkup, etc.) surgery or illness requiring a physician’s care this summer? Please specify: __________________________

Is there anything concerning the health of your child which the school should know to adjust or modify the school program? __________________________

Health Information Release: I give permission for the school nurse to share health information with his/her teachers and coaches. ______ Yes ______ No

1. Is the student Hispanic, Latino, or of Spanish origin? Hispanic, Latino, or of Spanish origin means a person of Cuban, Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin, regardless of race.
   □ YES, Hispanic □ NO, not Hispanic

2. Select one or more races from the following five racial groups [For question (2) Check (✓) all groups that apply to your child; check (✓) at least ONE box.]:
   □ AMERICAN INDIAN OR ALASKA NATIVE: A person having origins in any of the original peoples of North and South America (Including Central America), and who maintains tribal affiliation or community attachment.
   □ ASIAN: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
   □ NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
   □ BLACK OR AFRICAN AMERICAN: A person having origins in any of the Black racial groups of Africa.
   □ WHITE: A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Photographs: Throughout the school year there are times when the media may be publicizing our students and the school. A photo of your child may be taken at school or while on a field trip. Please note if we have permission to include your child in a photo or news clip if that opportunity arises.
   Yes, you may include my child.
   No, do not include my child in a photo opportunity.

I hereby declare under penalty of perjury that the information provided on this enrollment form is accurate and truthful to the best of my knowledge. I understand that the provision of false information may result in the exclusion of my child(ren) from attendance at the Clinton Central School District, the demand by the District for the

Parent/Guardian Signature __________________________ Date ____________
CLINTON ELEMENTARY CONFIDENTIAL

Questionnaire completed by: ________________________ Relation __________

Child’s Name: ________________________ Date of Birth: __________

Child’s Nickname: ________________________

Parent/Guardian’s Name: ________________________ Year of Birth: __________

Occupation: ________________________

Parent/Guardian’s Name: ________________________ Year of Birth: __________

Occupation: ________________________

Step Parent’s Name: ________________________

Occupation: ________________________

I. Developmental History:

1. Were there any problems during the pregnancy with this child? (e.g. German measles, toxemia, bleeding, RH incompatibility) ________________________

2. What was the child’s condition at birth? (normal weight, breathing difficulties, etc.) ________________________

3. In your opinion, was this child low, average, or fast in:
   Walking __________ Talking __________ Toilet Training __________

4. Does this child have any difficulty with speech, hearing, or sight? ________________________

5. Is this child or has this child been in speech therapy? ________________________

II. Description of Child:

1. Please use a few words to describe this child’s personality. ________________________

   ________________________
2. What are his/her strengths? What does he/she do best? What does he/she like to do?

3. What are the most difficult subjects or areas for this child?

4. Do you feel this child has any special needs in school?

5. Did this child attend a preschool program? Yes _____ No _____
   Where? ____________________________________________ How many years? _____

6. Has this child ever been in any special education program such as a resource room, individual tutoring, work with a teacher of the hearing or vision impaired, psychiatric day care, infant stimulation program, etc.? Please explain: ____________________________________________

7. How does this child get along with others?
   Family: ____________________________________________
   Other Children: __________________________________

III. Family History:

1. Have there been any events in the life of your family which have affected this child?
   Examples: Family move, death, divorce, birth of a sibling. Please explain: ___________

2. Have you taken this child for any professional consultations, therapy, clinic, visits, etc., which relate to his/her performance in school? ____________________________
Dear Parent or Guardian:
In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English, as well as prior school and personal history. Please complete the sections below entitled Language Background and Educational History. Your assistance in answering these questions is greatly appreciated. Thank you.

Home Language Questionnaire (HLQ)

Student Name:
First Middle Last

Date of Birth:
Month Day Year

Gender:
☒ Male
☒ Female

Parent/Person in Parental Relation Info:
Last Name First Name Relation to Student

Language Background
(Please check all that apply.)

1. What language(s) is(are) spoken in the student's home or residence?
☐ English ☐ Other specify

2. What was the first language your child learned?
☐ English ☐ Other specify

3. What is the Home Language of each parent/guardian?
☐ Mother specify ☐ Father specify
☐ Guardian(s) specify

4. What language(s) does your child understand?
☐ English ☐ Other specify

5. What language(s) does your child speak?
☐ English ☐ Other ☐ Does not speak specify

6. What language(s) does your child read?
☐ English ☐ Other ☐ Does not read specify

7. What language(s) does your child write?
☐ English ☐ Other ☐ Does not write specify

This section to be completed by District in which student is registered:

School District Information:

Student ID Number in NYS Student Information System:

District Name (Number) & School Address
Home Language Questionnaire (HLQ)—Page Two

**Educational History**

8. Indicate the total number of years that your child has been enrolled in school ______________

9. Do you think your child may have any difficulties or conditions that affect his or her ability to understand, speak, read or write in English or any other language? If yes, please describe them.
   Yes* □ No □ Not sure □ *If yes, please explain: ______________

   How severe do you think these difficulties are? □ Minor □ Somewhat severe □ Very severe

10a. Has your child ever been referred for a special education evaluation in the past? □ No □ Yes* *Please complete 10b below

10b. *If referred for an evaluation, has your child ever received any special education services in the past? □ No □ Yes - Type of services received: ______________

   Age at which services received (Please check all that apply):
   □ Birth to 3 years (Early Intervention) □ 3 to 5 years (Special Education) □ 6 years or older (Special Education)

10c. Does your child have an Individualized Education Program (IEP)? □ No □ Yes

11. Is there anything else you think is important for the school to know about your child? (e.g., special talents, health concerns, etc.) ______________

12. In what language(s) would you like to receive information from the school? ______________

   Signature of Parent or of Person in Parental Relation: ______________

   Month: Day: Year: Date ______________

   Relationship to student: □ Mother □ Father □ Other: ______________

---

**Official Entry Only - Name/Position of Personnel Administering HLQ**

NAME: ____________________________ POSITION: ____________________________

If an interpreter is provided, list name, position and credentials:

**Name/Position of Qualified Personnel Reviewing HLQ and Conducting Individual Interview**

NAME: ____________________________ POSITION: ____________________________

Oral Interview Necessary: □ No □ Yes

**Date of Individual Interview:** Mo Day Yr ____________________________

Outcome of Individual Interview: □ Administer NYSITELL □ English Proficient □ Refer to Language Proficiency Team

**Name/Position of Qualified Personnel Administering NYSITELL**

NAME: ____________________________ POSITION: ____________________________

Date of NYSITELL Administration: Mo Day Yr ____________________________

Proficiency Level Achieved on NYSITELL: □ Entering □ Emerging □ Transitioning □ Expanding □ Commanding

For students with disabilities, list accommodations, if any, administered in accordance with IEP pursuant to CSE recommendation:

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ENGLISH
NOTE TO SCHOOLS/LEAS: Please assist students and families filling out this form. The form should be included at the top page of registration materials that the district shares with families. Do not simply include this form in the registration packet, because if the student qualifies as residing in temporary housing, the student is not required to submit proof of residency and other required documents that may be part of the registration packet.

HOUSING QUESTIONNAIRE

Name of LEA: ____________________________________________

Name of School: ____________________________________________

Name of Student: _______________ Last _______________ First _______________ Middle

Gender: ☐ Male ☐ Female

Date of Birth: _____ / _____ / _____ Grade: _______ ID#: _______

(orange) (preschool-12) (optional)

Address: __________________________________________________ Phone: __________________________

The answer you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don’t have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Where is the student currently living? (Please check one box.)

☐ In a shelter
☐ With another family or other person because of loss of housing or as a result of economic hardship (sometimes referred to as “doubled-up”)
☐ In a hotel/motel
☐ In a car, park, bus, train, or campground
☐ Other temporary living situation (Please describe): ____________________________

☐ In permanent housing

Print name of Parent, Guardian, or Student (for unaccompanied homeless youth) ____________________________

Signature of Parent, Guardian, or Student (for unaccompanied homeless youth) ____________________________

Date _______________

If ANY box other than “In Permanent Housing” is checked, then the student/family should be immediately referred to the MV Liaison. In such cases, proof of residency and other documents normally needed for enrollment are not required and the student is to be immediately enrolled. After the student has been enrolled, the district/school must contact the previous district/school attended to request the student’s educational records, including immunization records, and the enrolling district’s LEA liaison must help the student get any other necessary documents or immunizations.

NOTE TO SCHOOLS/LEAS: If the student is NOT living in permanent housing, please ensure that a Designation Form is completed.

Rev. 11/15/16
ATENCIÓN ESCUELAS Y DISTritos: Ofrezca asistencia a los estudiantes y familias para completar este formulario. Este formulario deberá de ser incluido como la primera página de los materiales de inscripción que el distrito comparte con familias. No incluya este formulario en el paquete de inscripción sin advertencias apropiadas. Por ejemplo, tendrá que cambiar partes del paquete de inscripción que requieren que se entreguen prueba de inscripción antes de matricular. Estudiantes elegibles según el Acto de McKinley-Vento, no necesitan entregar prueba de residencia y otros documentos normalmente requeridos antes de matricular.

CUESTIONARIO DE VIVIENDA

Nombre del Distrito Escolar: ____________________________

Nombre de la Escuela: ____________________________

Nombre del Estudiante:  
<table>
<thead>
<tr>
<th>Apellido</th>
<th>Primer Nombre</th>
<th>Segundo Nombre</th>
</tr>
</thead>
</table>

Género:  
- [ ] Hombre  
- [ ] Mujer  

Fecha de Nacimiento: _____ / _____ / _____  
Grado: _____  
ID#: _____  

Dirección: ____________________________  
Teléfono: ____________________________

Su respuesta abajo permitirá al distrito escolar definir los servicios que puede aprovechar su hijo/hija según el Acto de McKinley-Vento. Los estudiantes elegibles tienen derecho a la inscripción inmediata en la escuela, aun si ellos no tienen los documentos necesarios tales como: prueba de residencia, documentos escolares, documentos de inmunización, o partida de nacimiento. Los estudiantes elegibles según el Acto de McKinley-Vento tienen además derecho al transporte gratuito y otros servicios que ofrece el distrito escolar.

¿Donde está el estudiante viviendo actualmente? (Por favor marque una caja.)

- [ ] En un refugio  
- [ ] Con otra familia o otra persona debido a la pérdida del hogar o a dificultades económicas  
- [ ] En un hotel/motel  
- [ ] En un carro, parque, autobús, tren, o camping  
- [ ] Otra vivienda temporal (Por favor describa):

- [ ] En un hogar permanente

Nombre de Padre, Guardián, o Estudiante (para jóvenes sin acompañamiento) ____________________________  

Firma de Padre, Guardián, o Estudiante (para jóvenes sin acompañamiento) ____________________________

Fecha: ____________________________  

Si CUALQUIER caja que no sea “En un hogar permanente” está marcada, no se requieren prueba de domicilio u otros documentos normalmente requeridos para inscripción y el estudiante debe ser matriculado inmediatamente. Después de que el estudiante sea matriculado, el distrito o la escuela debe pedir los documentos escolares, incluyendo los documentos de inmunización, al distrito o la escuela anterior. El enlace del distrito debe ayudar al estudiante conseguir cualquier otro documento necesario o inmunización.

ATENCIÓN ESCUELAS Y DISTritos: Si el estudiante NO vive en un hogar permanente, favor de asegúrese que una Formulario de Designación sea completado.

Rev. 11/15/16
INSTRUCTIONS FOR COMPLETING THE HOUSING QUESTIONNAIRE

Purpose of the Housing Questionnaire
All Local Education Agencies (LEAs) are required to identify students experiencing homelessness. LEAs include school districts, charter schools and BOCES. Additionally, all LEAs that receive Title I funds must ask enrolling students about their housing status. The New York State Education Department (NYSED) encourages all LEAs regardless of whether they receive Title I funds to do the same. To collect this information, LEAs may:
1. Use the Housing Questionnaire attached here,
2. Update/modify the Model Enrollment Form – Housing Questionnaire to address the needs of the LEA, or
3. Incorporate the housing status question from the Model Enrollment Form – Residency Questionnaire into the LEA’s Enrollment Form or other documents already used by the LEA during the enrollment process.

If an LEA elects the third option and incorporates the housing status question into the LEA’s Enrollment Form, the LEA should take steps to ensure that a student’s housing status does not become a part of the student’s permanent record, because of the sensitive nature of this information. Please see the section titled “Confidentiality” (below) for information about how and when housing information may be shared within the LEA.

Who should fill out the Housing Questionnaire?
A Housing Questionnaire should be filled out for all students enrolling in school and for all students who have a change of address in grades preschool-12. “Preschool” includes any LEA administered or funded preschool program, such as a pre-k or Head Start program administered by an LEA. The Housing Questionnaire should be completed by the student’s parent, person in parental relation, or in the case of an unaccompanied youth, by the student directly.

Confidentiality
Student housing information should be kept confidential to the maximum extent possible. This information should only be shared with LEA/school staff members who need information about housing status to ensure that the student’s educational needs are met. To this end, LEAs may share a student’s Housing Questionnaire with LEA personnel such as:
1. the LEA liaison,
2. the registrar,
3. the student’s teachers, and/or guidance counselor, and
4. the LEA staff member responsible for reporting data to SED

However, this information should only be shared with the above staff members to the extent that it will enable them to better meet the educational needs of the student in question and to fulfill reporting requirements mandated by SED.

Other than the above uses, housing information should be kept confidential and should not be shared with other LEA/school personnel due to its sensitive nature and the stigma attached to being labeled homeless. LEAs are also encouraged to seek out ways of preventing Housing Questionnaires and housing information from becoming a part of a student’s permanent record.

Discussing the Housing Questionnaire with Students and Families
In reviewing the Housing Questionnaire with parents, persons in parental relation, and unaccompanied youth, LEAs should emphasize that the purpose of gathering the information is to ensure that students in temporary housing arrangements are provided with the rights and services to which they are entitled under the McKinney-Vento Act. These rights and services include:
1. The right to stay in the same school the student had been attending before losing his/her housing or the last school attended (both known as the school of origin),
2. The right to immediate enrollment for students who decide to transfer schools, even if the student does not have all of the documents normally for enrollment,
3. Transportation services if the student continues to attend the school of origin,
4. Categorical eligibility for Title I services if offered in the LEA,
5. Categorical eligibility for free meals if offered in the LEA, and
6. Access to services provided with McKinney-Vento funds if available in the LEA.

Rev. 11/15/16
The LEA should also ensure that the parent, person in parental relation, unaccompanied youth is aware that the student’s housing status will kept confidential and will only be shared with those LEA staff who are responsible for providing services to the student and those responsible for keeping track of how many students are identified as living in temporary housing in the LEA.

LEAs are advised to explain to parents that if a parent claims that her/her child is living in temporary housing, and the LEA wishes to conduct an investigation to verify this information, the LEA may conduct a home visit. However LEAs cannot contact a landlord or building superintendent to verify a student’s housing status without prior parental consent. Contacting a landlord or building superintendent without the parent’s express prior written permission is a violation of FERPA, a federal law.

**If the Parent, Person in Parental Relation, or Unaccompanied Youth Declines to Fill Out the Housing Questionnaire**

If the parent, person in parental relation, or unaccompanied youth declines to complete the Housing Questionnaire, the LEA should note on the form that the parent, person in parental relation, or unaccompanied youth declined to provide the information requested.

**Completing the Form**

If a parent, person in parental relation, or unaccompanied youth enrolling in school indicates that a student is living in one of the five temporary housing arrangements, the school may not require proof to verify where the student is living before enrolling the student. The five temporary housing arrangements are listed below:

1. In a shelter,
2. With another family or other person (sometimes referred to as “doubled-up”),
3. In a hotel/motel,
4. In a car, park, bus, train, or campsite, or
5. Other temporary living situation.

After the student is enrolled and attending classes, the school or LEA is permitted to verify the student’s housing arrangements. However, the student must first be enrolled in school. Again, LEAs cannot contact a landlord or building superintendent to verify a student’s housing status. (See above for more information.)

**Definitions of Temporary Housing Arrangements**

*With another family or other person* (also referred to as “doubled-up”)

LEAs should be aware that students who are sharing the housing of others are eligible for services under the McKinney-Vento Act and State law, if sharing housing is due to loss of housing, economic hardship, or a similar reason.

*Other temporary living situation*

In addition to the four examples of temporary housing, students who lack a “fixed, adequate, and regular” nighttime residence are also covered as homeless under the McKinney-Vento Act and State law. This may include unaccompanied youth who have fled their homes or were forced to leave their homes and who do not otherwise meet the definition of “doubled-up.”

*In permanent housing*

Permanent housing means that the student’s living arrangements are “fixed, regular, and adequate.”

**Next Steps for LEAs with Students Living in Temporary Housing Arrangements**

If the parent, person in parental relation, or unaccompanied youth indicates that a student is living in temporary housing, the LEA must complete a Designation Form. If the LEA believes additional information is needed before reaching a final decision on the student’s eligibility under McKinney-Vento, enrollment should not be delayed and a Designation Form should still be filled out. For more information about determining eligibility see the National Center on Homeless Education’s Determining Eligibility Brief, available at: [http://nche.ed.gov/downloads/briefs/det_elig.pdf](http://nche.ed.gov/downloads/briefs/det_elig.pdf).

If a student who is identified as homeless was last permanently housed in a different school district, the district of attendance/local district will be eligible for tuition reimbursement from SED for the cost of educating the student. School districts should complete a STAC-202 form if eligible for tuition reimbursement. For more information about STAC-202 forms contact the STAC Office at 518-474-7116 or NYS-TEACHS at 800-388-2014.
TRANSPORTATION REQUEST

PLEASE give the exact address of the pick up and drop off location and/or any information that would be helpful in identifying your home or the home of your childcare provider.

Child’s Name ____________________________ Grade _________

Address ____________________________________________

Parent/Guardian __________________________ Relationship to child __________________

Home # ___________________ Work # __________________

Parent/Guardian __________________________ Relationship to child __________________

Home # ___________________ Work # __________________

☐ My child does not require bus transportation.

If your child will require bus transportation, complete this section and continue to the emergency closing section.

☐ My child will be picked up and dropped off at the home address listed above.

☐ My child will be picked up and/or dropped off at the alternate location listed below:

AM Bus pick child up at:

Resident’s Name ____________________________ Phone # _________________

Address ____________________________________________

PM Bus drop child off at:

Resident’s Name ____________________________ Phone # _________________

Address ____________________________________________

In the case of an emergency closing while school is in session my child is to take the bus to:

Name of Resident ____________________________ Bus # ______

Home ☐ Other ☐

Address ____________________________________________

DATE ____________________________ PARENT SIGNATURE ____________________________
Clinton Central School District

Directory Information Non-Disclosure Request Form

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Clinton Central School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child’s education records. However, Clinton Central School District may disclose appropriately designated “directory information” without written consent, unless you have advised the Clinton Central School District to the contrary in accordance with Clinton Central School District procedures.

If you wish the District to require your written consent to disclose your child’s directory information, please complete this form and return it to your child’s building principal.

Dear Building Principal,

Please do not release the name, address and/or telephone number of

________________________________________________________ to:

Name of student

____ Military recruiters and/or
____ Institutions of higher learning and/or
____ Clinton Parent Teacher Association
____ Clinton School Foundation

________________________________________________________  __________
Parent/Guardian or Eligible Student Signature                        Date

Please return the completed form to building principal.
NEW STUDENT HEALTH HISTORY
Clinton Central Schools
75 Chenango Avenue
Clinton, NY 13323
Phone: (315)557-2255 ✉ Fax: (315)557-2331

NAME OF STUDENT: ________________________ DOB: __________ PLACE OF BIRTH: ________________________

SEX ____ Mother’s Name: ________________________ Father’s Name: ________________________

HOME ADDRESS: __________________________________ TELEPHONE #: ________________________

NUMBER & AGES OF SIBLINGS: ________________________

1. Was your child born prematurely?   ☐ Yes   ☐ No

2. Did he/she have any growth or development problems as an infant or young child?   ☐ Yes   ☐ No

3. Does your child have any of these health problems? If so, please check and explain. (Please be specific):
   ☐ Ear problems ________________________
   ☐ Eye problems ________________________
   ☐ Diabetes ________________________
   ☐ Headaches ________________________
   ☐ Hearing Loss ________________________
   ☐ Heart condition ________________________
   ☐ Nosebleeds ________________________
   ☐ Seizure disorder ________________________
   ☐ Other ________________________

4. Does your child have asthma or allergies? Please provide specific information regarding reactions and treatments:
   ☐ Medications/Drugs ________________________
   ☐ Foods/Plants ________________________
   ☐ Bee/Insect Bites ________________________
   ☐ Animals/Other ________________________
   ☐ Treatment recommended by physician for allergic response ________________________

Is your child receiving allergy shots?   ☐ Yes   ☐ No
Has asthma been diagnosed by a physician?   ☐ Yes   ☐ No
What triggers your child’s asthmatic episodes (exercise, respiratory infections, cold air, chemical fumes)? ________________________

5. Has your child had any of the following illnesses? If yes, please give dates and explanation.
   ☐ Chicken Pox ________________________
   ☐ German Measles ________________________
   ☐ Measles ________________________
   ☐ Mononucleosis ________________________
   ☐ Mumps ________________________
   ☐ Pneumonia ________________________
   ☐ Scarlet Fever ________________________
   ☐ Strep throat/multiple infections ________________________
   ☐ Tuberculosis ________________________
   ☐ Tuberculosis of a family member (indicate relationship to child) ________________________
6. Please list specific severe illnesses, injuries or surgeries:

   @ age ____________ Hospitalized for ____________ days
   @ age ____________ Hospitalized for ____________ days
   @ age ____________ Hospitalized for ____________ days

* If your child requires medication during the school day, please contact the school nurse regarding the school medication policy.

7. Does your child have any disabilities or chronic illness?

8. Does your child take any medications on a regular basis?

9. Has your child ever been diagnosed or treated for an emotional disorder?  □ Yes  □ No

10. Does your child wear glasses or contact lenses?  □ Yes  □ No

11. Does your child have dental problems, or is he/she receiving orthodontic treatment?  □ Yes  □ No

12. What is the date of his/her most recent exam?

13. What school did your child last attend?

14. Was the most recently completed school year a healthy one for your child?  □ Yes  □ No

15. Approximately how many school days did he/she miss because of illness during the last school year?

16. Have you already provided the school with a record of your child’s immunizations?  □ Yes  □ No

   (A signed record from a physician or clinic, or a copy of a school immunization record, must be presented before school attendance begins. If this information is not received, New York State Public Health Law requires that your child be excluded from school.)

Signature of Parent ___________________________ Date ___________________________

PLEASE RETURN THIS FORM TO THE SCHOOL HEALTH OFFICE.
Dear Parent(s)/Guardian(s):

New York State Education Law Requires physical examinations for children when they enter the school district for the first time, are in grades K, 1, 3, 5, 7, 9, and 11, and when they participate in interscholastic sports.

If your child has had a private physical exam for the 2020-2021 school year, please make sure to submit a copy of the physical to our office and complete the form below so that no duplicate physicals are performed on your child. An acceptable physical must be within 12 months from the start of the school year. If we do not receive a copy of the physical or receive a response to this letter, a physical will automatically be done by the school’s nurse practitioner.

Thank you,
The Clinton Central School Health Offices.

Please Complete Bottom Portion And Return To Nurse

OR email response to chobaica@ccs.edu (Elem.), jmitchell@ccs.edu (Middle School) or csniegal@ccs.edu (High School)

Child’s Name __________________________ Grade _____ Last Physical On File ________________________

_____ My child may have a school physical. (Please make them aware that this will be happening and what the physical may include. The boys will be given an exam to detect undescended testicles. A few minutes of discussion with your child can make him/her much more at ease.)

_____ My child had a physical within the last year. I will provide documentation to the school.

_____ My child will have a physical done with their primary doctor.

Date of upcoming physical exam: ______________________________

Parent/Guardian Signature _____________________________ Date ___________________________
REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM
TO BE COMPLETED IN ENTIRETY BY PRIVATE HEALTH CARE PROVIDER OR SCHOOL MEDICAL DIRECTOR

Note: NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special Education (CPSE).

STUDENT INFORMATION

Name:                      | Sex: □ M □ F | DOB: |
School:                    | Grade:       | Exam Date: |

HEALTH HISTORY

Allergies □ No □ Yes, indicate type
□ Food □ Insects □ Latex □ Medication □ Environmental
□ Medication/Treatment Order Attached □ Anaphylaxis Care Plan Attached

Asthma □ No □ Yes, indicate type
□ Intermittent □ Persistent □ Other: ____________________________
□ Medication/Treatment Order Attached □ Asthma Care Plan Attached

Seizures □ No □ Yes, indicate type
□ Type: ____________________________ Date of last seizure: _____________
□ Medication/Treatment Order Attached □ Seizure Care Plan Attached

Diabetes □ No □ Yes, indicate type
□ Type 1 □ Type 2 □ HbA1c results: _____________ Date Drawn: ____________
□ Medication/Treatment Order Attached □ Diabetes Medical Mgmt. Plan Attached

Risk Factors for Diabetes or Pre-Diabetes:
Consider screening for T2DM if BMI% > 85% and has 2 or more risk factors: Family Hx T2DM, Ethnicity, Sx Insulin Resistance, Gestational Hx of Mother; and/or pre-diabetes.

BMI ____________ kg/m2 Percentile (Weight Status Category): □ < 5th □ 5th-49th □ 50th-84th □ 85th-94th □ 95th-98th □ 99th and+ Hyperlipidemia: □ No □ Yes Hypertension: □ No □ Yes

PHYSICAL EXAMINATION/ASSESSMENT

Height:                      | Weight: | BP: | Pulse: | Respirations: | Other Pertinent Medical Concerns |
TESTS | Positive | Negative | Date | | | One Functioning: □ Eye □ Kidney □ Testicle
PPD/PRN | □ | □ | | | | □ Concussion - Last Occurrence: ____________________________
Sickle Cell Screen/PRN | □ | | | | | □ Mental Health: ____________________________
Lead Level Required | Grades Pre-K & K | Date | | | | □ Other: ____________________________
□ Test Done □ Lead Elevated > 10 μg/dL
□ System Review and Exam Entirely Normal

Check Any Assessment Boxes Outside Normal Limits And Note Below Under Abnormalities
□ HEENT □ Lymph nodes □ Abdomen □ Extremities □ Speech
□ Dental □ Cardiovascular □ Back/Spine □ Skin □ Social Emotional
□ Neck □ Lungs □ Genitourinary □ Neurological □ Musculoskeletal
□ Assessment/Abnormalities Noted/Recommendations: Diagnoses/Problems (list) ICD-10 Code

□ Additional Information Attached
<table>
<thead>
<tr>
<th>Name:</th>
<th>DOB:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SCREENINGS</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Vision</strong></td>
<td><strong>Right</strong></td>
</tr>
<tr>
<td>Distance Acuity</td>
<td>20/</td>
</tr>
<tr>
<td>Distance Acuity With Lenses</td>
<td>20/</td>
</tr>
<tr>
<td>Vision – Near Vision</td>
<td>20/</td>
</tr>
<tr>
<td><strong>Vision – Color</strong></td>
<td>☐ Pass ☐ Fail</td>
</tr>
<tr>
<td><strong>Hearing</strong></td>
<td><strong>Right dB</strong></td>
</tr>
<tr>
<td>Pure Tone Screening</td>
<td></td>
</tr>
<tr>
<td><strong>Scoliosis</strong></td>
<td><strong>Required for boys grade 9</strong></td>
</tr>
<tr>
<td>And girls grades 5 &amp; 7</td>
<td></td>
</tr>
<tr>
<td>Deviation Degree:</td>
<td>Trunk Rotation Angle:</td>
</tr>
</tbody>
</table>

**Recommendations:**

**RECOMMENDATIONS FOR PARTICIPATION IN PHYSICAL EDUCATION/SPORTS/PLAYGROUND/WORK**

☐ Full Activity without restrictions including Physical Education and Athletics.

☐ Restrictions/Adaptations

☐ No Contact Sports

Includes: baseball, basketball, competitive cheerleading, field hockey, football, ice hockey, lacrosse, soccer, softball, volleyball, and wrestling

☐ No Non-Contact Sports

Includes: archery, badminton, bowling, cross-country, fencing, golf, gymnastics, rifle, skiing, swimming and diving, tennis, and track & field

☐ Other Restrictions:

☐ Developmental Stage for Athletic Placement Process ONLY

Grades 7 & 8 to play at high school level OR Grades 9-12 to play middle school level sports

Student is at Tanner Stage: ☐ I ☐ II ☐ III ☐ IV ☐ V

☐ Accommodations: Use additional space below to explain

☐ Brace*/Orthotic ☐ Colostomy Appliance* ☐ Hearing Aids

☐ Insulin Pump/Insulin Sensor* ☐ Medical/Prosthetic Device* ☐ Pacemaker/Defibrillator*

☐ Protective Equipment ☐ Sport Safety Goggles ☐ Other:

*Check with athletic governing body if prior approval/form completion required for use of device at athletic competitions.

**MEDICATIONS**

☐ Order Form for Medication(s) Needed at School attached

List medications taken at home:

---

**IMMUNIZATIONS**

☐ Record Attached ☐ Reported in NYSIIS Received Today: ☐ Yes ☐ No

**HEALTH CARE PROVIDER**

Medical Provider Signature: ____________________________

Date: ____________________________

Provider Name: (please print) ____________________________

Stamp: ____________________________

Provider Address: ____________________________

Phone: ____________________________

Fax: ____________________________

Please Return This Form To Your Child's School When Entirely Completed.
Clinton Central School
Dental Health Certificate

Parent/Guardian: New York State law (Chapter 281) permits schools to request a dental examination in the following grades: school entry, K, 2, 4, 7, & 10. Your child may have a dental check-up during this school year to assess his/her fitness to attend school. Please complete Section 1 and take the form to your dentist for an assessment. If your child had a dental check-up before he/she started the school, ask your dentist to fill out Section 2. Return the completed form to the school’s medical director or school nurse as soon as possible.

Section 1. To be completed by Parent or Guardian (Please Print)

<table>
<thead>
<tr>
<th>Child’s Name</th>
<th>Last</th>
<th>First</th>
<th>Middle</th>
</tr>
</thead>
<tbody>
<tr>
<td>Birth Date:</td>
<td>Month / Day / Year</td>
<td>Sex:</td>
<td>☐ Male</td>
</tr>
<tr>
<td>Will this be your child’s first visit to a dentist?</td>
<td>☐ Yes</td>
<td>☐ No</td>
<td></td>
</tr>
</tbody>
</table>

School: Name | Grade |
Have you noticed any problem in the mouth that interferes with your child’s ability to chew, speak or focus on school activities? | ☐ Yes | ☐ No |

I understand that by signing this form I am consenting for the child named above to receive a basic oral health assessment. I understand this assessment is only a limited means of evaluation to assess the student’s dental health, and I would need to secure the services of a dentist in order for my child to receive a complete dental examination with x-rays if necessary to maintain good oral health.

I also understand that receiving the preliminary oral health assessment does not establish any new, ongoing or continuing doctor-patient relationship. Further, I will not hold the dentist or those performing this assessment responsible for the consequences or results should I choose NOT to follow the recommendations listed below.

Parent’s Signature: ___________________________ Date: ____________

Section 2. To be completed by the Dentist

I. The dental health condition of ___________________________ on ___________________________ (date of exam) The date of the exam needs to be within 12 months of the start of the school year in which it is requested. Check one:

☐ Yes. The student listed above is in fit condition of dental health to permit his/her attendance at the public schools.

☐ No. The student listed above is not in fit condition of dental health to permit his/her attendance at the public schools.

NOTE: Not in fit condition of dental health means that a condition exists that interferes with a student’s ability to chew, speak or focus on school activities including pain, swelling, or infection related to clinical evidence of open cavities. The designation of not in fit condition of dental health to permit attendance at the public school does not preclude the student from attending school.

Dentist’s name and address (please print or stamp) | Dentist’s Signature

Optional Sections - If you agree to release this information to your child’s school, please initial here.

II. Oral Health Status (check all that apply):

☐ Yes ☐ No Caries Experience/Restoration History - Has the child ever had a cavity (treated or untreated)? [A filling temporary/permanent] OR a tooth that is missing because it was extracted as a result of caries OR an open cavity.

☐ Yes ☐ No Untreated Caries - Does this child have an open cavity? [At least 1/2 mm of tooth structure loss at the enamel surface. Brown to dark-brown coloration of the walls of the lesion. These criteria apply to pits and fissure cavitated lesions as well as those on smooth tooth surfaces. If retained root, assume that the whole tooth was destroyed by caries. Broken or chipped teeth, plus teeth with temporary fillings, are considered sound unless a cavitated lesion is also present.]

☐ Yes ☐ No Dental Sealants Present

Other problems (Specify): ___________________________

III. Treatment Needs (check all that apply)

☐ No obvious problem. Routine dental care is recommended. Visit your dentist regularly.

☐ May need dental care. Please schedule an appointment with your dentist as soon as possible for an evaluation.

☐ Immediate dental care is required. Please schedule an appointment immediately with your dentist to avoid problems.